



# Fairhaven Board of Selectmen

## April 1, 2014 Meeting Minutes

**Present:** Chairman Charles Murphy, Vice Chairman Robert Espindola, Clerk Geoffrey Haworth, and Executive Secretary Jeffrey Osuch.

Chairman Charles Murphy called the meeting to order in the Town Hall East Room at 6:35 p.m.

### DAVID GONSALVES

The Board discussed the passing of David Gonsalves, elected, seated member of the Fairhaven School Committee. The Board agreed to send flowers. An appointment to fill Mr. Gonsalves' position until the next Election will be made at a joint meeting of the School Committee and the Board of Selectmen.

### TOWN FINANCES

General discussion on Town finances followed, including Ambulance Revenues. Mr. Espindola requested that the Board hold the line on expenditures and reduce the budgets as was discussed at a prior meeting. Mr. Haworth stated his opinion had changed and that he was willing to support budgets as requested by raising the Local Receipt estimate to 82% - 83% from 80%. Mr. Murphy was in agreement that the Board should not reduce budget requests and supported increasing Revenue projections on Local Receipts to 82% - 83%.

Mr. Osuch stated that the Town is going in the wrong direction and it was creating a major budget problem for future years by spending more than was available in revenue. He said that the Town will have problems reaching the current Surplus Revenue amounts in future years, meaning the Town will have a deficit and will result in budget cuts and reductions in personnel.

Mr. Haworth stated the economy is picking up and that future revenues will go up.

Mr. Espindola reminded the Board of the conference call that was held with the Town auditing firm, Melanson and Heath, and their warning on expenditures.

Mr. Murphy said that the Town has negotiated contracts with Police, Fire and Schools in good faith and needs to fund the contracts. He stated that the Town needs to start the budget process earlier and in the future, department heads will have to make cuts if funds are not there.

Mr. Osuch repeated that the Town is creating a budget shortfall in future years by not reducing budgets when the discussion was a 2 percent maximum and the auditors are very concerned with the Town spending more than its revenue amounts. General discussion continued.

### **SPECIAL TOWN MEETING RECOMMENDATIONS**

- **Article 5** – Sewer Use Ordinance – Mr. Espindola motioned to Yield to Public Works. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 7** – Community Preservation Committee Appropriations –
  - **7B** – Town Hall Table Restoration – Mr. Espindola motioned to recommend \$0. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - **7C** – Academy Building Roof – Mr. Espindola motioned to recommend \$17,000. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 8** – Flood Plain Bylaw Amendment – Mr. Espindola motioned to recommend Adoption. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 9** – Adams Street Easement – Mr. Espindola motioned to recommend Adoption. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 10** – Rogers/Oxford School Asset Evaluation – Mr. Espindola motioned to recommend \$5,000. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 11** – Medical Marijuana Sales Tax – Mr. Espindola motioned to recommend Adoption. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 12** – Aquaculture License Fee – Mr. Espindola motioned to recommend Adoption. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 19** – Union Wharf Land Exchange – Mr. Espindola motioned to recommend Adoption if negotiations are completed. Mr. Haworth seconded. Vote was unanimous. (3-0).

### **ANNUAL TOWN MEETING RECOMMENDATIONS**

- **Article 12** – Wastewater Treatment Contract Amendment – Mr. Espindola motioned to recommend Adoption. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 15** – Establishing Town Administrator – Mr. Espindola motioned to Recommend at Town Meeting. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 22** – Fire Department Copy Machine – Mr. Espindola motioned to recommend \$5,100. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 25** – Information Technology – Mr. Espindola motioned to Recommend at Town Meeting. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 30** – Historical Commission
  - **30F** – Academy Building Roof – Mr. Espindola motioned to Pass Over. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Article 31** – Restructuring the BPW – Mr. Espindola motioned to Recommend at Town Meeting. Mr. Haworth seconded. Vote was unanimous. (3-0).

### **ATM ARTICLE 4 RECOMMENDATIONS**

- **Data Processing**
  - A. Purchase of Services - \$105,432
  - B. Supplies - \$7,500
  - C. Capital Outlay - \$19,200
  - Mr. Espindola motioned to recommend each of the above figures. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Treasurer**
  - A. Salaries - \$182,475
  - B. Purchase of Services - \$8,900
  - C. Supplies - \$1,260
  - D. Other Charges - \$2,741
  - E. Capital Outlay - \$0
  - Mr. Espindola motioned to recommend each of the above figures. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Election and Registration**
  - A. Salaries - \$24,223
  - B. Purchase of Services - \$16,189
  - C. Supplies - \$2,168
  - D. Other Charges - \$0
  - E. Capital Outlay - \$0
  - Mr. Espindola motioned to recommend each of the above figures. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Town Collector**
  - A. Salaries - \$157,197
  - Mr. Espindola motioned to recommend the above figure. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - B. Purchase of Services – Mr. Espindola motioned to reconsider the previous POS recommendation. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - B. Purchase of Services – Mr. Espindola motioned to recommend \$27,650. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - C. Supplies – Mr. Espindola motioned to reconsider the previous Supplies recommendation. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - C. Supplies – Mr. Espindola motioned to recommend \$4,600. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Personnel Board**
  - B. Supplies – Mr. Espindola motioned to reconsider the previous Supplies recommendation. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - B. Supplies – Mr. Espindola motioned to recommend \$0. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - C. Other Charges – Mr. Espindola motioned to reconsider the previous Other Charges recommendation. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - C. Other Charges – Mr. Espindola motioned to recommend \$1. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Legal Expenses** – Mr. Espindola motioned to recommend \$130,000 for Legal Expenses. Mr. Haworth seconded. Vote was unanimous. (3-0).

- **Conservation Commission**
  - A. Salaries - \$11,788
  - B. Purchase of Services - \$1,550
  - C. Supplies - \$1,000
  - D. Other Charges - \$1,050
  - E. Capital Outlay - \$0
  - Mr. Espindola motioned to recommend each of the above figures. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Office of Tourism**
  - A. Salaries - \$52,875
  - B. Purchase of Services - \$21,400
  - C. Utilities - \$0
  - D. Supplies - \$900
  - E. Capital Outlay - \$0
  - Mr. Espindola motioned to recommend each of the above figures. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Police Department**
  - A. Salaries - \$2,736,662
  - B. Purchase of Services - \$104,118
  - Mr. Espindola motioned to recommend each of the above figures. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Fire Department**
  - B. Purchase of Services – Mr. Espindola motioned to recommend \$71,853. Mr. Haworth seconded. Vote was unanimous. (3-0). NOTE: Under Fire Salary and Wages, Mr. Espindola motioned to approve the amount, to be determined by finalization of contract. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - C. Supplies – Mr. Espindola motioned to recommend \$56,684. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Fire Alarm**
  - Mr. Espindola motioned to recommend \$12,395. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Building Department**
  - A. Salaries and Wages – \$129,715 – Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - B. Purchase of Services - \$1,200 – Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - C. Supplies - \$1,750 – Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - D. Other Charges - \$1,400 – Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Tree Department**
  - A. Salaries and Wages - \$6,631 – Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - B. Salary – Other - \$31,549 – Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).

- C. Purchase of Services - \$11,500 – Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- D. Gasoline - \$5,070 – Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Shellfish Inspector**
  - A. Salaries and Wages - \$85,923 – Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - B. Purchase Of Services - \$6,954 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - C. Utilities - \$120 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - D. Supplies - \$6,615 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - E. Other Charges and Expenses - \$350 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - F. Capital Outlay - \$0 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Care Of Dogs And Others**
  - A. Salaries and Wages - \$36,932 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - B. Purchase Of Services - \$13,365 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - C. Supplies - \$2,500 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Gasoline**
  - Mr. Espindola motioned to reconsider Gasoline. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - Gasoline - \$1,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Health and Sanitation**
  - A. Purchase Of Services - \$9,530 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - B. Supplies - \$3,600 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - C. Recycling - \$181,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - D. Landfill Inspection - \$20,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Enforcement Agent**
  - A. Salaries And Wages - \$21,742 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **BPW Administration**
  - A. Salary - \$158,230
  - B. Purchase Of Sales - \$1,626
  - C. Supplies - \$1,400

- D. Other - \$290
- E. Capital Outlay- \$0

Mr. Espindola motioned to recommend this subtotal amount of \$161,546. Mr. Haworth seconded. Vote was unanimous. (3-0).

- **Highway Department**

- A. Salary And Wages - \$917,445 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- B. Landfill-Transfer Station - \$25,420 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- C. Rubbish Collection - \$481,300 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- D. Equipment Purchase - \$127,499 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).

- **Sewer Division - All Votes from Sewer Revenue**

- A. Salary And Wages - \$909,884 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- B. Purchase Of Services - \$199,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- C. Utilities - \$360,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- D. Supplies - \$137,050 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- E. Capital Outlay - \$111,500 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- F. Sludge Disposal - \$250,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).

- **Water Division – All Votes from Water Revenue**

- A. Salary And Wages - \$491,262 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- B. Purchase Of Services - \$251,101 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- C. Utilities - \$51,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- D. Supplies - \$39,100 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- E. Other Charges And Expenses - \$1,500 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- F. Capital Outlay - \$21,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).

- **Veterans' Services**

- A. Salary And Wages - \$42,456
- B. Purchase Of Services - \$366,650
- C. Supplies - \$1,800
- D. Other - \$490,000
- E. Capital Outlay - \$0

Mr. Espindola motioned to approve the subtotal of \$901,806. Mr. Haworth seconded. Vote was unanimous. (3-0).

- **Schools**
  - \$18,348,083 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Recreation Center**
  - Salary And Wages - \$146,608 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - Capital Outlay (Shed) - \$1,800 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Park Division**
  - A. Salaries And Wages - \$88,700
  - B. Purchase Of Services - \$10,660
    - 1. Utilities - \$2,200
  - C. Supplies - \$3,100
    - 1. Gasoline - \$6,600
  - D. Other - \$0
  - E. Capital Outlay - \$0
  - Mr. Espindola motioned to approve the subtotal of \$111,260. Mr. Haworth seconded. Vote was unanimous. (3-0).
- **Fine Arts**
  - \$1,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).
  - Stabilization Fund - \$50,000 - Mr. Espindola motioned to recommend this amount. Mr. Haworth seconded. Vote was unanimous. (3-0).

At 9:00 p.m., Mr. Espindola motioned to enter Executive Session, pursuant to MGL 30A § 21:

- To discuss strategy with respect to negotiations with Fire Union

Mr. Haworth seconded the motion to enter Executive Session for the aforementioned reason, not to reconvene into open session afterward. Vote was unanimous. (3-0). Roll call vote: Mr. Espindola in favor. Mr. Murphy in favor. Mr. Haworth in favor.

Respectfully,

Jeffrey Osuch

Executive Secretary  
Board of Selectmen  
(Minutes approved 04/14/2014)