

Community Preservation Committee Meeting of August 26, 2010

Place: Town Hall

6:44 p.m. meeting called to order by Chairman Lucas

A. Quorum/Attendance –

Members in Attendance: Chairman Lucas, William Markey, Terrence Meredith, Jay Simmons and Cynthia McNaughten. Quorum present noted by Chairman Lucas.

Members not in Attendance: Frank Rezendes, James Souza, and Carol Tyson. Marinus Vander Pol resigned. Frank Rezendes did telephone indicating he could not attend today's meeting.

Planning Director William Roth was also in attendance.

Chairman Lucas – Indicated that he would like letters to be sent indicating the importance of attendance at meetings to the Board members. The busy months for Community Preservation Committee meetings are: November, December and January. There are time sensitive documents that need attention. Burden is on members to be present, as there are no substitutions.

B. Committee Elections

Jay Simmons motioned and Terrence Meredith seconded the motion for Jeffrey Lucas to be appointed Chairman of the Community Preservation Committee. William Markey motioned and Terrence Meredith seconded the motion for Frank Rezendes to be Vice Chairman of the community Preservation committee. The motions passes and the votes were unanimous.

C. Acceptance of Minutes –

The Acceptance of Minutes of March 4, 2010 was addressed. Motion by Terrence Meredith seconded by William Markey to accept the minutes. The vote was unanimous. The motion passed.

D. Bills -

- 1) Thomas Crotty & Associates – legal fee on land purchase of Long Road - \$1,453.10

Terrence Meredith motioned to pay this bill. Jay Simmons seconded. The vote was unanimous in favor. The motion passed.

- 2) Fairhaven Housing Authority – fee for affordable housing study and action plan - \$10,500.00

William Markey motioned to pay this bill. Terrence Meredith seconded. The vote was unanimous in favor. The motion passed.

- 3) Fairhaven Housing Authority – Special Town Meeting Article to cover unanticipated cost of Main Street Land purchase - \$3,658.01

Cynthia McNaughten motioned to pay this bill. Terrence Meredith seconded. The vote was unanimous in favor. The motion passed.

E. FY 2011 CPC Plan – Public Hearing

Chairman Lucas – Opened the hearing to the public.

William Roth – There has been no response from the mailing that was sent out. There are approximately 53 on the distribution list which includes all boards and committees represented here. Mailing sent to all departments including the Board of Public Works, Building Department and the Coalition for Buzzards Bay (CBB). Last year's plan is revised. Page 2 and 3 are updated with the projects that were approved by Town Meeting. Changed and updated where needed. I reviewed the goals and objectives of each section and updated them where applicable. On Page 15, recommended submittal time would be for this year, Monday, November 1, 2010. The application criteria is essentially the same as last year's.

Chairman Lucas – Noted one change on his title on the application. Should the deadline be on a Friday?

William Roth – It was on a Monday last year. It appears Monday is a better day for the deadline and allows me to get the Committee member their packet that same week we receive them.

Chairman Lucas – Are there already reserved slot dates and times for the meetings?

William Roth – Will see what we get for applications and then set up times and dates.

Jay Simmons – We will have to see what we get in first.

William Roth – It depends on what money is raised. The report is standard. We have to use the 2000 census figures. One change on Page 7, over 15% open space, we get extra points. The Commonwealth Capital is used for future grants. There is not a lot of updating in the report.

William Roth – Any questions or comments or corrections?

Cynthia McNaughten – Did you write this?

William Roth – Originally four years ago, yes. Then I have add and re-evaluate. Next year I feel there will be more changes to the community housing section because we will have the final housing needs assessment and action plan. Those two documents will translate into new goals and objectives. Action needs, what needs are and how to meet them.

Cynthia McNaughten – Good job editorial.

William Roth – Thank You.

Cynthia McNaughten motioned to approve and Jay Simmons seconded. The vote was unanimous in favor. The motion passed.

Chairman Lucas – Let's go forward with the announcements.

F. Other Business

Chairman Lucas – It is my understanding that William Roth will draft a letter and will go over attendance records.

William Roth – Standard policy on attendance.

Chairman Lucas – Please draft a thank you letter to Marinus Vander Pol for his years of service on the CPC.

William Roth – Yes I will. First 18 months were rough on committee and he was very helpful with the start up of the CPC.

Chairman Lucas – You have to think six months ahead in order to get things done by deadline.

Jay Simmons motioned for draft letter to Marinus Vander Pol. Cynthia McNaughten seconded. The vote was unanimous in favor. The motion passed.

Chairman Lucas – Any other business?

Terrence Meredith – 11/13/10 Veterans Dinner Dance at 6:30 p.m.

F. Next Meeting TBA

William Roth – No need for a meeting in September and October. Only thing would be if a bill comes in, but I can have you all just drop by my office to sign the bill. Next meeting would be needed in November to review applications received. Tentatively we can set the meeting for Thursday, November 18, 2010 at 6:30 p.m., which is the third Thursday. At that time I will have the packets all together and can give an oral presentation on the proposals.

Jay Simmons motioned to have the next meeting on Thursday, November 18, 2010. Terrence Meredith seconded. The vote was unanimous in favor. The motion passed.

Jay Simmons - motioned to adjourn. Terrence Meredith seconded. The vote was unanimous in favor. Motion passed. The meeting was adjourned at 7:34 pm.

Respectfully submitted,

Shirley Monte,

Recording Secretary