

**Town of Fairhaven**  
**Massachusetts**  
**BOARD OF ASSESSORS**  
Meeting Minutes  
December 7, 2020

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2021 JAN 26 P 2:57

FAIRHAVEN,  
MASS.

**PRESENT:** Chair Ronnie Manzone, Board of Assessor; Pamela Davis, MAA, Board of Assessor; Ellis Withington, Board of Assessor; and Secretary & Principal Assessor, Delfino Garcia

**Present via Zoom:** Chair Ronnie Manzone; Board of Assessor Pamela Davis; Board of Assessor Ellis Withington; and Secretary & Principal Assessor Delfino Garcia

This meeting was videotaped on Cable Access and Zoom meeting applications.

**MEETING TO COME TO ORDER:**

**RONNIE:** Chair Ronnie Manzone read the following statement:

"This Open Meeting of the Fairhaven Board of Assessors is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will allow public comment related to the posted agenda items only. For this meeting, Fairhaven Board of Assessors is convening by telephone conference/video conference via Zoom App as posted on the Town's Website identifying how the public may join."

Call to order and reading of Open Meeting Law, M.G.L. Chapter 30A, Section 10(F).

Pursuant to the Open Meeting Law, any person may make an audio or video recording of this public meeting or may transmit the meeting through any medium. Attendees are therefore advised that such recordings or transmissions are being made whether perceived or unperceived by those present and are deemed acknowledged and permissible.

**CALLED THE MEETING TO ORDER:**

**RONNIE:** Can I have a motion from the board to open the session and call the meeting to order.

Motion made by: Ellis Withington

Any second? Pamela Davis

Any discussions? None

Hearing none we will now have a ROLL CALL.

**RONNIE:** *When I state your name please respond that you are present and in favor to the motion to call the meeting to order by stating "Aye":*

Pamela Davis Aye

Ellis Withington Aye

Ronnie Manzone Aye

All in favor of the motion 3 to 0

**RONNIE:** Announcing minutes will be taken by Delfino Garcia, Secretary & Principal Assessor is present. Please confirm and state your name.

Delfino Garcia responded Aye and stated his name.

**RONNIE:** The Chair will call the meeting to order of the Board of Assessors and the time right now is 6:03 p.m.

**MINUTES:**

**RONNIE:** Can I have motion from the board to disperse the reading of the minutes of the October 22, 2020 meeting to be posted on the Assessor's Website. There was no quorum for the November 19, 2020 board meeting.

Motion made by: Ellis Withington

Any seconded: Pamela Davis

Any discussions: None

Hearing none we will now have a **ROLL CALL.**

**RONNIE:**     *When I state your name please respond with Aye in favor to the motion:*

Ellis Withington     Aye

Pamela Davis     Aye

All in favor of the motion     3     to     0

So moved to sign the meeting minutes of October 22, 2020.

**EXECUTIVE SESSION MINUTES:**

**RONNIE:**     Can I have motion from the board to disperse the reading of the Executive Session minutes of the October 22, 2020 meeting.

Motion made by:     Ellis Withington

Any second:     Pamela Davis

Any discussions:     None

Hearing none we will now have a **ROLL CALL**.

**RONNIE:**     *When I state your name please respond with Aye in favor to the motion:*

Ellis Withington     Aye

Pamela Davis     Aye

All in favor of the motion     3 to 0

So move to sign the executive meeting minutes of the October 22, 2020 meeting.

**BILLS PAYABLE:**

**RONNIE:**     The following invoices were reviewed by the board.

- a. Monaghan Printing - \$132.00
- b. Staples - \$148.14
- c. ATB (3 cases) - \$195.00 total
- d. Patriot Properties - \$8,531.25

**RONNIE:** Can I have motion from the board to accept the incurred expenses:

Motion made by: Pamela Davis

Any second: Ellis Withington

Any discussions: None

Hearing none we will now have a **ROLL CALL**.

**RONNIE:** *When I state your name please respond Aye in favor to the motion:*

Ellis Withington Aye

Pamela Davis Aye

All in favor of the motion 3 to 0

So moved to accept and sign the incurred expenses to date.

**WARRANTS:**

**RONNIE:** The following Warrants to be read:

Motor Vehicle & Trailer Excise – Commitment in the amount of \$40,263.72

Motor Vehicle & Trailer Excise Re-Commitment in the amount of \$302.43

FY21 Preliminary Tax Warrant (Real Estate) - \$14,412,905.78 (Tabled for next meeting)

FY21 Preliminary Tax Warrant (CPA) - \$210,189.76 (Tabled for next meeting)

**RONNIE:** Can I have motion from the board to accept the Warrants:

Motion made by: Ellis Withington

Any second: Pamela Davis

Any discussions: None

Hearing none we will now have a **ROLL CALL**.

**RONNIE:** *When I state your name please respond Aye in favor to the motion:*

Ellis Withington      Aye

Pamela Davis      Aye

All in favor of the motion    3    to    0

So moved to accept and sign the Warrants to date.

**MONTH END REPORTS:**

**RONNIE:**      The following Month End Reports of abatements and exemption were read:

- a. Boat Excise Abatements - Batch Nov #1 with a Grand Total of \$2,420.93
- b. MVX Abatements - Batch Nov #1 with a Grand Total of \$1,690.27
- c. MVX Abatements – Batch Dec #1 with a Grand Total of \$1,566.77

**RONNIE:**      Can I have motion from the board to accept the Month End Report:

Motion made by:      Pamela Davis

Any second:      Ellis Withington

Any discussions:      None

Hearing none we will now have a **ROLL CALL.**

**RONNIE:**      **When I state your name please respond Aye in favor to the motion:**

Ellis Withington      Aye

Pamela Davis      Aye

All in favor of the motion    3      to    0

So moved to accept and sign the Month End Reports to date.

**BETTERMENTS:**

**RONNIE:**      The following Betterment Payoffs were reviewed by the Board:

Map 29 Lot 2L – Betterment Payoff in the amount of \$3,719.54 (Tabled)

Map 29C Lot 371 – Betterment Payoff in the amount of \$3,720.99 (Tabled)

**CORRESPONDENCE:**

**RONNIE:** None

**NEW BUSINESS:**

**RONNIE:** None

**OLD BUSINESS:**

**RONNIE:** None

**CHAPTER LAND:**

**RONNIE:** Any Chapter Land renewals or new applications to be reviewed by the Board of Assessors will be in Executive Session.

There are none at this time.

**EXEMPTIONS:**

**RONNIE:** Any exemptions to be reviewed by the Board of Assessors will be in Executive Session.

The following exemptions will be reviewed:

17D - 1 to review in Executive Session

22 - 1 to review in Executive Session

22D - 0 to review in Executive Session

22E - 2 to review in Executive Session

Clause 41A - 0 to review in Executive Session

37A - 1 to review in Executive Session

**APPELLATE TAX BOARD CASES:**

**RONNIE:** Any ATB cases to be reviewed by the Board of Assessors will be in Executive Session.

There are 22 open Appellate Tax Board cases to date.

12/2/2020 – Request sent to ATB for 3 cases to be heard under Formal Procedure

**NOTES and ANNOUNCEMENTS:**

**RONNIE:** The next Board of Assessors will be: January 12, 2021 @ 6:00 PM.

**PRIOR TO THE EXECUTIVE SESSION:**

**RONNIE:** Prior to the Board of Assessors entering into Executive session, we will be discussing the following items:

1. Discuss settling 1 ATB case (X309272)
2. Discuss ATB case for 1 Stetson Ave.
3. Review and Discuss Dock Project
4. Discuss 20 Yankee Lane
5. Discuss Utility Appraisals FY2022
6. Discuss Easement matter on Mill Road

Other subjects of discussion or correspondence unable to be put on the agenda within the 48 hour rule will be discussed in the Executive session.

**EXECUTIVE SESSION Pursuant to MGL Ch. 30A ss 21(A): ADJOURNMENT**

**RONNIE:** Can I have a motion to adjourn the open session and enter in Executive Session and not return to Open Session pursuant to MGL c30A section 21(A)(7) and to review ATB matters pursuant to G.L. 30A section 21(a)(3) since discussion in public would be detrimental to the Town of Fairhaven Board of Assessors legal position.

**RONNIE:** Do I hear a motion:

Motion made by: Pamela Davis

Any second: Ellis Withington

Any discussions: None

Hearing none we will now have a **ROLL CALL**.

**RONNIE:** *When I state your name please respond with Aye in favor to the motion:*

Ellis Withington Aye

Pamela Davis Aye

All in favor of the motion 3 to 0

**RONNIE:** We will now go into the Executive Session and the time right now is 6:15 p.m.

(Attend to Executive Business)

**RONNIE:** Can I have a motion to adjourn from the Executive Session:

Motion made by: Pamela Davis

Any second: Ellis Withington

Any discussions: None

Hearing none we will now have a **ROLL CALL**.

**RONNIE:** *When I state your name please respond with Aye in favor to the motion:*

Ellis Withington Aye

Pamela Davis Aye

All in favor of the motion 3 to 0

So moved to adjourn from the Executive Session.

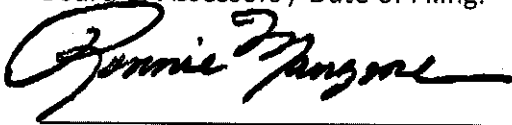
**RONNIE:** Executive meeting adjourned at: 6:45 p. m.



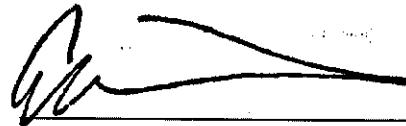
Respectfully submitted:

Delfino R. Garcia  
Principal Assessor  
Secretary  
Notary Public

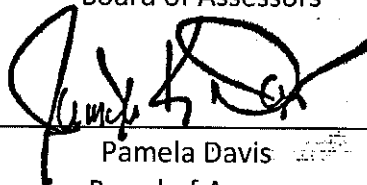
Board of Assessors / Date of Filing: January 12, 2021



Ronnie Manzone, Chair  
Board of Assessors



Ellis Withington  
Board of Assessors



Pamela Davis  
Board of Assessors