



# Fairhaven Capital Planning Committee

## October 21, 2014 Meeting Minutes

**Present:** Robert Baldwin, Vincent Furtado, Wendy Graves, Cathy Melanson, Jeffrey Osuch, Bill Roth, Andrew Tillet.

Chairman Tillet called the meeting to order at 4:05 p.m.

### MINUTES

Dr. Baldwin motioned to accept the minutes of the September 23, 2014 meeting. Mr. Roth seconded. Vote was unanimous. (7-0).

### DEPARTMENT SUBMITTALS OF 5 YEAR PLAN

General discussion ensued on the submission of department submittals capital needs for the next five years. The Committee started the review process.

Repetitive budget items include:

- Police cruisers (2 per year) \$70,400 per year
- Highway Equipment \$125,000 to 135,000 per year
- Roadwork \$300,000 to 350,000 per year

*Water Department Requests* – Potential available funds in the Water Enterprise are \$250,000±

General discussion continued on recommending in FY16:

- \$40,000 – Water Main Replacement engineering
- \$150,000 – Water Main Construction – Causeway
- \$60,000 – Tinkham Lane Well Engineering

*Sewer Department Requests* – General discussion continued on Sewer projects. Potential funds available - \$800,000 to 850,000.

Sewer Department recommendations for FY16:

- \$122,000 – Pump Station upgrade engineering
- \$120,000 – Sewer System Rehab Phase 2 engineering
- \$45,000 – Sewer System Rehab Phase 3 engineering

General discussion continued on the Vac-Truck request to be shared with the Highway Department in the amount of \$325,000±

*Highway Department Requests* – General discussion continued on Highway Department priorities for FY16. The prioritized order is:

1. \$17,000 – 2 pass doors to complete door replacement
2. \$55,000 – Vehicle #13 replacement
3. \$45,000 – Vehicle #35 replacement
4. \$44,000 – EZ Screen 1200 XL (new item)

*School Department Requests* –

- Hastings Middle School Floors and Roofs
- Cushman Park Track
- High School projects

The Committees requested that the School department identify potential funding sources and identify which projects qualify for MSBA funding and which projects qualify for CPC funding. A School department representative will be invited to a future meeting.

General discussion continued on the Cushman Park track resurfacing, and the co-sponsorship of the project with the BPW.

At the next meeting, the Committee will meet with the Fire Chief and Police Chief to discuss their capital items and a discussion on a new Police/Fire complex. Town Hall requests will also be discussed.

The next meeting of the Committee will be on November 4, 2014.

Ms. Melanson motioned to adjourn at 5:25 p.m. Dr. Baldwin seconded. Vote was unanimous. (7-0).

Respectfully,

Jeffrey W. Osuch  
Secretary  
(Minutes approved 11/04/2014)