Town of Fairhaven
Board of Public Works

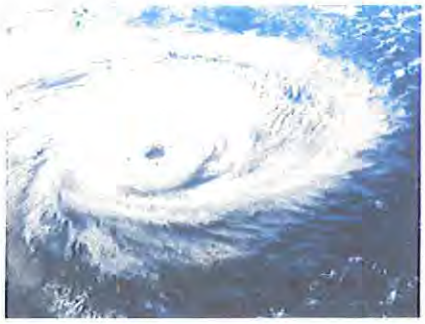
REVISED
6/2012

Administration

Highway

Sewer

Water



EMERGENCY PREPAREDNESS PLAN

2012

BOARD OF PUBLIC WORKS
EMERGENCY PREPAREDNESS PLAN
2012

Organization

The Superintendent of the Board of Public Works will direct and coordinate all aspects of the operations of the Board of Public Works. In this capacity he retains all authority for the issuance of administrative regulations and directives to BPW personnel.

In the absence of the Superintendent, successive delegated authority is granted to the Highway Superintendent, the Water Superintendent and the Sewer Superintendent.

Departmental heads are responsible for keeping all staff informed of their specific responsibilities and required actions in the event of a hurricane.

Department Heads are as follows:

BPW Superintendent:	Vincent D. Furtado 59 Norman Street, New Bedford Home: 508-994-2345 Cell: 508-958-3104
Highway Superintendent:	John M. Charbonneau 142 Illinois Street, New Bedford Home: 508-995-0933 Nextel: 1-508-962-2204
Water Superintendent:	Edward L. Fortin 16 Studley Street, Fairhaven Home: 508-997-3798 Nextel: 1-508-989-1015
Sewer Superintendent:	Linda L. Schick 56 Elm Avenue, Fairhaven Nextel: 1-508-962-0134
Administrative Assistant:	Kathy A. Tripp 6 Derby Lane, Marion Home: 774-553-5320
BPW Office:	508-979-4030 Nextel: 1-508-962-4513
Emergency phone:	508-961-8339

Actions

Upon receipt of initial notification of a potential hurricane situation from EMA all Department Heads will meet with the BPW Superintendent to discuss the necessary steps and actions that are to take place. This notification is expected to be received when the hurricane reaches the Watch Zone. At this time, a survey of available personnel and equipment will also take place. A rough schedule of manpower and equipment assignments will also be formulated.

Also, all of the above mentioned personnel will review each of their respective responsibilities. All personnel and equipment will be available on a stand-by basis.

The manning of the Emergency Operating Center by the BPW Representative, located at the Washington Street Fire Station is expected to occur when the hurricane reaches the Warning Zone. BPW Personnel should plan to staff the EOC six (6) hours prior to hurricane arrival.

All BPW Department Heads shall finalize all manpower and equipment assignments when the hurricane reaches the Warning Zone. Twelve hours prior to the expected arrival of the hurricane all available BPW personnel will be expected to be available at all times as required by each department.

Staffing of the EOC will be provided on two (2) - twelve (12) hour alternating shifts. Both shifts will be manned by BPW staff. To best serve the needs of the Town, the BPW and Highway Superintendents will be in frequent contact and assist with the EOC and assess / respond to roadway conditions as necessary. The shift interval will commence upon direction of the Board of Selectmen.

At this point all Department Heads will mobilize all manpower and equipment necessary to fulfill the obligations and tasks outlined in each of the following sections. It is the responsibility of each department head to ensure that all required actions take place in the most efficient and expedient manner so that major catastrophes are minimized.

All employees including clerical personnel are expected to report for work during all declared emergencies. All families of employees are invited to seek shelter at the Wood School. Food will be provided, however, each shall bring their own bedding.

During any emergency situation all employees working outside are required to wear foul weather gear.

Evaluation and Clean-up

Once the disaster has subsided to a reasonable degree, the cleanup and evaluation of damage can proceed. Actions such as clearing of trees and restoration of damaged utilities such as water, sewer and storm drainage systems may begin. It should be mentioned that much of restoration might begin prior to cleanup as directed.

BOARD OF PUBLIC WORKS
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General

The primary responsibility of the Highway Department during hurricane emergency is to provide minimum services under hazardous and extenuating circumstances, to assist in the protection of Town residents and to prevent serious and expensive damage to the Town's roadways and other utilities. The Highway Department will also provide assistance as required to the Water Department and Sewer Department on an as needed basis so that damage to the various municipal systems is minimized. Other responsibilities are to include but are not limited to the following:

1. Keep all streets and highways open for at least the passage of emergency vehicles. Downed trees will be moved to the side of the road for later removal.

2. Filling in of serious washed out pavements that could interfere with emergency vehicle passage.

3. Heavy equipment, trucks, etc. in good working condition ready to roll.

4. Posting of temporary signs and denoting existing hazards, well secured with stones and other hold down material.

5. Hard hats and foul weather gear will be worn by those who must venture to the outside. Judgment will determine other necessary functions.

6. Assist in evacuation of stranded or endangered residents.

7. Clearing blockages at catch basins.

8. Maintain operation of storm water collection system.

Much independent judgment and decision making will be required in order to ensure that all operations are effectively carried out.

DEBRIS LOCATIONS

ADDRESS	OWNER	OWNER'S ADDRESS	TELEPHONE	E-mail
61 Shaw's Cove Road (farm)	John Lopes	61 Shaw's Cove Road, Fairhaven, MA 02719	508-992-4379	
505 Sconticut Neck Road (farm 37 acres)	Mark Viveiros	21 Grandview Avenue, Fairhaven, MA 02719		
207 New Boston Road (farm)	Richard Costa, Jr.	207 New Boston Road, Fairhaven, MA 02719	508-994-6066	
~~245 Bridge Street~~	~~The Standard Times, Jim Knox~~	~~25 Elm Street, New Bedford, MA 02740~~	~~508-979-4325~~	~~jknox@s-t.com~~
Bridge Street Parking Lot	AT&T, Arthur Arbella	200 Mill Road, Fairhaven, MA 02719		
	Fairhaven/Acushnet Land Preservation			
	Fairhaven/Acushnet Land Preservation			
	Fairhaven/Acushnet Land Preservation			
	Fairhaven/Acushnet Land Preservation			
	Fairhaven/Acushnet Land Preservation			

HIGHWAY DEPARTMENT
HURRICANE PREPAREDNESS PLAN
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Personnel and Duties

Superintendent:	John M. Charbonneau 142 Illinois Street New Bedford 1-508-995-0933	
Foremen:	Albert Martin, Jr. 15 Hawthorne Street Fairhaven 1-508-415-4174 Operates: Dump Truck, Bobcat, Front End Loader, Backhoe, Pickup	Jorge Silva 14 Carrollton Avenue Dartmouth 1-774-526-6498 Operates: Bobcat, Front End Loader, Backhoe, Pickup
Mechanic Foreman:	Mitchell Rusinoski 8 Wood Street Fairhaven 1-774-955-9567 Operates: Dump Truck, Pickup Truck, Front End Loader, Backhoe	
Mechanics:	John Gagliardi 245 Touhey Street Fall River, MA 1-508-675-8726 Operates: Dump Truck Front End Loader, Grader Backhoe, Bobcat, Catch Basin Truck	Philip Cardoza 25 Glenhaven Avenue Fairhaven 1-508-993-6978 Operates: Dump Truck, Pickup Truck, Laborer
Special Motor Equipment Operators:	Manuel Souza 60 Oxford Street Fairhaven 1-508-993-7482 Operates: Dump Truck, Front End Loader, Grader, Backhoe, Bobcat, Catch Basin Truck	Joseph Desroches 59 Wilding Street Fairhaven 1-508-985-8423 Operates: Dump Truck Front End Loader, Grader, Backhoe, Bobcat, Catch Basin Truck
	Charles Hurley 143 Adams Street Fairhaven 1-508-997-4335 Operates: Dump Truck Front End Loader, Bobcat	Justyn Stack 33 Elm Avenue Fairhaven 1-508-995-0226 Operates: Dump Truck Front End Loader, Bobcat
Heavy Motor Equipment Operators:	Richard Pinard 7 Day Street Fairhaven 1-508-997-5646 Operates: Dump Truck, Front End Loader, Bobcat, Pickup Truck, Laborer	Kenneth Silva 93 Walden Street New Bedford 1-508-415-9509 Operates: Dump Truck Pickup Truck, Laborer

Heavy Motor Equipment Operators:

Vincenzo Angelini
334 Sconticut Neck Road
Fairhaven 1-508-642-3678
Operates: Dump Truck
Pickup Truck, Laborer

Daryl Snell
133 Spring Street
Fairhaven 508-992-1577
Operates: Dump Truck
Pickup Truck, Laborer

Michael Cordeira
8 Orchard Street
Fairhaven 1-508-817-7399
Operates: Dump Truck
Pickup Truck, Laborer

Daniel Snell
26 Abbey Street
Fairhaven 1-508-999-2444
Operates: Dump Truck
Pickup Truck, Laborer

Laborer:

James Martin, Jr.
1107 Churchill Street
New Bedford 1-508-995-0056
Operates: Pickup Truck

Equipment and Materials

Heavy Equipment:

#8	Sport Utility
#10	Pickup Truck – 4 wheel drive
#11	Utility Truck – 4 wheel drive with plow
#12	One Ton Dump – 4 wheel drive with plow
#13	Ford extra cab Pickup with cap
#14	Pickup Truck – 4 wheel drive with plow
#16	Van
#17	Dump Truck with plow
#18	One Ton Dump Truck with plow
#19	Catch Basin Cleaning Truck with plow
#20	Street Sweeper
#21	Front End Loader with plow
#22	Utility Truck with 50 gallon diesel storage tank with plow – 4 wheel drive
#23	Bobcat Loader with backhoe and trailer
#24	10 Wheel Dump Truck with plow and sander
#25	Dump Truck with plow and sander
#26	Dump Truck with plow and sander
#27	Dump Truck with plow and sander
#28	Grader with plow
#29	Dump Truck with plow
#34	Backhoe with plow
#35	Pickup Truck
#37	Pickup Truck with dump body and plow
#39	Car
963	Track Loader

Dump Trucks: 7	#17, #19, #24, #25, #26, #27, #29
1 Ton 4 x 4 Trucks: 4	#10, #11, #14, #22
Backhoes: 1	#34
Vans: 2	#13, 16
Bobcat Loader, Backhoe: 1	#23
1 Ton Dump Truck 4 x 4: 3	#12, #18, #37
Track Loader: 1	963
Pickup Trucks: 1	#35
Tractors with rotary cutter: 5	#1920, TN70, TN60DA, 4000D, TC35
Road Grader: 1	#28
Catch Basin Cleaner: 1	#19
Sweeper: 1	#20
Loader: 1	#21
5 Ton Vibratory Roller: 1	

Miscellaneous Small Equipment:

Jet Rodder - 1
Vermeer Brush Chipper: 1
Pease Park Pumping Station
Air Compressor: 1
Electric Drills: 4
Chain Saws: 3
20 Ton Press: 1
Transits and Tripods: 2
Hand Tools (Shovels, Picks, etc.)
Sign Machine: 1
Sander/Torwell: 4
Jackhammer: 1
Jaw Vice: 2
Hydraulic Hose Crimper: 1
Snap on gear puller set: 1
Port-a-power: 1
Radio Base Station: 1
Mig Welder: 1
AC-DC Electric Welder: 1
Lister 4" Trash Pump: 1
Bobcat Trailer: 1
Lawn Mower Trailer: 1
Trash Pumps 2": 2
Acetylene Torch Sets with Tanks: 1
Vacuum Cleaner: 1
Battery Charges: 1
Vibrating Compactor: 2
Hand Roller: 2
5 Gallon Gas Cans: 3
Unleaded Fuel Pump: 1
Diesel Fuel Pump: 1
Wheel Jack: 1

Miscellaneous Small Equipment:

Mudsucker Pump: 1
Cement Mixer: 2
Wheelbarrows: 2
25 Ton Trailer: 1
Cut Off Saws: 3

Materials:

Materials on hand: gravel, crushed stone, cold mix, 1000 sandbags, sand

Operations

A survey of all available equipment and manpower is to be completed when the hurricane reaches the Watch Zone. During this time frame, tentative work assignments will be given by the Highway Department Superintendent to the Highway Foreman and general work staff. All Operations outlined below are to be assigned to the various personnel available.

When the hurricane reaches the Warning Zone, all work assignments are to be finalized with the personnel. The Highway Superintendent will discuss the final assignments with the Board of Public Works Superintendent.

1. Move all cots from Town Hall to Hastings Middle School. (Approximately 190 cots and 100 blankets).
2. Check all listed operable equipment.
3. Fuel all equipment to capacity. Check oil and water.
4. Check bulk gasoline and diesel fuel tanks for quantity.
5. Man Pease Park Pumping Station and fuel. (Sea Gas 508-758-4338)
6. Supply oil and gas for chainsaws.
7. Check emergency generator at BPW Building.
8. Maintain storm drainage collection system.
9. Patrol roadways and clear as required.
10. Make a list of possible temporary help.

SEWER DEPARTMENT
EMERGENCY PREPAREDNESS PLAN
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General

The primary responsibility of the Sewer Department is to maintain operation of the Wastewater Treatment Facilities, pumping stations and maintenance of the municipal collection system. The Sewer Department will also provide assistance to the Highway and Water Department on an as needed basis so damage to the various municipal systems is minimized. Other responsibilities are to include but not be limited to the following:

1. Continuously man the wastewater treatment facilities
2. Secure and monitor pumping stations
3. Maintain the collection system
4. Check all watertight covers
5. Operate 8" sewer gate valve located on the Hurricane Barrier at the foot of Lawton Street.
6.

Personnel and Duties

Nextel #: 508-962-3735

Superintendent:
Linda L. Schick
56 Elm Avenue
Fairhaven, MA 02719
508-962-0134

Assistant Superintendent:
Rene J. Robillard (CDL)
24 Birch Street
Acushnet, MA 02743
(774) 202-7146 (508) 558-6624

Plant Foreman/ Operator:
Robert Gomes (CDL)
11 Juniper Street
Wareham, MA 02571
508-287-7767

Collection System Foreman:
Jeffrey Furtado (CDL & Hoisting License)
19 Rivet Street
Fairhaven, MA 02719
508-997-5260

Sewer System Maintenance Craftsman:

Dana Hathaway (CDL)
40 Grove Street
Fairhaven, MA 02719
508-994-0111

Victor Oliveira (CDL & Hoisting)
67 Sconticut Neck Road
Fairhaven, MA 02719
508-996-8620

Joseph Bonneau (CDL & Hoisting)
2768 Acushnet Avenue Apt 17
New Bedford, Ma 02745
1-508-971-6478

Matthew Manzone (CDL)
327 Query Street
New Bedford, MA 02745
508-965-2098

SEWER DEPARTMENT
EMERGENCY PREPAREDNESS PLAN
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Operator:	Douglas Pinard (CDL) 361 Middle Road Acushnet, MA 02743 508-287-4724	Kyle Winderlick (CDL & Hoisting) 5 Dover Street Fairhaven, MA 02719 774-526-9247
WWTPR:	Joseph Frates (CDL & Hoisting) 566 Elm Street New Bedford, MA 02740 508-317-6474	
Electrician:	Raymond Paczosa (CDL) 169 Acushnet Road Mattapoisett, MA 02738 508-916-0552	
Lab Technician:	Lee Barlow (CDL) 44 Daniel Street Fairhaven, MA 02719 774-263-5107	
Watchmen/ Custodian:	Manuel Luiz 36 Spring Street Dartmouth, MA 02747 508-994-0484	Joseph Machado 5 Pilgrim Way New Bedford, MA 02745 508-995-7744
	Russell Costa (CDL) 20 Bluepoint Road Fairhaven, MA 02719 508-997-2298	

SEWER DEPARTMENT
EMERGENCY PREPAREDNESS PLAN
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EQUIPMENT LIST

Portable Pumps:

2	6" John Deere, Diesel, trailer mounted centrifugal
1	3" Lister, Diesel, trailer mounted centrifugal
3	4" Lister, Diesel, trailer mounted centrifugal
1	3" Centrifugal, gasoline
1	2" Centrifugal, gasoline
1	3" Diaphragm, gasoline
1	4" Submersible, 220 volt, 3 phase
5	1 ½" Submersible, 110 volt

Hoses:

12	10' each 6" suction
4	50' each 6" discharge
7	20' each 4" suction
2	50' each 4" discharge
6	20' each 3" suction
7	20' each 3" discharge
4	20' each 2" suction
6	50' each 2 ½" Hydrant Hose, Quick Connect for Jet Rodder
2	600' each Jet Rodder Hose/High Pressure (1 New – 1 Used)
2	50' each 2 ½" Threaded End (Jet Rodder)
3	50' each 1 ½" suction
4	100' each 1 ½" discharge

Generators:

1	5700 Watt, Gasoline Powered
1	1000 Watt, Gasoline Powered

Fuel Containers:

5	5 Gallon, Gasoline
1	5 Gallon, 2 Cycle Gasoline
4	5 Gallon, Diesel

Compressors:

5	11 CFM – Air Compressor, Gasoline Powered (1 in #45)

Miscellaneous:

1	Hydraulic Flushing Machine
1	Road Construction Compressor, Diesel Powered
11	Safety Barriers
2	Base Radios (UHF)

2	Portables (UHF)
2	Portables (VHF – Low Band)
4	Self Contained Breathing Apparatus (SCBA)
2	Spare SCBA Tanks

Vehicles:

#41	2008 - Toyota Prius
#42	1996 - GMC One Ton Cube Van
#43	2000 - Ford One Ton Pickup Truck
#44	2005 - Ford F 450 One Ton Pickup Truck (4x4)
#45	2002 - Ford F 450One Ton Box Truck
#46	1988 - Container Truck (10 Wheel)
#47	1987 - John Deere Front-end Loader/Boom/Forks
#48	1999 - Ford Utility Truck Four Ton Four Wheel Trailer
#49	2011 - Ford F350 Pickup

All equipment is presently stored at the Water Pollution Control Facility.

Operations:

A. By August 1st:

1. All double manhole covers in collection system shall be checked to make sure they are installed properly.

2. All emergency standby power shall be fully serviced.

B. The following will take place when the hurricane reaches the watch zone:

1. Survey all equipment and manpower.

2. Fuel all equipment and lubricate.

3. Fuel and service all standby power at Treatment Plant and all Pumping Stations.

4. Have stone removed from top of manhole at foot of Lawton Street on the Hurricane Barrier.

5. Operate all pumping station wet well influent gates.

C. The following will take place when the hurricane reaches the warning zone:

1. Finalize all work assignments. Twelve hours prior to arrival of hurricane all available personnel will report as scheduled.

2. Treatment plant is to operate under normal conditions until electric power is lost. At that time only essential equipment will be operated with standby power. The following actions shall be taken by the Plant Operator on duty at that time:

   a. Pick up or lash any and all material to be blown out.
   b. Disconnect all electrical power switches.
   c. Minimize amount of water to be used.

3. Pumping Station Locations

   a. Abbey Street, 215 Alden Rd, 239 Alden Rd, 240 Alden Rd, Bernese Street, Bridge Street, Camel Street, James Street, Manhattan Avenue, Marguerite Street, Pilgrim Avenue, Pine Grove Street, Railroad Avenue, Rivard Lane, Shore Drive, South Street, Sunrise Court, Taber Street, Weybridge Road, Causeway Road, Fir Street, Rocky Point

   b. Operations at Pump Stations

      1. When the hurricane reaches the watch zone all standby power shall be run under full load for two hours. All auxiliary power equipment shall be fueled.

      2. Operate all control gates.

      3. Operate and service all pumps.

      4. When hurricane reaches the warning zone, remove large stone with front-end loader from foot of Lawton Street on Hurricane Dike to expose control gate on sewer main.

      5. Operate stations until they get inaccessible.

      6. As soon as Abbey Street is put out of operation, sewage control gate on Hurricane Dike at foot of Lawton Street should be shut.

      7. Two men will be checking all stations with Truck #48 at all times. The men will be assigned by the Sewer Department when the hurricane reaches the warning zone.

D. Sequence of Pump Station Shut Down:

   1. Manhattan Avenue – Operate normally until water level in harbor is up to chain fence. At that time, no manpower will check stations.
      a. Disconnect main power switch.
      b. Operate auxiliary power.
      c. Check controller standby air supply.
      d. Sandbag door.
      e. Check City water gate to Manhattan Station.

2. Abbey Street – Will be operated until water level in harbor is 6" lower than road surface.
   a. Disconnect main power supply.
   b. Pump out wet well.
   c. Check controller standby air supply.
   d. Check auxiliary power supply.

3. West Island – Rocky Point Pump Station will need to be operated with a portable generator should the power fail. Causeway Road Pump Station has its own generator.

4. Bernese Street has its own generator. Camel Street, Shore Drive, Sunrise Court, and Weybridge Road will need to be operated with a portable generator should the power fail.

5. James Street will need to be operated with a portable generator should the power fail.

6. Rivard Street will need to be operated with a portable generator should the power fail.

The following stations are located inside the Hurricane Barrier:

1. South Street, Railroad Avenue, Taber Street, Pilgrim Avenue and Pine Grove Street. These stations should always be checked by two rotating operators.

2. South Street, Taber Street and Pilgrim Avenue should also be always operated with a rotating operator, unless the hurricane barrier should fail to hold out water.

3. Valve on hurricane barrier, foot of Lawton Street, will be closed only if sewage is backing up from south side of hurricane barrier.

4. Alden Road – There are four individual Grinder Pump Stations that will need to be operated with portable generators should the power fail to them.

Marguerite Street has its own generator.

WATER DEPARTMENT
EMERGENCY PREPAREDNESS PLAN
2012

General

The primary responsibility of the Water Department during a hurricane emergency is to maintain a reasonable water supply to the public as well as to protect all components of the water supply system such as pumping stations and water mains. The Water Department shall also provide assistance as required to the Highway Department and Sewer Department on an as needed basis so that damage to various municipal systems is minimized.

Other responsibilities are to include but not be limited to the following:

1. Maintain a sufficient water supply.
2. Protect storage tanks and pumping stations from vandalism.
3. Issue warnings to the public concerning contamination or conservation during a water crisis.
4. Isolate sections of the water distribution system as required to prevent salt water intrusion due to main breakage.

Personnel and Duties

Superintendent:
Edward L. Fortin
16 Studley Street
Fairhaven, MA 02719
508-989-1015 - Nextel
508-997-3798 - Home

Foreman:
Karl Fleurent
157 Willow Street
New Bedford, MA 02740
508-992-1094 508-496-9650 Cell
Operates: Dump Truck, Backhoe

Water System Maintenance Craftsman:
Stanley Gadomski
132 State Street
New Bedford, MA 02746
508-997-0217
Operates: Dump Truck

Equipment Operator:
Jeffrey Costa
482 Sconticut Neck Road
Fairhaven, MA 02719
1-508-264-3268
Operates: Dump Truck, Backhoe

Truck Driver, Water Sys. Maint. Craftsman:
William Farrell
42 Camel Street
Fairhaven, MA 02719
508-993-2971
Operates: Dump Truck, Backhoe

Truck Driver, Water System Maint. Man:
Joshua Souza
265 Whitman Street
New Bedford, MA
1-774-488-0430
Operates: Dump Truck

Truck Driver, Water System Maint. Man:
Jonathan Bowers
3 Goulart Memorial Drive
Fairhaven, MA 02719
1-774-634-7003

Operates: Dump Truck

Equipment

4 - Utility Trucks
2 - Vans
1 - Backhoe
1 - Set emergency lighting
2 - Small trash pump
2 - Large trash pumps
1 – Small gasoline powered emergency generator

Operations

Water Valves

Prior to hurricane season the water control valves that must be closed in the event of a hurricane, shall be located and spray painted. The gate boxes should be opened and the valves checked for easy access. A good target date would be August 1st.

Auxiliary Pumping Equipment

Seventy-two hours prior to an anticipated hurricane the auxiliary generators at the Wolf Island and Tinkham Lane Pumping Stations will be started and checked for proper operation. The propane tanks shall be topped off and arrangements should be made with the fuel supplier for anticipated delivery in an extended outage.

Personnel Instruction and Incidental Equipment

Forty-eight hours prior to an anticipated hurricane, Water Department personnel will be given a general overview of the procedures and requirements that will be followed. The men will be instructed to make necessary personal precautions and arrangements for home and family.

At this time, a list of incidental equipment should be made. This list should include any personal tools or equipment such as chainsaws, flashlights, batteries, etc. that will be available for use.

At the appropriate time prior to the arrival of the hurricane, the Water Superintendent or senior person in charge will assign 2 – man crews to be responsible for closing the necessary water valves. The number of crews will be determined by the number of people available. It is anticipated that the Water Department may require the assistance of workers from other Departments to perform the work that will be required. The crews will be instructed on the proper time to begin and the proper procedure and sequence to follow.

The location of gate valves and the order in which they are to be shut are listed in the following pages. It should be understood that the number of valves closed could increase as circumstances dictate during or after the storm.

Once the crews are assigned and the scope of work is explained, the Water Superintendent or senior person in charge will proceed to the pumping stations with one or more men and perform the necessary procedures listed under EMERGENCY PREPARATION OF WATER STATIONS.

After the storm, 2 -- man crews, under the supervision of the Water Superintendent will assess any damages to the water system and begin to isolate problem areas so that the water can be turned back on. The pumping stations will have to be checked as soon as physically possible. The water level of the Boston Hill Tower will be the only indication of the amount of water to be pumped so the gauge in the pit under the Tower will have to be closely monitored. The fuel suppliers should be contacted to determine delivery availability.

WATER GATES SHUTDOWN SEQUENCE

1. Shut line gate on Sconticut Neck Road just south of intersection of Goulart Memorial Drive and Sconticut Neck.
2. Shut line gate on Goulart Memorial Drive west of Alcobia Dr. (Will shut off West Island)
3. Shut gate on Tecumseh Avenue south of Winsegansett.
4. Shut gate on Winsegansett west of Tecumseh.
5. Shut gate on Winona at Sconticut Neck Road.
6. Shut gate on Chambers at Sconticut Neck Road.
7. Shut gate on east side of Camel St. at Sconticut Neck Road.
8. Shut gate on Sunset Beach Road at Sconticut Neck Road.
9. Shut gate on Jerusalem Road west of Torrington Road.
10. Shut gate on Calumet Road at Torrington Road.
11. Shut gate on Sedgewick Road at Torrington Road.
12. Shut gate on Torrington Road south of Briercliffe Road.
13. Shut gate on Briercliffe Road east of Torrington Road.
14. Shut gate on Smith Street in front of House #27.
15. Shut gate on Bernese Street at Sconticut Neck Road.
16. Shut gate on west side of Raymond Street at Sconticut Neck Road.
17. Shut gate on west side of Gilbert Street at Sconticut Neck Road.
18. Shut gate on Sconticut Neck Road at Reservation Road (northerly gate).
19. Shut gate on Grandview Avenue between House #58 and House #60.
20. Shut gate at east side of Ocean Avenue in the parking lot of the Town Boat Ramp.

21. Shut gate at east end of Seaview Avenue in parking lot of Town Boat Ramp.

22. Shut gate at end of Grandview Avenue at Shore Drive.

23. Shut gate at east end of Capeview Avenue in front of House #32.

24. Shut gate at east end of Raymond Street at Chase Road.

25. Shut gate at east end of Gilbert Street at Chase Road.

26. Shut gate on Sconticut Neck Road in front of House #290. (This line feeds the end of Baxter Avenue; it goes down the driveway of House #276.)

27. Shut "T" Head Stop on the south side of Baxter Avenue at Sconticut Neck Road. (Shut the most northerly of the two curb boxes!)

28. Shut line gate on Sconticut Neck Road south side of Moravia Avenue. (With this gate closed the Sconticut Neck Tower now feeds only the Sconticut Neck Area from Moravia to Causeway Road.)

29. Shut line gate on Moravia at Sconticut Neck Road.

30. Shut line gate at Austria Avenue at Sconticut Neck Road.

31. Shut 1, "T" Head off on Buist at Sconticut Neck Road.

32. Shut gate on Rockland Street at Sconticut Neck Road.

33. Shut line gate on Sconticut Neck Road north of Edgewater Street.

34. Shut line gate on Sconticut Neck Road north of Edgewater Street. (Shutting this gate, the low area between Edgewater and Moravia Ave. will be isolated.)

35. Shut gate for west side of Orchard Street on Sconticut Neck Road.

36. Shut line gate on Hathaway east of Point Street.

37. Shut gate on south side of Bay Street at Manhattan Avenue.

38. ** Partially shut gate on Manhattan Ave. east of Bay Street. This gate has to be left partially open as long as possible so that the Sewer Station at the foot of Manhattan can remain in operation.

39. Shut gate on Bay Street at Highland Avenue.

40. Shut gate on Grove Street at Highland Avenue.

41. Shut gate on Harvard at Manhattan Avenue.

42. Shut gate on Highland at Manhattan Avenue.

43. Shut gate on Fort Street that feeds meter pit for Fairhaven Shipyard.
44. Shut gate at south end of Fort Street just after the hydrant. (Feeds Fort Phoenix State Beach).
45. Shut gate on Doane Street between Thompson Street and James Street.
46. Shut gate on Farmfield at Morey Lane.
47. Shut "T" Head Stop on Scott Street north side of Hurricane Dike.
48. Shut "T" Head Stop on Shawmut Street at Weeden Road. (Shuts off what goes across Bay to Peirce's Point.
49. Shut gate valve in front of #141 Weeden Road.
50. Shut Wheel gate that feeds Sakonet at Weeden Road.

Emergency Preparation of Water Stations

River Road Station - Mattapoisett

1. Disconnect electric motor and raise.
2. Remove anything from floor that could cause damage or be damaged by water.
3. Make sure all windows are secure.
4. Shut main power switch off.
5. BRING DAYBOOK TO ARSENE STREET.
6. Lock doors and call for crew to sandbag.
7. Close and lock garage door and passageway door.

Tinkham Lane - Mattapoisett

1. Leave all pump controls on automatic. (Station will be controlled from the treatment plant)

Wolf Island Station - Mattapoisett

1. Leave all pump controls on automatic. (Station will be controlled from the treatment plant)

Mill Road Station - Fairhaven

1. Secure everything that could cause damage or be damaged by water.
2. Shut off main power switch.
3. Bring DAYBOOK to Arsene Street.

4. Lock all doors.

Reverse 911 call to residents:

This is an important message from the Fairhaven board of Public Works.

Please be advised that due to the upcoming storm, the water will be shut off on date:_____ time:_____ to all low lying areas of Fairhaven including but not limited to the following locations:

Sconticut Neck
Wilbur's Point
West Island
Weeden Road area south of Shawmut Street
Farmfield Street area south of Morey Lane

This action is being taken as a precaution to reduce the risk of possible contamination of the water system. After the storm has passed, the Board of Public Works maintenance crews will assess any damage in the affected areas and work at restoring the water service.

Also, in the same areas as mentioned your sewer service will be disrupted.

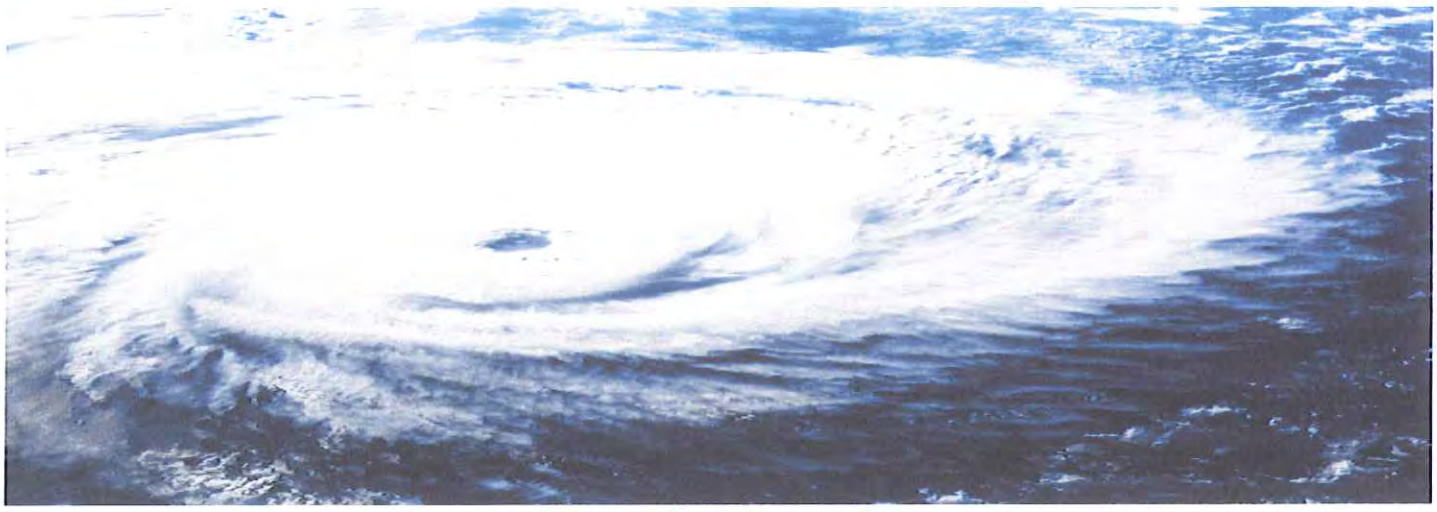
Your understanding and patience in this matter is greatly appreciated.

REVISED
6/2012

FAIRHAVEN FIRE DEPARTMENT

Hurricane Plan

Revised June 5, 2012



Timothy Francis
CHIEF OF DEPARTMENT

Donn Fletcher
DEPUTY CHIEF

Important Information
About
Hurricanes
and the
Town of Fairhaven
Hurricane Plan

The Four Phases of Emergency Management for Hurricane Occurrences
Mitigation, Preparedness, Response and Recovery

Mitigation

Preventing, or if that is not possible, lessening the damaging effects of a disaster. Some of the measures listed below may be considered to come under the heading of "Preparedness".

1. Join with your community in helping to develop disaster education programs for the public (including hurricane information).
2. Communities, businesses and individuals should acquire National Flood Insurance.
3. Coastal area communities should be encouraged to build seawalls and jetties, and to promote programs to conserve beaches, cliffs, seagrass moors, stands of trees and other natural conservation areas.
4. Promote building construction codes that assure structures that can withstand high winds and flooding conditions.
5. Flood prone areas should be identified, and all flood control measures possible should be taken.
6. Emergency Management Agency and other emergency management agencies should check on their inventories of equipment and make sure that they are adequate. Communications systems should be checked out and any deficiencies remedied.
7. Mutual aid agreements should be reviewed.
8. Community officials and residents should be aware of location of shelters, and their readiness of shelters to receive evacuees should be ascertained.
9. Local officials and the media should be familiar with each other's procedures, and media should be ready to provide proper public information in the event of an emergency.
10. All aspects of the local Emergency Management Plan should be updated and ready to go.
11. Before the hurricane season has arrived, individuals and families should: (a) familiarize themselves with the degree of vulnerability of their area to a hurricane threat, (b) learn the best evacuation routes to safety, (c) learn locations of shelters, (d) learn safety procedures for boats if they engage in boating, (e) trim back all trees and bushes on their property, (f) check rain gutters and down spouts for good drainage, (g) stock boards and other supplies to shutter and secure doors and windows.

Preparedness

1. Local emergency management officials should monitor National Weather Service broadcasts, and at "watch" stage activate the EOC with minimum staffing. At "Warning" stage, fully activate the EOC with full staffing. Notify all concerned officials and emergency workers.
2. Place evacuation signs at predetermined locations and prepare to man traffic control points for evacuation.
3. Put the emergency plan into operation including the plans for evacuation and opening, staffing and stocking the shelters.
4. Set up patrols to protect your community from fire, looting and property damage.
5. Residents of mobile homes should move to sturdier shelter, since mobile homes, even when tied down, usually do not withstand a hurricane.
6. Check on the location of elderly and infirm persons, women in the latter stages of pregnancy, persons with diminished capacities and any others who may need assistance, if evacuated, or may need attention if they remain in their homes.
7. Organize resources to make provision for the evacuation to alternate facilities of those under medical care.
8. Determine the number and location of persons without access to private vehicles and make arrangements for their transportation.

BASIC HURRICANE INFORMATION

A. General Nature

A hurricane is a violent wind and rainstorm characterized by a counter clockwise spiral of wind that covers an area of up to 300 miles in diameter and generates wind speeds of 74 to 200 M.P.H. The highest wind speeds occur in the band around the storm' 5 center. The area within the 11eye of the storm" and the outer periphery are relatively calm with wind seldomly exceeding 30 M.P.H. A hurricane can dominate tens of thousands of miles of the earth' 5 surface and bring with it grave danger. A hurricane is most violent as it travels over the ocean. After reaching landfall, the wind will be reduced1 but the area vulnerable to damage becomes much broader.

B. Origin and Formation

Hurricanes usually occur between June & November and originate in the Caribbean or Gulf of Mexico, or sometimes as far east as the Lesser Antilles or Cape Verde Islands. A hurricane begins as a tropical cyclone, which grows to immense proportions. It is formed when a polar air mass hits an area of convection at the warm sea surface. The warm air core ascends causing heavy precipitation and violent winds.

C. Measurement

The National Weather Service uses the Saffit/Simpson Scale to measure a hurricane's severity. This scale divides hurricanes into five (5) categories:

Category 1 *'Minimal'* No real damage to building structures. Damage primarily to unanchored mobile homes, shrubbery and trees. Also some coastal road flooding, and minor pier damage. Winds range from 74-95 M.P.H. and/or tidal surges reach 4-5 feet above normal.

Category 2 *'Moderate'* Some roofing material, door and window damage to buildings. Considerable damage to vegetation, exposed mobile homes, and piers. Coastal and low-lying escape route flood two to four hours before arrival of the center. Small craft in unprotected anchorages break moorings. Winds range from 96--110 M.P.H. and/or tidal surges reach 6-8 feet above normal.

Category 3 *'Extensive"* Some structural damage to small residences and utility buildings with a minor amount of curtain/wall failures. Mobile homes are destroyed. Flooding near the coast destroys smaller structures, and larger ones are damaged by floating debris. Terrain continuously below five feet may be flooded inland *six* miles or more. Winds range from 111-130 M.P.H. and/or tidal surges reach 9-12 feet above normal.

Category 4 *'Extreme'* More extensive curtain/wall failures with some complete roof structure failure on small residences. Major damage to lower floors near the shore. Terrain flooded inland as far as eight miles. Winds range from 131-155 M.P.H. and/or tidal surges reach 13-18 feet above normal.

BASIC HURRICANE INFORMATION (continued)

C. Residents should be taught about hurricanes, including the warnings, the dangers, and the means of protection.

D. People should avoid coastal areas when hurricanes are expected.

E. Individuals who live in mobile homes should have access to a more solid dwelling that they can readily get to in case of a hurricane warning.

F. Supplies should be readily at hand to board up, shutter, or tape windows on the windward side of the house.

G. Emergency supplies of food and water should be stored.

H. Materials should be readily at hand to secure everything that could blow away and thus become dangerous missiles such as trash cans, signs, outdoor furniture.

G. **References**

FEMA Booklet: "Safety Tips for Hurricane Floods"

FEMA~ & NOAA publications: "Preparing for Hurricanes and Coastal Flooding, A Handbook for Local Officials"

FEMA publication: SS-2/October 1981 "Emergency Management USA

Florida State University: Marine Advisory Program

Department of Environmental Management: Coastal Zone Management Program

National Weather Service: Hurricane Fact Sheet, September, 1982

State Meteorologist- R. E. Lautenheizer

National Climactic Center - Storm Data Excerpts

Massachusetts Department of Commerce, Environmental Data Service: "Climates of the State"

Establishing Emergency Authority For The Town Of Fairhaven

The Town of Fairhaven, acting under the authority of the Board of Selectmen, and acting in accordance with the provisions outlined under the Massachusetts General Laws, Chapter 639; Acts of 1950 (as amended), establishing a Massachusetts Civil Defense Agency, upon written declaration stating that an emergency exists within the Town of Fairhaven, will be the local governing authority in all matters during the time of declared emergency as it relates to Massachusetts General Law, Chapter 639; Acts of 1950 (as amended).

Emergency Operating Center (E.O.C.)

The Fairhaven Fire Department Headquarters, located at 146 Washington Street, has been officially designated as the "Emergency Operating Center" for the Town of Fairhaven in the event of a man-made or other natural disaster.

In order to officially activate the E.O.C., the Board of Selectmen must declare, in writing, that a state of emergency exists within the Town of Fairhaven.

During the time of declared emergency, the EOC will be the location from which the Fairhaven Town Government will operate. In other words, the Board of Selectmen, under law, will be in complete charge of all affairs relating to the declared emergency and will have overriding powers over all other elected boards and other officials.

The Board of Selectmen and their staff shall monitor and control all town-wide operations throughout the duration of the declared emergency.

The EOC will be equipped with an Emergency Management Agency emergency radio linking the Town of Fairhaven with other vital agencies including Area 2; Section 2A of the Massachusetts Emergency Management Agency, located in Bridgewater, Massachusetts.

In the event the town would lose radio, television and /or telephone service, the town, through the EOC would continue to maintain contact with other areas utilizing the EMA's 2-meter radio as well as whatever availability of "HAM" radios that might be available. For all intents and purposes, the Town of Fairhaven will maintain and operate from the EOC throughout the duration of the declared emergency, unless otherwise directed by the Board of Selectmen.

Order of Authority

1. Fairhaven Board of Selectmen
2. Fairhaven Town Clerk
3. Fairhaven Police Chief

Note: The Emergency Management Agency Director/Coordinator shall be designated as Chief of Staff to the Board of Selectmen.

HURRICANE TRACKING CHART

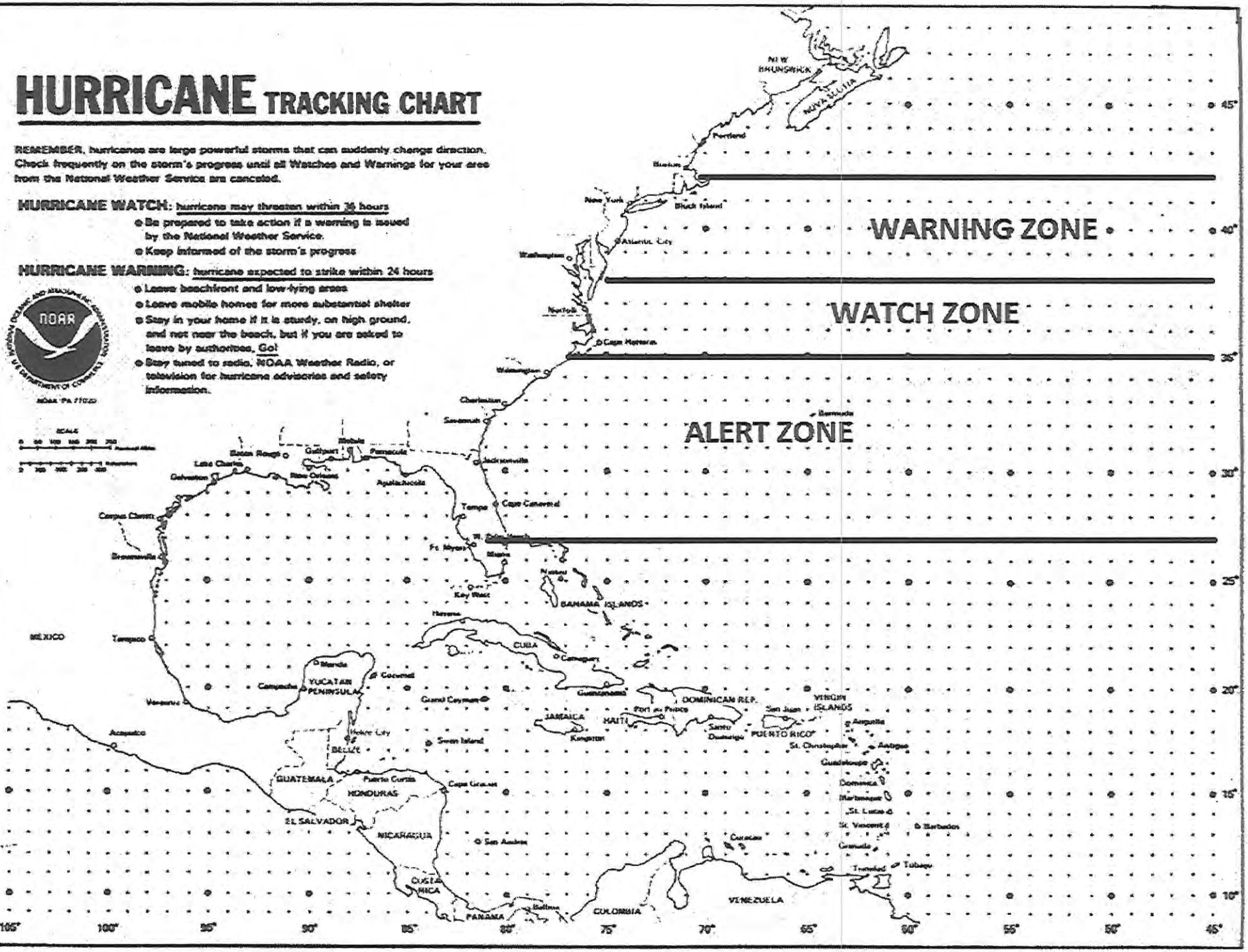
REMEMBER, hurricanes are large powerful storms that can suddenly change direction. Check frequently on the storm's progress until all Watches and Warnings for your area from the National Weather Service are canceled.

HURRICANE WATCH: hurricane may threaten within 36 hours

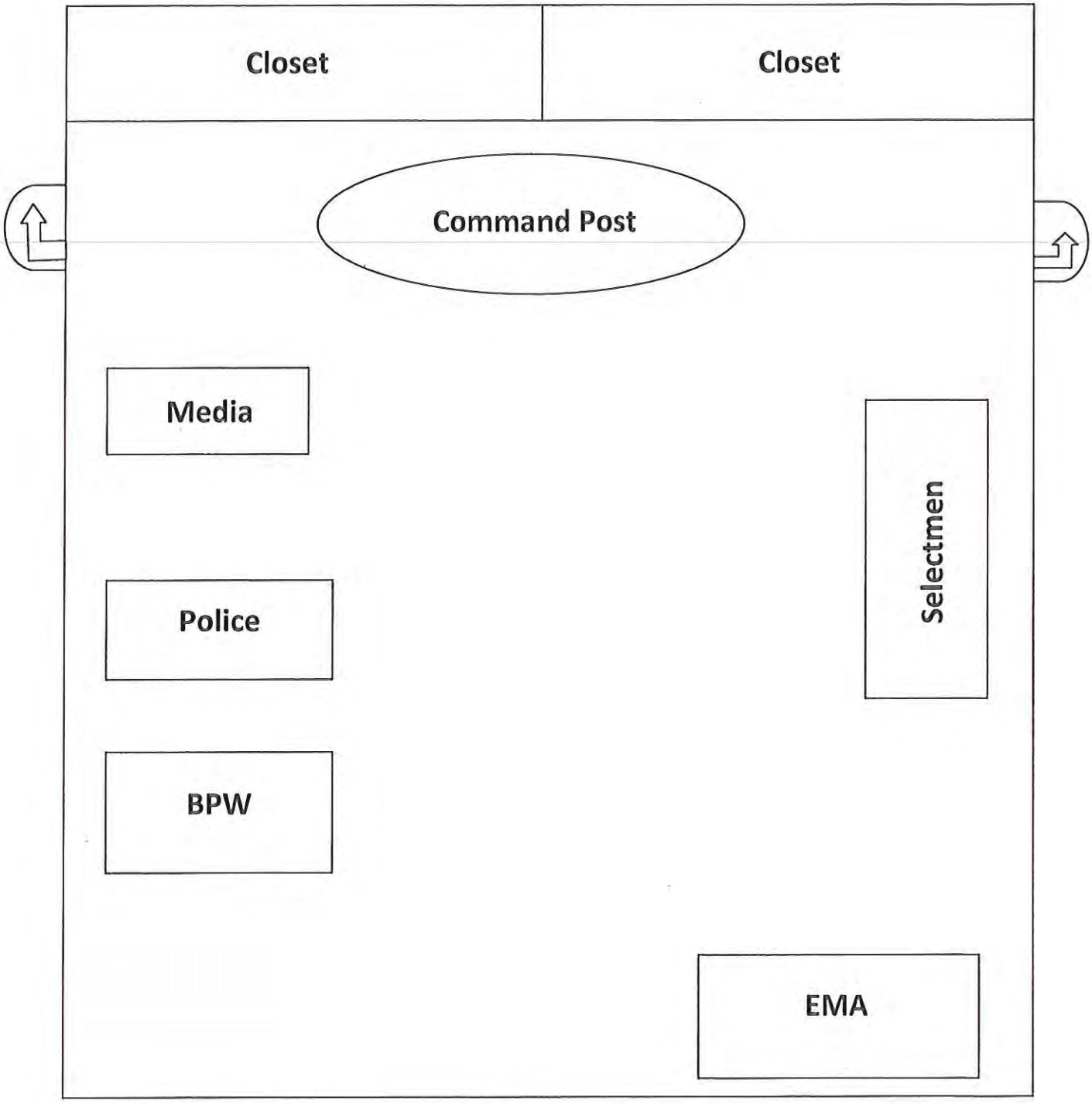
- Be prepared to take action if a warning is issued by the National Weather Service.
- Keep informed of the storm's progress

HURRICANE WARNING: hurricane expected to strike within 24 hours

- Leave beachfront and low-lying areas
- Leave mobile homes for more substantial shelter
- Stay in your home if it is sturdy, on high ground, and not near the beach, but if you are asked to leave by authorities, Go!
- Stay tuned to radio, NOAA Weather Radio, or television for hurricane advisories and safety information.



Fairhaven Emergency Operating Center
Fire Department Headquarters



Hurricane Tracking Procedures

The following Standard Operating Procedure (S.O.P.) is to serve as the guideline which is to be followed by the Fairhaven Fire Department in the event of a declared Hurricane or other man-made or natural disaster. The information contained herein may vary from time to time as conditions and circumstances warrant.

All questions pertaining to the Fairhaven Fire Department Hurricane Plan should be directed to the Chief of the Fire Department for clarification.

In the event that the United States National Weather Service declares the identification and location of a tropical depression/hurricane in the vicinity of the west longitude line 65 degrees north and north of latitude 27 degrees west, the duty shift officer shall immediately notify the Chief and Deputy Chief. The duty shift officer shall be responsible in initiating the act of monitoring the identified storm until such time as the tropical storm/hurricane is downgraded by the National Weather Service to such a degree that it no longer poses a threat to this area.

Once the monitoring and tracking of a tropical storm/hurricane is initiated, the monitoring of such storm shall remain constant and is to be continued in effect by each succeeding shift until said storm is declared downgraded as previously noted.

Position readings of the storm's track are to be noted and recorded on the posted tracking chart which is located in the Fire Department Control Room and/or Emergency Operating Center. Readings are to be noted at 8:00AM, 12 Noon, 6:00PM and 10:00PM daily throughout the duration of the monitoring process. Information regarding the storm position can be acquired from several sources such as radio, television or from the Official Emergency Management Agency's radio communication network.

Once the monitoring process has begun, the duty shift officer shall pay strict attention to all weather advisories and reports as they relate to the storm. The duty shift officer shall make sure that the hurricane plotting boards are properly updated at the prescribed hours, as previously noted. The symbol of a broken line will indicate the storm's track while the storm itself is to be identified by the use of the colored stick-on which should include time and name of the storm. In addition, readings should be recorded on the tracking log of the storm's name, time, date and the initials of the person making the entry.

Once the storm's progress carries the storm into the shaded area on the chart designated as the "Watch Zone", the duty shift officer shall immediately notify the Fire Chief, Deputy Chief and the Police Department, who will notify their Chief. In turn, the Fire Chief shall notify the Board of Selectmen and the Executive Secretary, apprising them of the situation. Following the notification of the Board of Selectmen and the Executive Secretary of the storm's position, the Executive Secretary will notify the Emergency Management Agency Director/Coordinator and inform him of the storm's position.

Once the Board of Selectmen, Executive Secretary and EMA has been notified that the storm has entered into the "Watch Zone", a meeting of ALL department heads and other officials is to be convened by the Board of Selectmen for the purpose of discussing and reviewing all hurricane

Staffing the Emergency Operating Center

The Emergency Operating Center (E.O.C.) will be located at Fire Department Headquarters. It will be from this location that the Fairhaven Town Government will operate throughout the duration of the declared state of emergency, (i.e.) Selectmen, Public Safety (Police and Fire), Board of Public Works (BPW), Emergency Management Agency (EMA), etc.

The official staff members of the Emergency Operating Center (EOC) include:

1. Board of Selectmen
2. Chairman of the Board of Selectmen (Officer in Charge)
3. Executive Secretary of the Board of Selectmen (E.O.C. Coordinator; Media Information Officer)
4. Emergency Management Agency Director/Coordinator (Chief of Staff)
5. Police Chief (E.O.C. station is in Police Headquarters)
6. Police Lieutenant representing the Police Department
7. Fire Chief
8. Board of Public Works designee

Assignments of Other Town Officials:

1. Harbormaster (E.O.C. station is in Police Headquarters)
2. Tree Warden (E.O.C. station in BPW building)
3. Superintendent of Public Schools (E.O.C. station at Hastings Middle School)

The area of Fire Headquarters which has been designated as the Emergency Operating Center (E.O.C.) is to be clear of all unauthorized persons throughout the period of the declared state of emergency. It is essential that the designated area of the E.O.C. be limited to members of the official staff as well as for radio, telephone and courier dispatchers. In this manner, confusion as well as all unnecessary interruptions will be minimized. It shall be the responsibility of the Emergency Management Agency Director to make sure that only authorized personnel are allowed in the E.O.C.

On duty firefighters shall be restricted to the floor areas of:

1. Apparatus floor
2. Dormitories
3. Basement area

FAIRHAVEN FIRE DEPARTMENT - NOMENCLATURE

Fire Chief
Timothy Francis

Deputy Fire Chief
Donn M. Fletcher

Superintendent of Fire Alarm
Timothy Francis

Assistant Superintendent of Fire Alarm
Robert Lincoln

Department Clerk
Kristine Austin

Chief	**1**
Deputy Chief	**1**
Lieutenants	**5**
Firefighters	**16**
Call Firefighters	**24**
Total	**47**

Headquarters

146 Washington Street is manned 24 hours each day by a duty shift of one (1) permanent officer, four (4) permanent firefighters.

Station Two

321 Huttleston Avenue is currently unmanned, but in the event of an emergency declaration, will be activated, with a 1000 GPM Pumper with 500 gallons of water and a full crew.

Station Three

267 Adams Street is currently unmanned, but in the event of an emergency declaration, will be activated, with a 1500 GPM Pumper with 700 gallons of water and a full crew.

FAIRHAVEN FIRE DEPARTMENT RESOURCES
Fire Department Equipment

- Engine-1 (1994 E-1 Pumper 1,250 GPM)
- Engine-2 (1984 Ranger Pumper 1,000 GPM)
- Engine-3 (2002 E-1 Pumper 1250 GPM ALS equipped)
- Engine-4 (2008 Pierce Pumper 1500 GPM Class 5 Ambulance)
- Unit-5 (1994 Ford F350 w/ 200 Gallon Skidload pump assembly
- Ladder-1 (1985 Emergency One 110'Ladder)
- Rescue-1 (1994 E-1 Heavy Duty Rescue Truck w/20,000KW generator
- Medic-1 (2007 ALS Ambulance)
- Medic-2 (2002 ALS Ambulance)
- Fire Alarm 1 (1991 GMC Bucket Truck)
- Boat-68 (1972 17' Boston Whaler w/ '94, 60 HP Mariner Motor)
- Ice Rescue Boat (Vintage 1970 Ray-sled Ice Boat)
- Chief's Car-1 (2011 Chevrolet Tahoe)
- Deputy Chief's Car-2 (2005 Chevrolet Tahoe)
- Fire Boat-1 (1990 25' C Hawk w/ 2004 Suzuki 225 HP motor)
- 8x20 Trailer w/ 800' of Boom and extra equipment
- Car 3 (1997 GMC Yukon)
- FP1 (2005 Ford F250 Pick up truck)

ENERATORS	PORTABLE PUMPS	CHAINSAWS / RESCUE SAWS
E-1 EM 3500 Honda	1 - Honda 2" Pump	E-1 Jonserud 670
E-2 EM 3500 Honda	2 - Honda 2" Pump	E-2 Jonserud 670
E-3 EM 5000 Honda	3 - Honda 2" Pump	E-2 Homelite EZ
E-3 EU 2000 Honda w/ Light	Flomax 2" Pump	E-3 Jonserud 670
E-4 EM 5000 Honda	Pacer 2" Pump	E-4 Husquarvana 350
E-4 EU 2000 Honda w/ Light	Red 2" Pump	E-4 Stihl T5400
L-1 EM 5000 Honda	Homelite 3" Trash pump	L-1 Jonserud 670
FA-1 3000w 15.2Amp Briggs & Stratton	Homelite 1 1/2" Fire Pump Mini	L-1 Partner K-1200
	Hale 1 1/2" Floating pump	R-1 Jonserud 670
	Honda 40gpm Submersible pump	R-1 Stihl T5400
	Honda 70gpm Submersible pump	FA-1 Pole Chain Saw
	Kenko Bronze Submersible pump	
	Master Plumber 1/6hp Submersible pump	
	Red 3" Submersible pump	

HYDRAULIC RESCUE EQUIPMENT	OTHER
R-1 Hurst Tool (Jaws) Gas powered	R-1 Ajax Air Powered cutting tool
E-4 TNT Hydraulic Rescue Tool (Jaws)	R-1 ArcAir Slice cutting tool
R-1 Hurst Tool (Jaws) Electric powered	Car 1 Bull Horn
E-1 Holmatro Manual Power Hydraulic Spreader	HQ Bull Horn
1 Hydraulic Porta Power Kit	E-4 1 Set Maxi Force air bags w/ regulator
E-3 Hurst Tool (Jaws) Electric powered	

WATCH ZONE PRODEDURES

Once a declared storm, which has been classified as a "hurricane" reaches and enters the area defined as the "Watch Zone", the following actions are to be initiated:

1. Notify the Chief and Deputy Chief immediately.

2. Review the "Hurricane Plan Book" and initiate the prescribed actions.

3. Check to ensure that there is an ample supply of outboard motor oil, chain saw oil, K-12 saw oil and oil for the Jaws of Life. This supply is located in the hurricane equipment lockers located in the basement.

4. Start and operate each small outboard motor in a barrel for 30 minutes, or until the present fuel runs out, to ensure their readiness. Following this test, tag each motor, noting that the unit has been tested and refueled and is ready for service.

5. Start and operate each of the portable pumps at the pit area under a load condition. Following this test, tag each motor, noting that the unit has been tested and refueled and is ready for service.
   a. 1 Homelite 385gpm gasoline trash pump
   b. 1 ½ portable gasoline pump (#1)
   c. 1 ½ portable gasoline pump (#2)
   d. 1 ½ portable gasoline pump (#3)
   e. 1 ½" submersible electric pump (#1)
   f. 2" submersible electric pump

6. The outboard motor attached to Boat 68 is to be started and checked. The fuel tanks are to be filled. Radio's are to be tested with Fire Alarm as well as Coast Guard Woods Hole or Menemsha. In addition to it's regular complement of equipment, the list of equipment the boat should also include (but not limited to):
   a. Four sets of rain gear with gloves
   b. Two full fuel tanks
   c. Six life preservers
   d. One pair of binoculars
   e. Two waterproof hand lights
   f. One flair gun with flares
   g. Two plastic buckets
   h. One boat hook
   i. One pair of oars and oarlocks
   J. One anchor
   k. Two 50' coils of poly rope
   l. One 100' coil of poly rope
   m. One First Aid kit
   n. Tool kit (god sharp knife should be included)
   o. Clipboard with paper and several pencils
   p. Life float and float marker
   q. Plastic tarp

Warning Zone Procedures

Once a storm has been classified as a hurricane and enters the area defined as the "Warning Zone", the following actions are to be initiated by the duty shift officer:

1. Notify the Chief and Deputy Chief immediately.

2. Contact all members of the department to apprise them of the approaching storm threat. In addition, advise each member that the Hastings Middle School will be open to receive all members of town employees families throughout the storm. Families will be safe at that location where food and other essentials will be available. Please request that all family members take with them to the shelter such items as a change of clothes, blankets, pillows and the like. Also, advise each firefighter to remain in contact with headquarters. If you are planning to be away from home, you must leave a means of contacting you. Finally, advise each firefighter of the time in which they are to report to duty. All firefighters are required to wear their department-issued pagers.

3. Fuel all vehicles to capacity.

4. Charge all portable radios and handlights and make them ready for service in the event of a storm strike.

5. Fill all portable gasoline containers with gasoline and mixtures as required.

6. Contact B.P.W. and have them fill the portable Diesel tank on the mechanic's truck in case of fuel shortage.

7. Call in all committed equipment such as chain saws, pumps and related equipment as outlined in the plan (see Equipment sheet). Upon arrival of each piece of equipment, each separate unit is to be inventoried, with the make, model and serial number, as well as the owner's name, address and telephone number. In addition, each unit is to be tested to be sure that it is in good working order. Committed equipment shall include but not be limited to any vehicle such as trucks and/or 4-wheel drive vehicles including all boats and outboard motors. It will also be necessary that all equipment that requires fuel have it's own fuel can with proper mixtures accompanying each unit.

8. The Emergency Management Director is to be contacted and arrangements to be made to draw from the EMA reserves of supplies such as cots and blankets. The procured cots and blankets are to be distributed in the following manner:
   Station 3: 5 cots and blankets
   Station 2: 5 cots and blankets
   Engine 4: 5 cots and blankets

9. Alert the New Bedford Fire Department and request that they commence monitoring our frequency.

10. Fill all available sandbags from the hurricane lockers, using sand from the town yard. Once filled, they are to be placed under the hose drying rack unless otherwise directed.

11. Assist EMA personnel in the activation of the Emergency Management Control Center, which is located in Fire Headquarters. It is essential that the 2-meter radio be activated properly in order to be sure radio contact with official outside agencies.

13. Closing of the Hurricane Dike Sluiceway (near Atlas Tack)

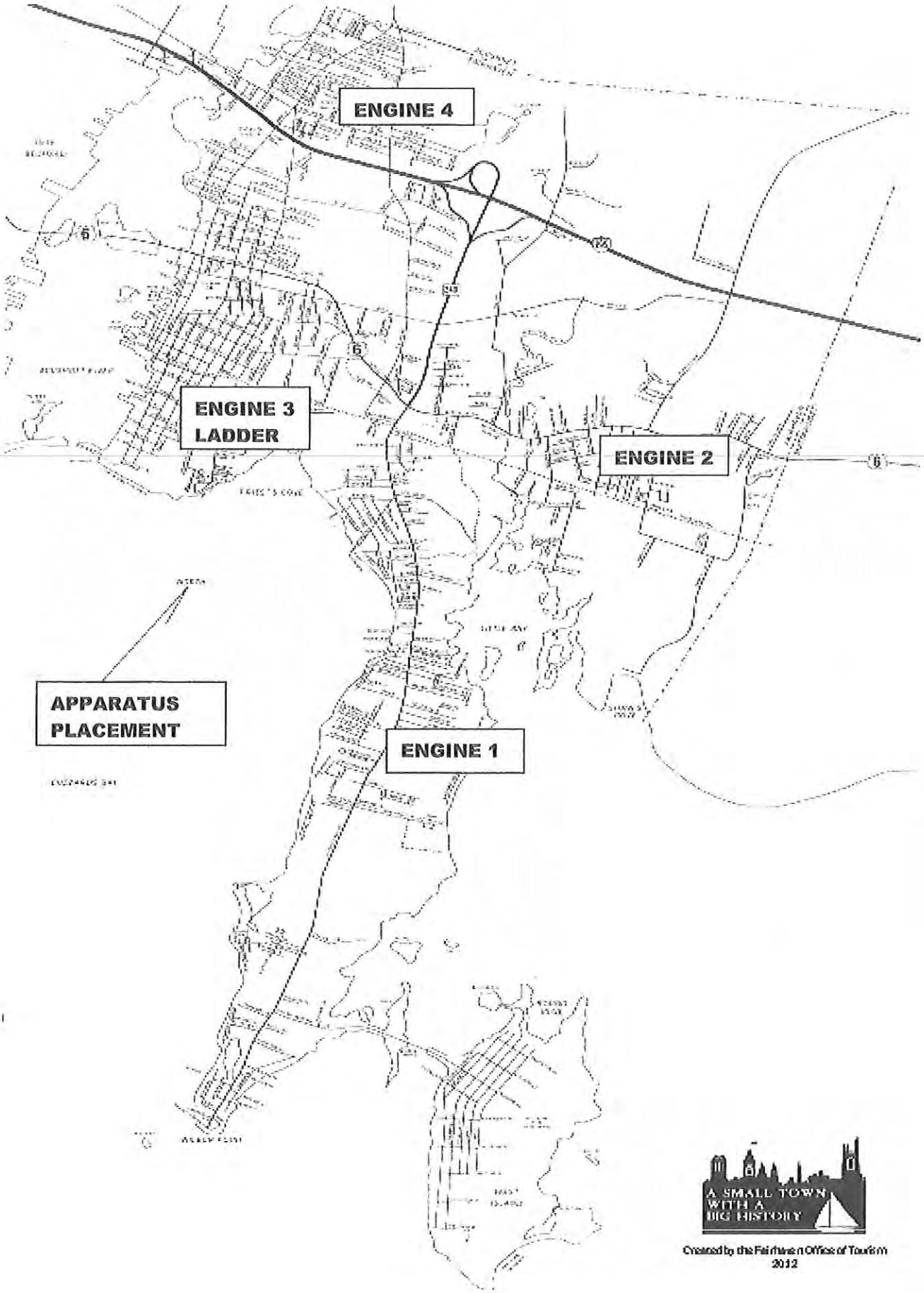
1. The hurricane barrier located in the harbor between New Bedford and Fairhaven will be closed by personnel at the barrier site, at their discretion, and will not notify this department of their doing so. The responsibility of closing the sluiceway lies with the FFD. The sluiceway should be closed at the point of low tide prior to the estimated time the storm is expected to strike this area as is projected by the National Weather Service.
2. Once the decision is made to close the Fairhaven Dike at the sluiceway, the BPW should be contacted and informed of our actions. They should be reminded that the gate valve located near the terminus of Lawton Street should also be closed.
3. Upon completion of the closing of the sluiceway, the New Bedford-Fairhaven Hurricane Barrier is to be notified of our actions. Telephone number for the dike is 994-4243 or 1-401-635-4802.
4. Once the storm has passed and no longer poses a threat to the local area, the sluiceway gate should be opened. The opening of the gate should be accomplished at the low tide period. Likewise, once the gate is reopened, we are to notify the Hurricane Barrier.

14. Dispatch patrol to be sure that all dock-side gasoline and diesel pumps are shut off at the tanks in the event of extreme tides which might otherwise cause a flow problem. Some facilities to be considered are, but not limited to:

a. Earl's Marina, Causeway Road
b. Fairhaven Shipyard, Fort Street
c. Kelly's Shipyard, Water Street
d. Coast Guard Auxiliary, Middle Street
e. Linberg Marine, Middle Street

15. Survey Fire/Police headquarters property to be sure that all loose equipment is properly secured. A check of the smoke house is to be made, including securing the skylight trap door. Other considerations:

a. All fire alarm equipment including wire reels, etc
b. All loose rubbish cans
c. Secure rubbish dumpster with rope to a firm stationary object.



Created by the Fairhaven Office of Tourism
2012

Fire Department Personnel Assignments 2012

These assignments are subject to adjustments as conditions and circumstances warrant.

Car 1 HQ			
Chief Francis		305 New Boston Rd	508-728-5298
Car 2 HQ			
Deputy Chief Donn Fletcher	EMT	153 Green St	508-951-5774
Engine 3 HQ			
Lt Bob Lincoln	EMT	32 Sylvia Street	508-264-2216
FF Frank Cruz	EMT	40 Linden Ave	508-971-5774
FF Brian Riggs	EMT-P	177 Adams St	508-999-1345
Engine 2 Station 2			
Lt Wally Therrien	EMT	287 Huttleston Ave	508-996-2068
FF Ed Freitas	EMT	11 Jenna Drive	508-997-2097
FF David Gordon	EMT/P	12 Seth Davis Way S. Dart	508-933-6745
Engine 4 Station 3			
Lt. Brian Messier	EMT/P	82 Pleasant Street	508-889-4026
FF Joy Nichols	EMT-P	12 Village Ave, Acushnet	508-878-1803
FF Erik Johnson	EMT-P	9 Manchester Lane Acush.	774-849-0624
Engine 1 Sconticut Neck			
Lt Doug Silveira	EMT	66 Therese St, Dartmouth	508-542-5740
FF Paul Correia	EMT-P	60 Ocean Ave	508-717-4549
FF Antone Medeiros	EMT	689 Sconticut Neck Rd	774-930-6431
Ladder One HQ			
Lt. Todd Correia	EMT-P	24 Summer Street	508-989-4717
FF Justin Medeiros	EMT-P	34 College Ln . Dartmouth	508-922-3812
FF Jim Rocha	EMT	42 Spring Street	508-415-3483
Rescue One HQ			
FF Wayne Oliveira	EMT-P	13 Homestead Ave	774-930-4966
FF Nancy Scott	EMT	1 Parker Street	508-287-0715
FF Shawn Samanica	EMT-P		774-202-2191
EMS Medic-1			
FF Chauncey Burr	EMT-P	15 Doane Street	508-989-2405
EMS Medic-2			
FF Josh Benoit	EMT	95 Pleasant Street	774-263-1980
Unit 5			
Stephen Almeida	EMT	5 Abbey Street	774-263-5704
Fire Alarm 1		As Needed	
Fireboat 1 & Boat 68		As Needed	

REVISED
6/2012

FAIRHAVEN

POLICE

DEPARTMENT

HURRICANE PLAN

2012

Submitted By:

Michael J. Myers
Chief of Police
Sgt. Kevin W. Kobza
June 1, 2012

A. INTRODUCTION

With 29.4 miles of coastline, Fairhaven is particularly susceptible to the high winds and storm surge from a hurricane. Many homes near the coast have been built and/or extended in the many years since the last serious hurricane raising the probability that extensive property damage and serious physical injury will result should a powerful hurricane strike this area.

This hurricane plan is meant to serve as framework for police response in the event the town is threatened with a hurricane striking the area. It's recognized that police commanders may be required to deviate from this framework due to unforeseen events which may occur during a storm.

This plan is based on personnel currently employed by the Fairhaven police department along with resources controlled by this department. Usage of personnel from other agencies or volunteers is not included in this plan nor is the use of equipment from other agencies or municipalities. It is recognized that resources may be available from Southeastern Massachusetts Law Enforcement Council communities, the state or county and the federal government during any phase of the emergency. The Chief of Police in consultation with other town officials will utilize such outside resources as needed.

B. SUMMARY

HURRICANE ALERT- The hurricane plan will be reviewed at roll call for each shift.

HURRICANE WATCH - Shift commanders will verify equipment availability in accordance with checklists. They shall monitor activity at the Pease Park and Seaview Avenue Boat ramps to determine if there is a need to call in personnel for traffic and/or security details at either or both locations.

The hurricane plan will be reviewed at roll call for each shift. A copy of the hurricane plan will be distributed to all units.

HURRICANE WARNING - (Approx. 24 hrs. before strike) A final equipment check will be performed during normal shift. The chief is to be advised of equipment status. All officers are contacted and placed "on call". Evacuation assistance will begin. All employees are put "on call" and advised to have an emergency family housing plan.

TWELVE HOUR PRESTRIKE - Prepare assignments of personnel

SIX HOUR PRESTRIKE - Begin calling in personnel to assist in preparations and assist in evacuation as determined by chief. All vehicles are to be fueled.

THREE HOUR PRESTRIKE - All needed employees are called into work and given assignments. E.O.C. is made operational.

STRIKE - Officers should remain parked and stay inside vehicle or building unless responding to an emergency. They shall keep written list of problems as they become known i.e. wires down, trees blocking etc. and other non emergency situations. There shall be no non-emergency radio transmissions unless requested by the E.O.C. or communications center.

IMMEDIATE POST STRIKE – Officers answer calls, assess damage, relay damage information and establish road blocks, if needed. Search and rescue operations conducted.

SECONDARY POST STRIKE - Officers will patrol areas as directed, assist opening roadways, protect property and control roadblocks.

FINAL POST STRIKE - Chief will reduce manpower to allow for rotation of shifts.

C. PLAN OF ACTION

1. HURRICANE WATCH

Supervisory personnel will verify equipment availability from checklists.

A copy of the hurricane plan will be available in the communications center, in the sergeant's office and with each motorized unit.

The on-duty shift supervisor will be responsible for having equipment checked, and a report completed showing deficiencies and readiness. Major problems such as vehicles not running or defective radio equipment shall be reported directly and immediately to the chief. The equipment checklists should include the following items:

10 MARKED CRUISERS (401,402,403,404,405, 406 408,409,461)
4 UNMARKED CRUISERS (400, 407, DX1, DX2, DX3, DX4, DV1)
1 BOAT AND MARINE RADIO (462)
1 DIVE TEAM VAN (465)
1 UNMARKED PICKUP TRUCK (463)
35 PORTABLE RADIOS (ASSIGNED WALKIES/CHECKED BY INDIVIDUALS)
1 MOTORCYCLE
5 BICYCLES
2 COLD WATER RESCUE SUITS

Each cruiser shall be equipped with the following items:

10 Flares
100' Rope and ring properly coiled
1 Fire extinguisher
Portable lights as available
Life jackets (1 in each marked police car)
Portable oxygen
First aid kit
Equipment deficiencies will be noted and replaced with spares, if available.

Communications center personnel will test all radios. A written report on equipment shall then be made available for the chief and updated as deficiencies are cleared.

2. HURRICANE WARNING

The shift supervisor shall ensure the Chief is notified when a Hurricane Warning is declared by the National Weather Service. All employees shall be advised of the upgraded condition by the text messaging system, or any other available means of communication, and advised to telephone the station to confirm they are aware that they are "on call" for the duration of the emergency. The employees shall be asked for the telephone number at which they wish to be contacted if they are needed. In the event a Hurricane Watch is declared between the hours of 10 pm and 6 am, the supervisor shall have the discretion to hold off contacting all officers until 6 am. Any employee who does not answer the text will be telephoned to verify availability and advised to monitor their communications. Part-time officers and any employees not possessing a working pager will be contacted by telephone.

Sgt. Kevin Kobza shall ensure final preparations are made concerning operational equipment. He shall report status to the Chief.

All sergeants, elder abuse officers, safety officers, school resource officers and boat officers will be notified that they may be called in earlier than other employees.

The department shall prepare for any needed evacuation assistance. The elder protection officer shall contact the Fairhaven senior center, community nurse and coastline elderly services to obtain a list of known, non-ambulatory shut-ins. (note: this only includes persons currently serviced by their office and not all that may need assistance) That activity will be coordinated with the Fire department, nurse, and senior center. Persons listed should be contacted either by phone or visit, and a written record made of their situation. Also names of persons acquired by other means that should be of concern should be checked and dispositions recorded. This will be the responsibility of elder abuse officer.

Officers assigned to the police boat will ensure it is fully fueled. They will conduct a thorough inspection of the boat and perform any needed service. The dockage may be adjusted at the discretion of Sgt. Michael Botelho.

3. PRE-STRIKE TWELVE HOURS

Twelve hours prior to anticipated strike the chief shall be notified and begin preparing assignments of personnel to be dispatched to listed locations. As of June, 2010 the following is a breakdown of Fairhaven police department personnel:

COMMAND: 1 CHIEF

6 SERGEANTS

21 FULL-TIME PATROL OFFICERS

4 PART-TIME PATROL OFFICERS

5 DISPATCHERS

1 CLERK

1 PART TIME CUSTODIAN
TOTAL - POLICE DEPARTMENT PERSONNEL (38)

4. ASSIGNMENTS

ASSIGNMENT 1: COMMAND
CALL SIGN 400;
CHIEF OF POLICE OR, IN HIS ABSENCE, NEXT HIGHEST RANKING OFFICER

ASSIGNMENT 2: EMERGENCY OPERATING CENTER
CALL SIGN: "EMERGENCY OPERATIONS CENTER"
1 SERGEANT

ASSIGNMENT 3: FIELD SUPERVISOR
CALL SIGN: 407
SERGEANT

ASSIGNMENT 4: POLICE HEADQUARTERS AND COMMUNICATIONS CENTER
CALL SIGN: 818
1 SERGEANT (STATION COMMANDER)
2 DISPATCHERS
1 PATROL OFFICER

ASSIGNMENT 5: RESERVE UNIT BASED AT POLICE H.Q.
CALL SIGN AND UNIT: 461
2 PATROL OFFICERS

ASSIGNMENT 6: ZONE 1 SUPERVISOR; (ZONE 1 BORDERS: ALDEN RD. TO THE EAST, ACUSHNET RIVER TO THE WEST, TOWN OF ACUSHNET TO THE NORTH & BUZZARDS BAY TO THE SOUTH.
CALL SIGN AND UNIT: 404
1 SERGEANT BASED OUT OF HASTINGS MIDDLE SCHOOL

ASSIGNMENT 7: ZONE 1, SOUTH BASED FROM POLICE STATION
CALL SIGN AND UNIT: 401
AREA INCLUDES ZONE 1 FROM SOUTH SIDE OF RT. 6 SOUTH TO BAY.
2 PATROL OFFICERS

ASSIGNMENT 8: ZONE 1, NORTH BASED FROM FIRE STATION 3
CALL SIGN AND UNIT: 402
AREA INCLUDES ZONE 1 FROM NORTH SIDE OF RT. 6 TO ACUSHNET LINE.
2 PATROL OFFICERS

ASSIGNMENT 9: HASTINGS MIDDLE SCHOOL SHELTER
CALL SIGN: HASTINGS PORTABLE
1 PATROL OFFICER

ASSIGNMENT 10: ZONE 2 SUPERVISORS; (ZONE 2 INCLUDES ALL OF FAIRHAVEN EAST OF ALDEN ROAD INCLUDING WEST ISLAND AND SCONTICUT NECK.
CALL SIGN AND UNIT: 403
1 SERGEANT

ASSIGNMENT 11: ZONE 2 EAST FAIRHAVEN BASED FROM FIRE STATION 5
CALL 405 INCLUDES AREA EAST OF ALDEN RD TO MATTAPOISETT BUT SCONTICUT NECK SOUTH OF RT. 6
CALL SIGN AND UNIT: 405
2 PATROL OFFICERS

ASSIGNMENT 12: SCONTICUT NECK SOUTH TO BUIST AVE. BASED AT WOOD SCHOOL
CALL SIGN AND UNIT: 406
2 PATROL OFFICERS

ASSIGNMENT 13: SCONTICUT NECK SOUTH FROM BUIST AVE. BASED FROM 262 SCONTICUT NECK RD
CALL SIGN AND UNIT: 409
2 PATROL OFFICERS

ASSIGNMENT 14: WOOD SCHOOL SHELTER
CALL SIGN: WOOD SCHOOL PORTABLE
1 PATROL OFFICER

ASSIGNMENT 15: POLICE BOAT STORED AT FPD
CALL SIGN AND BOAT: 462
2 PATROL OFFICERS

ASSIGNMENT 16: POLICE MOTORCYCLE (IF NEEDED POST STRIKE)
CALL SIGN: CYCLE 1
1 PATROL OFFICER

NOTE- IN THE EVENT AVAILABLE STAFF IS INADEQUATE TO FILL ALL PROPOSED ASSIGNMENTS, CHIEF WILL DETERMINE ASSIGNMENT PRIORITIES AT THE TIME OF ASSIGNMENT BASED UPON CIRCUMSTANCES AND INFORMATION AVAILABLE AT THE TIME.

5. ASSIGNMENT RESPONSIBILITIES

ASSIGNMENT 1: Command; (unit 400) Chief or, in his absence, next highest ranking officer in overall command of the police department. The commanding officer may, as the situation requires, be present in the E.O.C., central communications center or in the field.

Assignment 2: Emergency Operations Center; A sergeant will be present in the E.O.C. The police representatives will coordinate police activities with other departments once the EOC is formally established. The sergeant will have access to an intercom system (ext 3030), linking the desk to the police station communications center. Also present should be a programmable scanner to monitor radio frequencies of other departments. This desk should also possess the capability of a backup radio system wired to allow an alternate channel to be determined by the sergeant that will act as the primary radio frequency should channels 1 & 2 repeaters go out of service during the storm. Should the repeaters for channel 1 & 2 be lost, channel 3 shall be the primary operating frequency.

ASSIGNMENT 3: Field Supervisor; (Unit 407) This assignment shall consist of a sergeant. The ranking officer will act as the commander of all officers out in the field, and will be based as he deems appropriate..

ASSIGNMENT 4: Police Headquarters and Central Communications Center; One sergeant will act as station commander once the EOC is formally established. Two dispatchers will act as call takers & communications operators. One police officer will assist the sergeant and maintain a written log of all events that occur and will handle any administrative duties.

ASSIGNMENT 5: Reserve Unit; (Unit 461) This assignment shall comprise two patrol officers who remain in police headquarters to be utilized on an as needed basis, including establishing roadblocks or to respond to a location that only a four wheel drive vehicle can access.

ASSIGNMENT 6: Zone 1 Supervisor; (Unit 404) This assignment shall comprise a sergeant, who will act as supervisor for zone 1. He/she will be based at a location in zone 1 as he/she deems appropriate. Unit will be based out of Hastings Middle School shelter or any other location deemed appropriate by the sergeant.

ASSIGNMENT 7: Patrol, Zone 1 South; (Unit 401) This assignment consists of 2 patrol officers to answer calls for service & assist in pre-strike, storm impact & post-strike phases of the storm in the area of zone 1 west of Alden rd. and south of Rt. 6. Unit will be based out of police headquarters.

ASSIGNMENT 8: Patrol, Zone 1 North; (Unit 402) This assignment consists of 2 patrol officers to answer calls for service and assist in pre-strike, storm impact & post-strike phases of the storm in the area west of Alden rd. and north of Rt. 6. Unit will be based out of Fire station 3 in North Fairhaven.

ASSIGNMENT 9: Hastings Middle School Shelter; This assignment shall consist of one patrol officer equipped with a portable radio including school communication & first aid supplies.

ASSIGNMENT 10: Zone 2 Supervisor; (Unit 403) This assignment shall comprise a sergeant, who will act as supervisor for zone 2, Sconticut Neck and West Island. This unit will be in his/her area of responsibilities as deemed appropriate by the sergeant.

ASSIGNMENT 11: Patrol, Zone 2; (Unit 405) This assignment shall consist of 2 patrol officers to answer calls & assist in the pre-strike, storm impact & post-strike phases as listed in this plan. This unit shall cover all areas from Mattapoisett to Alden Rd. not including Sconticut Neck. This unit will be based at fire station 5 in East Fairhaven.

ASSIGNMENT 12: Patrol, North Sconticut Neck; (Unit 406) This assignment shall consist of 2 patrol officers to answer calls & assist in the pre-strike, storm impact & post-strike phases as listed in this plan. This unit shall cover Sconticut Neck from Rt. 6 south to Buist Avenue. This unit will be based at Wood School.

Assignment 13: Patrol, South Sconticut Neck; (Unit 409) This unit shall be based from 262 Sconticut Neck Rd. (Property owned by David Markey). A large storm surge will cause flooding in the Buist Ave area cutting off everything south of that location including Sconticut Neck and West Island. This unit will work in conjunction with an FFD engine based at 262 Sconticut Neck Rd & possibly an EMA truck, equipment & personnel.

ASSIGNMENT 14: Temporary Evacuation Shelter This assignment shall consist of one patrol officer equipped with a portable radio and first aid equipment. The location of the shelter will be determined as the previous shelter was located at the Wood School which is in the process of being demolished at the time of this revision.

ASSIGNMENT 15: Police Boat (Unit 462) Officers assigned to the police boat shall have unit 463 available to them at the Coast Guard Auxiliary. They will remain under cover at the C.G. Auxiliary or at other safe location. They shall ensure the police boat is prepared to go out but will not venture from the dock nor remain aboard during the strike phase except with the permission of the chief. Thereafter, they will leave the dock only at the direction of the chief.

ASSIGNMENT 16: Motorcycle (Cycle 1) It will be determined post strike if an officer needs to be assigned to the motorcycle in the event there are areas that can only accessed by that time of vehicle due to downed tress and or utility poles. Based at police headquarters.

6. SIX HOUR PRE-STRIKE PHASE

Employees with assignments 2, 3, 4, 9, 14 and 15 as well as elder abuse officer shall be called in, briefed, & dispatched. Other officers should be contacted at the direction of the chief.

All officers called into work shall be instructed to bring flashlight chargers and portable radio chargers to station.

7. THREE HOUR PRE-STRIKE PHASE

A sufficient number of employees will be called to duty to staff all needed assignments. Those not needed shall be informed that they will be needed post strike to relieve officers called in earlier. Radio checks shall be performed. Officers are to be dispatched to respective area. Persons in need of evacuation are to be located and assisted in getting to shelters. Fort Phoenix and Hurricane Dike will be cleared of spectators. The Chief will determine if the need exists for a barricade at Fort and Doane Sts. and Green and Doane Sts. A barricade may be established at the intersection of Goulart Memorial Drive & Sconticut Neck Rd. to discourage spectators from entering West Island. The E.O.C. will be staffed and operational.

All officers shall be fully briefed & understand their individual role & responsibilities so that confusion is minimized during the emergency.

8. STORM IMPACT PHASE

Officers should stay at designated locations in vehicles or buildings. Vehicles should be parked in such a manner to have adjacent buildings offer protection but not under or near objects which could reasonably expected to collapsed or come loose in high winds. Officers should keep written list of all problems of non-emergency nature they encounter. No radio communications should be made during the storm except for serious emergencies. If officers hear no radio traffic for a period of time they may call for radio check to determine condition of repeater, and try the channel designated by the sergeant posted at the Emergency operations Center if it appears one and two are no longer in operation. When electrical power to town has been shut off emergencies will not include downed wires. Dispatchers

will notify patrol personnel when notified by the electric company of total shutdown. Consideration must still be given to house generators backfeeding the electrical system posing a hazard! It should be assumed that when winds first subside it is the eye passing and not the end of the storm. Officers should remain on post until directed by a supervisor or the communications center or when responding to an emergency. All radio communication should be clear and concise.

During peak storm conditions, officers must use discretion in determining personal risk to assume when responding to a call. All problems noted should be recorded including trees and wires down and location of flooding. They should be communicated to the communications center when requested by the EOC or dispatch.

9. POST IMPACT PHASE ONE

After the storm has been confirmed as having passed, officers will respond to known problems as dispatched. Officers in each area will report existing conditions. Coordination of efforts will be conducted by the supervisor in field command.

If need is determined by the chief, a road block will be established on Sconticut Neck Rd. The Chief may relocate units as needed after assessment of damage. Consideration should be given to shopping centers as well as smaller stores holding needed supplies. The post impact format for police activities will remain fluid and will be responsive to whatever conditions exist. Police response will include searching for victims, treating injuries, and protecting property. Officers will have discretion in dealing with current needs but shall remain in assigned areas unless directed otherwise by a supervisor.

Additional help from outside agencies may be considered. The S.E.M.L.E.C., state police sheriff's office and other municipal law enforcement agencies may be called upon to assist with immediate post-strike responsibilities.

10. POST-IMPACT PHASE TWO (AFTER INITIAL EMERGENCY)

After the EOC declares the initial emergency has passed, officers will patrol areas as needed, assist with road obstructions, directing traffic, moving disabled motor vehicles and protecting property. Close attention will be paid to water front areas, lowland cottages, and boats.

The chief shall begin releasing employees who have been on duty the longest and replace them with those who were not called into work earlier, as needed. The chief will determine shift staffing in accordance with existing conditions.

11. SCONTICUT NECK ROAD BLOCK

In the event Sconticut Neck and West Island experiences a significant concentration of damage, circumstances may require controlled access to these locations. A road block may be established on Sconticut Neck Road at Drown Blvd.

The south-bound entrance to Sconticut Neck Rd will be blocked at Drown Boulevard. Sconticut Neck Rd will be divided by cones or barricades down the center of the roadway for approximately 100 feet, to barricade. Officer will direct vehicles with passes to right lane, which will channel traffic south on Sconticut neck rd. Vehicles with out passes will be directed left of the barrier which will bring them to a

second officer (preferably a Sgt.), who will give the operator a written copy of directions on how to obtain a pass, and who will have the authority to allow vehicles under certain circumstances to access the area immediately. Other traffic will be sent north and away from Sconticut Neck rd. Unit 461 or the fire rescue unit may be used at the Riccardi's Resteraunt to distribute passes.

In the event significant damage is limited to West Island or the situation has improved that the EOC determines that Sconticut Neck can be re-opened to the public, a road block may be established on Goulart Memorial prior to the Causeway.

The following notice will be distributed to those motorists who show up at the Sconticut Neck roadblock without proper pass.

NOTICE TO RESIDENTS

SCONTICUTNECK RD. AND POINTS SOUTH HAVE RECEIVED EXTENSIVE DAMAGE DURING THE RECENT STORM. IT IS NECESSARY TO RESTRICT TRAFFIC FROM THIS AREA WHILE REPAIRS AND SAFETY CONCERNS ARE BEING ATTENDED TO. IF YOU HAVE REASONS THAT MAKE IT NECESSARY TO ENTER THIS AREA PLEASE GO DIRECTLY TO _____, PRESENT YOUR VEHICLE REGISTRATION OR IDENTIFICATION AND RECEIVE THE NECESSARY PASS. THIS SHOULD BE PLACED IN THE LOWER CORNER ON DRIVERS SIDE OF YOUR WINDSHIELD.

WE ASK FOR PATIENCE AND CO-OPERATION SO THAT THE INCONVENIENCE WILL BE MINIMIZED AND THE ROADWAY CAN BE TOTALLY REOPENED AS SOON AS POSSIBLE.

12. FAIRHAVEN P.D. CHECKLISTS

HURRICANE WATCH

BY:_____ DATE____/____/____ TIME_____:_____ AM / PM

All equipment verified from unit check lists. Check lists completed and deficiencies noted.

401:_____ 402:_____

403:_____ 404:_____

405:_____ 406:_____

407:_____ 408:_____

409:_____ 461:_____

463:_____ Truck_____

Cycle 1:_____ 462 Boat_____

400:_____ Motor Cycle (1)_____

Dive Van:_____

Comments:_____

_____

STATION EQUIPMENT

Telephones:_____ computers:_____

Intercom:_____ 9-1-1 lines_____

Other emer. lines:_____ Marine Radio:_____

Fire Radio Freq._____ Police Radio 1:_____

Police Radio 2:_____ fax line:_____

Printers:_____ BPW Radio:_____

Channel 3:_____

Comments:_____

HURRICANE WARNING
24 hours pre-strike

Chief Notified By:_____ Time_____

**** Officers paged and spoken to verify "ON CALL" status ****

(List best number to contact to call in)

Sgt. S. Foster:_____ Time:_____

Sgt. M. Botelho:_____ Time:_____

Sgt. D. Sobral:_____ Time:_____

Sgt. M. Bouvier:_____ Time:_____

Sgt. Kobza:_____ Time:_____

Sgt. Timothy Souza:_____ Time:_____

Ptl. M. Darmofal:_____ Time:_____

Ptl. P. Lacerda:_____ Time:_____

Ptl. P. Bourgault:_____ Time:_____

Ptl. F. Sniezek:_____ Time:_____

Ptl. D. Correia:_____ Time:_____

Ptl. S. Gordon:_____ Time:_____

Ptl. E. Riggs:_____ Time:_____

Ptl. M.Cordeiro:_____ Time:_____

Ptl. G Cudmore:_____ Time:_____

Ptl. Jerr. Bettencourt:_____ Time:_____

Ptl. L. Cannon:_____ Time:_____

Ptl. Scott Joseph:_____ Time:_____

Ptl. James Bettencourt:_____ Time:_____

Ptl. M. Botelho:_____ Time:_____

Ptl. R. Ciccone_____ Time:_____

Ptl. K. Viveiros:_____ Time:_____

Ptl. S. Gwozdz_____ Time:_____

Ptl. K. Chasse_____ Time:_____

Ptl. D. Dorgan:_____ Time:_____

Ptl. K. Swain_____ Time:_____

Ptl. J. Bubluski_____ Time:_____

Ptl. M. Ouimette:_____ Time:_____

Ptl. A. Soares:_____ Time:_____

Ptl. R. Manzone, Sr._____ Time:_____

Ptl. R. Manzone, Jr._____ Time:_____

Dsp. L.Quintal: _____ Time:_____

Dsp. M. Sullivan: _____ Time:_____

Dsp. J. Morel: _____ Time:_____

Dsp. M. Burgess_____ Time:_____

Dsp. H. Leconte_____ Time:_____

Clk. J Adesso: _____ Time:_____

Cst. S. Chace:_____ Time:_____

Comments:_____

Police Boat checked by:_____

Medical supplies in cruisers checked by:_____TIME_____

Community Contacted Nurses by:_____TIME_____

Prepare assignment of personnel per POLICE HURRICANE PLAN _____

Recheck opera tion of E.O.C:_____

6 HOUR PRE-STRIKE

Call in personnel per Chief:_____

Recheck all vehicles:_____

Recheck operation of E.O.C.:_____

3 HOUR PRE-STRIKE

All Needed Officers on duty:_____

Assignments given:_____

Assignments covered:_____

E.O.C. Operational and manned:_____

Comments:_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Reporting Officer:_____ Time:_____

FAIRHAVEN POLICE DEPARTMENT
HURRICANE CHECK LIST (make copies for each vehicle)

VEHICLES

Unit:_____ Date:_____

Fuel:_____ Oil:_____

Tires:_____ Brakes:_____

Vehicle Lights:_____ Radio:_____

Emergency Lights:_____ Siren:_____

Vehicle Damage:_____ Horn:_____

Vehicle Interior:_____ Wipers:_____

Power Steering:_____ Scanner:_____

Comments:_____

_____

Emergency Equipment

Trauma Kit:_____ Oxygen:_____

Rope:_____ Flares:_____

Blanket:_____ Fire Extinguisher:_____

Life Ring:_____ Life Jacket:_____

Shovel:_____ Tape Measure:_____

Pry Bar:_____

Comments:_____

_____

Officer:_____ Time:_____

FIELD SUPERVISOR CHECKLIST

THE INITIAL RESPONSIBILITY OF THE SERGEANT WILL BE TO SUPERVISE AND INSURE THAT ALL VEHICLES AND EQUIPMENT ARE FUNCTIONAL. AFTER OFFICER DEPLOYMENT RESPONSIBILITY WILL CHANGE TO DIRECT SUPERVISION OF ALL FIELD ASSIGNMENTS and/or ALL BOAT OPERATIONS.

WATCH

___PLAN AVAILABLE TO EVERYONE
___VEHICLES CHECKED 401_ /402_ /403_ /404_ /408_ /409_ /405_ / 406_/400_ /407_ /461 _
463 _/464_/dive van__
___-BOAT- (462) EQUIPPED_ / ON LOCATION_
___-RADIOS CHECKED_
___UNMARKED –VEHICLES CHECKED- PICKUP TRUCK_ / MOTORCYCLE(S)-2_ / UNMARKED CARS_/ # BICYCLES___

WARNING

___-VEHICLE DEFICIENCIES CORRECTED
___-BOAT PREPARATION AND POSITIONS DETERMINED
___-PERIODIC UPDATE TO CHIEF

PRE-STRIKE 6 HOURS

___-FINAL EQUIPMENT UPDATE/REPORT TO CHIEF
___-REVIEW EACH ASSIGNMENT LOCATION, CALL SIGN AND VEHICLE

PRE-STRIKE 3 HOURS

__- ALL ASSIGNMENTS COMPLETED
__- ALL REQUIRED OFFICERS ON DUTY
__- RADIO CHECKS COMPLETED
__- FORT PHOENIX BARRICADE DETERMINED
__- SCONTICUTNECK BARICADE DETERMINED
__- ALL PERSONNEL HAVE ACCESS TO PLAN (COPIES PROVIDED BY CHIEF)
__- ALL PERSONNEL BRIEFED
__-ASSUME FIELD COMMAND

IMPACT

__- ALL ASSIGNMENTS SECURE

POST IMPACT

__- CHECK WELFARE OF ALL ASSIGNMENTS (ALL FURTHER DECISIONS BASED ON DEGREE OF DAMAGE/INJURY)

SERGEANT'S CHECKLIST

HURRICANE WATCH

Check mark	initial
___COPIES OF PLAN DISTRIBUTED	SGT_____
___ BEGIN VERIFYING EQUIPMENT FROM CHECKLISTS	SGT_____
___CHECK MARINE AND EMERGENCY CHANNELS	SGT_____
___PREPARE WRITTEN REPORT ON EQUIPMENT FOR CHIEF	SGT_____

HURRICANE WARNING

___CHIEF IS NOTIFIED OF HURRICANE STATUS	SGT_____
___NOTIFY ALL OFFICERS AS DESCRIBED IN PLAN	SGT_____
___UPDATE EQUIPMENT REPORT FOR CHIEF	SGT_____

PRE-STRIKE 12 HOURS

___CHIEF IS NOTIFIED OF HURRICANE STATUS	SGT_____

PRE-STRIKE 6 HOURS

___BEGIN CALLING IN PERSONNEL AS DIRECTED	SGT _____
___INSTRUCT ALL PERSONNEL TO MAKE FINAL REVIEW OF THIS PLAN	SGT_____

PRE-STRIKE 3 HOURS

___ SELECTED OFFICERS ON DUTY	SGT_____
___ALL EQUIP. IN OPERATION AND VEHICLES FUELED	SGT_____

REVISED
6/2012

FAIRHAVEN EMERGENCY MANAGMENT

ESTABLISHING EMERGENCY AUTHORITY FOR THE TOWN OF FAIRHAVEN

The town of Fairhaven acting under the authority of the Board of Selectmen and acting in accordance with the provisions outlined under the Massachuetts General Laws, Chapter 639; Acts of 1950 (As Amended), establishing a Massachusetts Emergency Management Agency, (Massachusetts Civil Defence), upon written declaration stating that an emergency exists within the Town of Fairhaven, will be the local governing authority in all matters during the time of declared emergency as it relates to Massachusetts General Law Chapter 639; Acts of 1950 (As Amended).

EMERGENCY OPERATING CENTER (EOC)

The Fairhaven Fire Dept. Headquarters located at 146 Washington St. has been officially designated as the "EMERGENCY OPERATING CENTER" (EOC) for the Town of Fairhaven in the event of a declared man-made or natural disaster.

In order to activate the EOC, the Board of Selectmen must declare in writing that a state of emergency exists within the Town of Fairhaven.

During the time of the declared emergency, the EOC will be the location from which the Fairhaven Town Government will operate. In other words, the Fairhaven Board of Selectmen, under law, will be in complete charge of all affairs relating to the declared emergency and will have overriding powers over all other elected boards and other officials.

The Fairhaven Board of Selectmen and their staff shall monitor and control all town-wide operations throughout the duration of the declared emergency.

The EOC will be equipped with a 2-METER AMATEUR RADIO linking the Town of Fairhaven with other vital areas including Area 2; Section 2A of the Massachusetts Emergency Management located in Bridgewater, Massachusetts.

In the event the town were to lose radio, television and/or telephone service, the town, through the EOC, would, continue to maintain contact with other areas utilizing the EMA 2-Meter radio as well as whatever availability of "HAM" radios that might be available. For all intent and purposes, the Town of Fairhaven will maintain and operate from within the EOC throughout the duration of the declared emergency, unless otherwise directed by the Board of Selectmen.

The EOC will remain operational until the Chairman of the Board of Selectmen or designee determines that an emergency no longer exists and the STATE OF EMERGENCY has been lifted. At this time, the EOC will be deactivated and communication personnel released.

ORDER OF AUTHORITY

1. Fairhaven Board of Selectmen
2. Fairhaven Town Clerk
3. Chief of Police
4. Fire Chief
5. Superintendent Board of Public Works
6. Superintendent of Public Schools
7. Emergency Management Director

NOTIFICATION PROCEDURE

During Hurricaine Alert status, when the hurricaine reaches a point opposite Wilmington, N.C., the EMA Director will notify the Deputy Director and have him, with the assistance of the RACES Operators, check out all radio equipment prior to staffing the EOC. Upon notification of the Fire Department Chief, Executive Secretary, or designee, that the storm is in the "Watch Zone", the EMA Director will call a meeting of ALL Department Heads and other officials. Each Department will bring their copy of the Hurricaine Preparedness Plan. The meeting will be held at the Fire Station and will discuss and review the preparedness plans in the event that the storm strikes land.

When the storm reaches the "Warning Zone" (denoted in red on the plotting chart), the Fire Chief and Deputy Fire Chief will be immediately notified. The Fire Chief will notify the Selectmen, Exectuvie Secretary and EMA director. The EMA director, upon the direction of the Board of Sleectmen, will call a second meeting at the fire station of all Department Heads and officials to finalize the Hurricaine Plans. If the selectmen deem that the storm poses a definite threat to town, they should declare a STATE OF EMERGENCY, in writing. (The EOC will be set up 12 hours prior to the storms arrival.)

The EMA Director will also notify the Deputy Director. He, in turn, will mobilize EMA personnel to transfer equipment to the Fire Department headquarters and open the EOC. At this time the EOC will have minimum staffing. Six hours prior to the storms arrival, the EOC will become fully operational. All EMA personnel will report for duty and all vehicles will transfer to the EOC for deployment.

FAIRHAVEN EMERGENCY MANAGEMENT

Director	Marc Jodoin
Deputy Director	Roger Gautreau
Secretary	Lynn Jodoin
Captain	Daniel Rezendes
Captain	Lawrence O'Gara

EMERGENCY OPERATING CENTER COMMUNICATIONS CENTER

Radio Desk

1. 2-Meter HAM Radio from EMA Headquarters
2. Town Government Radio KCA 544 452.325mhz
3. 1 Multi-Channel Scanner Receivers
4. 1 Clock

Telephone Center

1. 8' Folding table for radio equipment
2. 6 Plug-In two line telephones
3. 1 Clock
4. 1 Case of forms and pens
5. 6 Message trays

Command Center Personnel Staff

1. Selectmen-Chairman or designee-Executive Secretary
2. Police Chief of Lieutenant
3. Fire Chief or Lieutenant
4. EMA Director
5. B.P.W. Superintendent
6. Public Information Officer or Executive Secretary
7. Telephones--2 Operators

   Selectmen 979-4023

   B.P.W. XXX-XXXX

   EMA 979-4090

8. E.M.A. telephone personal: Lynn Jodoin
   Lynne Gautreau

Vehicles and Assigned Personnel

50	1983	Chevrolet Suburban Assigned to EOC for Director
51	1995	GMC 4WD Utility P/U Driver: Operate out of Fire Station #5
52	1971	Chevrolet StepVan Light Truck Assigned to EOC
53	1988	GMC Van W/10k generator Driver: Operate out of Fire Station #3
54	1971	Chevrolet StepVan-Field Operations Van Assigned to EOC-Back-up communications
55	1977	Dodge 4WD Pick-up Driver: Assigned to Road Block Sconticut Neck Road Or as needed by Police Department
59	Boat	20' Tripp Angler Fireglass boat w/85 HP Motor on trailer Assigned to EOC-to be deployed as needed

Equipment for Vehicles

#51 1996 GMC 4WD 1-ton Utility Body P/U Rescue
5 KW Honda Generator
2-750 Watt 120 Volt Lights
4-500 Watt 110 Volt Lights
2-150 Watt Circle-D Lights
4-100' Cords
2-200' Static Reels
Short cords
4 Ton Porta-Power Blocks
Come-A-Long & Tow chain
Sawzall Saw
Ropes & Wood Cribbing
Ajax Air Tool
Light Poles
Trauma Kit
Tool Box & Pry bars
Jumper Cables
Fire Extinguisher
1-Gas Chain Saw

#52 1971 Chevrolet StepVan Emergency Light & Power
10KW Kohler Generator
4-1500 Watt 220 Volt Lights
8-500 Watt 110 Volt Lights
4-150 Watt Circle-D Lights
1-250' 220 Volt Static Reel
2-200' 110 Volt Static Reels
8-100' Twist/Lock Cords
6-Light pole bases
8-Light poles
Miscellaneous adapters
2-5 gal. Jerry cans (fuel)
2-Fire Extinguishers
Trauma Kit
Miscellaneous Tools
Jumper Cables
Tow Chain
Road Flares

#53 1988 GMC 3/4 Ton Van
1-10k Watt Generator
4-1000 Watt Quartz Lights
2-150' Cords & 2-25' Cords
2-Quik-Raze Light poles 750w ea.
Tow Chain & Jumper cables
Road flares
Tool Box & Pry Bars
Gas chain-saw & gas can
Trauma kit & Fire extinguisher

#54 1971 Chevrolet StepVan Mobile EOC
Town Goverment Radio 452.325 mhz
Town Goverment Radio 39.82 mhz
Fairhaven Fire Dept. 453.025 mhz
Acushnet Fire Dept. 45.60 mhz
Mattapoisett Fire Dept. 45.08 mhz
New Bedford EMA 39.46 mhz
2-Meter Amateur Radio
Marine Radio
Fairhaven Police 482.812 mhz
1-Programmable Scanner
Fire Extinguisher
Tool Box

#55 1977 Dodge 4X4 1-ton pick-up with steel cap
3000-watt portable generater
4-500 watt quartz lights
2-300 watt quartz ground lights
1-Static-reel w/200 ft coil
2-100' coils & 2-50' coils
2-light poles
Come-a-long & Tow chain
Road flares
Tool box & Pry bars
Trauma kit
Jumper-cables
Gas chain-saw & gas can
Fire extinguisher

Boat 20' Tripp Angler Fiberglass Boat with Trailer
85HP Evinrude Outboard
Marine Radio
5-Adult Life Jackets
1-Child Life Jacket
Various Lines
Flare Kit
Boat Ladder
Fire Extinguisher

Shelter Equipment (stored at Town Hall)

150-Cots
100-Blankets
100-Sheets

Antenna System of Emergency Operating Center

1. For layout of E.O.C. at the meeting room in the fire station refer to the enclosed sheet.

2. All antennas and cables installed are labeled for each of the radios that are used in the E.O.C. The E.M.A. office now has all of its radios mounted on a wood box for easy of moving. Just disconnect all antennas and unplug the AC/DC power supply, then its ready to be moved.

3. The new tower has on it the following antennas:

   a. UHF antenna at the very top for the Police Dept. This antenna covers any frequency the Dept. needs.

   b. Two identical antennas mounted on the cross-bar just below the top can cover a wide range of frequences. The ranges are: 140-160mhz and 430-470mhz on each antenna. This would be used for the 2-meter radio to contact the state headquaters using both voice and digital communications.

4. At this time we must also add extra protection to the two towers now located at the Police and Fire Stations for wind damage. Both towers are attached to the building, however we should also secure with rope. Near the top cross-bar attach 3 lenghts of rope and tie the other end to any secure object on or near the ground. Please, do not place this rope were it could get in the way of any vehcules in or around the stations.

Fairhaven Emergency Management Agency

Contact List June 2008

Marc N. Jodoin, Director
88 Church Street
Fairhaven, MA 02719
H: 508.994.8023
C: 508.989.3879
Email: redsuperduty@verizon.net

REVISED 6-08

Roger Gautreau, Deputy Director
181 Shawmut Ave.
New Bedford, MA 02740
H: 508.997.2776
C: 508.989.2344

Martin B. Higgins, Operations Officer
Fairhaven, MA 02719
C: 508.989.0553

John Rogers, Liaison Officer /Safety Officer
13 Jarvis Ave.
Fairhaven, MA 02719
H: 508.994.3607
C: 508.965.1453

Lawrence E. Ogara, Public Information
7 Faith Ave.
Fairhaven, MA 02719
H: 508.999.6919
C: 508.989.2789

Lynne Gautreau, Shelter Coordinator
181 Shawmut Ave.
New Bedford, MA 02740
H: 508.997.2776
C: 508.989.8067

Lynn Jodoin, Secretary
88 Church Street
Fairhaven, MA 02719
H: 508.994.8023

Nicholas Gautreau
335 Main Street
Fairhaven, MA 02719
C: 508.989.2201

Stephanie Ogara
7 Faith Ave.
Fairhaven, MA 02719
H: 508.999.6919
C: 508.989.2788

Steve Pennington
140 Clark Street
New Bedford, MA
C: 508.207.6631

Tina Pennington
140 Clark Street
New Bedford, MA
C: 508.207.6628

Missy Gautreau
335 Main Street
Fairhaven, MA 02719
C: 508.989.7932

David Santos EMT
16 Hamlet Street
Fairhaven, MA 02719
C: 508.542.4214

Jennifer Simpson EMT
431 Sconticut Neck Rd
Fairhaven, MA 02719
C: 774.451.2995

Chris Higgins
49 Linden Ave.
Fairhaven, MA 02719
508-

Emergency call only

Ken Demoranville
55 Pleasant Street
Fairhaven, MA 02719
H: 508.992.9614

Marcel Deterra
156 Worcester Street
New Bedford, MA
H: 508.995.0927

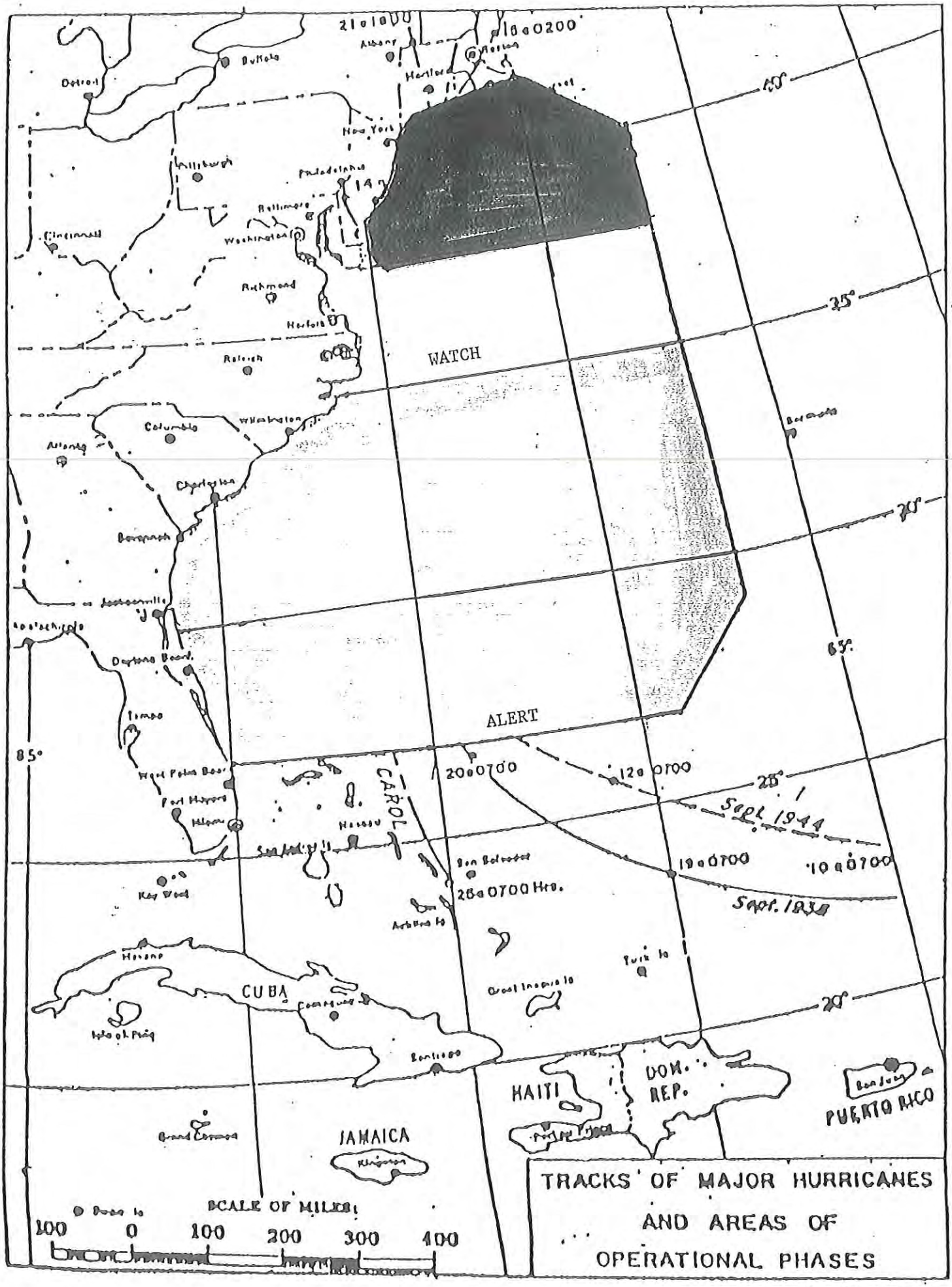
Roger Lapage
671 Durfee Street
P.O. Box 9491
Fall River, MA
C: 508.415.0200

Virginia Higgins
49 Linden Ave.
Fairhaven, MA
C: 508.989.5792

Robert Rivet
637 Church Street
New Bedford, MA
H: 508.998.2473

Ken Tobertga
32 Cedar Street
Fairhaven, MA 02719
H: 508.993.8558

Mike Gagne
17 Deane Street
Fairhaven, MA 02719
H: 508.997.6734

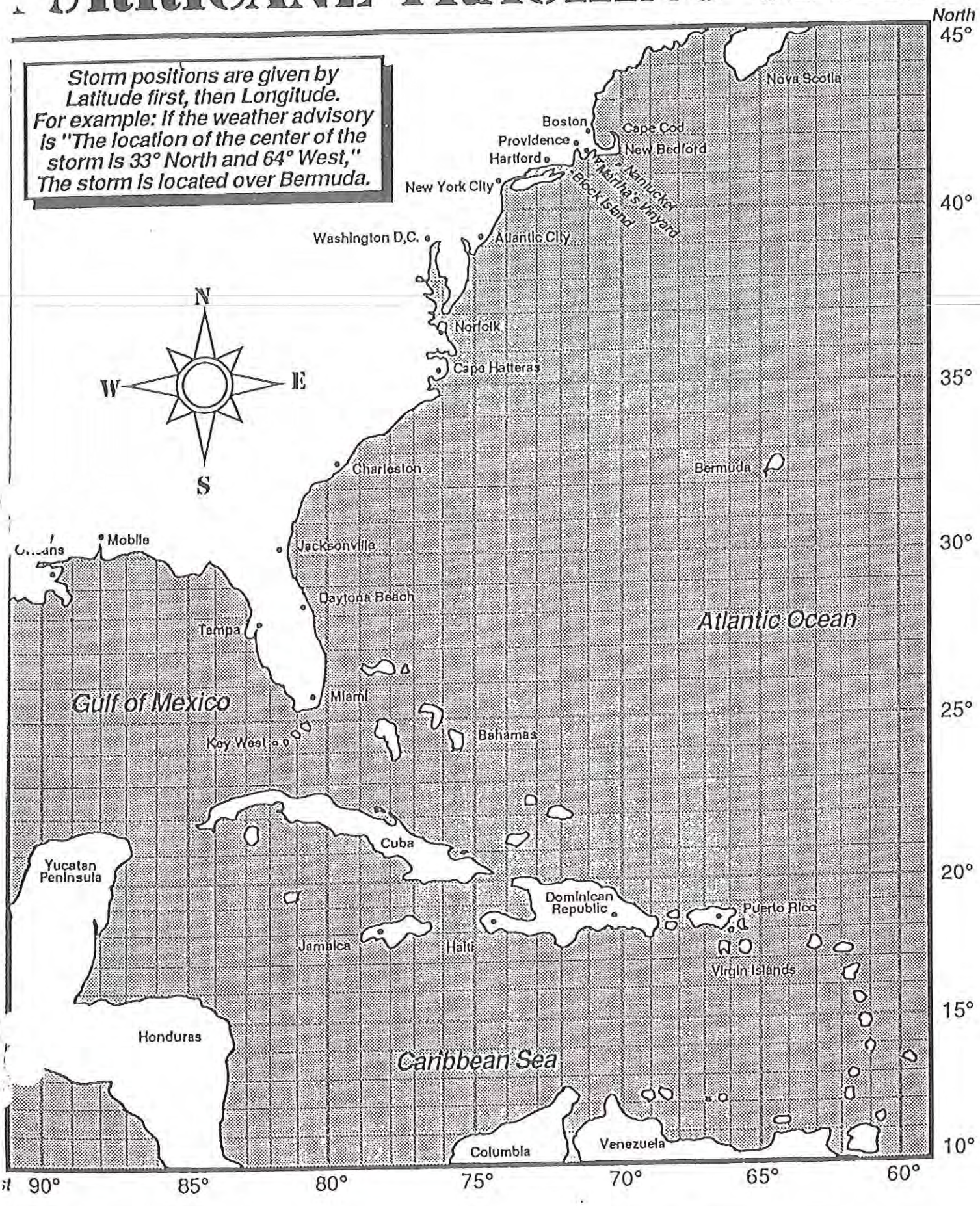


TRACKS OF MAJOR HURRICANES AND AREAS OF OPERATIONAL PHASES

PLATE C-2

Benny's

HURRICANE TRACKING CHART



SCHOOL DEPARTMENT

REVISED 6/2012

Areas of Responsibility

During an emergency situation the Fairhaven Public Schools stand ready to assist our citizens and emergency personnel in providing food supplies and shelter. Upon activation of our town's command center, the school department will continue to supply food, shelter, and services of appropriate personnel for the duration of the emergency situation.

The Hastings Middle School will be used for citizens and emergency personnel in need of appropriate services.

Responsibilities of Personnel

Superintendent of Schools--Under a declaration of emergency and under the direction of the chairman of the Board of Selectmen, the Superintendent of Schools has overall decision-making and supervisory responsibility involving school facilities and personnel. In case of an emergency he/she will be the first contact person for the school department.

Business Administrator--Once contacted by the superintendent he/she will act as an assistant to the chief administrative officer of the school department. The business administrator or designee will be responsible for contacting the building's custodial staff and having them secure and prepare the school building for an emergency. He/she will be responsible for the scheduling of custodians at the Hastings Middle School. He/she will also be responsible for contacting the food services director and the school department's head nurse for appropriate emergency plan actions. The business administrator will serve in the absence of the Superintendent.

Director of Special Education--He/she will serve in the absence of the superintendent of schools and the business administrator.

Foods Services Director--He/she will be responsible for the supply of food items for the shelter. Once contacted by the business administrator or designee, he/she will schedule and contact appropriate personnel who will report to the shelter for their assignments.

Head Nurse--Once contacted by the business administrator or designee he/she will schedule and contact other school nurses who will report to the shelter.

Building Custodians--All Schools--Once contacted by the business administrator or the Director of Special Education, custodians will report to their assigned schools. Custodians will be responsible for:

1. *Disconnecting all electrical equipment*
2. *Moving equipment away from windows*
3. *Moving equipment that could be damaged from flooding to secure areas*
4. *Boarding/Taping vulnerable doors and windows*
5. *Disarming alarm system*
6. *Locking all doors*

After receiving notification that the emergency situation has ended, custodians will report back to their school and prepare the building for the next day's activities.

**Custodian Assigned to Shelters—Once contacted by the business administrator or the Director of Special Education, custodians will report to their assigned schools. Custodians will be responsible for:*

1. *Disconnecting all electrical equipment that will not be used*
2. *Moving equipment away from windows*

3. *Moving equipment that could be damaged from flooding to secure areas*
4. *Boarding/taping vulnerable doors and windows*
5. *Opening doors to the kitchen, cafeteria, gym, restrooms, and nurses office*
6. *Checking the school generator.*
7. *Setting up cots delivered by civil defense. Cots will be set up in corridor and gym areas*
8. *Cleaning areas on an as needed basis*

After receiving notification that the emergency situation has ended, custodians will prepare the building for the next day's activities.

**Custodians will remain at the shelter for the duration of their 12-hour shifts.*

*<u>*Food Service Workers</u>--Once contacted by the director of food services, personnel will report to the shelter. Staff will be responsible for:*

1. *Preparing foods as needed*
2. *Arranging and organizing serving areas and supplies*
3. *Serving food*
4. *Cleaning equipment and kitchen area*

After receiving notification that the emergency situation has ended personnel will prepare the kitchen area for the next day's activities.

**Food workers will remain at the shelter for the duration of their 12-hour shifts.*

*<u>*School Nurses--</u>Once contacted by the head nurse, school nurses will report to the shelter. Nurses will prepare their station for emergency care services. Staff will provide emergency care services on an as needed basis.*

**Nursing Personnel will remain at the shelter for the duration of their 12-hour shifts.*

EMPLOYEE TIME SHEET

*NAME :*_____

*JOB FUNCTION:*_____

LOCATION: _____

Date of hours worked _____

*Time Began*_____*Time Ended*_____

*Total Hours Worked:*_____

Approved by: _____

Employee will fill out a sheet for each day of work. Please submit this form to the Business Administrator.

FAIRHAVEN PUBLIC: SCHOOLS
128 Washington Street
Fairhaven, MA 02719

HURRICANE PREPAREDNESS EMERGENCY LIST
JUNE 2012

NAME/POSITION		ADDRESS	HOME PHONE	4000 EXT.
Superintendent				
Robert N. Baldwin		90 Francis St, Fairhaven	508 991-2139	
			508-979-4000	120
			774-930-1008	
Business Administrator				
Paul B. Kitchen		11 Deerfield Street, Fairhaven	774-202-6006	
			508-979-4000	111
			508-673-8100	
Director of Special Education				
David Kenney		214 Plympton Road, Plymouth	508-747-1402	
			508-979-4000	168
			508-317-3356	
PRINCIPALS				
East Fhvn.	Geraldine Lucas	4 King Philip Way, E. Freetown.	508-763-4673	
			508-979-4058	059
Rogers	Wendy Williams	113 Alley Rd, Rochester	774-849-5358	
			508-979-4075	443
Wood	Amy Hartley-Matteson	40 Crystal Spring Rd. Mattapoisett	508-758-6697	
			508-979-4073	073
Hastings	Wayne Miller	15 Roy Street, New Bedford	508-995-7704	
			508-979-4063	067
	Karen Dorgan	28 Dover Street, Fairhaven	508-990-3789	
			508-979-4063	117
FHS	Tara Kohler	220 Old Westport Rd, Dartmouth	508-997-4114	
			508-9794051	3003
	Mary Jane Muello	219 Miller St., Middleboro	508 946-2187	
			508-979-4051	2216
MAINTENANCE PERSONNEL				
Maintenance	John McLeod	216 Main St., Fairhaven	774-202-1118	
			508-979-4000	015

East Fhvn.	Jack Lewis	201 So. Main Street, Acushnet	774-202-4499	057
	Robert Smith	3 Cowen St, Fairhaven	508-997-5604	057
	Annette Palmer	27 JeanSt., Acushnet	508-995-6635	057
Rogers	Ann-Marie Liarikos	7 Dover St, Fairhaven	508-947-5091	077
Wood	Steven Cunha	8 Brue Rd., Fairhaven	774-263-4816	076
Hastings	Bradford Brown	41 Junior St. New Bedford	508-992-4374	062
	Daniel Garrant	33 Norwood St. Fall River	508-677-6033	062
	Nathan Leite	282 Tinkham St., New Bedford	508-994-3060	062
	Kenneth Souza	30 Slocum St. Apt 2, Acushnet	508-264-4320	062

High	Kevin Fournier	45 Grove St., Fairhaven	508 996-3814	051/1003
	Ralph Ellis	91 Church St., Fairhaven	508 992-3868	051/1003
	Ronald Medeiros	22 Glennon St., New Bedford	774-202-2221	051/1003
	Steven Horsley	23 Bay St., Fairhaven	508-990-2547	051/1003

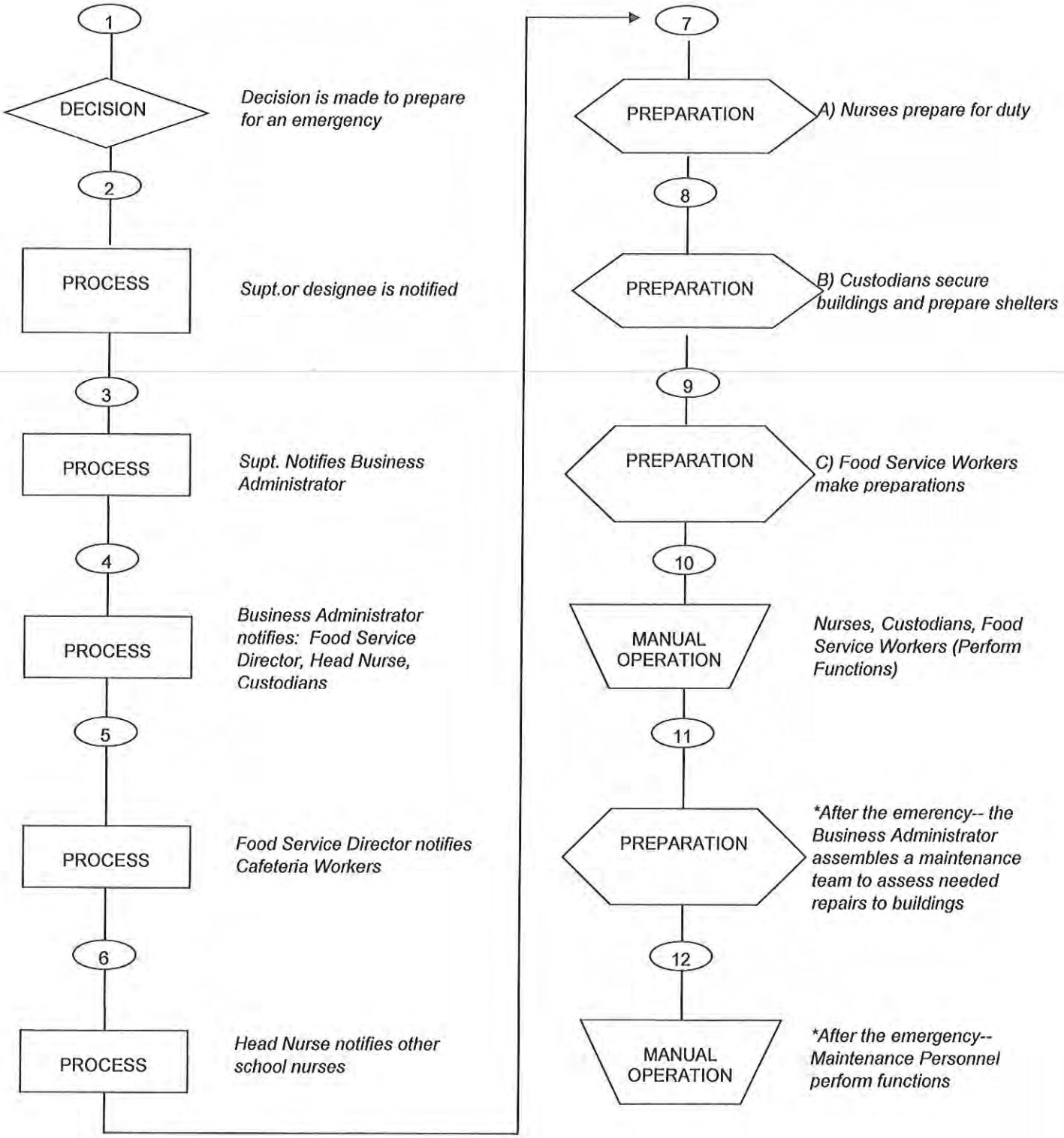
FOOD SERVICE WORKERS

Hastings	Roger Stevens	108 Peckham St New Bedford	774-930-3671
Wood	Susan Fleurent	26 Alpine Avenue, Fairhaven	508-999-2922
	Elizabeth Lopes	1 Andrew Avenue, Fairhaven	508-996-8148
East	Margaret Vannesse	45 Cherry St, Fairhaven	508-984-5950

HEALTH SERVICES

Physician	Dr. Teodor Georescu	225 Field St., New Bedford	508 999-2981	
FHS	TBD			051/4006
Hastings	Kerrie Edwards	126 Stanley St. Fall River	508-631-4316	064
East	Kim Horsfall	1 Century Drive, Fairhaven	508-992-2547	055
Rogers	Diane Jarvis	14 Brook Drive, Fairhaven	508-993-8819	076
Wood	Denise Valois	227 Winston St, New Bedford	508-995-7417	074

FAIRHAVEN PUBLIC SCHOOLS - FLOW CHART - EMERGENCY ACTION PLAN



ARE YOU READY FOR A HURRICANE?

Here's what to do to prepare for such an emergency.

REVISED 6/2012

Know what a hurricane WATCH and Warning means:

- ✓ WATCH: Hurricane conditions are possible in the specified area of the WATCH, usually within 36 hours.
- ✓ WARNING: Hurricane conditions are *expected* in the specified are of the WARNING, usually within 24 hours.

Prepare a Personal Evacuation Plan:

- ✓ Identify ahead of time where you would go if you are told to evacuate. Choose several places - a friend's home in another town, a motel, or a shelter.
- ✓ Keep handy the telephone numbers of these places as well as a road map of your locality. You may need to take alternative or unfamiliar routes if major roads are closed or clogged.
- ✓ Listen to NOAA Weather Radio or local radio or TV stations for evacuation instructions. If advised to evacuate, do so immediately.

Assemble a Disaster Supplies Kit containing:

- ✓ First aid kit and essential medications.
- ✓ Canned food and can opener.
- ✓ At least three gallons of water per person.
- ✓ Protective clothing, rainwear and bedding or sleeping bags.
- ✓ Battery-powered radio, flashlight, and extra batteries.
- ✓ Special items for infant, elderly, or disabled family members.
- ✓ Written instructions on how to turn off electricity, gas, and water if authorities advise you to do so. (Remember, you'll need a professional to turn natural gas service back on.)

Prepare for high winds:

- ✓ Install hurricane shutters or purchase precut ½" outdoor plywood boards for each window of your home. Install anchors for the plywood and predrill holes in the plywood so that you can put it up quickly.
- ✓ Make trees more wind resistant by removing diseased and damaged limbs, then strategically remove branches so that wind can blow through.

Know what to do when a hurricane WATCH IS issued:

- ✓ Listen to NOAA Weather Radio or local radio or TV stations for up-to-date storm information.
- ✓ Prepare to bring inside any lawn furniture, outdoor decorations or ornaments, trash cans, hanging plants, and anything else that can be picked up by the wind.
- ✓ Prepare to cover *all* windows of your home. If shutters have not been installed, use precut plywood as described above. *Note:* Tape does not prevent windows from breaking, so taping windows is not recommended.
- ✓ Fill your car's gas tank.
- ✓ Recheck manufactured home tie-downs.
- ✓ Check batteries and stock up on canned food, first aid supplies, drinking water and medications.

IDENTIFY what to do when a hurricane WARNING is issued:

- ✓ Listen to the advice of local officials, and leave if they tell you to do so.
- ✓ Complete preparation activities.
- ✓ If you are not advised to evacuate, stay indoors, away from windows.
- ✓ Be aware that the calm "eye" is deceptive; the storm is not over. The worst part of the storm will happen once the eye passes over and the winds blow from the opposite direction. Trees, shrubs, buildings, and other objects damaged by the first winds can be broken or destroyed by the second winds.
- ✓ Be alert for tornadoes. Tornadoes can happen during a hurricane and after it passes over. Remain indoors, in the center of your home, in a closet or bathroom without windows.
- ✓ Stay away from flood waters. If you come upon a flooded road, turn around and go another way. If you are caught on a flooded road and waters are rising rapidly around you, get out of the car and climb to higher ground.

Know what to do after a hurricane is over:

- ✓ Keep listening to NOOA Weather Radio or local radio or TV stations for instructions.
- ✓ If you are evacuated, return home when local officials tell you it is safe to do so.
- ✓ Inspect your home for damage.
- ✓ Use flashlights at all times; avoid using candles.

HURRICANE NOTICE TO FAIRHAVEN RESIDENTS

Emergency operating center during a hurricane will be at the Fire Station.

EMERGENCY TELEPHONE NUMBERS IN THE EVENT OF A HURRICANE:

POLICE.....508-997-7421
POLICE.....508-997-1344
POLICE.....911
FIRE.....508-994-1428
FIRE.....508-992-9717
FIRE.....911
AMBULANCE.....911
SELECTMEN.....508-979-4023
BUILDING.....508-979-4019
HIGHWAY.....508-979-4031
SEWER.....508-979-4030
WATER.....508-979-4032

Emergency shelter – bring your own bedding:
Hastings Middle School

Road Blocks – Vehicle Pass:
Sconticut Neck Road and Causeway Road to West Island will be closed prior to hurricane arrival. Police road block will be at Sconticut Neck Road and David Drown Boulevard. All residents and service personnel will need to stop at check point to gain access to the Sconticut Neck Area.

Hurricane passes are available at the BPW Building, 5 Arsene Street Monday – Friday from 8:30 a.m. to 4:00 p.m. Phone #508-979-4030. Proof needed for pass: Car registration, real estate bill, rental agreement.

Avoid all down wires. Do not cross flooded streets.

Do's and Don'ts for gas powered generators:

- Talk to an electrician about the size you need to do the job.
- Have a transfer switch installed, which stops the electricity you generate from flowing back through the lines, which could possibly cause future damage to a lineman or repairman working on a pole.
- If using a gasoline generator, make sure the generator is placed outside away from windows and doors. This should avoid any "CO" problems in the building. If the generator is kept inside, it must be vented to the outside air.
- Also, when using a gas powered generator, do not refuel it indoors.
- If you do not have a transfer switch installed and are plugging in your portable generator, make sure the main breaker is shut down so that power will not flow back through the lines.

REMINDERS:
Make arrangements to move elderly or handicapped family members to higher ground. If someone you know requires the use of home medical equipment, and the loss of electricity for an extended period of time may result in a life threatening situation, we would like you to contact police headquarters. We would like to follow up on any resident who is deemed as high risk and will be of priority response in an effort to ensure their safety and well-being. Please contact Detective Pamela A. Bourgault, FPD at 508-997-1344. Anyone on oxygen should contact their oxygen company to order another tank or order another tank already in use filled as a precaution pending hurricane warnings / predictions.

WATER MAIN SHUT OFFS 2-4 HOURS PRIOR TO STORM WILL INCLUDE:

1. All of West Island and Causeway Road
2. All of Wilbur's Point
3. All of Winsegansett Heights area
4. All side streets off Sconticut Neck Road on the east and west sides
5. All streets in the Manhattan Avenue area including Bayview Avenue, Bay Street, Grove Street, Harvard Street and Highland Avenue
6. Fairhaven Shipyard
7. Fort Phoenix
8. Doane Street
9. Farmfield Street
10. All areas south of the Hurricane Dike / Scott Street area
11. Shawmut Street
12. Pierce's Point
13. Weeden Road – west side of Sakonet area

ALL SEWER PUMPING STATIONS AND TREATMENT PLANT MAY BE / OR WILL BE SHUT DOWN. REDUCE YOUR WATER USAGE.

TOWN HALL

REVISED 6/2012

General

The Town Hall will be closed during a Hurricane. The time of closing of all public buildings (excluding Police, Fire and Public Works), will be determined by the Board of Selectmen.

The Board of Selectmen and staff (as required) will relocate to the Emergency Operation Center at the Fire Station at least 6 hours prior to the storm arrival.

Board of Selectmen	**Address**	**Tel. No.**
Dr. Brian K. Bowcock	51 Green Street	(508) 997-3600 (W) (508) 997-0747 (H)
Charles Murphy, Sr.	43 Daniel Street	(508) 992-2195 (H)
Bob Espindola	14 John Street	(774) 263-1046 (Cell) (774) 202-0015 (H) (508) 910-8811 (W)

Staff	**Address**	**Tel. No.**
Jeffrey Osuch	9 Sunset Beach Road	(508) 994-3405 (H) (508) 962-3717 (Cell)
Anne Kakley	5 Winsegansett Ave	(774) 202-3188 (H) (339) 987-9179 (Cell)
Loreen Pina	38 Ash Street	(508) 993-1564 (H)
Bernice Alves	28 Taber Street	(508) 992-4940 (H)

Staff will be coordinated 12 hours or earlier prior to storm arrival to answer phones and letters or orders (as required) at EOC. Custodian Frank Fostin, 1093 Rockdale Avenue, New Bedford [Tel. No. (508) 994-1425 (H) or 774-930-1496 (Cell)] along with Finance Director's staff will remove all files, desks, copy machines and other removable objects from the basement to the first or second floor.

Eight (8) to twelve (12) hours or earlier before the storm arrival the following will be done by staff in each department:

1. All vital records will be placed in safes.
2. All desks and equipment near windows will be moved to the center of rooms and covered with plastic.

3. All electronic equipment will be disconnected.
4. All windows in office will be taped.
5. All electrical circuits will be disconnected except sump pumps.
6. All basement doors will be sand bagged. (Contact Highway or Emergency Management Agency.)

Animal Control Officer

Staff	Address	Tel. No.
Catherine Mindlin	124 Chestnut Street	(508) 993-2470 (H) (508) 857-9264 (Cell)

ACO will secure Shelter 8 to 12 hours prior to storm arrival. Animals are to be fed and cages cleaned. ACO will report to Public Works Building for standby or assignment 6 hours prior to storm arrival.

Building Department

Staff	Address	Tel. No.
Wayne Fostin, Building Commissioner	15 Manor Drive	(508) 996-0435
Andrew J. Bobola, Part-time Building Inspector	9 Brandt Beach Ave. Mattapoisett	(508) 758-9830
Lisa Moniz, Administrative Asst.	23 Harvard Street	(508) 991-2183 (H)
George Gracia, Chief Wire Inspector	33 Park Drive Acushnet	(508) 998-5024 (H) (508) 989-2458 (Cell)
John Cottrill, Associate Wire Inspector	12 Morton Street	(508) 996-5545 (H)
Henry E. Daigle, Gas Inspector	157 Austin Street New Bedford	(508) 992-7908 (H) (508) 806-2973 (P)
Norman Lussier, Plumbing Inspector	19 Maple Avenue	(508) 994-1468

Twelve (12) hours prior to the storm arrival they will assist Town Hall Custodian with removing files, desks, etc. from basement of Town Hall to first or second floor. In addition, they will tape windows in offices and cover desks and equipment in offices.
Six (6) hours prior to storm arrival they will report to the Public Works Building for assignment.

Upon being notified by the Board of Selectmen of an immediate disaster or impending disaster, the following actions shall be taken:

1. Prior to emergency:
   a) The Building Commissioner shall report to the command center located at Police/Fire Headquarters at 146 Washington Street and bring the following items:
      i) Town vehicle with full tank of gas
      ii) Personal items required for an extended stay (i.e. change of clothes, blanket, toothbrush, etc.)
      iii) The Town Emergency Plan including a map of Fairhaven and Flood Zone Maps
      iv) Gas detector
      v) Camera with sufficient film
      vi) Notebook and paper
      vii) Condemned signs and a staple gun
      viii) Items used to assist the Fire Department or BPW (i.e. 4 wheel drive truck, chain saw, rope, etc.)

2. During the emergency:

Assist various departments, Police/Fire/BPW in emergency operations and advise on potential hazards such as unsafe structures, live wires or gas leaks.

3. Immediately after the emergency:
   a) Survey of all damaged areas
      i) Make note of each structure surveyed
      ii) Take pictures of areas affected for future reference
      iii) Post dangerous structures and report to Command Center those buildings needing immediate attention

4. Trade inspectors will:
   a) Coordinate with Command Center areas needing immediate inspection for restoration of utilities
   b) Dispatch inspectors to areas needing immediate attention

It may be necessary to have access to the Shellfish Warden's boat to observe the damaged areas along Sconticut Neck and West Island.

Finance Department

Staff	**Address**	**Tel. No.**
John Nunes	33 Homer Street Dartmouth	(508) 994-3995 (508) 971-4033 (Cell)

Health Department

Staff	Address	Tel. No.
Peter DeTerra	279 Mill Road	(508) 992-1838 (H) (508) 328-5923 (Cell)
Jeannine L. Lopes	84 Huttleston Avenue	(508) 999-9991 (H) (508) 997-3600 (W)
Barbara Acksen	91 Green Street	(508) 993-0317 (H)
Patricia Fowle	441 Bridge Street	(508) 979-4022 (W) (508) 965-4488 (Cell)

Twelve (12) hours or earlier prior to storm arrival Health Agent will remove lab chemicals and equipment to first floor. All other equipment will be secured.

Health Agent will report to EOC or Public Works Building six (6) hours prior for standby or assignment.

Community Nurse and Hospice Care **Revised 06-2012**

Main Office
62 Center Street (508) 992-6278

Staff	Tel. No.
Jane Stankiewicz President/CEO	508-748-2529 (Home) 508-789-7272 (Cell)
Sandra Dompierre Hospice Director	508-997-4764 (Home) 774-263-0596 (Cell)
Jennifer Fagan Chief Operating Officer	508-821-4757 (Home) 774-218-3835 (Cell)
Susan Sullivan Chief Performance Improvement and Information Technology Officer	401-433-4183 (Home) 401-529-6362 (Cell)

Forty-eight (48) hours prior to storm arrival CNHC will compile a list of patients who will need assistance in moving to a safe place. The list will be given to the Police Chief and arrangements will be made to move these residents.

Twelve (12) hours prior to storm arrival CNHC staff will assist custodian in moving records, files, desks, etc. to first floor.

Town of Fairhaven
Massachusetts

COUNCIL ON AGING
INFORMATION AND REFERRAL CENTER

229 Huttleston Avenue
Fairhaven, Massachusetts 02719-1956
Telephone: (508) 979-4029 / (508) 979-4081
Fax: (508) 979-4116
SeniorCenter@Fairhaven-ma.gov

REVISED
6/2012

In the event of a Hurricane Watch the Council on Aging Internal Precautions Readiness Plan with pending Weather Warnings

(12) Hours or earlier the Council on Aging Senior Center will have this plan in place.

1. Move any outdoor furniture, grill, flower containers, garbage cans, and similar items to inside storage.
2. Secure all inside decorative items, bulletin boards, etc. to prevent additional damage from wind or water if structured is damaged.
3. Create back-ups of all of computer records and store data on and off-site.
4. Secure desktop computers, scanner, printers and copy machine TV's etc. are to be secure and covered as any other fragile items from tipping over or falling off shelving or pedestals and or elevate valuable contents on shelves above base flood level as necessary. Leave "TV's, computers, printers etc. unplugged.
5. Clear desks of objects and file all documents and paper cabinets.
6. Check on contents of refrigerate and freezer taking appropriate action.
7. Secure and lock building upon order of Fairhaven Emergency Management Team.

Emergency Contact List
Keep this emergency contact list available for you and your employees in the event of an emergency. Staff / Clients Contact Information Lists

Emergency supplies on hand
First aid kit
Flashlights/batteries
Pencils/pens
Paper towels
Waterproof plastic bags
Camera/film
Basic tool kit with wrenches, gloves, crow bar, packing tape, mops/pails etc.
Small supply of bottled water and nonperishable food
Staff and Client Contact Sheets

PREPARING FOR HURRICANE SEASON – ARE YOU PREPARD?

RESIDENTS WITH SPECIAL MEDICAL NEEDS IDENTIFY YOURSELF EARLY

In the event of a hurricane striking our area, the Fairhaven Police Department and the Council on Aging urges any Fairhaven resident who may need special assistance to register with the police or the Fairhaven Senior Center.

- You should go to a shelter if your activities of daily living are so restricted by immobility or illness that your basic needs must be met by others who may not be available during the emergency, and you are unable to survive on your own for 24 hours'
- Register with police if the loss of electricity for an extended period of time to home medical equipment may result in a life-threatening situation.
- In the event of a hurricane we will follow up on any resident who is deemed high risk and they will be a priority to ensure their safety and well-being.

REGISTER WITH POLICE - 508-997-7421 & FAIRHAVEN COA -508-979-4029

PREPARE A DISASTER SUPPLY KIT

- Supply of water consisting of 1 gallons per person per day
- At least enough non-perishable food for 3-7 days, and non-electric can opener
- First aid kit and manual
- 2 weeks supply of important prescription medications
- Toiletries, hygiene items, and moisture wipes
- Portable radio, clock, and flashlight with extra batteries
- Fully charged cell phone with extra battery and a traditional (not cordless) telephone
- Written instructions on how to turn off your home's utilities and tools needed
- Extra blankets and sleeping bags
- Protective clothing and sturdy shoes
- Car keys, copies of important documents in a zipper lock bag (driver's license, Social Security card, proof of residence, insurance polices, wills, deeds, birth and marriage certificates, tax records, etc.
- Cash and credit cards
- Pet food and supplies
- Vehicle fuel tanks filled

Develop a Family Emergency Communication Plan with family and friends. If you must evacuate your home have a plan and notify family, friends, and or neighbors concerned about your safety. You might choose an emergency shelter at Leroy Wood Elementary School or Hastings Middle School, a relative or friend's home, or a motel.

IF A WARNING IS ISSUED:

- **Listen to local radio or television for the latest information and instructions in your area.** If you are advised to leave, do so immediately.
- **Bring your pets indoors.** If you are evacuating to a shelter, make other arrangements for your pets. Most shelters will not allow pets. Animals that assist people with disabilities are allowed.
- **Secure or bring indoors garbage cans, toys, patio furniture and garden tools.**
- **Keep your car fueled.**
- **If you must evacuate, shut off gas, water and electricity before you leave home.**
- **Protect valuables and personal papers in a waterproof, fire-resistant portable container, moving them to higher ground (but only if you are certain time permits).**

POWER FAILURE AND FOOD SAFETY

Heavy rain can mean a disruption in electrical and gas service with the availability of potable water. Refrigerated food can normally stay cold for 4-6 hours, depending how warm it is.

ADDITIONAL GUIDELINES:

- Add a block of ice to the refrigerator if the electricity is off longer 4-6 hours. Keep packages out of water as ice melts.
- High protein foods (dairy products, meat, fish, and poultry) should be consumed as soon as possible if power is not restored immediately. They cannot be stored safely at room temperature.
- A fully stocked freezer will keep food frozen 2 days if the door remains closed. A half-full freezer can keep foods frozen about one day.
- When it comes to food safety during a power failure, it is better to discard a questionable food item, than to consume it and become the victim of food-borne illness. **When in doubt, throw it out.**

For more information on hurricane preparedness tips from the Massachusetts Emergency Management Agency (MEMA) go to www.mass.gov/mema.

More Information

There is an **EMERGENCY ASSISTANCE FORM** available at the Fairhaven Senior Center and the Fire Department to help the town preparedness personnel be aware of your immediate support services, how emergency prepared you may be, who to contact in case of an emergency, and any health issues that may need attention. For more information, or to obtain a **FORM,** please come to the Fairhaven Senior Center at 229 Huttleston Avenue, or call 508-979-4029.

5.30.2012

COA STAFF - EMERGENCY PREPAREDNESS PLAN 2012

Director	Anne Silvia	21 Holiday Dr. Fairhaven.Ma.	508-994-8398	Cell 508-717-5267
Senior Clerk	Cynthia J. Vandenburgh	PO Box 1363, Westport, MA 02790	508.679.1588	Cell 508.558.3161
Custodian	Rosemarie Houghton	28 Hathaway St, Fhvn, MA	508.990.0271	Cell 508.441.2832
Van Driver	Paul Simmons	150 Ebony St, Fhvn. MA	508.994.2228	Cell 508.264.7154

Adult Social Day Program

Social Day Coord	Joyce Cookinham	PO Box 1407, Westport, MA 02791	508.636.7773	Cell 508.243.5751
Social Day Asst	Susan E. Roderiques	18 Nancy St., Fhvn. MA 02719	508.994.4416	Cell 508.817.6320
Driver/Monitor	Christine A. Alfonse	38 Veranda Ave., Fhvn., MA 02719	508.997.1975	
Driver/Monitor	David Holmes	31 Warburton St, Fall River, MA 02720		Cell 1.617.893.2201
Driver/Monitor	David Crowley	134 New Boston Rd. Fhvn, MA	508-996-9987	Cell 508-965-0995
Alternate D/M	Ronald J. Hammond	26 Tripp St, Fhvn, MA 02719	508.992.1398	
Driver/Monitor	Denise May	39 Harvard St. Fhvn. Ma. 02719	508-577-8222	

Outreach Coordinator Grant

Outreach Coord.	Lucille Dauteuil	1083 Tobey St, NB 02745	508.995.6690	Cell 508.542.1391

Formula Grant

Receptionist	Cecile Snell	4 Upton St, Fhvn, MA	508.992.5719	
Van Driver	Frank Barcellos	170 Dana Farms, Fhvn, MA	508.992.1479	Cell 508.728.5505
COA Coord.	Phyllis Pequita	37 Brae Rd, Fhvn, MA		Cell 508.496.4733

Extra Numbers

Phil Beard Cell 508.971.1351 Hm 508.993.4427 CESI Work 508.999.6400
Coastline Elderly Services, Inc.

Senior Center Vehicles
Parked and Locked at DPW Lot

Van 2	2003 Dodge RamVan	Pt# HP111K	9 - Passenger Van
Van 3	2011 Ford E350	Pt# M88451	14 - Passenger Van
Van 4	2008 Ford Star Bus	Pt# HP96Y	14 - Passenger Van
Van 5	2012 Ford Starcraft	Pt# M84617	14 - Passenger Van

CC: Selectman
Council on Aging Board of Directors
Council on Aging Staff

Reviewed and updated, May 30, 2012

Emergency Client Contact List

Elvira Carvalho	147 Sycamore Street	508-993-2186
Candida DaCosta	137 Laurel Street	508-994-5936
Jackie Morin	89 Balsam Street	508-287-9032
Jeannette Caron	47 Grove Street	508-994-1390
Norma Gulecas	14 Elm Street	508-993-2017
Joan Shea	18 Briercliff Road	508-993-2516
Roseanne Staffiere	86 Akin Stret	508-993-4154
Muriel Mindle	106 Cedar Street	508-993-2548
Ella Perry	30 Ash Street	508-993-7784
Vivian Pimental	30 Glenhaven Ave.	508-993-9704
Mary Simpkin	8 Timothy Street	508-993-9896
Barbara Watt	23 Francis Street	508-997-7693
Eleanor Locke	3 Castle Ave.	508-997-7295
Irene Willette	32 Winona Ave.	508-996-1056
Barbara Lague	9 Gifford Street	508-993-1669
Margery Burke	378 Huttleston Ave.	508-992-2335
Marie Tollefsen	74 Washington St.	508-994-6753
Albert Sirois	6 Bernese Street	508-994-1592
Abert Blouin	26 Rivet Street	508-996-9788

INFORMATION RELEASE

I understand that I am not required to fill out this form. I give permission for the information, that I provided on this form, to be used for the Fairhaven emergency and disaster management planning.

I understand that this information will be shared with the Town of Fairhaven to include Board of Health, Council on Aging, Fire and EMS Department, and Police Department.

I understand that this information will not be redistributed or sold.

Signature

Print Name

Date

Please return this form to:

Fairhaven Council on Aging or

Fairhaven Fire Department
by Mail or Drop off

TOWN OF FAIRHAVEN

Fairhaven Fire & EMS Dept.

Emergency: 911

Tel:508-994-1428

Fairhaven Police Department

Tel: 508-997-7421

Fairhaven Council on Aging

229 Huttleston Avenue
Fairhaven, MA 02719
Tel: 508-979-4029

Fairhaven Board of Health

40 Centre Street
Fairhaven, MA 02719
Tel: 508-979-4022

Shelters

Wood School
60 Sconticut Nk. Rd.

Hastings Middle School
30 School St.

Utilities including Electric, Water and Sewer Systems may be shut down-prior to an emergency.

Pets are not allowed at shelter sites

TOWN OF FAIRHAVEN

EMERGENCY ASSISTANCE FORM

IMMEDIATE SUPPORT SERVICES

Name_____
Address_____
Phone_____
Doctor_____
Date of Birth_____
Pharmacy_____
Insurance carrier_____
Insurance ID number_____

I am interested in one or more of the following services. I give permission for the Fairhaven Council on Aging to make a phone or home visit to explain availability of supportive community services.

By signing below, I give permission to the Town of Fairhaven Fire Department to release my name, address, and phone number to the Fairhaven Council on Aging for the purpose of providing contact information to explain supportive community services.

_____
Signature

_____
Print Name

We Are Here For:

Telephone Reassurance	Transportation
Senior drop-in-center	Social Activities
Educational Programs	Nutrition
Exercise Program	Fuel Assistance
General Information	

EMERGENCY PREPARATION

__ Smoke detector (on every level)
__ Carbon monoxide detectors (on every level)
__ Street number visible from the street at night
__ Emergency kit (flashlight, radio, batteries etc.)
__ Emergency plan for animal or pet
__ File of Life posted on refrigerator
__ All medication in one location

IN CASE OF AN EMERGENCY, I WOULD...

__ Stay with family or friends
__ Rely on the Town of Fairhaven to provide shelter
__ Be able to drive.
__ Need help to leave my home in a regular van or wheelchair van
__ Know what to take with me
__ Never leave my home

EMERGENCY INFORMATION

In case of an emergency, please contact one of the following individuals:

1. **Name**_____
   Relationship_____
   Phone_____
2. **Name**_____
   Relationship_____
   Phone_____

YOUR HEALTH

__ Use life saving medications
__ Need a medically prescribed diet
__ Use a dialysis machine at home
__ Get dialysis at a medical facility
__ Have mental health issues
__ Have a severe/life threatening allergy
__ Use a feeding tube
__ Have a contagious condition/ disease
__ Use life support equipment
__ Use a suction unit
__ Use an oxygen unit
__ Medical electrical equipment
__ Do not have a generator
__ Weigh over 300 pounds
__ Use a hearing aid
__ Communicate with a TTD
__ Need help with daily activities
__ Have a family member who wanders from home

OTHER HEALTH ISSUES

__ Have a caregiver daily/weekly
__ Need help with relatives
__ Have no family/friends living in the area
__ English is not my first language
My language is _____
__ Have other health issues
Explain:_____

_____
_____
_____

David S. Darmofal
Harbormaster

Town of Fairhaven
Massachusetts

Office of the Harbormaster
40 Centre Street, Fairhaven, MA 02719

Board of Selectmen
Town of Fairhaven
40 Center St.
Fairhaven, MA 02719

May 20, 2012

Subject: 2012 Hurricane Preparedness Plan

Gentlemen,

Please find attached the Department of Natural Resources 2012 Hurricane Preparedness Plan. In this plan we have updated names and equipment listings.

Due to last year's close call we have also asked New Bedford to continue to have us as part of their Hurricane Preparedness meetings.

If you should have any questions please call me.

Thank you,

David S. Darmofal
Harbormaster, Fairhaven, MA

Tim Cox
Shellfish Warden

Town of Fairhaven

Massachusetts

Office of the Harbormaster

40 Centre St. Fairhaven, MA 02719

David S. Darmofal, Harbormaster Tel. 508 984-4529

REVISED May 2012

Emergency Preparedness Plan

2012

Harbormaster/Assistant Shellfish Constable
David S. Darmofal
14 Manuel St.
Town Hall Office 508 984-4529
Home 508 994-7849
Field Cell 508 989-4443 Direct Connect # 180* 71* 565

Shellfish Constable/Assistant/Harbormaster
Tim Cox
103 Center St.
Town Hall Office 508 948-4529
Home 508 994-8275
Field Cell 508 962-1416 Direct Connect # 180* 71* 22562

Deputy Harbormaster/ Shellfish Constables

Don Gifford,	Dartmouth	508 993-4774	* Boat Qualified
Edward Normand	Rochester	508 758-3343	* Boat Qualified
Tim Cox	Fairhaven	508 994-8275	* Boat Qualified
Paul Sylvia	Fairhaven	508 994-6806	* Boat Qualified
Richard Dube	Fairhaven	508 996-8992	* Boat Qualified
Ronald Mazzone	Fairhaven	508 996-0921	* Boat Qualified
Bryan Wood	Fairhaven	508 991-4306	

Hurricane Watch Period
The Harbormaster and his/her assistants will take inventory notes of locations of all vessels docked in harbors, coves, surrounding waters. They will also make every effort to communicate potential dangers and risk to boat owners and property owners.

Hurricane Warning Period
The Harbormaster and his/her assistants will be posted on waterfront location and will maintain communications with Central Command. Positions will only be maintained if any risk is acceptable to the person assigned and the Harbormaster. The Harbormaster will recall all people to safe areas if he/she decides to do so.

Hurricane Period
The Harbormaster/Shellfish will be stationed at Emergency Operations Center to carry out any required duties from emergency command.

Post Hurricane Response
The Harbormaster will recall all assistants to come in as soon as possible to help with response.
The Harbormaster will meet with designated Town Officials to develop a post response plan.
The Harbormaster and his/her assistants will assess damage to Town owned property.
Declare no access areas until made safe in regards to the waterfront areas.
The Harbormaster will try to identify ownership of vessels washed ashore, or sunk at their dock or mooring.
The Harbormaster and his/her assistants will be available to assist all agencies within the Town or so designated as Coordinators in regards to post hurricane actions.

Equipment
1 Ford ½ Ton 4 wheel drive pick-up equipped with lights and radios as an emergency vehicle
1 Chevrolet ½ Ton 4 wheel drive pick-up equipped with lights and radios as an emergency vehicle
1 Harbormaster 23' Alcar Pump-out Boats.
1 Natural Resource Boat, 23' Carolina Skiff
1 Harbormaster 21' Whaler Revenge
1 Shellfish 25' Whaler Frontier
1 Harbormaster 27' Whaler Vigilant
2 Hand held Multi Agency hand held radios
2- In vehicle Multi Agency radios
2 VHF hand held radios
4 Boat trailers
2 8 ft. inflatable's with 4 hp motors

In addition we have partnered with the City of New Bedford and will attend all Hurricane Preparedness meetings in 2012

David S. Darmofal
Harbormaster

Town of Fairhaven
Massachusetts

Office of the Harbormaster
40 Centre Street, Fairhaven, MA 02719

2012

Town of Fairhaven Hurricane Boat Ramp Plan

Submitted by:
David S. Darmofal
Harbormaster, Fairhaven, MA
July 28, 2010

Purpose:

Fairhaven has 3 boat ramps that the public and commercial companies can use to remove boats before a hurricane adversely influences our weather conditions. Access to these ramps is limited, with only one vessel at a time able to be serviced on 2 of them. The other can accommodate 2 at a time.

This presents a potential problem due to high traffic by people trying to remove their boats before the storm hits. We in Fairhaven have devised a plan that will maximize the ramps use, ensuring as many people as possible can remove their vessel safely in a timely manner.

This potential problem is further amplified with the closing of the 2 boat ramps in New Bedford. This in our opinion might increase the burden put upon our boat ramps.

Goals:

To maximize use of boat ramps.

To maintain order

To expedite vessel removal

To ensure safety

To ensure fairness

To ensure equal access opportunities

Plan components:

Maximize ramp use

To maximize use, boat owners will be allocated tickets on site creating a logical sequence that allows all to get access in a fair manner. Tickets will be handed out to by Assistants or Deputies. The next number will be posted as the previous number backs the trailer into the water. The next number is expected to be ready to back in as soon as the previous trailer exits.

Vessels will allocated 10 to 15 minutes to secure and remove their boats. No single person will be allowed to bring their boat up to the ramp and then go get their vehicle. All boat owners will be instructed to use a team approach again to maximize ramp traffic.

Prior to the storm the Office of the Harbormaster will ask local radio / TV and print media to notify potential users of the 2 person rule.

Maintain order

Each ramp will have an appropriate number of personnel to ensure order, safety, and timeliness is upheld. All personnel will be clearly visible with official uniforms. All personnel will have cell phone communications available.

In the event order can't be maintained by Deputies or Assistants local police will be used to bring the situation into a condition where order can be maintained. Local police will be used only as a last choice.

Expedite Vessel Removal

Each vessel will have 10 to 15 minutes to secure their vessel to their trailer in a safe manner allowing them to pull off the ramp area. Once off the ramp area boat owners can secure their boats for over road travel out of the way from people trying to use the ramps.

Again dedicated areas will be provided for this purpose with all being encourage to secure their vessels as quickly as possible to allow others room.

Commercial haulers will have an area dedicated to them where they will be able to take down mast and secure the vessel for travel.

Boat owners will not be allowed to tie up ramp use while getting their vessel or trailer. All boaters will be required to have a driver for their vehicle and one for their vessel. This will enable everyone to expedite the time they tie up the ramp. The only exceptions will be if the ramp is idle.

Ensuring Safety

Only people with a direct connection to a vessel being hauled will be allowed on the boat ramp. Others will be instructed to leave the ramp area while being encouraged to make room for people who actually need to use the ramp.

All people using the ramp will be allocated the time to perform their task in a safe manner. No one will be asked to put safety aside.

Lighting if required will be provided if available.

Hauling will be allowed until it is deemed unsafe by the Harbormaster. All vessels will be required to leave the area once on the trailer. Once a declaration that it is unsafe to haul is made boat owners will be advised not to haul and that any expense incurred to the facility due to damage caused by them or their vessel may be charged to them.

Ensuring Fairness

It is the goal of this department to ensure every boat owner has an equal opportunity to haul their vessel to safety. We will not allow any vessel to step up out of order. The only exception is if they are taking on water and endanger of sinking.

Equal Access

To ensure equal access to our ramps once this plan is implemented we will issue tickets. Numbers will be posted on dry erase boards to notify the next number to be hauled. The next boat to be hauled will be posted as the present number is being backed into the water. At that time the next number will be instructed to get in their vehicle and be ready to get into position.

During this exercise the number system will explained by people on duty at the site.

Implementation

Implementation will be done in stages using accepted storm status reports with their associated titles.

Hurricane Watch
This period starts Emergency Preparedness Plan implementation as written by this department.

In regards to this Ramp Plan it will signal the time we as a department will ask different media to let the public know that there is ramp access plan for people wishing to haul their boats.

Port Condition WHISKEY
This condition once declared will signal this department to gather personnel and equipment for actual on-site duties. Again local media will be notified with messages on the answering machine of the Harbormaster's Office.

Port Condition XRAY
This condition once declared will cause deployment of personnel during daylight hours for implementation of this plan. If traffic is significant extra hours will be used to ensure the plan success. More local media notification from the office of the Harbormaster.

Port Condition ZULU
At this point in time we will anticipate a reduction in traffic at the ramps. Personnel will stand by until any safety issue arises. They include storm surge, access restrictions and potential threats from wind generated debris.

Summary:

It is the intent of this office to ensure the maximum availability in regards to ramp use before hurricane conditions arrive. To do so we will implement a practice that brings order to a system as opposed to chaos. This will be accomplished by using proper personnel being deployed in significant numbers, trained and equipped to carry out the mission.

At no time will safety of people or property be compromised. Any action taken by designated personnel shall and will not compromise safety in any manner.

David S. Darmofal
Harbormaster

Town of Fairhaven

Massachusetts

Office of the Harbormaster

40 Centre Street, Fairhaven, MA 02719

2012

HURRICANE CHECK LIST

1. Check Hoppy's for valuable equip. and make plans to remove equipment and secure building.
2. Set-up plans for Sea View and Hoppy docks.
3. Get tickets and dry erase boards for ramps.
4. Set up deputy schedules and get numbers for all of them.
5. Signage at ramps.
6. Make sure boats are scheduled to be taken out.
7. Secure boats left in water.
8. Check with all boat owners at Union Wharf
9. Tie up regulations at Union Wharf
10. Get dinghy rack owner information and notify (low priority)
11. Gas up all vehicles and boats. (make arrangements for future gas)
12. Equip vehicles with safety equipment and first aid kits.
13. Have extra life jackets on vehicles during storm
14. Ask all deputies to have their Cell Phones with them when on duty.

Antone Medeiros, Jr.

Town of Fairhaven

Town Hall, Fairhaven, Massachusetts 02719

TREE DEPARTMENT

REVISED
6-2012

Emergency Preparedness Plan
2012

Tree Warden
Antone Medeiros, Jr.
345 Alden Road
Fairhaven, Ma 02719
Home: 508-996-4500
Cell: 774-263-4533

Tree Workers
Michael Pimentel
62 Weeden Road
Fairhaven, Ma 02719
Home: 508-287-8872

Stephen Foster
1 Gardner Street
Fairhaven, Ma 02719
Cell; 508-863-0214

Extra Personal If Needed
Robert Medeiros, Mechanic
12 Roosevelt Street
Acushnet, Ma 02743
Home: 508-995-9517

Albert LePage
46 Bellevue Street
Fairhaven, Ma 02719
Home: 508-996-1567

Scott J. Robichaud
5 Harding Road
Fairhaven, M 02719
Cell: 508-717-2549

Glenn E. Silva
1 Mark Drive
Fairhaven, Ma 092719
Home: 508-999-7473

Matt Paulson
106 Adams Street
Fairhaven, Ma 02719
Home: 508-994-5986

Equipment Available:
1 Bucket Truck
Two Wood Chippers
10 Chain Saws
Ropes
Truck & Loader Available on Request

Men and equipment to be stationed at Fire Headquarters and will be prepared to carry out any emergency duties needed.

> Account Management
> Report an Outage
> Start, Transfer or Stop Service
> Payment Options
> Energy Efficiency
> Home Calculators
> Gas Heating Programs
> Rates & Tariffs
> Competitive Supply
> Customer Information
v Storm Center
- How NSTAR Prepares
- Restoration Efforts
- FAQ
- Before The Storm
- If The Power Goes Out
- After The Storm
- Generator Safety
- Service Equip Ownership
- National Weather Service
- FEMA

> Contacts

How NSTAR Prepares

With assistance from weather services, NSTAR is constantly monitoring the weather in our service territory. Once it becomes likely severe weather is heading our way, we begin putting forces in the field as early as possible.

NSTAR also works closely with cities and towns one to three days in advance of the storm or hurricane to ensure lines of communication are open. Additional tree and line crews are also placed on standby should they be needed, and mutual assistance providers and contractor crews are alerted.

In the event of other emergency situations, NSTAR has pre-established lines of communication with federal, state and local officials.

Related Links:

- Outdoor Safety Tips
- Indoor Safety Tips
- Electric Safety Tips for Kids
- Dig Safe

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> Account Management
> Report an Outage
> Start, Transfer or Stop Service
> Payment Options
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NSTAR Restoration Efforts

Our advanced, computerized control system often gives us first notification of a large power outage. We also get reports from public safety agencies and local police and fire departments.

NSTAR also depends on customers to report outages - either by using our toll-free number (800-592-2000) or our "Report an Outage" online tool. Smaller outages can sometimes go undetected by the automated parts of our system.

Our specialized computer system allows dispatchers to analyze and take care of many problems electronically, which can reduce the duration of an outage. If the problem cannot be corrected in the control room, a crew will be dispatched.

In the event of a major storm, NSTAR implements an emergency plan of operation which places the efforts of the entire company behind power restoration 24-hours a day. We will try to restore electric service to the maximum number of customers in the shortest possible time.

NSTAR is in constant communication with government representatives, town officials and the media throughout any outage; therefore you may be able to receive updated information through your battery-operated radio.

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Frequently Asked Questions

Below are the answers to some Frequently Asked Questions you might have about storm or hurricane preparation, steps NSTAR takes and what you can do to ensure your family and home are safe.

What should I do when my power goes out?
First, make sure the switches of your circuit breaker are all in the on position or that you haven't blown any fuses. If everything appears to be fine, use our "Report an Outage" online tool or call 800-592-2000 to report the outage.

What type of situations tend to create service interruptions?
While interruptions can be caused by a variety of different situations, high winds, heavy snow and ice pose significant challenges for our wires. Other factors might also cause outages in your area, such as an automobile striking a utility pole. For customers in cities and towns served by an underground system, flooding can also cause equipment damage in manholes.

Why don't I see NSTAR crews working on my street?
Because of how our electric system is designed, your outage might not necessarily be caused by a problem on your street, or even a nearby street. Even if you don't see crews or NSTAR vehicles working near your home, NSTAR is working hard to have your power restored as quickly as possible.

I saw an NSTAR truck but they're gone now. My power has not been restored. Is somebody coming back?
During emergency situations NSTAR will often send out a special crew to find out exactly where the problem is, what kind of work needs to be performed and most importantly to make sure the area is safe. Those workers then make sure the right type of crew is sent to the scene that is qualified to do the necessary repair work. Also, keep in mind we might find the problem is in an area not near your home.

What might cause a delay in restoring my power?
Often NSTAR is impeded by obstacles blocking access to our power lines. Things such as illegally parked cars, blocked roads, unplowed or flooded streets, downed trees or other dangerous situations slow our response time in repairing damage to our system. Conditions throughout our system also might cause delays. For instance, several small, scattered outages are more time consuming to repair because they entail more time consuming house-to-house stops to reconnect lines to individual homes.

How does NSTAR prioritize restoration efforts during a significant emergency situation?
NSTAR implements an emergency plan of operations that places the efforts of the entire company behind power restoration 24-hours a day. We will try to restore electric service to the maximum number of customers in the shortest possible time.

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Before The Storm

With the first signs of an approaching hurricane or winter storm, there are a few things you can do to prepare.

- Stock up on non-perishables, such as canned goods, and make sure you have adequate medical supplies and prescriptions.
- Keep areas surrounding electrical service equipment clear.
- Turn the temperature controls on your refrigerator and freezer to the coldest setting to keep food cold in the event of a power outage. Don't forget to reset controls to the normal setting after the storm.
- Fill several large containers and the bath tub with water.
- Keep flashlights, batteries, candles and matches on hand.
- Fill your car with gasoline.
- Stay tuned to local weather forecasts for storm updates and have a battery-powered radio available.
- If you have special needs, such as life support equipment, be prepared in advance in the event you lose power.

Emergency supplies should be stored in an easy to reach area. These include:

- Emergency food – be aware of the expiration dates and replace as required.
- Flashlights – have several and place them throughout the house.
- Portable, battery-operated radio.
- Fresh batteries – of the correct size for flashlights and radio.
- Manual can opener.
- First aid kit.
- Water – for drinking, cooking and flushing.
- Pet food.

If a severe weather or hurricane warning is put into place, and the storm becomes imminent, take the following precautions.

- Tape, board or shutter windows and glass doors.
- Secure all outdoor objects that could become airborne by high winds.
- Tie down mobile homes or moored boats, or move them to a safe location.
- Wedge sliding glass doors to prevent them from lifting from their tracks.
- Load up a cooler with ice and food you can use during the first hours of an outage.
- In the winter, close off unused rooms to conserve heat. Open curtains and shades to let sunlight in; close them at night. Stock up on firewood.
- Leave your home if authorities order an evacuation, especially if your home is in an area that floods easily.

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If The Power Goes Out

If you experience a service interruption please:

- Use NSTAR's online "Report an Outage" tool or call NSTAR at **800-592-2000** to report your outage.
- Stay clear of all fallen tree limbs and electrical wires as well as anything they are touching - such as puddles and metal fences. Assume all downed wires are "live" and stay away. Call NSTAR and local emergency personnel.
- Persons dependent on electrically powered life support systems should have a prearranged plan concerning power outage situations.
- Prepare a list of emergency phone numbers and have it readily available.
- Disconnect appliances that will go on automatically when the power is restored. These include refrigerators, stoves, furnaces and water heaters.
- Turn off appliances such as washers, dryers, computers and TV's. Once power is restored, turn appliances back on one at a time to avoid a power surge.
- If using candles or matches, be extremely careful and never leave open flames unattended.
- Food in your refrigerator will keep for 6 to 9 hours, and food in your freezer will keep between 36 and 48 hours. It will help to minimize the number of times the door is opened.
- In the winter, dress in layers and wear a hat.

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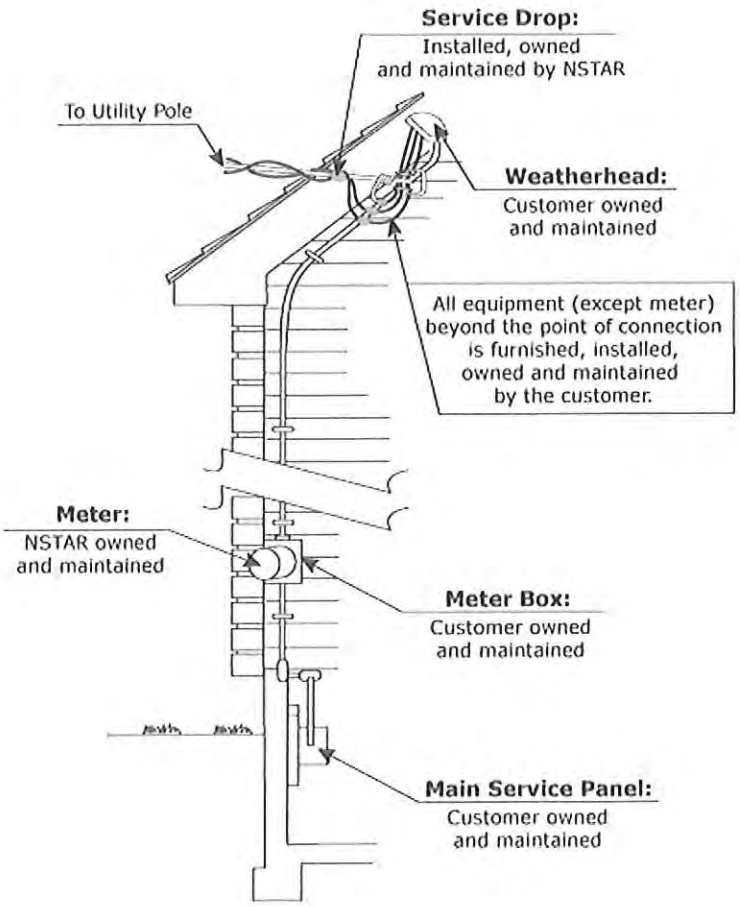
Service Equipment Ownership

In the event of a storm, you may have questions about which parts of your service are privately owned and which parts NSTAR Electric maintains.

NSTAR maintains the electric poles, wires and other infrastructure that run along your street and end at the connection point just after your service drop. With the exception of the meter, wires and equipment that run from the connection point into a residence are the responsibility of the customer, including the weatherhead and electric meter socket.

If you have damage to the wires or equipment after the connection point (except for your meter) please call a licensed electrician to have them repaired. If you have any questions please call NSTAR at 800-592-2000.



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Generator Safety

If you choose to use a portable generator, please take note of the following operational guidelines.

- Know your equipment. Thoroughly read all operating and maintenance instructions before using any generator.
- Turn main power switch in your home to the "off" position before operating generator.
- Prioritize your electrical needs. Do not overload generator with excessive wattage; refer to your owner's manual for specific limitations.
- Plug appliances directly into generator itself. Do not attempt to wire your household electrical system into the generator. **Electric utility crews are put in extreme danger if your generator is feeding electricity back into lines that our crews have deactivated to restore power.**
- If direct wiring into generator is necessary, use only a licensed professional to perform this procedure.
- Gasoline is highly flammable and causes harmful fumes. It must be stored in a safety-approved container. Do not attempt to fill your gas tank while generator is operating. Do not spill gasoline on hot gasoline components or yourself. Store gasoline container far out of the reach of children. Do not use candles or any other open flame near the generator or gasoline.
- Provide adequate ventilation for toxic exhaust.
- Provide a cooling air flow for the machine as well.
- Teach children to stay as far away from the generator as possible.

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After The Storm

After severe weather has passed, please take the following steps and precautions:

- Stay clear of all fallen tree limbs and electrical wires as well as anything they are touching - such as puddles and metal fences.
- If a power line has fallen on the car you are in, remain in the car until help arrives. Do not attempt to pull away. A cellular phone may be used to call 911 for help.
- Notify local fire, police, and electric utility officials about downed power lines.
- Do not enter damaged buildings with flame lanterns, candles or lighted cigarettes because there may be gas leaks.
- If possible, stay off the road. If you have to drive, watch out for trees and wires in the roadway. Do not drive across a downed power line. Treat all nonworking traffic lights as stop signs and proceed cautiously at intersections.
- Try to keep people and traffic away from downed power lines until officials arrive.

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