



# Town of Fairhaven

Town Hall - 40 Centre Street - Fairhaven, MA 02719

## MEETING NOTICE

### Finance Committee

Revised 6/9

#### Notice of Meetings of the Fairhaven Finance Committee:

Date(s), Time(s), Location(s):

Thursday, June 11, 2015, @ 7:00 P.M., BPW Administration Building, 5 Arsene Street, Fairhaven, MA.

Thursday, June 25, 2015, @ 7:00 P.M., BPW Administration Building, 5 Arsene Street, Fairhaven, MA.

Matters expected to be addressed/discussed **at all** meetings listed:

- Call Meeting to order;
- Taping/Recording of meeting announcement;
- Review and approval of prior meeting(s) minutes;
- Review of relevant correspondence and documents received by Committee (including all revised financial documents as may be submitted to the committee)
- Introduction of new members and current members
- The committee will reorganize per Town By-law. Nominations and Votes to be take on Chair, Vice chair and Secretary. The same is expected to be addressed and occur June 11.
- Discussion of Open meeting Law pertaining to Fin Com and member responsibilities
- Discussion of Ethics laws pertaining to Fin Com members and member responsibilities
- Discussion of the finance committee member resources
- Any reserve fund transfer requests submitted
- Reserve fund transfer requests submitted to date
  - Fire Department- Heat
  - Sewer Department- Sewer Reserve fund
  - Memorial Day Committee- Added 6/9.**
- Discussion and Recap of Town finances, specifically, as pertains to Annual Town Meeting and Special Town Meeting held on May 2, 2015
- Discussion of Budget procedures and goals for FY 2017; Reserve Fund Transfer Procedures for FY 2017; financial status and/or reports including fund balances receipts and expenditures; and such discussion and documentation as may relate to town financial policy and procedure;

AS TO ALL MEETINGS NOTICED: All other matters which may be lawfully addressed and dealt with.

**NOTE: Items may be dealt with in an order other than as listed.**

**Scott J Fernandes Vice-Chair**

**June 9, 2015**

(Signature)

(Date Signed)