

# Town of Fairhaven

## Finance Committee

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Minutes of the meeting for <March 26, 2013>at the BPW Administration Building, Arsene St., Fairhaven, MA

Members in attendance:

Chairman-John Roderiques, Robert A. Furtado, Scott Fernandes, Kathi Carter, Therese Szala, Dawn Devlin, Sid Martin, Phil Washko, Padraic Elliot

Members absent:

Kim Hyland  
Colin Veitch

Town of Fairhaven:

Jeffery Osuch- Executive secretary

Meeting was covered by government access television.

Chairman called the meeting to order at 7:00 PM. Announced that the meeting was being recorded by government access TV. Chairman has to be notified if anyone else present is recording.

Motion made by Scott to accept the minutes from March 21, 2013. Seconded by Sid.

Vote: Unanimous

- Pat distributes a draft of the letter from Fin Com to Town Meeting members, for publication in the booklet, with his suggested changes.  
Discussion follows and a cleaned up copy of the letter, with the committee's final changes, will be distributed at the next meeting for approval.
- Chairman asks if any committee members have questions for the Council on Aging. After hearing none, the Chairman will cancel their appointment for Thursday.
- Chairman and Mr. Osuch discuss the Reserve Fund. \$ 5,000 has been used for the fund to date. There is presently \$ 170,000 left in the Reserve Fund.  
Discussion follows about the Reserve Fund Transfers that have been received and what is on the STM.

Chairman states he feels we should maintain at least \$ 30,000 in the Fund to close out the year after Town Meeting.

- Chairman recommends that the committee Recommend At Town Meeting on the High School fire escapes. He will have the School Dept. back in to discuss their preference, the balance in the Trust Fund, and other options.
- Chairman and Pat discuss Revenue Projections.  
Any major cuts in operating budgets will affect services.
- Committee receives a Reserve Fund Transfer Request from the Veterans Agent in the amount of \$ 8,000. Money is needed because of an increase in clients.
  - Scott motions to transfer \$ 8,000 to account # 01-543-00-5770-567, Other Charges-Benefits. Seconded by Pat. Vote: Motion passes 8 to 1 with Sid apposed.

Discussion and voting on Articles:

- #5a Town Dept Computer Upgrades:  
Mr. Osuch distributes a proposal from ThinkTech, Inc.  
Chairman questions who will be in charge of IT for the town. Mr. Osuch states it will still be the responsibility of the Director of Finance.  
Mr. Osuch states that personally, he feels that the town needs a full or part time dedicated IT person.  
Personnel in Town Hall also require instruction in computer use.  
Committee is advised to review the proposal for the next meeting.
- #5b Town Dept. Telephone Upgrades:  
Questions from previous meeting answered. Equipment will have a 2 year warranty. No training is needed.
  - Scott motions for \$ 10,000. Seconded by Sid. Vote: Unanimous
- #6 Water Pollution Control Facility:  
Discussion of whether rates will need to be raised.
  - Sid motions for \$ 80,000 from Sewer Enterprise. Seconded by Pat. Vote: Unanimous
- #9 Other Post-Emp Benefits-GASB 45:
  - Scott motions for \$ 25,000. Seconded by Sid. Vote: Unanimous.
- #10 High School Fire Escapes:
  - Sid motions for Recommend at Town Meeting. Seconded by Scott. Vote: Unanimous

- #14 Fire Department Fee Schedule:
  - Scott motions to Yield to Petitioner. Seconded by Sid
  - Phil motions to Recommend Adoption. Seconded by Terry.  
Vote on Phil's motion to Recommend Adoption: Motion fails 3 to 6 with John, Bob, Scott, Kathi, Sid, & Pat apposed.
  - Vote on Scott's motion to YTP: Motion passes 8 to 1 with Phil apposed.
- #18 Sustainability Revolving Account:
  - Scott motions to Recommend Adoption. Seconded by Sid. Vote: Unanimous
- #21 EMA Cots:
  - Sid motions to Recommend At Town Meeting. Seconded by Pat. Vote: Unanimous with Scott abstaining.
- #24 Sewer System Collection Rehab I&I:
  - Scott motions for \$ 445,000 from Sewer Enterprise. Seconded by Sid. Vote: Unanimous
- #26 BPW Fuel Island Roof:
  - Scott motions for \$ 2,834. Seconded by Sid. Vote: Unanimous
- #27 Water Hydrant Replacement Program:
  - Scott motions for \$ 200,000 from Water Enterprise. Seconded by Sid. Vote: Unanimous
- #28 Comprehensive Wastewater Management Plan:
  - Scott motions for \$ 100,000 form Sewer Enterprise. Seconded by Sid. Vote: Unanimous
- #30a-30e Historical Commission:
  - Sid motions for the following amounts
    - 30a Historical Commission \$ 500
    - 30b Academy Building \$ 5,000
    - 30c Fire Museum \$ 1,000
    - 30d Fort Phoenix \$ 1,000
    - 30e Old Stone Schoolhouse \$ 500
  - Scott seconds above amounts. Vote: Unanimous
- #31a CPC-BBC-Nasketucket Bay Conservations:
  - Sid motions for Indefinite Postponement. Seconded by Scott. Vote: Motion passes 8 to 1 with Phil apposed
- #31b CPC-FHA-Anthony Haven Roof:
  - Sid motions for \$ 40,000 from CPC Funds. Seconded by Scott. Vote: Unanimous
- #31c CPC-Fairhaven High School:
  - Sid motions for \$ 86,000 from CPC Funds. Seconded by Scott. Vote: Unanimous

- #31d CPC-Fort Phoenix Restoration Phase II:
  - Sid motions for \$ 16,000 from CPC Funds. Seconded by Scott. Vote: Unanimous
- #31e CPC-Bike Path Committee:
  - Sid motions for \$ 10,000 from CPC Funds. Seconded by Scott. Vote: Unanimous
- #31f CPC-Livesey Park:
 

Committee will hold off for clarification of locking issue.
- #31g CPC-Administration:
  - Sid motions for \$ 12,600 from CPC Funds. Seconded by Scott. Vote: Unanimous
- #33 Capital Improvement Stabilization Fund:
  - Scott motions for Indefinite Postponement. Seconded by Sid. Vote: Unanimous
- #35 Sewer Collection Pump Station Rehab-Taber Street:
  - Scott motions for \$ 287,000 from Sewer Enterprise. Seconded by Sid. Vote: Unanimous
- #37 Macomber Pimental Field:
  - Scott motions for Indefinite Postponement. Seconded by Sid. Vote: Unanimous
- #38 Fire Dept. Security System:
  - Sid motions for \$ 8,500. Seconded by Scott. Vote: Unanimous

Chairman calls recess @ 8:36 PM. Back in session @ 8:41 PM.

- #25 Police Department
  - a. Salary & Wages:
 

Committee will hold off until they get clarification on the shift differential.

    - Scott motions for the following amounts:
  - b. Purchase of Services: \$ 114,818
    - 1. Utilities: \$ 36,500
  - c. Supplies: \$ 62,625
    - 1. Gasoline: \$ 88,550
  - e. Capital Outlay: \$ 74,386
    - Seconded by Sid. Vote: Unanimous
  - d. Other Charges/Expenses:
    - Pat motions for \$ 3,996. Seconded by Bob. Vote: Motion fails 4 to 5 with John, Bob, Dawn, & Pat in favor.
    - Scott motions for \$ 2,766. Seconded by Phil. Vote: Motion passes 5 to 4 with John, Bob, Dawn, & Pat apposed.

- #26 Fire Department
  - Scott motions for the following amounts:
    - a. Salary & Wages: \$ 1,739,963
    - b. Purchase of Services: \$ 79,590
      - 1. Utilities: \$ 5,200
    - c. Supplies: \$ 51,684
      - 1. Gasoline; \$ 25,450
    - d. Other Charges/Expenses: \$ 6,200
    - e. Capital Outlay: \$ .00
      - All amounts seconded by Sid. Vote: Unanimous
- #27 Fire Alarm Maintenance
  - Scott motions for the following amounts:
    - a. Salary & Wages: \$ 12,211
    - b. Purchase of Services: \$ 4,190
    - c. Supplies: \$ 1,000
      - All amounts seconded by Sid. Vote: Unanimous
- #37 BPW Administration
 

Terry recommends moving \$ 50 from Purchase of Services to Other Charges/Expenses for mileage.

  - Scott motions for the following amounts:
    - a. Salary & Wages: \$ 153,381
    - b. Purchase of Services: \$ 1,626
    - c. Supplies: \$ 1,400
    - d. Other Charges/Expenses: \$ 290
    - e. Capital Outlay: \$ .00
      - All amounts seconded by Sid. Vote: Unanimous
- #38 Highway Division
 

Terry recommends deducting \$ 570 from the Purchase of Services. This money was earmarked for Employee Assistance Program.

Scott recommends reducing the amounts in Street Resurfacing, Sidewalk Repair, Curb/Hard Surf. These amounts were increased from last year.

  - Sid motions for the following amounts:
    - a. Salary & Wages: \$ 888,841
    - b. Purchase of Services: \$ 97,154
      - 1. Utilities: \$ 24,000
    - c. Supplies: \$ 49,200
      - 1. Gasoline: \$ 63,000
      - 2. Sand & Salt: \$ 21,3000

- d. Other Charges/Expenses: \$ 700
- e. Capital Outlay: \$ .00
- 1. Landfill-Transfer Station: \$ 25,420
- 2. Rubbish Collection: \$ 481,300
- 3. Equipment Purchase: \$ 127,550
- g. Sidewalk/Curbing (New): \$ .00
- j. Drainage: \$ 12,000
- k. Sub-division MGT Fees: \$ 8,647
  - All amounts seconded by Scott. Vote: Unanimous
  
  - Scott motions for the following amounts:
    - f. Street Resurfacing: \$ 150,000
    - h. Sidewalk Repair: \$ 43,000
    - i. Curb/Hard/hard/Surf: \$ 70,000
  - All amount seconded by Sid. Vote: Unanimous
  
- #42 Elementary/HS.
 

Discussion of school budget.

Discussion of transportation costs.

Chairman states that transportation costs can be separated from the budget, but town hall would be responsible for the operation of the busing and the associated issues that go with it.

  - Sid motions for \$ 17,978,499. Seconded by Scott. Vote: Unanimous
- #43 G.N.B.R.V.T.H.S.:
  - Sid motions for \$ 2,129,811. Seconded by Scott. Vote: Unanimous
- # 44 Bristol County Agri. HS.:
  - Sid motions for \$ 18,000. Seconded by Scott. Vote: Unanimous
- #45 Millicent Library:
  - Scott motions for \$ 582,672. Seconded by Sid. Vote: Unanimous
  
- 9.33 PM. Sid motions to adjourn. Seconded by Dawn. Vote: Unanimous

Respectfully submitted by:

Robert A. Furtado  
 Finance Committee Secretary  
 (accepted 3-28-2013)