

**Town of Fairhaven  
Board of Public Works Meeting  
February 5, 2024**

**Present**

Brian Wotton, Commissioner  
Robert Hobson, Commissioner  
Anne Morton Smith, Commissioner  
Daniel Lopes, Commissioner  
Vincent Furtado, BPW Superintendent  
Rebecca Vento, Office Manager  
Greg Koldys, Attorney for Panagakos Developments

FAIRHAVEN TOWN CLERK  
ROD 2024 FEB 14 AM 10:24

**Mr. Rapoza not in attendance.**

**I. Call to Order**

Mr. Wotton called the meeting to order at 6:00 p.m.

Mr. Wotton reconvened in open session from executive session at 7:11p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. January 22, 2024**

Mr. Hobson motioned to approve the minutes of January 22, 2024. Ms. Smith seconded. Rollcall Vote:  
Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**IV. Executive Session A**

**A. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Rubbish & Recycle Contract)**

**V. Appointments**

**A. Michael Panagakos, Development Fees 27-29 Alden Road (Starbucks)**

Mr. Furtado - We have Mr. Koldys here tonight who is Mr. Panagakos's Attorney. He requested to come in front of the Board regarding the Development Fees that were assessed for the new Starbucks located on Alden Road. The fees were assessed per the schedule that the Board of Public Works adopted back in 2000.

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Mr. Goldys - There were two existing properties that were demolished and taken off of the water and sewer system and there will be one building reconnected. We are a little concerned about the development fees that were assessed and we are looking to see if the Board would consider waiving those fees.

Mr. Furtado reviewed the fees that were assessed for the new Starbucks property.

Mr. Furtado – If they did not demo the property and used one of the existing buildings they would have only paid the reconnect fees and not the development fees.

**VI. Item for Action**

**A. Water & Sewer Development Fees**

Mr. Furtado reviewed with the Board the information that was changed on the Water & Sewer Development Fee Schedules.

Mr. Hobson motioned to approve the changes that were made to the Water & Sewer Development Fee Schedules. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**B. Sign Engineering Agreement, GCG Associates, Bayside Street & James Street  
\$18,620.00**

Ms. Smith motioned to Sign Engineering Agreement with GCG Associates for Bayside Street & James Street in the amount of \$18,620.00. Mr. Hobson seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**C. Sign Engineering Agreement, GCG Associates, Starbucks \$9,380.00**

Mr. Hobson motioned to Sign Engineering Agreement with GCG Associates for 27-29 Alden Road (Starbucks) in the amount of \$9,380.00. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**C. Atlas Tack Signage Update**

Mr. Crabb gave an update for Atlas Tack Signage and reviewed the three proposed locations with the Board.

Mr. Wotton – My only concern is the maintenance around these signs.

Mr. Crabb – I would like to pour concrete pads to install the signs on and before they are installed I will bring it back to the Board for review.

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**E. Water Superintendent Vacation Carryover**

Mr. Furtado – I am looking to see if the Board will approve the Water Superintendent to carryover eight (8) vacation days.

Ms. Smith motioned to approve the request to allow the Water Superintendent to carryover eight (8) vacation days. Mr. Hobson seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**F. Articles for Town Meeting**

Mr. Furtado presented all the Articles to the Board and answered any question.

Ms. Smith motioned to approve all the FY25 Articles that were presented to the Board. Mr. Hobson seconded. Vote unanimous. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**G. Baystate Winsupply Co, AMI Installation**

**1. Change Order #1 (42,082.00)**

Mr. Hobson motioned to approve Baystate Winsupply Change Order #1 in the amount of (\$42,082.00) for AMI Installation. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**2. Payment #8 (Final Payment) \$100,762.10**

Mr. Hobson motioned to approve Baystate Winsupply Payment #8 (final payment) for AMI Installation in the amount of \$100,762.10. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**H. Methuen Construction Co., Inc, WPCF Upgrades**

**1. Change Order #1 \$2,500.00**

Ms. Smith motioned to approve Methuen Construction Change Order #1 for WPCF Upgrades in the amount of \$2,500.00. Mr. Hobson seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**2. Payment # 1 \$703,608.95**

Mr. Hobson motioned to approve Methuen Construction Payment #1 in the amount of \$703,608.85. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

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**3. DEP Pay Req #1 (Loan CWP-22-67) \$703,609.00**

Ms. Smith motioned to approve DEP Pay Req #1 (Loan CWP-22-67) in the amount of \$703,609.00. Mr. Hobson seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor

**4. DEP Pay Req #1 (Loan CWP-22-67A) \$345,758.00**

Mr. Hobson motioned to approve DEP Pay Req #1 (Loan CWP-22-67A) in the amount of \$345,758.00 Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor

**I. Professional Development Day – February 28, 2024**

Mr. Furtado - Our Human Resource Director asked us to put this on the agenda to let the Board know that all the employees have to attend a Professional Development Day on February 28, 2024 and we will be closed for the day.

**VI. Table Matters**

A. n/a

**VII. Public Comments / Open Forum**

**VIII. Old Business / New Business**

**A. Superintendent**

**Superintendent Report for February 5, 2024**

- Numerous Meetings about MRV Borrowing
- Numerous meetings about POTW borrowing
- Attend monthly BBAC Meeting as Town Rep
- Josh and I attend Tree Warden Meeting
- Meeting with EL Harvey
- Chair Capital Planning Committee Meeting
- Attend meeting with Unibank
- SRTS on Selectboard agenda for 2/12

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- Meeting with Mattapoisett re POTW borrowing
- Meeting with MRV subcommittee
- Provide written and oral testimony re Water Plant
- Josh and I meet with SRPDD re TIP
- Meet with BBNEP re project update

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

**B. Board Members**

Mr. Hobson - Bayside Street needs a little bit of stone. The sidewalks on the Causeway are still a mess.

Ms. Smith – Just wondering what we are considering for the residents that cannot bring their single stream recycle to the Recycling Center.

Mr. Wotton - I think that we need to look into the bylaws because it sounds like they are required to offer trash and recycle to their residents.

Ms. Smith – I would like to know if there is a bylaw because I know there are a few people that are really upset about this.

Mr. Lopes- Do we have any updates on the True Bounce rehab at the Cushman Park basketball courts?

Mr. Crabb - I will reach out to Eric Britto for an update.

Mr. Wotton – I just want to commend the Highway employees for the bike path being so clean and also the Sewer Department for responding and rectifying the sewer issue yesterday.

**C. Marine Resources Committee – BPW Related Matters**

Mr. Hobson – We met but there was nothing that had to do with the BPW.

**D. Community Preservation Committee – BPW Relate Matters**

**IX. Set Date for the Next Meeting**

Mr. Hobson motioned to set the date of the next meeting on February 12, 2024 at 6:00 p.m. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor

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**X. Adjourn**

Mr. Wotton motioned to adjourn the meeting at 6:02 p.m. and enter into executive session to conduct negotiations with nonunion personnel and to reconvene in open session. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes.

Mr. Hobson motioned to adjourn the meeting at 8:12 p.m. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

Respectfully submitted,

*Rebecca L. Vento*

Rebecca Vento  
Office Manager

Minutes approved on February 12, 2024.