

Town of Fairhaven

Finance Committee

Minutes of the meeting for <March 28, 2013>at the BPW Administration Building, Arsene St., Fairhaven, MA

Members in attendance:

Chairman-John Roderiques, Robert A. Furtado, Scott Fernandes, Kathi Carter, Therese Szala, Colin Veitch, Dawn Devlin, Sid Martin, Phil Washko, Padraic Elliot

Members absent:

Kim Hyland

Town of Fairhaven:

Jeffery Osuch- Executive secretary

Meeting was covered by government access television. Member of the press present.

Chairman called the meeting to order at 7:00 PM. Announced that the meeting was being recorded by government access TV. Chairman has to be notified if anyone else present is recording.

Motion made by Sid to accept the minutes from March 26, 2013. Seconded by Scott.

Vote: Unanimous

- Mr. Osuch passes out new updated budget spreadsheet, Special Town Meeting spreadsheet, and draft warrant for the Special Town Meeting.
- The Chairman passes out a letter from Police Chief Michael Myers explaining the differential line item in his salary budget. He explained to the Chairman that he likes to keep his overtime budget at approximately 10% of his salary budget.
- #25a. Police salary & wages:
 - Sid motions for \$ 2,614,156. Seconded by Scott. Vote: Unanimous
 - Chairman discusses the last meeting's vote on Other Charges/Expenses. States that someone who voted in the affirmative should make the majority report.
- Chairman presents the letter from Fin Com to Town Meeting, for the booklet, for final approval.

- Scott motions for approval. Seconded by Sid. Vote: Unanimous
- Mr. Osuch distributes a proposal from SMH Electronics for the town hall computer upgrade. Discussion of same questions and issues raised at last meeting. Chairman advises committee to review proposal for the next meeting.
- Article #31f CPC-Livesey Park Tennis/BBall Court Project, on the ATM: Chairman states that Mr. Roth told him that the courts will not be locked after the project is completed.
 - Sid motions for \$ 32,000 from CPC Funds. Seconded by Scott. Vote: Unanimous
- Chairman discusses members attending the April 10, 2013 DOR report meeting at Town Hall. He will post a meeting in case enough members attend to make a quorum.
- Discussion of cots Article.
- Moving on to budget:
- #1 Moderator
 - a. Salary
 - Scott motions for \$ 800. Seconded by Sid. Vote Unanimous
- #2 Selectmen
 - a. Salary-Board
 - Scott motions for \$ 15,600. Seconded by Sid. Vote: Unanimous
 - b. Salary-Other
 - No number listed. One clerk has left and has not been replaced yet.
 - Scott motions for the following amounts:
 - c. Purchase of Services \$ 9,200
 - d. Supplies \$ 4,150
 - e. Other Charges/Expenses \$ 4,300
 - All amounts seconded by Sid. Vote: Unanimous
- #3 Town Accountant
 - Scott motions for the following amounts:
 - a. Salary \$ 95,611
 - b. Purchase of Services \$ 305
 - c. Supplies \$ 200
 - d. Other Charges/Expenses \$ 938
 - All amounts seconded by Sid. Vote: Unanimous

- #4 Audit Expenses
 - Scott motions for \$ 40,000. Seconded by Sid. Vote: Unanimous
- #5 Data Processing
 - Questions of the new computer proposal being under Capital Outlay.
 - Discussion of existing budget and Proposal.
 - Will it be a recurring expense?
 - Who is in charge of IT?
 - Discussion of consolidating town IT with the School Dept.
- #6 Treasurer
 - a. Salary & Wages
No salary number yet. New treasurer still being negotiated.
 - Scott motions for the following amounts:
 - b. Purchase of Services \$ 7,975
 - c. Supplies \$ 1,600
 - d. Other Charges/Expenses \$ 2,370
 - All amounts seconded by Sid. Vote: Unanimous
- #7 Tax Title
 - Scott motions for \$ 29,400. Seconded by Sid. Vote: Unanimous
- # 8 Town Clerk
 - Scott motions for the following amounts:
 - a. Salary-Town Clerk \$ 51,679
 - b. Salary-Other \$ 37,518
 - c. Purchase of Services \$ 5,337
 - d. Supplies \$ 3,491
 - e. Other Charges/Expenses \$ 1,070
 - All amounts seconded by Colin. Vote: Unanimous
- #9 Election & Registration
 - Discussion of increase in part time clerical for census work
 - Scott motions for the following amount:
 - a. Salary & Wages \$ 13,414
 - b. Purchase of Services \$ 13,994
 - c. Supplies \$ 2,160
 - d. Other Charges/Expenses \$.00
 - e. Capital Outlay \$.00
 - All amounts seconded by Sid. Vote: Unanimous
- #10 Town Collector
 - Collector is leaving at the end of June.

- Chairman states that buy out money for her should be in the budget now. That money should not be expected to come from the Reserve Fund.
- Discussion of out sourcing of water bills.
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 169,581
 - b. Purchase of Services \$ 28,450
 - c. Supplies \$ 6,300
 - d. Other Charges/Expenses \$ 2,672
 - All amounts seconded by Sid. Vote: Unanimous
- #11 Assessors
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 148,194
 - b. Purchase of Services \$ 24,800
 - c. Supplies \$ 3,000
 - d. Other Charges/Expenses \$ 2,870
 - All amounts seconded by Sid. Vote: Unanimous
- #12 Town Hall
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 43,123
 - b. Purchase of Services \$ 11,275
 - 1. Utilities \$ 32,450
 - c. Supplies \$ 3,200
 - d. Other Charges/Expenses \$ 100
 - All amounts seconded by Sid. Vote: Unanimous
- #13 Council on Aging
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 134,926
 - b. Purchase of Services \$ 9,339
 - 1. Utilities \$ 12,900
 - c. Supplies \$ 2,775
 - 1. Gasoline \$ 7,200
 - d. Other Charges/Expenses \$ 300
 - All amounts seconded by Sid. Vote: Unanimous
- #14 Town Meeting
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 1,067
 - b. Purchase of Services \$ 3,000
 - c. Supplies \$ 1,400

- All amounts seconded by Sid. Vote: Unanimous
- #15 Finance Committee
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 1.00
 - b. Purchase of Services \$ 200
 - c. Supplies \$ 2,700
 - d. Other Charges/Expenses \$ 275
 - All amounts seconded by Sid. Vote: Unanimous
- #16 Planning Board
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 1,900
 - b. Purchase of Services \$ 1,800
 - c. Supplies \$ 1,450
 - d. Other Charges/Expenses \$ 710
 - All amounts seconded by Sid. Vote: Unanimous
- #17 Department of Planning & Economic Development
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 99,699
 - b. Purchase of Services \$ 10,000
 - c. Supplies \$ 1,025
 - d. Other Charges/Expenses \$ 1,500
 - All amounts seconded by Sid. Vote: Unanimous
- #18 Board of Appeals
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 1,600
 - b. Purchase of Services \$ 3,400
 - c. Supplies \$ 170
 - d. Other Charges/Expenses \$.00
 - e. Capital Outlay \$.00
 - All amounts seconded by Sid. Vote: Unanimous
- #19 Personnel Board
 - Discussion of the absentee slips.
 - Scott motions for the following amounts:
 - a. Purchase of Services \$.00
 - b. Supplies \$ 50
 - c. Other Charges/Expenses \$ 250
 - All amounts seconded by Sid. Vote: Unanimous

8:29 PM. Chairman calls recess. Back in session @ 8:37 PM.

- #20 Legal Expense
 - Chairman questions the \$ 10,000 increase.
 - Mr. Osuch states that the hourly rate has increased. Last year's appropriation possibly won't cover the year.
 - Committee would like to see this put out to bid.
 - Scott motions for \$ 130,000. Seconded by Sid. Vote: Unanimous
- #21 Engineering
 - Scott motions for \$ 2,000. Seconded by Sid. Vote: Unanimous
- #22 Conservation Commission
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 11,583
 - b. Purchase of Services \$ 2,355
 - c. Supplies \$ 1,000
 - d. Other Charges/Expenses \$ 300
 - All amounts seconded by Sid. Vote: Unanimous
- #23 Office of Tourism
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 52,072
 - b. Purchase of Services \$ 21,500
 - 1. Utilities \$.00
 - c. Supplies \$ 800
 - d. Other Charges/Expenses \$ 100
 - All amounts seconded by Sid. Vote: Unanimous
- #24 Commission on Disability
 - Discussion of having them come in next year to explain their budget.
 - Sid motions for the following amounts:
 - a. Purchase of Services \$ 700
 - b. Supplies \$ 200
 - c. Other Charges/Expenses \$ 400
 - All amounts seconded by Scott. Vote: Unanimous
- #28 Building Department
 - No figure for Salary & Wages yet.
 - Scott motions for the following amounts:
 - b. Purchase of Services \$ 2,050
 - c. Supplies \$ 1,750.
 - 1. Gasoline \$ 1,610

- d. Other Charges/Expenses \$ 1,400
 - All amounts seconded by Sid. Vote: Unanimous
- #29 Tree Warden Department
 - Scott motions for the following amounts:
 - a. Salary-Tree Warden \$ 6,565
 - b. Salary-Other \$ 31,081
 - c. Purchase of Services \$ 11,500
 - 1. Utilities \$ 200
 - d. Supplies \$ 250
 - 1. Gasoline \$ 5,070
 - e. Other Charges/Expenses \$ 1,000
 - All amounts seconded by Sid. Vote: Unanimous
- #30 Shellfish Inspection
 - Scott motions for the following amounts:
 - b. Purchase of Services \$ 7,875
 - c. Supplies \$ 6,550
 - 1. Gasoline \$ 6,950
 - d. Other Charges/Expenses \$ 350
 - All amounts seconded by Sid. Vote: Unanimous
- #31 Care of Dogs & Others
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 41,910
 - b. Purchase of Services \$ 13,365
 - 1. Utilities \$4,500
 - c. Supplies \$ 2,500
 - 1. Gasoline \$ 1,030
 - d. Other Charges/Expenses \$ 50
 - All amounts seconded by Sid. Vote: Unanimous
- #32 Emergency Management Agency
 - Sid discusses cuts here if needed to balance budget.
 - Phil motions for the following amounts:
 - a. Salary & Wages \$ 1,641
 - b. Purchase of Services \$ 2,375
 - 1. Utilities \$ 1,900
 - c. Supplies \$ 675
 - 1. Gasoline \$ 850
 - d. Other Charges/Expenses \$.00
 - e. Capital Outlay \$.00

- All amounts seconded by Sid. Vote: Motion passes 8-1-1, with Sid opposed and Scott abstaining.
- #33 Sealer of Weights & Measures
 - Scott motions for the following amounts:
 - a. Salary & Wages \$ 6,309
 - b. Purchase of Services \$ 125
 - c. Supplies \$ 75
 - d. Other Charges/Expenses \$ 780
 - All amounts seconded by Sid. Vote: Unanimous
- #34 Street Lighting
 - Last year the committee reduced the amount to \$ 160,000 and later added another \$ 40,000 when the State money was announced.
 - Mr. Osuch discusses the street light replacement program. There are approximately 620 lights left to replace. Should take 2 more years. There are 1400 + or- lights in the town.
 - Scott motions for \$ 200,000. Seconded by Sid. Vote: Unanimous
- #35 Board of Health
 - Scott motions for the following amounts:
 - a. Salary-Board \$ 4,000
 - b. Salary-Other \$ 89,345
 - d. Supplies \$ 3,600
 - 1. Gasoline \$ 450
 - e. Intergovernmental \$ 17,000
 - f. Other Charges/Expenses \$ 1,900
 - h. SEMASS \$ 241,853
 - i. Recycling \$ 173,308
 - j. Hazardous Waste \$ 1,000
 - k. Landfill Inspection \$ 21,000
 - All amounts seconded by Sid. Vote: Unanimous
 - c. Purchase of Services
 - Terry motions for \$ 9,465. Seconded by Scott
 - Sid motions for \$ 10,465. Seconded by Phil
Discussion follows about the mosquito dunks and their value.
 - Everyone withdraws their motions and seconds and the committee will revisit this at the next meeting.
- #36 Enforcement Agent
 - a. Salary & Wages
 - Scott motions for \$ 21,200. Seconded by Sid. Vote: Unanimous

- Discussion of the Selectmen coming in to discuss their Articles.
 - April 11, 2013 the School Dept. will be back to discuss the High School Fire Escape Article.
 - Chairman will speak to Mr. Furtado about the BPW coming in.
 - Discussion of the Town Administrator and Finance Committee Articles
 - Next week, more discussion of STM Articles.
 - Mr. Osuch would like to discuss the Reserve Transfers next week.
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- Sid motions to adjourn @ 9:38 PM. Seconded by Colin. Vote: Unanimous

Respectfully submitted by:

Robert A. Furtado
Finance Committee Secretary

(accepted 4-4-2013)