

FAIRHAVEN BOARD OF SELECTMEN
Meeting Agenda
Monday, June 1, 2021
6:30 p.m.
Town Hall – 40 Center Street – Fairhaven

RECEIVED
TOWN CLERK

2021 MAY 27 P 3: 54

Due to the recent changes by Governor Baker to the Open Meeting Law, G.L. c. 30A. § 20, we are providing public access via the phone number and meeting ID below:

Log on to: <https://zoom.us/j/96871575107?pwd=QlBqL1hXNy84eFA0QjAyc0lVR29HUT09>

Meeting ID: 968 7157 5107

Passcode: 738879

or call: 1-929-205-6099

The meeting can also be viewed live on Channel 18 or on FairhavenTV.com

A. MINUTES

1. Approve minutes of May 10, 2021– Open Session
2. Approve minutes of May 10, 2021—Executive Session
3. Approve minutes of May 14, 2021—Open Session
4. Approve minutes of May 25, 2021—Open Session

B. TOWN ADMINISTRATOR'S REPORT

C. COMMITTEE LIAISON REPORTS

D. ACTION

1. Request to change the Fire Apparatus Study Committee to a working Group
2. Reappointments to Boards and Committees
3. Request to join Conservation Commission: Karen Isherwood
4. Request to join Disability Commission: Pamela Whynt
5. Request to join Bikeway Committee
 - a. Mike Rotondo
 - b. Chip Hawthorne
6. Representative appointment:
 - a. Joint Transportation Planning Group (JTPG)
 - b. Southeastern Massachusetts Metropolitan Planning Organization (SMMPO) nomination
7. Change the date of the July 26, 2021 Board of Selectmen's meeting
8. Approval of the Tree Laborer/Climber/Operator position classification

E. APPOINTMENT

1. 7:00 pm Approval of Aquaculture site
 - a. Add Steve Doonan to Larry Fowler's aquaculture site

F. POSSIBLE ACTION/DISCUSSION

1. Request to film documentary – Town Hall Auditorium: June 10 & 11, 2021
2. Handicap sign- 54 Bayview Avenue
3. ARPA update

G. CORRESPONDENCE

1. Celebration of the 500th anniversary of the city of Lagoa-Azores

H. NOTES AND ANNOUNCEMENTS

1. The next regularly scheduled meeting of the Board of Selectmen is Monday, June 7, 2021 at 6:30 p.m. in the Town Hall Banquet Room.

I. EXECUTIVE SESSION

1. Real Estate Matters: MGL Chapter 30A, Section 21 (6): Rogers School lease

ADJOURNMENT

Subject matter listed in the agenda consists of those items that are reasonable anticipated (by the Chair) to be discussed. Not all items listed may be discussed and other items not listed (such as urgent business not available at the time of posting) may also be brought up for discussion in accordance with applicable law.

MGL, Ch. 30a, § 20(f) requires anyone that intends to record any portions of a public meeting, either by audio or video, or both, to notify the Chair at the beginning of the meeting.



**Fairhaven Board of Selectmen
Meeting Minutes
May 10, 2021**

Present: Chairman Daniel Freitas, Vice-Chairman Robert Espindola, Selectman Keith Silvia, Town Interim Administrator Wendy Graves and Cable Access Director Derek Frates

Present via Zoom: Administrative Assistant Vicki Oliveira and Production Coordinator Erick Sa.

The meeting was videotaped on Cable Access and Zoom meeting application.

Chairman Freitas opened the meeting at 6:32 pm in the Town Hall Banquet Room and read the following statement:

“This Open Meeting of the Fairhaven Board of Selectmen is being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus.”

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will allow public comment related to the posted agenda items only. For this meeting, Fairhaven Board of Selectmen is convening by telephone conference/video conference via Zoom App as posted on the Town’s Website identifying how the public may join.

Minutes

Mr. Espindola made a motion to approve minutes of April 26, 2021. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to approve the executive minutes of April 26, 2021. Mr. Silvia seconded. Vote was unanimous. (3-0)

Town Administrator's Report

Ms. Graves said she met with the Sue Loo and Doug Brady to discuss quotes for the addition portion of Rogers School.

Ms. Graves has been busy this week working on Town Meeting articles with Department Heads.

Ms. Graves recently held interviews for a part time recording secretary.

Mr. Espindola thanked Ms. Graves for coordinating with the Fire Chief to have the upstairs records room inspected for safety.

Mr. Espindola said he would like to discuss the Town Administrator search at the next meeting and discuss the conflict of interest of having the interim Town Administrator coordinating the search process.

Committee Liaisons Reports

Mr. Silvia told the Board the Historical Commission met, Chairman Wayne Oliveira updated the commission regarding the Town Hall lamp article for town meeting and the railings for the ADA project have been ordered.

Mr. Silvia met with Rogers Reuse Committee to gather more information on the potential lease at the Rogers School.

Mr. Espindola told the Board, Elevation Retail has reached out to him looking for a moderator for their outreach event.

Mr. Espindola said the Broadband Study Committee recently held a webinar hosted by Alyssa Botelho.

Mr. Espindola said the Marine Resources Committee met last week to discuss 2 new aquaculture sites. The Committee is still seeking information regarding the land swap at Union Wharf and would like to meet at the next Selectmen's meeting to discuss this.

Mr. Espindola met on April 28 with the Bikeway Committee, where they discussed the Complete Streets and the safe route to school. There are currently openings on the Bikeway Committee for anyone interested in joining.

Approve Waterways Rules and Regulations

Harbormaster Tim Cox and Marine Resources Committee (MRC) Chairman Mike McNamara met with the Board to discuss the waterway rules and regulations. Mr. McNamara told the Board the MRC had met with Foth Engineering to review the draft rules and regulations; a public forum has already been completed for community input and there are very few changes from the last time the Board of Selectmen received this document. Mr. McNamara would like the approval of the Board on the final document. Mr. Cox told the Board he reached out to the Cape and Islands Harbormaster Association and most towns require all moorings be inspected. Mr. Cox would like the words "all vessels" not 26ft. and above. The Board. Mr. McNamara and Mr. Cox discussed moorings and the liability of a boat not being inspected. (Attachment A)

Mr. Espindola made a motion to adopt the Marine Resources rules and regulations as submitted and review in one year. Mr. Silvia seconded. Vote was unanimous. (3-0)

Year End budget transfers

Ms. Graves reviewed the year end budget transfers with the Board.

Mr. Espindola made a motion transfer from Unemployment to Assessors- Contracted Services for \$28,500. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to transfer from Wind Turbines to Town Hall electricity, Police Department electricity, Street lights, Rec Center electricity for \$47,100. Mr. Silvia seconded. Vote was unanimous.

Mr. Espindola made a motion to transfer from Unemployment to legal for \$36,000. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to transfer from \$11,860 from Unemployment to Town insurance - \$4,800 and Workers Compensation insurance- \$7,000. Mr. Silvia seconded. Vote was unanimous. (3-0)

Tree Warden Don Collasius met with the Board to request transfers for the Tree Department. The Board and Mr. Collasius discussed some issues with one of the Tree Department trucks and decided to hold off until the next meeting for more information. Mr. Espindola suggested Mr. Collasius research if the Town has a mutual aid agreement with another town for tree issues. Mr. Collasius rescinded his request for a \$3000 transfer. The Board will table this item.

Mr. Collasius stated he would like to transfer \$15,000 from payroll for tree removal. Ms. Graves suggested not to transfer that amount in the event that a reclassification is done for the tree laborers, there will need to be money left to cover the retroactive pay.

Mr. Espindola made a motion to approve \$7,500 from payroll to tree removal. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to approve \$2,000 from payroll to tree purchase account. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola thanked Mr. Collasius for his hard work on the Arbor Day event that was recently held, and the planting of 12 new trees.

Southeastern Massachusetts Metropolitan Planning Organization (MPO) nomination

The Board tabled this until the next meeting.

Joint Transportation Planning Group (JTPG)

The Board tabled this until the next meeting.

Appoint Fire Chief Todd Correia- oil spill coordinator

Mr. Espindola made a motion to appoint Fire Chief Todd Correia as the Oil Spill Coordinator. Mr. Silvia seconded. Vote was unanimous. (3-0)

Local Emergency Planning Committee

Mr. Espindola made a motion to appoint Fire Chief Todd Correia to the Local Emergency Planning Committee. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to appoint Building Commissioner Chris Carmichael to the Local Emergency Planning Committee. Mr. Silvia seconded. Vote was unanimous. (3-0)

Request to join Historical Commission

Mr. Freitas read the request to join the Historical Commission from resident Michael Kelly.

Mr. Espindola made a motion to appoint Michael Kelly to the Historical Commission as an associate member. Mr. Silvia seconded. Vote was unanimous. (3-0)

Buzzards Bay Swim

Mr. Espindola made a motion to approve the annual Buzzards Bay Swim on June 26, 2021 and the one-day beer and wine license. Mr. Silvia seconded. Vote was unanimous. (3-0)

15th Annual Watershed Ride

Mr. Espindola made a motion to approve the Buzzards Bay Watershed ride to be held on October 03, 2021. Mr. Silvia seconded. Vote was unanimous. (3-0)

Rogers Reuse Committee- lease and funding for addition

Rogers Reuse Committee Chairperson Sue Loo explained to the Board what steps are needed in order to have the addition part of the building up and running after being vacant for 9 years. Ms. Loo said Southeastern Massachusetts Educational Collaborative (SMEC) is willing to make the investment and are very eager to expand their program in the Rogers building. Ms. Loo said the Reuse committee had done the research and to tear the building down would cost quite a bit more than renovating. (Attachment B)

Ms. Loo introduced Catherine Cooper, Executive Director of SMEC and Chris Hardegan, Financial Director of SMEC to the Board of Selectmen. Ms. Cooper told the Board parking would not be an issue, they currently have a staff of 25 people and 6 vans. There are only 40 elementary age students that attend the program during school hours. Ms. Cooper told the Board SMEC will be responsible for some of the repairs to the building and the building is in better shape than expected.

Mr. Espindola asked how the committee determined the costs. Ms. Loo told Mr. Espindola the reuse committee had 3 quotes and used the middle of the road amount. Ms. Graves and the Board discussed the article for Town Meeting for the Rogers addition renovation.

Mr. Freitas would like to see this agreement in writing. Mr. Espindola feels the Town Meeting members should have more concrete numbers and would like to see an independent architect look into the costs and plans to ensure that all costs and repairs are covered. Ms. Graves will have the Capital Planning Committee look into this project.

Town Accountant Anne Carreiro stated that the Rogers School preservation money for the main building still has funding left from a previous Town Meeting and Ms. Carreiro has suggested requesting a transfer at Town Meeting to move the funds for the 1950's addition.

Rogers reuse committee member Doug Brady reminded the Board about the short timeline for this project. Mr. Brady said this project started in April and SMEC would like to be in the building by September.

Mr. Freitas made a motion to hire a structural engineer and use the money from the Rogers Preservation funds and look at the quotes and send this to other committees and breakdown the costs over the years, not to exceed the mothballing amount. Mr. Espindola seconded. Vote was unanimous. (3-0)

Mr. Espindola said he is in favor of this project but he wants to feel comfortable with the figures.

Discuss Board of Selectmen Policy Goals and Objectives Meeting

Mr. Freitas would like to wait until October when the Goals and Objective normally are discussed. Ms. Graves reminded the Board there was no goal setting meeting in October of 2020 because retiring Town Administrator Mark Rees had suggested waiting until a permanent replacement was hired. Mr. Espindola would still like to see this happen for this year and feels this is very helpful because it is not about financial. Mr. Espindola would like to discuss this further when the Board discusses the American Rescue Plan Act (ARPA).

At 8:09 pm Mr. Freitas recused himself and left the room

Recall Election

Mr. Espindola chaired the meeting for this item as he read a memo from Town Counsel regarding guidance on the recall election of Selectman Freitas. Mr. Espindola would like to see the recall election take place on July 12, 2021. Mr. Silvia said he had a recent conversation with Town Clerk Carolyn Hurley and Ms. Hurley is recommending July 26, 2021 as the date for the recall election. (Attachment C)

Resident Leon Correy suggested speaking to the Town Clerk for her opinion because all the labor falls on the Town Clerk's office.

Assistant Town Clerk Linda Fredette via Zoom, told the Board the reason for pushing the date out to July 26, 2021 is not because of the nomination paper deadline but more because of all the other factors that are needed in order to hold an election.

Resident Phil Washko said if the recall group can collect 2700 signatures, then the candidates can gather 50 signatures.

Resident Diane Hahn stated that July 12, 2021 is 8 weeks away and that is plenty of time for there to be an election.

Mr. Espindola feels it is in the Town's best interest to hold this election as soon as possible.

Resident Anne Richard feels that the Town Clerk should have been present at this meeting if she felt the date was that important.

Mr. Espindola and Mr. Silvia discussed the possibility of other dates.

Mr. Espindola made a motion to hold the recall election on July 26, 2021. Mr. Silvia seconded. Vote passed. (2-0-1)

At 8:41 pm Mr. Freitas returned to the meeting and resumed the role of Chairman.

At 8:42 pm Mr. Silvia recused himself and left the Banquet room.

Town Administrator Search

Ms. Graves told Mr Espindola and Mr Freitas she reached out to several companies that were listed in the Beacon. She read the responses from each company that was received. Mr. Espindola would like to see this on the next agenda and would like something from Paradigm Associates stating that they are not interested in bidding on the search process again. Ms. Graves will reach out to Paradigm Associates. Mr. Freitas stated he does not want to be involved in the search process for a town administrator.

The Board took a recess from 8:49pm to 8:51pm. Mr. Silvia returned to the room.

American Rescue Plan Act (ARPA)

Ms. Graves and Town Accountant Anne Carreiro told the Board they tried to attend a webinar for the ARPA but when they tried to log on the webinar was already full. Ms. Graves and Ms. Carreiro suggested setting up a working group for ARPA.

Mr. Espindola made a motion to appoint Selectman Espindola as the liaison to the ARPA working group. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Freitas made a motion for Ms Graves to hire a consultant for the ARPA. Mr. Silvia seconded. Vote was unanimous. (3-0)

General Fund Operating Budget

Ms. Graves reviewed the updated operating budget with the Selectmen. Ms. Graves said some budgets were increased back to the original amounts due to the revenue figures coming back better than expected.

Mr. Espindola made a motion to approve the operating budget. Mr. Silvia seconded. Vote was unanimous. (3-0)

Closing and signing of the warrant for the Annual Town Meeting

The Board skipped over this item

Approve Articles for the June 12, 2021 Annual Town Meeting

The Board of Selectmen took the following votes on the Town Meeting Articles:

Mr. Espindola made a motion for adoption of Article 5: Bills of prior year Southcoast Physicians Service for \$122.22. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for adoption of Article 5: Bills of prior year: SMB Compass Medical for \$362.21. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for adoption of Article 5: Bills of prior year: Covell Corp for \$41.10. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for adoption of Article 5: Bills of prior year: HKT Architects for \$1,333.16. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for adoption of Article 6: FY21 Budgets: Assessor's \$9,000 reval. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for adoption of Article 6: FY21 Budgets: \$50,000 Broken sewer pipe at Town Meeting. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for adoption of Article 7: Roadwork FY21- Bellevue Street from Adams Street to Francis Street, \$88,800. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for adoption of Article 7: Roadwork FY21- Fisherman Road from Balsam Street to Ebony Street, \$78,800. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for adoption of Article 7: Roadwork FY21- on Massasoit Avenue from Adams Street to Francis Street, \$173,000. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for adoption of Article 8: Sewer Capital Fee - \$296,868. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Yield to petitioner of Article 17: Roadwork FY22- Bonney Street. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 17: Roadwork FY22- Cove Street. Hathaway to Beechwood. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 17: Roadwork FY22- Eaton Road, Briercliffe to Waybridge. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 17: Roadwork FY22- Littleneck Road, Balsom to Ebony. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 17: Roadwork FY22- Pleasant Street. Washington to South. Mr. Silvia seconded. Vote was unanimous. (3-0)

The Board will table Article 19 for this meeting.

Mr. Espindola made a motion for Adoption of Article 23: Community Preservation Appropriations- Skateboard Park resurface. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 23: Community Preservation Appropriations- Green Meadow roof. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to table Article 23: Community Preservation Appropriations- Academy Building Front door.

Mr. Espindola made a motion for Adoption of Article 23: Community Preservation Appropriations- Old Stone School Exterior. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 23: Community Preservation Appropriations- High School Windows Phase 4. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 23: Community Preservation Appropriations- Millicent Library Chimney. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 23: Community Preservation Appropriations- Unitarian Church. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 23: Community Preservation Appropriations- Whitefield-Manjiro Carriage House Extension. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 23: Community Preservation Appropriations- Community Preservation Committee's annual expenses. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 24: New Revolving Fund- Mooring Fees. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 30: Floodplain by-law. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 31: Waterways Rules and Regulations. Mr. Silvia seconded. Vote was unanimous. (3-0)

The Board tabled Article 33: Land Acquisition & Engineering design for Public Safety Facility.

Mr. Espindola made a motion for Adoption of Article 35A: Short Term rentals by-law. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 35B: Community Impact fee of 3%- MGL section 3D(a). Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 35C: Community Impact fee of 3%- MGL section 3D(b). Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 39: Historic Town Hall Street Lamps. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 40: Authorize BOS to petition to impose a checkout bag charge. Mr. Silvia seconded. Vote was unanimous. (3-0)

The Board tabled Article 45: Transfer from Surplus Revenue.

The Board tabled Article 57: Rehab new wing at Rogers School.

The Board tabled Article 58: North street drainage.

Mr. Espindola made a motion for Yield to petitioner of Article 59: Chapter 194 Stormwater Management amendment bylaw. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 60: Chapter 198-16 Zoning By-Law change. Mr. Silvia seconded. Vote was unanimous. (3-0)

Guidance from the Board of Health on public meetings

Mr. Freitas read an updated guidance memo from Health Agent Dave Flaherty regarding COVID guidelines. (Attachment E)

Committee Resignations

Mr. Espindola made a motion to accept the resignation from Lois Callahan (effective 5/31/2021) on the Bikeway Committee. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to accept the resignation from Kristine Daniels on the Fairhaven Cultural Council. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to accept the resignation from Kathyne Moniz on the Sustainability Committee. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to accept the resignation from Kathyne Moniz on the Historical Commission. Mr. Silvia seconded. Vote was unanimous. (3-0)

The Board thanked them for their service to the community.

Notes and Announcements

Mr. Espindola reminded residents that Boards and Committees are always looking for new members. Mr. Espindola would and attendance list from Committee chairs for the next meeting.

Mr. Silvia mentioned that he would still like to see each precinct be able to hold a monthly office hour at a Board of Selectmen's meeting.

At 10:03 pm Mr. Espindola made a motion to enter into executive session, not to reconvene to open session to:

1. Discuss strategy with respect to litigation pursuant to MGL Ch. 30A, Section 21(a) (3): Mary Freire- Kellogg
2. Strategy with respect to litigation: MGL Chapter 30A, Section 21(a)3: West Island Realty

Mr. Silvia seconded. Vote was unanimous. (3-0)

Roll call vote: Mr. Silvia in favor, Mr. Espindola in favor, Mr. Freitas in favor.

Respectfully submitted,

Vicki L. Oliveira

Vicki L. Oliveira

- A. Administrative Assistant
- B. Attachments:
- C. Waterways email
- D. Rogers School new wing documents
- E. Recall election email from Town Council
- F. ARPA Article
- G. Guidance from Health Department

DRAFT



**Fairhaven Board of Selectmen
Meeting Minutes
May 14, 2021**

Present: Chairman Daniel Freitas, Vice-Chairman Robert Espindola, Selectman Keith Silvia, Town Interim Administrator Wendy Graves and Administrative Assistant Vicki Oliveira

Present via Zoom: Production Coordinator Erick Sa.

The meeting was videotaped on Cable Access and Zoom meeting application.

Chairman Freitas opened the meeting at 4:31 pm in the Town Hall Banquet Room

Sign Bond Anticipation Note

Ms. Graves explained this bond note is for short term borrowing for 4 projects:

- Gym Dehumidification for \$283,000
- Fiber Optics for \$155,000
- COA/Rec HVAC for \$200,000
- West Island Sewer for \$700,000

Mr. Espindola made a motion to sign the borrowing documents for a total of \$1,338,000. Mr. Silvia seconded. Vote was unanimous. (3-0)

Approve Articles for the June 12, 2021 Annual Town Meeting

The Board of Selectmen took the following votes on the Town Meeting Articles:

Mr. Espindola made a motion for Indefinite Postponement of Article 19: Funding Capital Stabilization Fund for \$0. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion for Adoption of Article 23C: Academy Building Front Door for \$80,000. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to recommend at Town Meeting, Article 33: Land Acquisition & Engineering design for Public Safety Facility. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to recommend at Town Meeting, Article 45: Transfer from surplus revenue. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to recommend at Town Meeting, Article 57: Rehab new wing at Rogers School. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to recommend at Town Meeting, Article 58: North Street Drainage. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Freitas made a motion to reconsider Articles 49: Establish ethics Committee, Article 52: Amend Town Bylaw Chapter 516 “Recall elections” and Article 53: Amend Town Bylaw Chapter 516 “Recall elections”. Mr. Silvia seconded. Vote passed. (2-1)

Mr. Freitas made a motion to recommend Indefinite postponement for Article 49: Establish ethics Committee. Mr. Silvia seconded. Vote was passed. (2-1)

Mr. Freitas made a motion to recommend Indefinite postponement for Article 52: Amend Town Bylaw Chapter 516 “Recall elections” Establish ethics Committee. Mr. Silvia seconded. Vote was passed. (2-1)

Mr. Freitas made a motion to recommend Indefinite postponement for Articles 53: Amend Town Bylaw Chapter 516 “Recall elections” Establish ethics Committee. Mr. Silvia seconded. Vote was passed. (2-1)

Mr. Espindola stated that he would have preferred to have Articles 49, 52, and 53 recommended to “Yield to Petitioner.”

Closing and signing of the warrant for the Annual Town Meeting

Mr. Espindola made a motion to close and sign the warrant for the June 12, 2021 Annual Town Meeting. Mr. Silvia seconded. Vote was unanimous. (3-0)

Mr. Espindola made a motion to schedule additional days for town meeting on June 14 and June 15, 2021 if required. Mr. Silvia seconded. Vote was unanimous. (3-0)

Notes and Announcements

Mr. Espindola praised Veteran’s Agent Brad Fish and US Veteran George Brownell for organizing a nice Memorial Day celebration that will be aired on Channel 18

Mr. Espindola made a motion to adjourn at 4:48 pm. Mr. Silvia seconded. Vote was unanimous. (3-0)

Respectfully submitted,



Vicki L. Oliveira

Administrative Assistant



**Fairhaven Board of Selectmen
Meeting Minutes
May 25, 2021**

Present: Chairman Daniel Freitas, Selectman Keith Silvia, Town Interim Administrator Wendy Graves and Administrative Assistant Vicki Oliveira

Present via Zoom: Vice-Chairman Robert Espindola and Production Coordinator Erick Sa.

The meeting was videotaped on Cable Access and Zoom meeting application.

Chairman Freitas opened the meeting at 4:30 pm in the Town Hall Banquet Room

Discuss Governor's Orders effective May 29th

Ms. Graves updated the Board on the recent order by Governor Baker regarding face coverings. Ms. Graves stated that most towns are requiring masks still be worn in the government offices. The Board will revisit this issue in a month.

Mr. Freitas stated he would like to see all employees return back to work in person. Mr. Espindola agreed and would like to see June 1, 2021 be the date for employees to return.

Mr. Espindola made a motion to require face coverings remain in affect in all Town Hall until further notice and all town employees return to work by June 1, 2021. Mr. Silvia seconded. Vote was unanimous. (3-0)

Roll Call Vote: Mr. Espindola in favor, Mr. Silvia in favor, Mr. Freitas in favor.

Temporary Change of Premises, Liquor Licenses-Outdoor Seating

Ms. Graves told the Board, Traveler's Ale House is looking to apply for a temporary outdoor table service alcohol/common vituller license and would like to be open by the Memorial Day weekend.

Mr. Espindola made a motion to approve the temporary license condition upon approval by the appropriate parties. Mr. Silvia seconded. Vote was unanimous. (3-0)

Roll Call Vote: Mr. Espindola in favor, Mr. Silvia in favor, Mr. Freitas in favor.

Mr. Espondola made a motion to adjourn at 4:34 pm. Mr. Silvia seconded. Vote was unanimous. (3-0)

Roll Call Vote: Mr. Espindola in favor, Mr. Silvia in favor, Mr. Freitas in favor.

Respectfully submitted,

A handwritten signature in black ink that reads "Vicki L. Oliveira". The script is cursive and fluid.

Vicki L. Oliveira

Administrative Assistant

DRAFT



TOWN OF FAIRHAVEN
MASSACHUSETTS
FIRE DEPARTMENT / EMERGENCY MEDICAL SERVICE
146 Washington Street, Fairhaven, MA 02719
Phone: 508 994-1428 • Fax: 508 994-1515
Emergency # 911



May 6, 2021

Wendy Graves
Acting Town Administrator
40 Center Street
Fairhaven, MA 02719

Re: Dissolution of Fire Apparatus Study Committee

Ms. Graves,

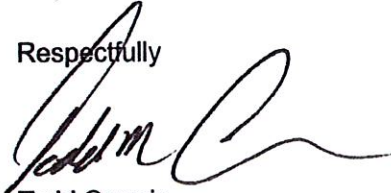
I am requesting that the Apparatus Study Committee be dissolved and that a workgroup be established to study the future apparatus needs.

The reason for the change is the requirements needed by the Commonwealth to conduct committee business for this type of activity. This group's activities more align with a working group. This group historically travels to other departments and manufacturers to research and develop ideas for our new apparatus.

The existing committee members would continue to serve on the working group, and John Rogers will remain as the Chairperson.

The transparency within the group's activities will be at Town Meeting, and the many meetings with the financial team before funding is approved. In addition, all large purchases will need to be approved by the town's procurement officer.

I appreciate your consideration in this matter and look forward to answering any questions you may have.

Respectfully

Todd Correia
Chief of Department

BOARDS AND COMMITTEES

D2

Board/Committees	Name	Title	Ex. Date
Agricultural Commission	Peter DeTerra	Three Year Term	5/31/2024
Art Curator	Mark Badwey	One Year Term	5/31/2022
	Kelly Smith - Associate	One Year Term	5/31/2022
Assessors	Pamela Davis	One Year Term	5/31/2022
	Ronnie J. Manzone	One Year Term	5/31/2022
	Ellis B. Withington	One Year Term	5/31/2022
Bell Committee	Lee Baumgartner	One Year Term	5/31/2022
	Doug Brady	One Year Term	5/31/2022
	Nils Isaksen	One Year Term	5/31/2022
	Jacqueline Kenworthy	One Year Term	5/31/2022
	Helena Oliveira	One Year Term	5/31/2022
	Cody Thibault	One Year Term	5/31/2022
Bikeway Committee	James Anderson	One Year Term	5/31/2022
	Justin Gledhil	One Year Term	5/31/2022
Broadband Study Committee	Sean Powers	One Year Term	5/31/2022
	Alyssa Botelho	One Year Term	5/31/2022
Cable Advisory Committee	Barbara Acksen	One Year Term	5/31/2022
	Maria Carvalho	One Year Term	5/31/2022
	Ronald Medina	One Year Term	5/31/2022
	John Methia	One Year Term	5/31/2022
Capital Improvement Planning Committee	Vincent Furtado - BPW Rep	Three Year Term	5/31/2024
	Robert Baldwin - School Rep	Three Year Term	5/31/2024
Commission on Disability	Donna Lavallee	Three Year Term	5/31/2024
	Glenn Gabbard	Three Year Term	5/31/2024
Conservation Commission	Gary Lavalette	Three Year Term	5/31/2024
	John Dallen	Three Year Term	5/31/2024
Constables	Steven Borges	One Year Term	5/31/2022
	Matthew M. Botelho	One Year Term	5/31/2022
	Pamela A. Bourgault	One Year Term	5/31/2022
	Richard E. Ferreira	One Year Term	5/31/2022
	Carolyn Hurley - Town Business	One Year Term	5/31/2022
	Robert Jones	One Year Term	5/31/2022
	Kevin W. Kobza	One Year Term	5/31/2022
	Lawrence Machado	One Year Term	5/31/2022

BOARDS AND COMMITTEES

Board/Committees	Name	Title	Ex. Date
	Scott McGarty	One Year Term	5/31/2022
	David Miller	One Year Term	5/31/2022
	Nicholas Sylvia	One Year Term	5/31/2022
	Herve W. Vandal, Jr.	One Year Term	5/31/2022
	Milan Whitaker	One Year Term	5/31/2022
Council On Aging	Lee Cummings Allaire	Three Year Term	5/31/2024
	Susan Oiestad	Three Year Term	5/31/2024
	Carol Burt	Three Year Term	5/31/2024
	Robert Ryan- Associate	Three Year Term	5/31/2024
Economic Development Committee	Eddie Lopez	One Year Term	5/31/2022
	Kevin McLaughlin	One Year Term	5/31/2022
	Bernard Roderick	One Year Term	5/31/2022
	Cathy Melanson	One Year Term	5/31/2022
Emergency Mgt Agency	Marc Jodoin - Director	One Year Term	5/31/2022
Historical Commission	Maria Carvalho- Full Member	Three Year term	5/31/2024
	David Braga - Assocaiate	One Year Term	5/31/2022
	John Medeiros- Associate	One Year Term	5/31/2022
LAGOA Friendship Pact Committee	Patricia Pacella- at large	Two Year Term	5/31/2023
Local Emergency	Robert Baldwin	One Year Term	5/31/2022
Planning Committee	Peter Deterra	One Year Term	5/31/2022
	Vincent Furtado	One Year Term	5/31/2022
	Marc Jodin	One Year Term	5/31/2022
	Michael Myers	One Year Term	5/31/2022
	Jay Simmons	One Year Term	5/31/2022
	Bryan Wood	One Year Term	5/31/2022
	Brian Wotton	One Year Term	5/31/2022
MV/Nantucket-Steamship Authority			
(Steamship Authority Port Council)	Mark Rees	Three Year Term	5/31/2024
Marine Resources Committee	Eric Dawicki	One Year Term	5/31/2022
	Michelle Potter	One Year Term	5/31/2022
	David Hebert	One Year Term	5/31/2022
	Michael McNamara	One Year Term	5/31/2022
	Andrew Jones	One Year Term	5/31/2022
Millicent Library Trustees	Kathy Lopes	Four Year Term	5/31/2025
Municipal Hearing Officer	Police Chief Michael Myers	One Year Term	5/31/2022

BOARDS AND COMMITTEES

Board/Committees	Name	Title	Ex. Date
Parking Clerk	Vicki Oliveira	One Year Term	5/31/2022
Registrar of Voters	Eileen M. Lowney, (D)	Three year terms	5/31/2024
	Kim Hyland -(R)	Three year terms	5/31/2024
Rogers Reuse Committee	Doug J. Brady	One Year Term	5/31/2022
	Gail Isaksen	One Year Term	5/31/2022
	Nils M. Isaksen	One Year Term	5/31/2022
	Susan Loo, Secretary	One Year Term	5/31/2022
	Beverly Rasmussen	One Year Term	5/31/2022
	Barbara Acksen- Associate	One Year Term	5/31/2022
	Gary Lavalette- Associate	One Year Term	5/31/2022
Southcoast Bikeway Alliance (SCBA)	Robert Espindola	One Year Term	5/31/2022
Sustainability Committee	Ann Richard	One Year Term	5/31/2022
	Leon Correy	One Year Term	5/31/2022
	Karen Gent	One Year Term	5/31/2022
	Susan Spooner	One Year Term	5/31/2022
	Deirdre Healy	One Year Term	5/31/2022
	Jim Anderson	One Year Term	5/31/2022
	Wendy Drumm	One Year Term	5/31/2022
	Christin Ritz- Alternate	One Year Term	5/31/2022
Zoning Board of Appeals	Kenneth Kendall- Accociate	Three Year Term	5/31/2024

Meeting Date	Attendance	Absent
5/19/2020	Sean Powers, Bob Espindola, Derek Frates, Jay Simmons	John Methia, Suzanne Dwyer
6/30/2020	Bob Espindola o Derek Frates o Sean Powers o Alyssa Botelho	
8/26/2020	Bob Espindola o Derek Frates o Sean Powers o Alyssa Botelho o Cathy Melanson o Stephanie Garde	
9/16/2020	Bob Espindola o Derek Frates o Sean Powers o Alyssa Botelho o Stephanie Garde	
11/12/2020	Bob Espindola o Derek Frates o Sean Powers o Alyssa Botelho o Stephanie Garde o Cathy Melanson	
12/9/2020	Sean Powers Robert Espindola Alyssa Botelho Stephanie Garde Devin Cox, EntryPoi	Cathy Melanson
1/14/2021	Bob Espindola, Sean Powers, Alyssa Botelho, Stephanie Garde, Wendy Graves	
2/2/2021	Sean Powers, Bob Espindola, Alyssa Botelho, Stephanie Garde, Cathy Melanson, Derek Frates	
2/25/2021	Sean Powers, Alyssa Botelho, Stephanie Garde, Cathy Melanson, Bob Espindola and Derek Frates	
3/4/2021	Sean Powers, Bob Espindola, Alyssa Botelho, Stephanie Garde, Fairhaven Staff Appointee: Derek Frates.	Cathy Melanson
4/8/2021	Bob Espindola o Sean Powers o Alyssa Botelho o Stephanie Garde:o Derek Frates	Cathy Melanson

DATE	MIKE MCNAMARA- Chair	ANDREW JONES-Vice Chair	MICHELLE POTTER	DAVE HEBERT	ERIC DAWIKI	ROBERT ESPINDOLA	ROBERT HOBSON
6/4/2021	1	1	1	1	1	1	0
7/2/2021	1	1	1	1	1	1	0
8/6/2021	1	1	1	0	1	1	1
8/27/2021	1	1	1	0	1	0.5	1
9/3/2021	1	1	0	1	1	1	1
9/24/2021	1	1	1	1	1	0.5	1
11/5/2021	1	1	1	0	0.5	1	1
12/3/2021	1	1	0	0	0	1	1
2/4/2021	1	1	1	1	0	1	1
3/10/2021	1	1	1	0	1	0.5	1
4/1/2021	1	1	1	1	0	1	1
5/6/2021	1	1	1	1	1	1	1
Annual Attendance	12	12	10	7	8.5	10.5	10

Marine Resources

Historical Commission

DATE	Wayne Oliveria- Chair	Gary Lavalette - Vice Chair	Vicki Oliveira- secretary	Suzan Galpin	Maria Carvalho	Gail Isaksen	David Braga Associate	John Medeiros Associate	Keith Silvia Liaison
2/5/2020	1	1	1	1	1	0	n/a	n/a	n/a
3/4/2020	1	0	1	0	1	0	n/a	n/a	n/a
9/2/2020	1	1	1	0	1	0	n/a	n/a	n/a
11/4/2020	1	0	1	0	1	0	n/a	n/a	1
1/6/2021	1	1	1	1	0	0	appointed 1/11/2021	appointed 1/11/2021	1
2/3/2021	1	0	1	1	1	0	1	1	1
3/3/2021	1	1	1	1	1	0	1	1	1
4/7/2021	1	1	1	1	1	0	1	1	1
5/5/2021	1	1	1	1	1	0	1	1	1
Annual Attendance	9	6	9	6	8	0	4	4	6



Vicki Oliveira <vloliveira@fairhaven-ma.gov>

attendance on Boards and committees

Doug B. <[REDACTED]>
To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Fri, May 14, 2021 at 5:44 PM

Hi Vicki:

The bell committee did not meet during the dates requested. We had no reason to meet since we had previously planned out what we needed to do. The work is in progress and moving forward as expected.

We do expect to meet in the near future to finalize the last needs of the project.

Thank you
Doug B

The information contained in this electronic message may be legally privileged and confidential under applicable law, and is intended only for the use of the individual or entity named above. If the recipient of this message is not the above-named intended recipient, you are hereby notified that any dissemination, copy, publication or disclosure of this communication is strictly prohibited. If you have received this communication in error, please notify sender (508)991-8673 and purge the communication immediately without making any print, copy or distribution.

Any contracts, offers, leases, letters of intent or other similar documents which may be contained or referred to in this or any message from this Sender are not binding on any party unless fully and properly executed and dated by hand in a separate document. E-mail exchanges between parties regarding the potential for any binding document are not to be considered binding by any party.

WIRE FRAUD ALERT. If you receive an e-mail from this person requesting that you wire or otherwise transfer funds, you must confirm the request and any corresponding instructions by telephone before you initiate any transfer. E-mail accounts of attorneys, other professionals and businesses are being targeted by hackers in an attempt to initiate fraudulent wire requests.

Regards
Doug Brady

On May 14, 2021, at 1:17 PM, Vicki Oliveira <vloliveira@fairhaven-ma.gov> wrote:

[Quoted text hidden]

 05.13.2021 Boards- Committees attendance record.pdf
17K

May 14, 2021

Dear Ms. Graves and Selectmen,

Below you will find the information you requested regarding the presence and absenteeism of the Board Members of the Fairhaven Council on Aging from May 1, 2020 to May 30, 2021. Since it was not safe for the Board to meet in person and the fact that most members were not able to do Zoom meetings, from September 2020 through May 2021, no formal board meetings were held. When I realized in December 2020 that we would probably not be able to meet for a long time, I mailed the Board Members a packet each month with a letter from me informing them of what was happening at the senior center, a copy of the financial page for the Council on Aging and a newsletter for that month.

May 11, 2020 Meeting was cancelled related to closure of the senior center related to Covid

June 8, 2020 Meeting was cancelled related to the closure of the senior center related to Covid.

July 13, 2020 Meeting held at the senior center.

Present: Anne Silvia, Lee Allaire, Jack Oliveira, Joan Mello, Robert Ryan, Susan Oiestad, Carol Burt.

Excused: Francis Cox

August 10, 2020 Meeting held at the senior center.

Present: Anne Silvia, Francis Cox, Jack Oliveira, Carol Burt, Joan Mello, Robert Ryan, Sue Oiestad, Lee Allaire

September 8, 2020 Meeting held at the senior center.

Present: Anne Silvia, Francis Cox, Jack Oliveira, Carol Burt, Joan Mello

Excused: Sue Oiestad, Lee Allaire, Robert Ryan

October 12, 2020 Meeting was cancelled related to rise in Covid cases.

November 9, 2020 Meeting was cancelled related to rise in Covid cases.

December 14, 2020 Meeting was cancelled related to Covid. Packets were mailed to Board Members.

January 4, 2021 Meeting was cancelled related to Covid. Packets were mailed to Board members.

February 8, 2021 Meeting was cancelled related to Covid. Packets were mailed to Board members.

March 5, 2021 Meeting was cancelled related to Covid. Packets were mailed to Board members.

April 5, 2021 Meeting was cancelled related to Covid. Packets were mailed to Board members.



Town of Fairhaven
Massachusetts
Office of the Town Administrator
40 Center Street
Fairhaven, MA 02719

Tel: (508) 979-4023
Fax: (508) 979-4079
selectmen@Fairhaven-MA.gov

MEMO

Date: May 13, 2021

From: Wendy Graves, Interim Town Administrator *WLG*

To: Committee Chairs

Re: Attendance of Members for meetings

At their May 10, 2021, meeting, the Board of Selectmen requested that Boards and Committee Chairs provide an attendance record of their membership for the past twelve months.

Please provide:

1. The dates your Committee met between May 1, 2020 and May 30, 2021
2. For each meeting date please list committee members who were in attendance and those not in attendance.

It is requested that you provide this information by Wednesday, May 26, 2021

Thank you

✓



TOWN OF FAIRHAVEN, MASSACHUSETTS

CONSERVATION COMMISSION

Town Hall • 40 Center Street • Fairhaven, MA 02719

Memorandum

Date: May 26, 2021

To: Board of Selectmen

From: Whitney McClees, Conservation Agent

RE: Reappointments/Appointments for the Conservation Commission

Daniel Doyle has expressed that he does not wish to be reappointed to the Conservation Commission after his term expires at the end of the month. This will leave a vacancy for a voting member on the Commission.

On May 4, 2021, one of the Commission's non-voting members, Karen Isherwood, submitted a letter of interest to become a voting member upon the next available vacancy, which is attached to this memo. Ms. Isherwood has been faithfully attending meetings, registering for and attending trainings, and educating herself on the role of the Conservation Commission. Her dedication and effort to execute her role on the Commission effectively have well prepared her to step right into a voting role with little need for training and orientation to the responsibilities of the Conservation Commission.

Should others who are not currently serving in non-voting positions with the Commission be interested in joining the Commission in a non-voting role, they can submit a letter of interest to the Conservation Agent to be presented to the Conservation Commission as the Commission is responsible for filling the three non-voting consultant positions.



Whitney McClees <wmcclees@fairhaven-ma.gov>

Letter for Consideration of Voting Member for the Conservation Commission

Karen Isherwood <[REDACTED]>
To: Whitney McClees <wmcclees@fairhaven-ma.gov>

Tue, May 4, 2021 at 3:07 PM

To the Selectmen,

My name is Karen Isherwood and I am interested in being considered for an appointment to the Conservation Commission when an opening arises.

I am currently a non-voting consultant which began on April 12, 2021. I have been very engaged in the discussions at meetings and dialogues at site visits. I have also been educating myself with the MACC Buffer Zone Guide Book, the MACC's Environmental Handbook for Massachusetts, and the Wetlands Bylaw, Regulations, and Conservation Commission Policies for Fairhaven. Many of these I had already been familiar with due to my interactions with Conservation over the last 7 years. I am excited to continue learning and being of service to the Town of Fairhaven. I have the time and determination to give to the increasingly demanding agenda, to attend all site visits and meetings and continue my education through training and other resources. I thoroughly enjoy being a part of the Conservation Commission family.

I am a lifelong resident of Fairhaven and like others am passionate about this Town. I am also passionate about preserving its Historic beauty and Natural Resources. The Conservation Commission plays an important role in that and I was honored when they welcomed me as a non-voting consultant. I would also be honored if the Board of Selectmen would consider me for an appointment of a voting member for the Conservation Commission.

Best,
Karen Isherwood
3 Teal Circle
Fairhaven, Ma 02719
[REDACTED]

BOARDS AND COMMITTEES

Board/Committees	Name
Commission on Disability	
(Appointed by Selectmen)	Vacant
not less than Five(5) nor more than Thirteen (13) members	Marcus Ferro
Majority shall be persons with disabilities	Donna Lavallee
one (1) may be a family member	Ronald J. Medina
One (1) MUST Be an elected or appointed municipal official	Glenn Gabbard
Three year terms	Brian Rego
	Diane Rocha
	Maria Ruedlinger Walker
	Diane Hahn
	Zachary Hahn



Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Disability Commission

1 message

Pamela Whynot <[REDACTED]>

Wed, May 19, 2021 at 9:39 PM

To: selectmanbobespindola@gmail.com, Vicki Oliveira <vloliveira@fairhaven-ma.gov>, wgraves@fairhaven-ma.gov, dfreitas@fairhaven-ma.gov, ksilvia@fairhaven-ma.gov

Dear Selectboard,

I am writing to request appointment to the Disability Commission of Fairhaven. I have a child with disabilities and also work with families and individuals with disabilities. I would love to help our community by serving on this Commission.

Thank you for your consideration.

Pamela Whynot
4 School St, Fairhaven, MA 02719
[REDACTED]

BOARDS AND COMMITTEES

Board/Committees	Name
Bikeway Committee	Vacant
	Vacant
1 Year Term	Robert Espindola
	James Anderson
	Justin Gledhil
	Erick Anderson



Vicki Oliveira <vloliveira@fairhaven-ma.gov>

[Fairhaven MA] Bikeway Committee (Sent by Mike Rotondo, [REDACTED])

Contact form at Fairhaven MA <cmsmailer@civicplus.com>

Sun, May 9, 2021 at 8:11 PM

Reply-To: [REDACTED]

To: Board of Selectmen <selectmen@fairhaven-ma.gov>

Hello Board of Selectmen,

Mike Rotondo ([REDACTED]) has sent you a message via your contact form (<https://www.fairhaven-ma.gov/user/49/contact>) at Fairhaven MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.fairhaven-ma.gov/user/49/edit>.

Message:

Hi,
I am writing to express my interest in getting involved with the bikeway committee. Myself and another resident currently manage the pump track in town so I feel like I could be an appropriate fit.

Thanks

Mike Rotondo

17 Studley St

4 [REDACTED]



Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Re: Bikeway Committee

1 message

Robert Espindola <respindola@fairhaven-ma.gov>

Tue, May 11, 2021 at 8:57 AM

To: Chip Hawthorne <chiphawthorne@gmail.com>, Vicki Paquette <vloliveira@fairhaven-ma.gov>, Paul Foley <pfoley@fairhaven-ma.gov>, Lois Callahan <[REDACTED]>

Chip,

Thank you for your interest in the Bikeway Committee.

I have copied Vicki Oliveira from the Selectmen's office who will be gathering all letters of interest for all Boards and Committees.

Bob

On Mon, May 10, 2021 at 3:52 PM Chip Hawthorne <[REDACTED]> wrote:

Selectboard:

After some recent conversations and encouragement I'd like to volunteer some time with the Bikeway Committee. As an accomplished rider and racer of several disciplines over the years, and more recently getting involved in town building that pump track at Macomber (while at least one of you was sitting on the BPW board iirc) AND with at least two vacancies forthcoming, it would be my pleasure to learn some more about processes and advocacy in continuing with giving some back to the community I reside in.

Thanks for your consideration,

Chip Hawthorne

Re: JTPG and SMMPO

1 message

Paul Foley <pfoley@fairhaven-ma.gov>

Tue, May 11, 2021 at 11:53 AM

To: Daniel Freitas <dfreitas@fairhaven-ma.gov>, Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Vicki,
Per Dan's email below, please put me on the next Agenda for the BoS for re-appointment to the JTPG. I was eating when it came up last night and didn't want to talk on Zoom with my mouth full.
Thanks,
Paul

Paul H. Foley, AICP
Director of Planning & Economic Development
Fairhaven, Massachusetts

Town Hall, 40 Center Street
(508) 979-4082 EXT. 122

On Tue, May 11, 2021 at 11:41 AM Daniel Freitas <dfreitas@fairhaven-ma.gov> wrote:

Paul

I will have this on our next agenda. Please do me a favor and let Vicki know to add this to our meeting. Thanks for volunteering!

Dan

Sent from my iPhone

On May 11, 2021, at 11:17 AM, Paul Foley <pfoley@fairhaven-ma.gov> wrote:

Wendy, Dan, Bob and Keith,
SRPEDD just called looking for my reappointment to the Joint Transportation Planning Group. (JTPG). I noticed that it was passed over last night. My current appointment is good through tomorrow's JTPG meeting but they need a new or re-upped appointment by the end of the month. I am happy to serve as the Fairhaven representative to JTPG if you would like to reappoint me. I think it is important to have someone at these meetings as we need to be present to advocate for our share of MassDOT money.

The SMMPO representative needs to be a Selectmen. The SMMPO actually makes some pretty big votes on allocating Federal and State Transportation funds. Charlie used to be the representative and would often ask me to attend as his proxy. Both JTPG and SMMPO meet once a month during the day.

Paul

Paul H. Foley, AICP
Director of Planning & Economic Development
Fairhaven, Massachusetts

Town Hall, 40 Center Street
(508) 979-4082 EXT. 122



APPOINTING A DESIGNEE TO THE JOINT TRANSPORTATION PLANNING GROUP (JTPG)

The Joint Transportation Planning Group (JTPG) is the regional advisory group for all issues pertaining to transportation in southeastern Massachusetts. It consists of representatives of the chief local elected officials from each of our 27 member cities and towns. Each year, we ask that each municipality **appoint or reappoint its designee to the JTPG** to serve a term commencing June 1, 2021 through June 1, 2022. An alternate should also be appointed to attend meetings.

Meetings are held as needed, but no more than once per month. The primary responsibilities of the JTPG are:

- To advise the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO), MassDOT, Federal Highway Administration (FHA), and Regional Transit Authorities on transportation issues related to the region;
- To advise on the allocation of transportation funds for projects programmed into the Transportation Improvement Program (TIP); and
- To provide a public forum for citizen participation in the transportation planning process.

Appointing a delegate who is able to attend meetings is important. Attending meetings is imperative to advocate for the placement of a community's projects in the TIP and to be kept informed of transportation issues in the region.

Please stress to your appointee that they are expected to attend meetings and communicate back to their appointing board.

If an appointee cannot attend a meeting, an alternate (optional) can be appointed to attend on behalf of the City/Town.

SRPEDD, 88 Broadway, Taunton, MA 02780
TEL: (508)824-1367 – FAX (508)823-1803 – Email: info@srpedd.org

(Over for Form)

**JOINT TRANSPORTATION PLANNING GROUP (JTPG)
MUNICIPAL REPRESENTATIVE APPOINTMENT
2021 - 2022**

Please be advised that the following individual, _____
has been appointed to represent the City/Town of _____
on the JTPG for the period June 1, 2021 through June 1, 2022.

Signed: _____

Mayor or Chair/President, Board of Selectmen or Town Council

~~~~~

**Please Verify Contact Information for JTPG Appointees**

|                                |                      |
|--------------------------------|----------------------|
| <b>JTPG<br/>REPRESENTATIVE</b> | Name: _____          |
|                                | Street: _____        |
|                                | City/Town: _____     |
|                                | Telephone: _____     |
|                                | Email address: _____ |

**Please Verify Contact Information for JTPG Alternates**

|                                  |                      |
|----------------------------------|----------------------|
| <b>ALTERNATE:<br/>(OPTIONAL)</b> | Name: _____          |
|                                  | Street: _____        |
|                                  | City/Town: _____     |
|                                  | Telephone: _____     |
|                                  | Email address: _____ |

PLEASE RETURN THIS FORM TO STACY ROYER BY **MAY 18, 2021** VIA:  
**EMAIL ([SSOUSA@SRPEDD.ORG](mailto:ssousa@srpedd.org)),**  
**MAIL (SRPEDD, 88 BROADWAY, TAUNTON, MA 02780), OR**  
**FAX (508-823-1803)**



**SRPEDD**

Southeastern Regional Planning  
& Economic Development District

Acushnet

Attleboro

Berkley

Carver

Dartmouth

Dighton

Fairhaven

Fall River

Freetown

Lakeville

Mansfield

Marion

Mattapoisett

Middleborough

New Bedford

N. Attleborough

Norton

Plainville

Raynham

Rehoboth

Rochester

Seekonk

Taunton

Somerset

Swansea

Wareham

Westport

**May 4, 2021**

Daniel Freitas, Chair

Board of Selectmen

40 Center St.

Fairhaven, MA 02719

ATTN: Ms. Wendy Graves, Acting Town Administrator

Dear Mr. Freitas:

The Southeastern Regional Planning and Economic Development District (SRPEDD) has begun the annual process to elect two selectmen to serve on the Southeastern Massachusetts Metropolitan Planning Organization (SMMPO), the committee responsible for development and review of transportation policies, priorities, and projects for the SRPEDD region.

The SMMPO is comprised of 13 members including acting Massachusetts Secretary of Transportation Jamey Tesler, MassDOT Highway Division Administrator Jonathan L. Gulliver, the Mayors from the region's four cities (Attleboro, Fall River, New Bedford, and Taunton), the Chair of the SRPEDD Commission, the administrators from the two regional transit authorities (SRTA and GATRA) and four (4) selectmen. Each year, two of these selectmen are elected to the SMMPO by a vote of the SRPEDD Commission.

The four select persons that currently serve on this board include: **Julie Boyce (North Attleborough); Leilani Dalpe (Middleborough); Holly McNamara (Somerset); and Shawn McDonald (Dartmouth).** Julie Boyce was not re-elected, making her ineligible for the MPO as of June 30, 2021, and **Holly McNamara** has recently resigned, making her ineligible as well.

Ms. Boyce's term would have expired on August 1, 2022 and Ms. McNamara's on August 1, 2021. The town of North Attleborough has the option to appoint an active Town Council member to serve out the approximately 13 months that remain on Ms. Boyce's term. Likewise, the town of Somerset has the option to appoint an active member of the Board of Selectmen to serve out the approximately 2 months remaining on Ms. McNamara's term.

The term for **Leilani Dalpe** will expire this year (August 1, 2021) and she is eligible to seek re-election for another two-year term. The result is that 3 of the 4 MPO seats need to be filled. SMMPO election procedures require that at least one, but not more than two of the four select persons represent towns within Plymouth County and/or Norfolk County, which is currently met by Ms. Dalpe.

# WHAT IS THE MPO?

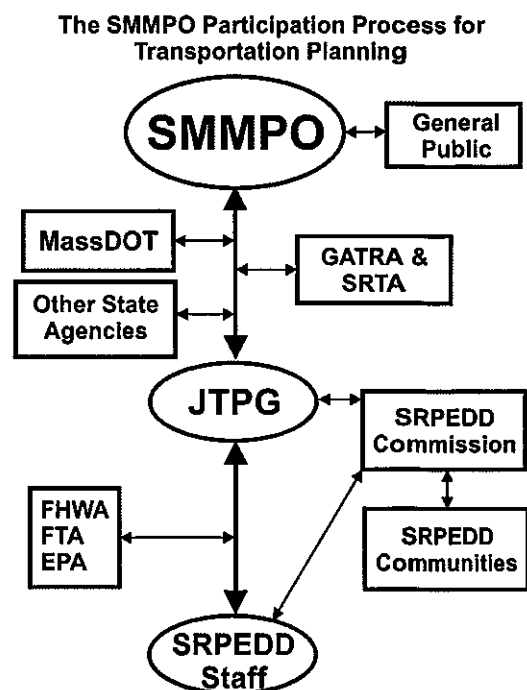
Metropolitan Planning Organizations are established in urbanized areas across the nation to implement federally mandated transportation planning. The **Southeastern Massachusetts MPO (SMMPO)** was established in 1976 for southeastern Massachusetts and is responsible for programming federally mandated transportation planning and improvements. At that time, the Governor's office authorized and established thirteen (13) MPOs in Massachusetts that follow the boundaries of each of the 13 regional planning agencies. Nationally, there are 385 MPOs throughout the United States.

At that time, the SMMPO consisted of 5 members including two state transportation officials (what is now known as Massachusetts Department of Transportation or MassDOT), the regional planning agency (SRPEDD), a mayor from either Attleboro or Taunton to represent the Greater Attleboro Taunton Regional Transit Authority (GATRA) and a mayor from either Fall River or New Bedford representing the Southeastern Regional Transit Authority (SRTA). This board was responsible to determine how to spend federal funds for roadway and bridge improvement projects as well as for transit services.

In 1997, the SMMPO was restructured to add eight local elected officials; the mayors of the region's four cities and four selectmen to represent the towns. The Secretary of Transportation, Stephanie Pollack, is the Chairman of all of the 13 MPOs in the Commonwealth while Alan Slavin (Chair of the SRPEDD Commission) is the Vice-Chairman of the SMMPO.

The planning process that enables the initiation and implementation of transportation improvements for southeastern Massachusetts can be complicated and sometimes difficult to navigate. To begin, there are three key groups essential to the planning process for transportation improvements in our region; the **SMMPO**, the **Joint Transportation Planning Group (JTPG)**, and the **SRPEDD Commission**. The graphic to the right details the structure and roles of the SMMPO in relation to the other committee and agencies involved in this planning process.

The SRPEDD Transportation Planning Staff provides technical support and coordination services for the SMMPO. This includes organizational support, public outreach, the preparation of required federal certification documents, transportation studies and reports, regional transportation modeling, and transit planning. The SRPEDD Transportation



appearing in these by-laws shall mean a public body politic and corporate development known as the Southeastern Regional Planning and Economic Development District.

**10. SOUTHEASTERN MASSACHUSETTS METROPOLITAN PLANNING ORGANIZATION (SMMPO):**

- A. The Southeastern Massachusetts Metropolitan Planning Organization consists of thirteen (13) members representing the following:
  - 1. Secretary and Chief Executive Officer of Massachusetts Department of Transportation;
  - 2. Highway Administrator of the MassDOT Highway Division;
  - 3. Chairman of Southeastern Regional Planning and Economic Development District Commission;
  - 4. Administrator of the Southeastern Regional Transit Authority (SRTA);
  - 5. Administrator of the Greater Attleboro Taunton Regional Transit Authority (GATRA);
  - 6. Mayors of Attleboro, Fall River, New Bedford, and Taunton; and
  - 7. Members of four (4) Boards of Selectmen in the Southeastern Regional Planning and Economic Development District to be elected by the Southeastern Regional Planning and Economic Development District Commission.
- B. In accordance with the Memorandum of Understanding (MOU) relating to the comprehensive, continuing, and cooperative transportation planning process, the SRPEDD Commission is authorized to elect the four (4) representatives of Boards of Selectmen utilizing the procedure described below:
  - 1. Term of Office: Two (2) representatives will be elected each year for two-year terms. Elections will be held annually in the month of May or June.
  - 2. Solicitation of Nominees: Annually, the SRPEDD Commission will send notices to the Board of Selectmen and SRPEDD Commissioners of each of its member towns. The purpose and role of the SMMPO and a description of the election process will accompany the notice. Each member of every local Board of Selectmen from member communities will be offered an opportunity to nominate themselves as a candidate for election to the SMMPO. Nominations will be returned to SRPEDD offices within four (4) weeks of the date they are distributed. Nomination forms are typically distributed by the second (2nd) week of the month of May.
  - 3. Election of Selectmen Representatives: Nominations will be referred to the SRPEDD Commission for a vote at a regularly scheduled meeting of the Commission in the month of June. All names and towns of the interested selectmen will be printed on a paper ballot. Nominees will be invited to attend and speak at the meeting of the SRPEDD Commission when the vote is taken.

## Self Nomination Form

### **Select Person/Council Member Representative to the Southeastern Massachusetts Metropolitan Planning Organization**

I \_\_\_\_\_, as a member of the Board of  
Selectmen/Town Council for the Town of \_\_\_\_\_, declare  
my interest as a candidate for election by the SRPEDD Commission to the  
Southeastern Massachusetts Metropolitan Planning Organization  
(SMMPO) for a two-year term commencing on August 1, 2021.

Print Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Town: \_\_\_\_\_, MA      Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return forms by **5:00 PM, Thursday, June 3, 2021** to:

**Paul Mission**

at:

[pmision@srpedd.org](mailto:pmision@srpedd.org)



Town of Fairhaven  
Massachusetts  
Office of the Town Administrator  
40 Center Street  
Fairhaven, MA 02719

Tel: (508) 979-4023  
Fax: (508) 979-4079  
selectmen@Fairhaven-MA.gov

## MEMO

Date: April 12, 2021  
From: Wendy Graves, Acting Town Administrator  
To: Town Departments  
Re: Selectmen's Meeting Schedule for the 2<sup>nd</sup> half of calendar year 2021

At their April 12, 2021 meeting, the Board of Selectmen voted to set the 2<sup>nd</sup> half of the calendar year 2021 meeting schedule as follows:

**Please note the meeting of Monday, May 24, 2021 has been rescheduled for Tuesday, June 1, 2021**

- Monday, July 12, 2021
- Monday, July 26, 2021
- Monday, August 9, 2021
- Monday, August 23, 2021
- Monday, September 13, 2021
- Monday, September 27, 2021
- **Tuesday, October 12, 2021**
- Monday, October 25, 2021
- Monday, November 8, 2021
- Monday, November 22, 2021
- Monday, December 6, 2021
- Monday, December 20, 2021

All meetings start at 6:30 p.m.



TOWN OF FAIRHAVEN, MASSACHUSETTS

# CONSERVATION COMMISSION

Town Hall • 40 Center Street • Fairhaven, MA 02719

## 2021 MEETING SCHEDULE

**6:30pm Public Hearings, twice a month on Mondays\***

\*Unless otherwise noted

Additional Public Hearing dates may be scheduled if necessary

**Town Hall, 40 Center Street, Fairhaven, MA 02719**

**FILING DEADLINES ARE 12 NOON, THREE WEEKS PRIOR TO THE MEETING DATE\***

| <u>Meeting Date</u>                  | <u>Application<br/>Submission Deadline<br/>(12 noon)</u> | <u>Legal Ad date</u> | <u>Revised Application<br/>Material Submission<br/>Deadline (12 noon)</u> |
|--------------------------------------|----------------------------------------------------------|----------------------|---------------------------------------------------------------------------|
|                                      | Three weeks prior to the meeting                         |                      | Monday, one week prior to the meeting                                     |
| January 4                            | December 10, 2020                                        | December 17, 2020    | December 28, 2020                                                         |
| January 25                           | January 4                                                | January 14           | January 19                                                                |
| February 8                           | January 18                                               | January 28           | February 1                                                                |
| February 22                          | February 1                                               | February 11          | February 15                                                               |
| March 8                              | February 18                                              | February 28          | March 1                                                                   |
| March 22                             | March 1                                                  | March 11             | March 15                                                                  |
| April 12                             | March 22                                                 | April 1              | April 5                                                                   |
| April 26                             | April 5                                                  | April 15             | April 19                                                                  |
| May 10                               | April 19                                                 | April 29             | May 3                                                                     |
| May 24                               | May 3                                                    | May 13               | May 17                                                                    |
| June 14                              | May 24                                                   | June 3               | June 7                                                                    |
| June 28                              | June 7                                                   | June 17              | June 21                                                                   |
| July 12                              | June 21                                                  | June 1               | July 6                                                                    |
| July 26                              | July 6                                                   | July 15              | July 19                                                                   |
| August 9                             | July 19                                                  | July 29              | August 2                                                                  |
| August 23                            | August 2                                                 | August 12            | August 16                                                                 |
| September 13                         | August 23                                                | September 2          | September 7                                                               |
| September 27                         | September 7                                              | September 16         | September 20                                                              |
| October 18 (only<br>October meeting) | September 27                                             | October 7            | October 12                                                                |
| November 8                           | October 18                                               | October 28           | November 1                                                                |
| November 22                          | November 1                                               | November 11          | November 15                                                               |
| December 6                           | November 15                                              | November 25          | November 29                                                               |
| December 20                          | November 29                                              | December 9           | December 13                                                               |
| January 3, 2022                      | December 9                                               | December 16          | December 27                                                               |



# TOWN OF FAIRHAVEN, MASSACHUSETTS PLANNING BOARD

Town Hall • 40 Center Street • Fairhaven, MA 02719

## 2021 MEETING SCHEDULE

6:30 p.m. Public Hearings, 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month

**FILING DEADLINES ARE 12 NOON, FOUR WEEKS PRIOR TO THE MEETING DATE.**

**MUST** make an appointment before submitting a  
Special Permit or Definitive Subdivision Application

508-979-4082 x 122 or [pfoley@fairhaven-ma.gov](mailto:pfoley@fairhaven-ma.gov)

| Meeting Date       | SUBMISSION DEADLINE-12 PM | 1st Legal AD in Newspaper | Revised App Deadline |
|--------------------|---------------------------|---------------------------|----------------------|
| January 12, 2021   | December 8, 2020          | December 10, 2020         | January 5, 2021      |
| January 26, 2021   | December 29, 2020         | January 7, 2021           | January 19, 2021     |
| February 9, 2021   | January 12, 2021          | January 28, 2021          | February 2, 2021     |
| February 23, 2021  | January 26, 2021          | February 4, 2021          | February 16, 2021    |
| March 9, 2021      | February 9, 2021          | February 18, 2021         | March 2, 2021        |
| March 23, 2021     | February 23, 2021         | March 4, 2021             | March 16, 2021       |
| April 13, 2021     | March 16, 2021            | March 25, 2021            | April 6, 2021        |
| April 27, 2021     | March 30, 2021            | April 8, 2021             | April 20, 2021       |
| May 11, 2021       | April 13, 2021            | April 22, 2021            | May 4, 2021          |
| May 25, 2021       | April 27, 2021            | May 6, 2021               | May 18, 2021         |
| June 8, 2021       | May 11, 2021              | May 20, 2021              | June 1, 2021         |
| June 22, 2021      | May 25, 2021              | June 3, 2021              | June 15, 2021        |
| July 13, 2021      | June 15, 2021             | June 24, 2021             | July 6, 2021         |
| July 27, 2021      | June 29, 2021             | July 8, 2021              | July 20, 2021        |
| August 10, 2021    | July 13, 2021             | July 22, 2021             | August 3, 2021       |
| August 24, 2021    | July 27, 2021             | August 5, 2021            | August 17, 2021      |
| September 14, 2021 | August 17, 2021           | August 26, 2021           | September 7, 2021    |
| September 28, 2021 | August 31, 2021           | September 9, 2021         | September 21, 2021   |
| October 12, 2021   | September 14, 2021        | September 23, 2021        | October 5, 2021      |
| October 26, 2021   | September 28, 2021        | October 7, 2021           | October 19, 2021     |
| November 9, 2021   | October 12, 2021          | October 21, 2021          | November 2, 2021     |
| November 23, 2021  | October 26, 2021          | November 4, 2021          | November 16, 2021    |
| December 14, 2021  | November 16, 2021         | November 25, 2021         | December 7, 2021     |
| December 28, 2021  | November 30, 2021         | December 9, 2021          | December 21, 2021    |
| January 11, 2022   | December 14, 2021         | December 23, 2021         | January 4, 2022      |

\*\* Schedule depends on complexity of submission & need for outside review

**HUMAN RESOURCES SERVICES, INC.****MEMO**

**To:** Wendy Graves, Interim Town Administrator, Fairhaven, MA

**From:** Sandy Stapczynski, Human Resources Services, Inc.

**Date:** 5/25/21

**Re:** **Tree Laborer/Climber/Operator**

---

Human Resources Services, Inc. (HRS) reviewed the position of **Tree Laborer**, which is on the non-union compensation and classification plan. HRS received information from the Town's Tree Warden and also the Interim Town Administrator and developed a proposed job description for the Town's review. HRS revised the title to **Tree Laborer/Climber/Operator** to better reflect the essential functions and requisite requirements for the job. The Town Tree Warden is currently trying to recruit for this position and has had difficulty filling the role due to the current pay range for the position. The role for this position is a hybrid of laboring groundwork, tree trimming/pruning, and skilled equipment operation including bucket truck. It is a role to serve the well-being of the community's trees and forestry services; responsible for the planting, trimming, care and removal of damaged town-wide public trees in compliance with state law.

The HRS Consultant had interviews with the Tree Warden and the Interim Town Administrator where they focused on the review of the position's job duties, *essential functions*, knowledge, ability and skills, and the special requirements; the relationship of this position to the overall pay and classification structure of the organization for internal equity purposes, and the necessity to maintain the integrity of the plan developed by HRS in 2018.

HRS reviewed MA municipal salary/wage data from its database and has provided this information attached to this memo in a composite format. Based on this data and the job rating, also attached, HRS recommends a **Grade 7** on the Town's compensation and classification plan for non-union positions. It is our understanding that a Grade 7 range is \$17.52 - \$21.34. This is comparable to MA municipal comparative data (*communities with budgets from \$60M - \$70M approximately*). Private sector data was not considered in this analysis, as it tends to be high and can skew the analysis. A Grade 7 is a two grade reclassification.

Three comparative data sets are provided to the Town. HRS conducted (1) internal job rating, (2) internal equity review, and (3) external compensation pricing of the position to benchmark it to similar like hybrid positions in the municipal industry in the Massachusetts geographical area. HRS also reviewed the FLSA classification for the position and determined that it was Non-Exempt for overtime purposes.

Please see all the supporting detailed documents. The Tree Warden and the Interim Town Administrator should review the job description for accuracy. HRS is available to make any edits needed to the job description. Feel free to contact HRS with any questions.

# SALARY ASSESSOR®

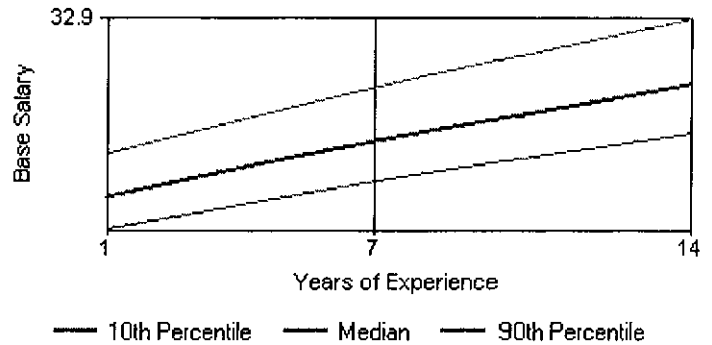
## Individual Job Report

### Tree Laborer/Climber/Operator

#### Specifications

**Prepared For:** Town of Fairhaven  
**Area:** Massachusetts - Commonwealth Average  
**Industry:** Government - City Support Services  
**Industry Codes:** eSIC: 9104, NAICS: 921100, usSEC: 9721  
**Organization Size:** (Data reported by years of experience)  
**Education Adjustment:**  
**Skill Adjustment:**  
**Certification Adjustment:**  
**Annualized Salary Trend:** 2.4% (Adjustment: 0.79%)  
**Planning Date:** 5/25/2021  
**Database as of:** 1/1/2021  
**eDot:** 408181010  
**SOC:** 373013  
**Printout Date:** 5/25/2021  
 (Items in bold affect salary estimates)

#### Hourly Base Salaries Graph



#### Estimated Survey Median Hourly Base Salaries

| Years of Experience | 10th Percentile | 25th Percentile | Median | 75th Percentile |
|---------------------|-----------------|-----------------|--------|-----------------|
| 10                  | 22.21           | 23.76           | 25.50  | 27.82           |
| 5                   | 20.58           | 22.03           | 23.63  | 25.75           |
| 1                   | 18.19           | 19.45           | 20.90  | 22.77           |

## Position Rating Summary

Human Resources Services, Inc.

Position Classification Title:  
Town of Fairhaven, MA

Grade: 7  
Tree Laborer/Climber/Operator

|              | Factors                         | Final Rates | Final Points |
|--------------|---------------------------------|-------------|--------------|
| 1            | Physical Environment            | 4           | 20           |
| 2            | Knowledge, Training, Education  | 3           | 45           |
| 3            | Problem Solving Skills & Effort | 3           | 18           |
| 4            | Physical Skills & Effort        | 5           | 50           |
| 5            | Experience                      | 3           | 20           |
| 6            | Interactions with Others        | 3           | 15           |
| 7            | Confidentiality                 | 2           | 10           |
| 8            | Occupational Risks              | 5           | 25           |
| 9            | Complexity                      | 3           | 15           |
| 10           | Supervision Received            | 2           | 10           |
| 11           | Supervision Given               | 2           | 5            |
| 12           | Supervision Scope               | 2           | 10           |
| 13           | Judgment and Initiative         | 3           | 45           |
| 14           | Accountability                  | 3           | 20           |
| Total Points |                                 | 43          | 308          |



Town of Fairhaven  
Department of Marine Resources  
40 Center St., Fairhaven, MA 02719

*May 20, 2021*

*Board of Selectmen  
Town of Fairhaven  
40 Center St.  
Fairhaven, MA 02719*

*Subject: Aquaculture*

*The Division of Marine Fisheries Massachusetts, has requested that we add Steven Doonan as an owner on the existing site of Larry Fowler. Mr. Doonan is the seed supplier for Mr. Fowler, but according to the State cannot purchase seed for the sight unless he is part owner. Mr. Doonan meets all of the aquaculture rules & regulations for owning a site in the Town of Fairhaven.*

*Thank you,*

A handwritten signature in blue ink that reads "Timothy Cox". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

*Timothy Cox  
Harbormaster / Shellfish Warden*

## Aquaculture

**Sheri Souza** <ssouza@fairhaven-ma.gov>

Mon, May 17, 2021 at 3:46 PM

To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Cc: Mike Mcnamara <[REDACTED]>, Timothy Cox <tc Cox@fairhaven-ma.gov>

Vicki

Can we please request to have the following added to the next BOS meeting for the Selectmen's approval?

All were approved by the Marine Resources Advisory Committee.

\* Adding Steve Doonan as an owner on Larry's Fowler's aquaculture site. This was approved by the Division of Marine Fisheries.

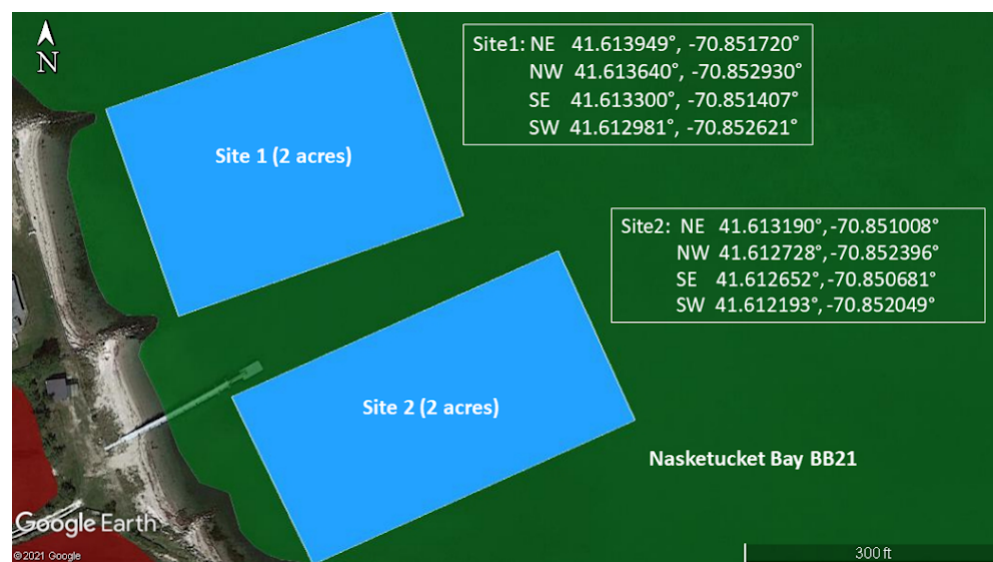
\*Northeast Maritime Academy is requesting a 2 acre site for educational purposes.

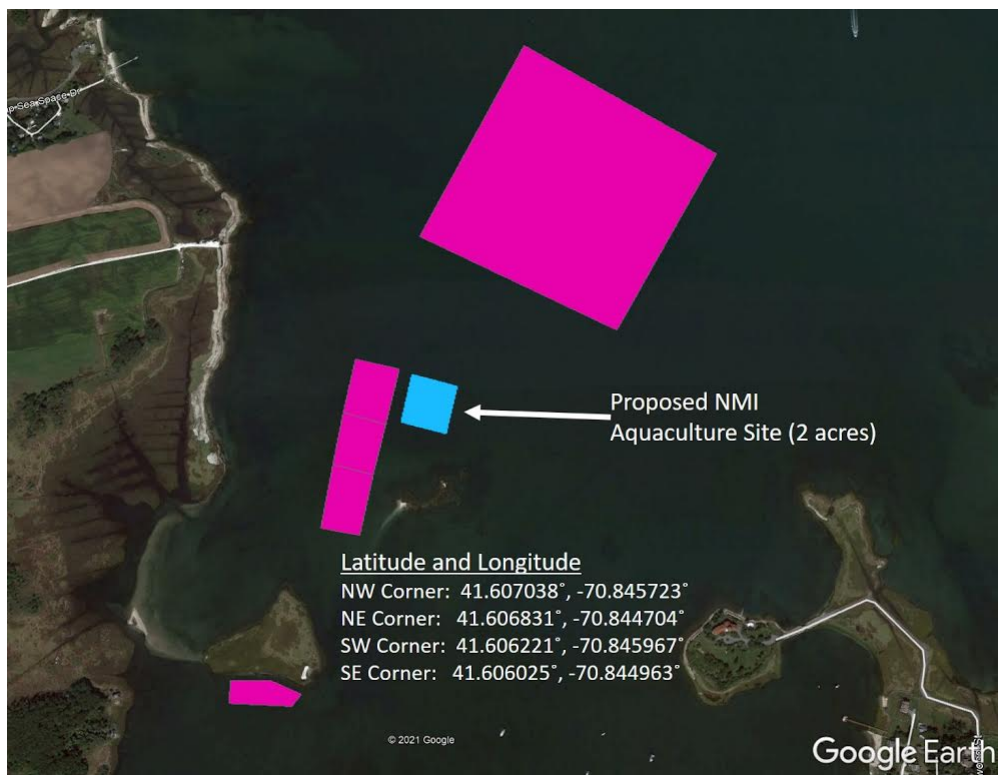
\* Darryl Klinka & Dennis Leahy are neighbors who are both requesting a 2 acre site each.

Let me know if you need anything else.

Thanks

Sheri







---

## Request to film In Town Hall Auditorium - June 10 & 11

---

**Cassidy, Fred** <Fred.Cassidy@aenetworks.com>

Thu, May 27, 2021 at 2:57 PM

To: "selectmen@fairhaven-ma.gov" <selectmen@fairhaven-ma.gov>

Cc: "Nunez Cornejo, Jheisson" <Jheisson.NunezCornejo@aenetworks.com>

Hello Vicky,  
Thank you for taking my call moments ago.

As I mentioned, we are planning on filming interviews with your local Fairhaven Police officers and detectives, highlighting the excellent work they did on a particular case.

We would like to film, if possible, in your **incredibly beautiful Town Hall auditorium** on the dates of Thursday June 10 & Friday June 11th. We have a very small documentary-style crew of 2-3 people, with minimal lighting - a low impact COVID friendly approach.

We follow a strict COVID protocol including face masks and social distancing, as well as cleaning the location ahead of time (maybe we could hire your crew with their knowledge of the products and cleaning methods).

Please let me know if this would be feasible - and if so, what the terms would be.

On our end, we would simply require that the board sign a location release that gives us permission to use the location - and thereby insure it as well. We can provide you with a Certificate of insurance as well.

Many thanks for your kind assistance,

Fred Cassidy  
Field Producer  
American Justice  
CATEGORY 6 MEDIA™ group  
cell: 310 600 0479  
[fred.cassidy@aenetworks.com](mailto:fred.cassidy@aenetworks.com)

On Apr 17, 2021, at 12:02 AM, Laurie Cannon <laurie.cannon@fairhavenpolice.org> wrote:

Yes. I spoke with Mr. Hyman about this. His house is on the hydrant side, which would interfere with the snow ban. And even when there is no ban, he doesn't park in front of his house. There has been an ongoing neighborhood dispute involving him parking on lawns and blocking gates and driveways. I told him I would look into it and we could revisit it in the fall, but the sign would have to be put on the opposite side of the street and there is not a whole lot of area to place it.

Respectfully,  
Officer Cannon

On Fri, Apr 16, 2021, 3:07 PM Michael Myers <michael.myers@fairhavenpolice.org> wrote:  
Officer Cannon,

Do you recall seeing this request?

Michael J. Myers  
Chief of Police  
Fairhaven Police Department  
1 Bryant Lane  
Fairhaven, Ma 02719  
508-997-7421 Work  
508-997-3147 Fax

michael.myers@fairhavenpolice.org

This electronic message and any files attached hereto contain confidential or privileged information from the Fairhaven Police Department. This information is intended to be for the use of the individuals or entities to whom it is addressed only. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this information is strictly prohibited. If you have received this transmission in error, please delete all electronic copies of this message and attachments thereto, if any, destroy any hard copies you may have created, and notify me immediately by reply email.

----- Forwarded message -----

From: **Michael Myers** <michael.myers@fairhavenpolice.org>  
Date: Fri, Apr 16, 2021 at 1:16 PM  
Subject: Re: handicap sign  
To: Wendy Graves <wgraves@fairhaven-ma.gov>

Wendy,

I will check with the Safety Officer and get back to you.

Michael J. Myers

Chief of Police

Fairhaven Police Department



Wendy Graves &lt;wgraves@fairhaven-ma.gov&gt;

---

**Fwd: handicap sign**

---

**Michael Myers** <michael.myers@fairhavenpolice.org>  
To: wgraves@fairhaven-ma.gov

Tue, Apr 20, 2021 at 8:15 AM

Wendy,

Please see Officer Cannon's response below. She is working on the situation and spoken with Mr. Hyman. It appears it needs more evaluation at this time.

Michael J. Myers  
Chief of Police  
Fairhaven Police Department  
1 Bryant Lane  
Fairhaven, Ma 02719  
508-997-7421 Work  
508-997-3147 Fax

michael.myers@fairhavenpolice.org

This electronic message and any files attached hereto contain confidential or privileged information from the Fairhaven Police Department. This information is intended to be for the use of the individuals or entities to whom it is addressed only. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this information is strictly prohibited. If you have received this transmission in error, please delete all electronic copies of this message and attachments thereto, if any, destroy any hard copies you may have created, and notify me immediately by reply email.

----- Forwarded message -----

From: **Michael Myers** <michael.myers@fairhavenpolice.org>  
Date: Sat, Apr 17, 2021 at 7:03 AM  
Subject: Re: handicap sign  
To: Laurie Cannon <laurie.cannon@fairhavenpolice.org>

Thank you. I will pass this on.

Michael J. Myers

Chief of Police

Fairhaven Police Department

1 Bryant Lane

Fairhaven, Ma 02719

508-997-7421 Work

508-997-3147 Fax

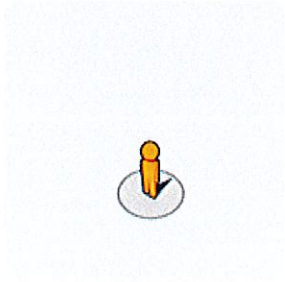


Image capture: Oct 2012 © 2021 Google

Fairhaven, Massachusetts



Street View







## Coronavirus State and Local Fiscal Recovery Funds

The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs.

The Coronavirus State & Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

### Funding Objectives

- **Support urgent COVID-19 response efforts** to continue to decrease spread of the virus and bring the pandemic under control
- **Replace lost public sector revenue** to strengthen support for vital public services and help retain jobs
- **Support immediate economic stabilization** for households and businesses
- **Address systemic public health and economic challenges** that have contributed to the inequal impact of the pandemic

### Eligible Jurisdictions & Allocations

#### Direct Recipients

- States and District of Columbia (\$195.3 billion)
- Counties (\$65.1 billion)
- Metropolitan cities (\$45.6 billion)
- Tribal governments (\$20.0 billion)
- Territories (\$4.5 billion)

#### Indirect Recipients

- Non-entitlement units (\$19.5 billion)



#### Support Public Health Response

Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff



#### Address Negative Economic Impacts

Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector



#### Replace Public Sector Revenue Loss

Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic



#### Premium Pay for Essential Workers

Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors



#### Water and Sewer Infrastructure

Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure



#### Broadband Infrastructure

Make necessary investments to provide unserved or underserved locations with new or expanded broadband access



**For More Information:** Please visit [www.treasury.gov/SLFRP](http://www.treasury.gov/SLFRP)

**For Media Inquiries:** Please contact the U.S. Treasury Press Office at (202) 622-2960

**For General Inquiries:** Please email [SLFRP@treasury.gov](mailto:SLFRP@treasury.gov) for additional information



# Example Uses of Funds

## Support Public Health Response

- **Services to contain and mitigate the spread of COVID-19**, including vaccination, medical expenses, testing, contact tracing, quarantine costs, capacity enhancements, and many related activities
- **Behavioral healthcare services**, including mental health or substance misuse treatment, crisis intervention, and related services
- **Payroll and covered benefits** for public health, healthcare, human services, and public safety staff to the extent that they work on the COVID-19 response

## Replace Public Sector Revenue Loss

- **Ensure continuity of vital government services** by filling budget shortfalls
- **Revenue loss is calculated** relative to a counter-factual trend, beginning with the last full fiscal year pre-pandemic and adjusted annually for growth
- **Recipients may re-calculate revenue loss** at multiple points during the program, supporting those entities that experience revenue loss with a lag

## Water & Sewer Infrastructure

- **Includes improvements to infrastructure**, such as building or upgrading facilities and transmission, distribution, and storage systems
- **Eligible uses aligned to Environmental Protection Agency project categories** for the Clean Water State Revolving Fund and Drinking Water State Revolving Fund

## Equity-Focused Services

- **Additional flexibility for the hardest-hit communities and families** to address health disparities, invest in housing, address educational disparities, and promote healthy childhood environments
- **Broadly applicable** to Qualified Census Tracts, other disproportionately impacted areas, and when provided by Tribal governments

## Address Negative Economic Impacts

- **Deliver assistance to workers and families**, including support for unemployed workers, aid to households, and survivor's benefits for families of COVID-19 victims
- **Support small businesses** with loans, grants, in-kind assistance, and counseling programs
- **Speed the recovery of impacted industries**, including the tourism, travel, and hospitality sectors
- **Rebuild public sector capacity** by rehiring staff, replenishing state unemployment insurance funds, and implementing economic relief programs

## Premium Pay for Essential Workers

- **Provide premium pay to essential workers**, both directly and through grants to third-party employers
- **Prioritize low- and moderate-income workers**, who face the greatest mismatch between employment-related health risks and compensation
- **Key sectors include** healthcare, grocery and food services, education, childcare, sanitation, and transit
- **Must be fully additive** to a worker's wages

## Broadband Infrastructure

- **Focus on households and businesses** without access to broadband and those with connections that do not provide minimally acceptable speeds
- **Fund projects that deliver reliable service** with minimum 100 Mbps download / 100 Mbps upload speeds unless impracticable
- **Complement broadband investments** made through the Capital Projects Fund

## Ineligible Uses

- **Changes that reduce net tax revenue** must not be offset with American Rescue Plan funds
- **Extraordinary payments into a pension fund** are a prohibited use of this funding
- **Other restrictions apply** to eligible uses

**The examples listed in this document are non-exhaustive, do not describe all terms and conditions associated with the use of this funding, and do not describe all the restrictions on use that may apply.** The U.S. Department of the Treasury provides this document, the State and Local contact channels, and other resources for informational purposes. Although efforts have been made to ensure the accuracy of the information provided, the information is subject to change or correction. Any Coronavirus State and Local Fiscal Recovery Funds received will be subject to the terms and conditions of the agreement entered into by Treasury and the respective jurisdiction, which shall incorporate the provisions of the Interim Final Rule and/or Final Rule that implements this program.



Wendy Graves &lt;wgraves@fairhaven-ma.gov&gt;

**Fwd: Link to ARPA pages from U.S. Treasury and NLC**

1 message

**Anne Carreiro** <acarreiro@fairhaven-ma.gov>  
To: Wendy Graves <wgraves@fairhaven-ma.gov>

Tue, May 25, 2021 at 4:43 PM

This is the information from SRPEDD that I received relating to the ARPA funds.

*Anne Carreiro  
Town Accountant  
Town of Fairhaven  
40 Center St  
Fairhaven, MA 02719  
508-979-4026 ext 120*

----- Forwarded message -----

From: **Grant King** <gking@srpedd.org>  
Date: Tue, May 25, 2021 at 12:12 PM  
Subject: Link to ARPA pages from U.S. Treasury and NLC  
To: acarreiro@fairhaven-ma.gov <acarreiro@fairhaven-ma.gov>

Anne:

Thank you for taking the time to speak with me yesterday and today. SRPEDD will be in touch with Fairhaven (and the other the cities and towns that we serve) as soon as we receive guidance from the U.S. EDA about its distribution of ARPA funding - likely with a focus on "investing in water, sewer, and broadband infrastructure." In the meantime, two links to general ARPA guidance are below - one from the U.S. Department of the Treasury and one from the National League of Cities (NLC). More clarity about Bristol County's role in the process may be available under the "Allocation Information" subheading on the Treasury page.

Treasury: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

NLCs: <https://www.nlc.org/covid-19-pandemic-response/arp-local-relief-frequently-asked-questions/>

Regards,

Grant

--

Grant J. King, AICP (he/him)  
Comprehensive Planning Manager  
SRPEDD  
88 Broadway  
Taunton, MA 02780  
Phone: 508.824.1367 (314)  
Fax: 508.823.1803  
Dial 711 to use MassRelay



Wendy Graves &lt;wgraves@fairhaven-ma.gov&gt;

**Fwd: [MMAAA] Email thread Sean Cronin DOR**

1 message

**Anne Carreiro** <acarreiro@fairhaven-ma.gov>  
To: Wendy Graves <wgraves@fairhaven-ma.gov>

Wed, May 26, 2021 at 8:58 AM

Wendy,

See response from DOR regarding clarification for ARPA funding

*Anne Carreiro*  
*Town Accountant*  
*Town of Fairhaven*  
*40 Center St*  
*Fairhaven, MA 02719*  
*508-979-4026 ext 120*

----- Forwarded message -----

From: **Elizabeth Zaleski via MMAAA** <mmaaa@listserve.com>  
Date: Wed, May 26, 2021 at 8:43 AM  
Subject: [MMAAA] Email thread Sean Cronin DOR  
To: mmaaa@listserve.com <mmaaa@listserve.com>

Good Morning,

FYI- I contacted DOR yesterday for more clarification regarding ARPA Funding and the response is as follows:

Please see below email from Sean Cronin.

Hi Elizabeth, like all state and municipal governments across the country, MA is in the process of digesting the US Treasury's 151 page Interim Final Rule (IFR). We do plan on providing guidance via Bulletins, but there are many questions that need to be answered that will inform our official guidance. Once those answers are provided, we will prepare Bulletins on accounting issues.

Sean R. Cronin  
Senior Deputy Commissioner of Local Services Division of Local Services PO Box 9569 Boston, MA 02114  
(617) 626-2381

Subscribe to: DLS Alerts | DLS YouTube Channel

Elizabeth A. Zaleski, CGA  
Town of Rockland  
Town Accountant  
781-616-6830

This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use the information. Also, please indicate that to the sender and delete the copy you received.

When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record. Please take notice: All e-mail communications sent or received by persons using the Town of Rockland network may be subject to disclosure under the Massachusetts Public Records Law (M.G.L. Chapter 66, Section 10) and the Federal Freedom of Information Act.

\*\*\* You are subscribed to MMAAA as acarreiro@fairhaven-ma.gov. If you wish to unsubscribe, or modify your preferences please visit <https://mailman.listserve.com/listmanager/listinfo/mmaaa> \*\*\*



Largo D. João III - Santa Cruz  
9560-045 Lagoa - Açores

Tlf.: 296 960 600  
Email: geral@lagoa-acores.pt

[www.lagoa-acores.pt](http://www.lagoa-acores.pt)

Dear Madam

Fairhaven – MA Town Administrator

Wendy Graves

40 Center Street

Fairhaven MA - 02719

Sua Referência

Sua Comunicação

Nossa Referência

1958

Data

12 MAIO 2021

**SUBJECT: CELEBRATION OF THE 500TH ANNIVERSARY OF THE CITY OF LAGOA - AZORES**

In 2022, the municipality of Lagoa - Azores celebrates its 500<sup>th</sup> anniversary of village status, and the 10<sup>th</sup> anniversary of incorporation as a City. In this context, we intend to organize a variety of diversified activities, in order to mark and celebrate this date of great historical significance.

The Municipality of Lagoa understands sister cities as facilitators of approximation and opening of borders between municipalities and between people, allowing the development of synergies and exchanges through the ties that are established. A fundamental component of these agreements is attributed to the maintenance of a process of friendship, cooperation, and connection with the people of Lagoa living in the USA.

Therefore, and considering the importance we attribute to our twinning arrangements, we intend to extend the celebrations of the 5<sup>th</sup> centenary to the sister cities located in North America, with an itinerant exhibition of photographs that show some of the Lagoa's history over the past five centuries. This exhibition, which is intended to be displayed outdoors, in a central location and of significance in the scope of the activities undertaken, would be displayed for a period of two weeks.

Thus, and in the scope of the Twinning Protocol between our communities, we inquire about the availability of your Town to host the aforementioned itinerant exhibition, between July 25<sup>th</sup> and August 8<sup>th</sup> 2022, to be displayed in an outdoor location, proposed by you. We believe that this would be an initiative that would please the residents of your community, especially those that are native from the Azores.

Best Regards,

THE MAYOR OF LAGOA – AZORES CITY HALL

Cristina de Fátima Silva Calisto