

REGULAR MEETING OF THE BOARD OF HEALTH
Minutes of Meeting
January 24, 2018

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A Regular Meeting of the Board of Health was held at the Town Hall on Wednesday, January 24, 2018, at 5:30 p.m. The meeting was duly posted. Board members present: Chairman Peter DeTerra, Jeanne Lopes and Lindsay Gordon. Also present: Mary Freire-Kellogg, Health Agent and Amanda Black, Administrative Assistant. FAIRHAVEN, MASS.

Chairman DeTerra called the meeting to order at 5:30 p.m. and asked for a motion to approve the minutes of the Regular Meeting of November 29, 2017. Motion to approve the minutes was made by Ms. Lopes; seconded by Ms. Gordon. The vote was unanimous. Chairman DeTerra asked for a motion to approve the executive session minutes of the Regular Meeting of November 29, 2017. Motion to approve the minutes was made by Ms. Lopes; seconded by Ms. Gordon. The vote was unanimous.

Public Hearing:

None.

Before the Board:

The Board discussed Fairhaven Shipyard regarding noise complaints. Ms. Freire-Kellogg had spoken to Building Commissioner Wayne Fostin, who had mentioned the complaints were reported through DEP. Chairman DeTerra stated the situation was already being handled with DEP.

The Board reviewed septic plans for a new septic system with a pump to be installed for 237 New Boston Road. Motion to approve the plans for the property was made by Ms. Lopes; seconded by Ms. Gordon. The vote was unanimous.

Ms. Freire-Kellogg discussed Household Hazardous Waste Day with the Board. The Health Agent made sure to allocate funds in the FY19 budget, as well as applied for a grant through DEP for additional funds to hold an extra Waste Day. Ms. Freire-Kellogg was hopeful in receiving the extra time and funds.

The Board reviewed the Town of Fairhaven By-law. Ms. Freire-Kellogg was asked by Town Administrator Mark Rees and the Green Fairhaven Committee to revisit the By-law regarding recycling. Ms. Lopes questioned as to why the Board was being asked to review. Ms. Freire-Kellogg stated the Board was only being asked to acknowledge the By-law.

Ms. Freire-Kellogg discussed recycling grant programs with the Board. The Health Agent explained there are funds available through DEP for recycling textiles, mattresses and for recycling to be performed within Fairhaven schools. In reference to mattresses, grant funds would pay to haul away such mattresses. Ms. Lopes questioned if the Board would need to work with the School Department in order to start the grant process. Ms. Freire-Kellogg stated the Board would only need the School Department to say they would commit to recycling. The Health Agent explained the use and benefits of the Share Table Nutrition Program. This program is designed for children to return whole food and beverage items they choose not to eat and provides other children to take additional servings of food at no extra cost. Ms. Gordon expressed how the Share Table would be a good idea since children would not have to pay extra for food items. Ms. Freire-Kellogg further expressed how the Share Table would be great in

detecting early onset eating disorders in children and teens. All members of the Board were in agreement with the Share Table being a good program. In addition to these grant programs, WREC is another recycling program that will monitor recycling in the Town; for those who do not recycle, certain areas will be educated on what and what not to recycle.

Ms. Freire-Kellogg discussed recycling with the Fairhaven Green Committee. The Health Agent suggested a Swap Shop for household items, such as clothing, where people would be able to bring items and someone would be able to come and take what items they need. Again, additional grant funds are available.

Health Agent's Report:

Ms. Freire-Kellogg reported an FDA inspection was performed at Tropical Smoothie Café. The inspector was highly impressed with the establishment.

Ms. Freire-Kellogg explained the use of fillable permit certificates in which she had created through the Fairhaven School Department. The Health Agent requested these certificates be fillable to create efficiency within the office. Chairman DeTerra was opposed to the idea of having fillable permit certificates; he felt it is each Board members' right to sign each individual permit and also felt members will lose touch with establishments. Chairman DeTerra stated all Board members be notified before stamping permits. Discussion ensued. Ms. Lopes questioned Chairman DeTerra as to what he would like to happen in the future. Ms. Lopes gave authorization for Ms. Freire-Kellogg and Ms. Blais to use her signature stamp. Chairman DeTerra stated he would like to be emailed on everything before his signature is stamped.

Ms. Freire-Kellogg discussed an opportunity for an intern. The Massachusetts Health Division is offering an internship possibility for summer prospects. The Health Agent explained several possibilities the intern would be able to do and also what the intern would like to learn about the field, considering their degree is in Public Health. Ms. Gordon asked Ms. Freire-Kellogg if she needed the Board to approve the internship or complete the application process. Ms. Freire-Kellogg replied only an approval was necessary. Motion to approve the internship opportunity was made by Ms. Lopes; seconded by Ms. Gordon. The vote was unanimous.

Ms. Freire-Kellogg touched upon Retail Food Standards, reporting there are nine standards in total that need to be met.

Ms. Freire-Kellogg reported all Board members will need to complete their Certified Professional Food Manager and Allergen Awareness certifications. The Health Agent allocated money in the FY19 budget for these certifications to be completed. Other trainings that will need to be completed include DEP and Opioid; Recreational Marijuana trainings are currently on hold until the Board of Selectmen public hearing.

On the topic of Body Art, Ms. Freire-Kellogg reported that Attorney Thomas P. Crotty asked if the Board could put this discussion on the back burner, since he needs to focus on recycling concerns. The Body Art issue is regarding Human Trafficking. Police Chief Michael Meyers asked if the Board could set regulations regarding the issue. Attorney Crotty is asking the same be done for animal regulations.

On the topic of Emergency Preparedness, Ms. Freire-Kellogg reported there are volunteers available to help. The Health Agent further mentioned there is a NAACHO training with an available scholarship. The Health Agent explained this training would provide her with a better understanding of Emergency Preparedness, since she did not have to handle this in her prior position. Motion to approve education training was made by Ms. Lopes; seconded by Ms. Gordon. The vote was unanimous.

Ms. Freire-Kellogg reported she was notified of lead in drinking water. The Health Agent sent document to Town Administrator Mark Rees, who then forwarded to the School Department. Ms. Lopes questioned if the document was sent with a request to receive feedback. The Health Agent responded this had not been done originally, however this will be done. Ms. Lopes stated she would like a record be kept in order to know the results.

Ms. Freire-Kellogg reported an animal permit renewal for 42 Gellette Road to the Board. The address had previously been permitted under a different owner, however the new applicant is requesting to have an additional two chickens and possibly turkeys. Ms. Lopes stated the applicant would first need to go before the Zoning Board of Appeals. Chairman DeTerra stated either the Town Clerk or the Building Commissioner has paperwork from the previous owner who had been approved for a permit.

Ms. Freire-Kellogg reported there were two properties on Sconticut Neck Road that were supposed to do a sewer tie-in but have yet to do so; attorney to file case in court. Ms. Lopes stated this issue has to come to an end and the Board should follow the court process, since the owners have had more than enough time to comply. Motion to follow court process was made by Ms. Lopes; seconded by Ms. Gordon. The vote was unanimous.

On the topic of Mackatan General Store, Ms. Freire-Kellogg reported the establishment has always had a small trailer, however they want a permitted structure; use for this structure would be the same as the trailer. Motion to approve the addition was made by Ms. Lopes; seconded by Ms. Gordon. The vote was unanimous.

Ms. Freire-Kellogg reported the FY19 budget to the Board. The Health Agent requested an increase of funds for trainings (Recreational Marijuana and certification credits), printing and mailings (recycling education), Town vehicle (new tires), as well as funds for new uniforms for office staff.

Invoices/Other Business:

Board members reviewed and approved all invoices to be paid.

The next Board meeting will be February 28, 2018.

There being no other business before the Board, Ms. Lopes made a motion to adjourn and was seconded by Ms. Gordon. The motion passed unanimously. Meeting adjourned at 6:40 p.m.

Respectfully submitted,



Amanda L. Blais
Recording Secretary/Administrative Assistant