

RECEIVED  
TOWN CLERK

**FAIRHAVEN BOARD OF SELECTMEN**

**Meeting Agenda**

*Monday, December 21, 2020*

*6:30 p.m.*

*Town Hall – 40 Center Street – Fairhaven*

2020 DEC 16 P 3: 56

FAIRHAVEN,  
MASS.

Due to the recent changes by Governor Baker to the Open Meeting Law, G.L. c. 30A. § 20, we are providing public access via the phone number and meeting ID below:

Log on to: <https://zoom.us/j/95192237619?pwd=NkprdHBMV0ZTWmZwV2VFaFVib0ZQdz09>

or call: 1-929-205-6099

**Meeting ID: 951 9223 7619**

**Passcode: 032638**

The meeting can also be viewed live on Channel 18 or on FairhavenTV.com

**A. MINUTES**

1. Approve minutes of November 10, 2020 – Open Session
2. Approve minutes of November 30, 2020 – Open Session
3. Approve minutes of November 20, 2020 – Executive Session This was a typo ( there was no meeting that day)
4. Approve minutes of December 7, 2020 - Open Session
5. Approve minutes of December 7, 2020 – Executive Session

**B. TOWN ADMINISTRATOR'S REPORT**

**C. COMMITTEE LIAISON REPORTS**

**D. ACTION**

1. Acknowledgement of Fire Chief Timothy Francis for service
2. Amendment to Breezeway Farms Consulting, Inc. contract
3. 2021 License/Permit Renewals (see attached)
4. Community Preservation Committee Vacancy
5. Interim Town Administrator
6. Town Administrator Search Committee
  - a. Accept Anne Carreiro Resignation
  - b. Appoint Vincent Furtado

**E. APPOINTMENTS**

1. 7:00 p.m. Melanson Heath- Building Department Permit Fee Review

**F. POSSIBLE ACTION/DISCUSSION**

1. Street light Placement - Reservation Road

2. Small boat/lobster basin fee
3. Electricity Aggregation Program-Good Energy
4. FY22 General Fund Revenue projection

#### **G. CORRESPONDENCE**

#### **H. NOTES AND ANNOUNCEMENTS**

1. The next regularly scheduled meeting of the Board of Selectmen is **Monday, January 11, 2020** at 6:30 p.m. in the Town Hall Banquet Room.

#### **ADJOURNMENT**

*Subject matter listed in the agenda consists of those items that are reasonable anticipated (by the Chair) to be discussed. Not all items listed may be discussed and other items not listed (such as urgent business not available at the time of posting) may also be brought up for discussion in accordance with applicable law.*

*MGL, Ch. 30A, § 20(f) requires anyone that intends to record any portions of a public meeting, either by audio or video, or both, to notify the Chair at the beginning of the meeting.*

**TOWN OF FAIRHAVEN  
2021 RENEWALS  
FOR APPROVAL BY THE BOARD OF SELECTMEN  
DECEMBER 21, 2020**

**COMMON VICTUALER LICENSES**

1. Honey Dew Donuts, 87 Huttleston Avenue, Fairhaven, MA
2. Taco Bell Rest., 33 Alden Road, Fairhaven, MA
3. Palace Pizza & More, 142 Huttleston Avenue, Fairhaven, MA
4. Dunkin Donuts, 18 Plaza Way, Fairhaven, MA
5. Dunkin Donuts, 32 Howland Road, Fairhaven, MA
6. Burger King Rest., 180 Huttleston Avenue, Fairhaven, MA
7. McDonald's Rest., 14 Plaza Way, Fairhaven, MA
8. Tropical Smoothies Rest., 29 Alden Road, Fairhaven, MA
9. Wendy's Rest., 7 Fairhaven Commons Way, Fairhaven, MA
10. Galaxy Pizza Rest., 342 Main Street, Fairhaven, MA
11. Scramblers Breakfast & Bagel, 2 Sconticut Neck Road, Fairhaven, MA
12. Little Village Café, 23 Center Street, Fairhaven, MA
13. Yia Yia's Pizza Café, 381 Sconticut Neck Road, Fairhaven, MA
14. Festiva Buffet, 31 Berdon Way, Fairhaven, MA
15. Margaret's Rest., 16 Main Street, Fairhaven, MA
16. Brady's Ice Box, 12 Ferry Street, Fairhaven, MA
17. 7-Eleven, 188 Huttleston Avenue, Fairhaven, MA
18. The Phoenix Rest., 140 Huttleston Avenue, Fairhaven, MA
19. Papa Gino's, 171 Huttleston Avenue, Fairhaven, MA
20. Jake's Diner, 104 Alden Road, Fairhaven, MA
21. Subway Rest., 19 Plaza Way, Fairhaven, MA
22. Mac's Soda Bar, 116 Sconticut Neck Road, Fairhaven, MA
23. Mystic Café, 398 Main Street, Fairhaven, MA
24. Flour Girls Baking, 230 Huttleston Avenue, Fairhaven, MA
25. Subway Rest., 42 Fairhaven Commons Way, Fairhaven, MA
26. The Nook Café, 58 Washington Street, Fairhaven, MA

## **LIQUOR LICENSES**

1. Douglas Wine & Spirits, 1 Peoples Way, Fairhaven, MA
2. Sivalai Thai Cuisine, 130 Sconticut Neck Road, Fairhaven, MA
3. Frontera Grill, 214 Huttleston Avenue, Fairhaven, MA
4. Minerva Pizza House, 75 Main Street, Fairhaven, MA
5. Wah May Rest., 51 Main Street, Fairhaven, MA
6. Gene's Famous Seafood Rest., 146 Huttleston Avenue, Fairhaven, MA
7. Ocean State Job Lot, 11 Berdon Way, Fairhaven, MA
8. Rasputin's Tavern, 120-122 Main Street, Fairhaven, MA
9. Bayside Lounge, 125 Sconticut Neck Road, Fairhaven, MA
10. Elisabeth's Rest., 1 Middle Street, Fairhaven, MA
11. Town Crier, 5 Maitland Street, Fairhaven, MA
12. Mike's Rest., 390 Huttleston Avenue, Fairhaven, MA
13. Paul's Sports Corner, 19 Howland Road, Fairhaven, MA
14. Fairhaven Wine & Spirits, 105 Sconticut Neck Road, Fairhaven, MA
15. Southcoast Wine & Spirits, 355 Huttleston Avenue, Fairhaven, MA
16. The Pasta House Rest., 100 Alden Road, Fairhaven, MA
17. The Bitter End Lounge, 407-409 Huttleston Avenue, Fairhaven, MA
18. 99 Restaurant Pub, 32 Sconticut Neck Road, Fairhaven, MA
19. Cardoza's Wine & Spirits, 6 Sconticut Neck Road, Fairhaven, MA
20. Stevie's – A Package Store, 115 Huttleston Avenue, Fairhaven, MA
21. Ice House Rest., 136 Huttleston Avenue, Fairhaven, MA
22. Off The Hook, 56 Goulart Memorial Drive, Fairhaven, MA
23. Gulf Resources, 277 Bridge Street, Fairhaven, MA
24. Connolly's Liquor Mart, 36 Howland Road, Fairhaven, MA
25. Scuttlebutts Liquors, 407-409 Main Street, Fairhaven, MA
26. Friendly Farm Convenience, 121 Sconticut Neck Road, Fairhaven, MA
27. F.J. Moriarty Liquors, 101 Middle Street, Fairhaven, MA
28. Acushnet River Safe Boating Club, 80 Middle Street, Fairhaven, MA
29. Sweet Ginger Asian Cuisine & Bar, 179-181 Huttleston Avenue, Fairhaven, MA
30. Courtyard Rest., 270 Huttleston Avenue, Fairhaven, MA
31. M & J Fairhaven, Inc.-Riccardi's Rest., 1 David Drown Blvd., Fairhaven, MA
32. Vila Verde Rest., 362-364 Main Street, Fairhaven, MA
33. The Ebb Tide, 47 Middle Street, Fairhaven, MA
34. Seaport Inn, 110 Middle Street, Fairhaven, MA
35. Old Oxford Pub, 346 Main Street, Fairhaven, MA
36. Travelers Ale House Rest., 111 Huttleston Avenue, Fairhaven, MA
37. Fort Phoenix Post 2892, Veterans Of Foreign Wars of USA, 109 Middle Street, Fairhaven, MA



### **CAR DEALER LICENSES**

1. Howard's Auto Sales, 10 Arsene Way, Fairhaven, MA
2. Alden Mazda, 37 Alden Road, Fairhaven, MA
3. Alden Buick GMC, 6 Whaler's Way, Fairhaven, MA
4. Fairhaven Gas, Inc., 130 Huttleston Avenue, Fairhaven, MA
5. Fairhaven Gas, Inc., 134 Huttleston Avenue, Fairhaven, MA (Gulf/Valero)
6. Guard Enterprises, 110 Alden Road, Fairhaven, MA
7. Sarkis Enterprises, (A & A Auto Sales), 196 Huttleston Avenue, Fairhaven, MA
8. Artistic Auto Body & Auto Sales, 98 Middle Street, Fairhaven, MA
9. RRR Auto Sales, 372 Huttleston Avenue, Fairhaven, MA
10. Fairhaven Getty Auto Sales, 371 Huttleston Avenue, Fairhaven, MA
11. Dussault Auto Sales, 99 Spring Street, Fairhaven, MA

### **CAR REPAIR LICENSES**

1. Alden Mazda, 37 Alden Road, Fairhaven, MA
2. Alden Buick GMC, 6 Whaler's Way, Fairhaven, MA
3. Fairhaven Gas, Inc., 134 Huttleston Avenue, Fairhaven, MA (Gulf/Valero)
4. Guard Enterprises, 110 Alden Road, Fairhaven, MA
5. Sarkis Enterprises, (A & A Auto Sales), 196 Huttleston Avenue, Fairhaven, MA
6. Artistic Auto Body & Sales, 98 Middle Street, Fairhaven, MA
7. RRR Auto Sales, 372 Huttleston Avenue, Fairhaven, MA
8. Fairhaven Getty Auto Sales, 371 Huttleston Avenue, Fairhaven, MA
9. Spring Street Garage, 99 Spring Street, Fairhaven, MA
10. Nice N'Clean Car Wash, 320 Huttleston Avenue, Fairhaven, MA
11. Aaron's Auto Glass, 232 Huttleston Avenue, Fairhaven, MA
12. JR's Auto Shop, 276 Huttleston Avenue, Fairhaven, MA
13. Dattco Sales & Services, 72 Sycamore Street, Fairhaven, MA
14. Automotive Diagnostic Service, 162 Sconticut Neck Road, Fairhaven, MA
15. Rick's Services, 241 R. Huttleston Avenue, Fairhaven, MA
16. Manny's Service Station, 82 Bridge Street, Fairhaven, MA

17. Roland's Tire Service, 11 Howland Road, Fairhaven, MA
18. A-1 Crane Company, 86-88 Middle Street, Fairhaven, MA
19. Sullivan Tire Company, 9 Plaza Way, Fairhaven, MA
20. Ray's Fair Repair, 47 Howland Road, Fairhaven, MA
21. Jiffy Lube #1229, 31 Alden Road, Fairhaven, MA
22. Jet Wash Car Wash, 21 People's Way, Fairhaven, MA

#### **LODGING HOUSE LICENSES**

1. Kopper Kettle Guest House, 41 Huttleston Avenue, Fairhaven, MA
2. Delano Homestead Bed & Breakfast, 39 Walnut Street, Fairhaven, MA

#### **PRIVATE LIVERY LICENSES**

1. Elite Transportation, Inc., 1 Deerfield Lane, Fairhaven, MA
2. Active Day Fleet, Inc., 40 Sconticut Neck Road, Fairhaven, MA



## Fairhaven Board of Selectmen Meeting Minutes November 10, 2020

**Present:** Chairman Daniel Freitas Vice-Chairman Robert Espindola, Selectman Keith Silvia, Town Administrator Mark Rees, and Cable Access Director Derek Frates

The meeting was videotaped on Cable Access and Zoom meeting application.

Chairman Freitas opened the meeting at 6:34 pm in the Town Hall Banquet Room and read the following statement:

*“This Open Meeting of the Fairhaven Board of Selectmen is being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus.”*

*In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.*

*The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.*

*Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will allow public comment related to the posted agenda items only. For this meeting, Fairhaven Board of Selectmen is convening by telephone conference/video conference via Zoom App as posted on the Town’s Website identifying how the public may join.*

### **Town Administrator Recruitment position Statement**

Motion by Espindola, second by Silvia to approve the Town Administrator Recruitment Position Statement (Attachment A). Passed unanimously.

### **Screening Committee for Town Administrator Search**

Discussion regarding having a Board of Selectmen member sit on the Town Administrator Screening Committee. Silvia and Freitas were in favor of having a selectman be part of the

screening committee. Espindola was against for the reasons stated on Attachment B. Espindola made a motion to not have a selectmen serve on the screening committee. There was not a second. Freitas made a motion to appoint himself as a member of the screening committee, second by Silvia. Motion carried, Freitas and Sylvia-Yes, Espindola –No.

### **Approval of the Charge of the Screening Committee**

Motion by Espindola, second by Silvia to approve the Charge of the Screening Committee Statement (Attachment C). Passed unanimously.

### **COVID Red Zone Designation and Town Offices operations**

Mr. Rees informed the board that the state had recently designated Fairhaven as being in the Red Zone for the COVID 19 virus due to an increase in the number of positive test results in recent weeks. Due to this change M. Rees put together a working group consisting H.R. Director Anne O'Brien, Interim Health Agent Sarah Dupont, Deputy Fire Chief Todd Correia and Conservation Agent Whitney McClees to review safety protocols for town offices and recommend changes if necessary. The working group recommended that mask wearing requirements be better adhered to and that remote meetings using zoom technology be the default mode for meetings.

### **Notes and announcements**

The next regularly scheduled meeting of the Board of Selectman will be Monday, November 16, 2020 at 6:30 p.m.

Motion by Espindola, second by Silvia to adjourn the meeting at 7:42 p.m. Passed unanimously.

### **Attachments:**

- A. Town Administrator Recruitment Statement
- B. Memo from Selectman Espindola
- C. Committee charge



## Fairhaven Board of Selectmen Meeting Minutes November 30, 2020

**Present:** Chairman Daniel Freitas Vice-Chairman Robert Espindola, Selectman Keith Silvia, Town Administrator Mark Rees, Finance Committee member Bernie Roderick and Cable Access Director Derek Frates

**Present via Zoom:** Town Counsel Tom Crotty, Finance Director Wendy Graves, Town Moderator Mark Sylvia, Finance Members, Pat Elliot, Lisa Plante, Jessica Dwelly, Tracy Diggins, Chris Fidalgo, Kevin Gallagher, Carolyn Roberts, Administrative Assistant Vicki Oliveira, Cable Production Coordinator Eric Sa, and members of the public.

The meeting was videotaped on Cable Access and Zoom meeting application.

Chairman Freitas opened the meeting at 6:34 pm in the Town Hall Banquet Room and read the following statement:

*“This Open Meeting of the Fairhaven Board of Selectmen is being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus.”*

*In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.*

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Members of the Finance Committee and the Board of Selectmen met in joint session to discuss the Vote of Article 9 at the Special Town Meeting on October 20, 2020 regarding taking from free cash versus borrowing the money.

*Chairman Freitas turned the meeting over to Finance Chairman Elliot.*

Town Moderator Mark Sylvia told the Boards that the ultimate authority as to how to spend the money is the Town Meeting members. He said typically the motions are drawn up by Town Counsel but can be amended as long as the vote is a legal vote, Robert's Rules are followed and the motion is debated and then voted by Town Meeting members.

#### **Discussion of Article 9C: Athletic Turf Field town meeting vote process**

Finance Chairman Pat Elliot reminded both Boards that the original motion of this Article was to borrow the money and Town Meeting members ended up voting to take the money from free cash. Mr. Elliot stated tonight's meeting was not to try to change the vote but to learn from it. Board Members don't feel the Town Meeting members understood the impact of this vote and would like to see more education in the future to ensure this situation does not happen again.

There was a discussion of the timeline leading up to Town Meeting and how the second motion was made. The Moderator stated he was aware of a second motion prior to the meeting and discussed this with School Superintendent Dr. Robert Baldwin. Mr. Sylvia suggested as a courtesy that Dr. Baldwin reach out to the Chairs of the Selectman and Finance, Town Counsel and the Town Administrator to inform them of the possibility of the second motion. The concern among the members is that no one knew about the alternate vote prior to the vote taking place.

Finance Committee member Bernie Roderick feels the Town has an obligation to ensure that something like this does not happen in the future.

#### **Discussion of capital projects utilizing borrowing vs free cash spending**

Mr. Rees reminded the members that the role of the Capital Improvement Planning Committee (CIP) is advisory to the Town Administrator. The CIP is to help prioritize projects and then advise the Town administrator and the financial team to determine the needs and wants of each project. The Town Administrator then brings his recommendations to the Board of Selectmen and the Finance Committee.

#### **Discussion of impact on present and future town financial resources.**

Selectman Espindola presented a power point on how the Town stand in terms of the general fund debt vs. general fund budgets. The Board of Selectmen and the Finance Committee agreed they would like to hold more joint meetings in the future to keep the communication between both boards open.

*At 8:04 pm Chairman Elliot turned the meeting back over to Chairman Freitas.*

#### **Appointment of interim Town Administrator**

Mr. Rees told the Board this item was just for discussion tonight and not to appoint anyone to the position of interim Town Administrator at this meeting.

Mr. Rees is hopeful the new Town Administrator will be starting at the beginning of the year but there may be a need for an interim in the overlap of time. The Board discussed if they would like to hire an interim from the outside or internally. Members all felt that someone from within the Town employees would be a good choice for the interim position. Mr. Rees will contact Town Counsel for advice.

At 8:11 pm Mr. Espindola made a motion to adjourn. Mr. Silvia seconded. Vote was unanimous.  
(3-0)

Respectfully submitted,

A handwritten signature in black ink that reads "Vicki L. Oliveira". The signature is written in a cursive, flowing style.

Vicki L. Oliveira  
Administrative Assistant

DRAFT



## Fairhaven Board of Selectmen Meeting Minutes December 7, 2020

**Present:** Chairman Daniel Freitas Vice-Chairman Robert Espindola, Selectman Keith Silvia, Town Administrator Mark Rees, and Cable Access Director Derek Frates

**Present via Zoom:** Town Counsel Tom Crotty, Finance Director Wendy Graves, Board of Assessor's, Housing Director Krisanne Sheedy, members of the Housing Authority, Town Administrative Assistant Vicki Oliveira, Cable Production Coordinator Eric Sa, and members of the public.

The meeting was videotaped on Cable Access and Zoom meeting application.

Chairman Freitas opened the meeting at 6:34 pm in the Town Hall Banquet Room and read the following statement:

*"This Open Meeting of the Fairhaven Board of Selectmen is being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the "COVID-19 Virus."*

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### MINUTES

Mr. Espindola made a motion to approve the minutes of November 2, 2020 – Open Session. Mr. Silvia seconded. Vote was unanimous. (3-0)



### **Appointment of Acting Fire Chief**

Fairhaven Fire Chief Tim Francis and Fairhaven Deputy Chief Todd Correia met via Zoom with the Board. Chief Francis stated that his upcoming retirement date is on January 8, 2021. Because of the COVID pandemic there is a delay in the civil service exam and the established Fire Chiefs list to hire a permanent candidate from. Chief Francis is recommending Deputy Correia as the provisional Fire Chief until a list is established. Mr. Rees made this recommendation to the Board to appoint Deputy Fire Chief Todd Correia as the provisional Fire Chief.

Mr. Espindola made a motion to approve the appointment by the Town Administrator of Deputy Chief Todd Correia as the provisional Fire Chief. Mr. Silvia seconded. Vote was unanimous. (3-0)

### **PILOT Agreement- 46 Charity Stevens Lane**

Town Counsel Tom Crotty told the Board there were some minor technical changes to the contract for the Payment in lieu of taxes (PILOT) for 46 Charity Stevens Lane. Attorney Crotty explained that one issue is the language is that the tax compliance has changed to include child support requirements. The second issue is to account for a small overlapping gap in the payments over the 20 year period. (Attachment A)

Mr. Espindola made a motion to approve the PILOT agreement for 46 Charity Stevens Lane as presented, subject to the 2 technical changes noted by Attorney Crotty. Mr. Silvia seconded. Vote was unanimous. (3-0)

### **Volunteer/Committee Handbook updated**

Mr. Rees told the Board the Boards and Committees Handbook has been updated recently. Mr. Espindola made a motion to approve the updated volunteer handbook and to distribute to all impacted volunteers. Mr. Silvia seconded. Vote was unanimous. (3-0)

### **Adjustment of Wage and Classification Schedule, due to Minimum Wage increase**

Mr. Rees explained that there will be an increase in minimum wage on January 1, 2021. This will mean an adjustment to the wage and classification schedule for Grades 1 step 6 and Grade 2 step 7.

Mr. Espindola made a motion to adjust the wage and classification schedule due to the minimum wage increase. Mr. Silvia seconded. Vote was unanimous. (3-0)

### **Tax Rate Classification Hearing**

At 7:02 p.m. Chairman Freitas opened the public hearing for the Tax Classification by reading the public hearing notice. Via Zoom, members of the Board of Assessors, Chairperson Ronnie Manzone, Pam Davis, Ellis Withington, Assistant Assessor Delfino Garcia and Finance Director Wendy Graves met with the Selectmen as required by law to vote on the minimum residential factor, residential exemption and the small business exemption.

Mr. Espindola made a motion to not choose a residential Exemption. Mr. Silvia seconded. Vote was unanimous. (3-0).

Mr. Espindola made a motion to not choose adopting a small commercial business exemption. Mr. Silvia seconded. Vote was unanimous. (3-0).

Mr. Espindola made a motion to have a split tax rate with a minimum residential factor of .876905 Mr. Silvia seconded. Vote was unanimous. (3-0).

There was no public comment. Mr. Freitas closed the public hearing at 7:09 p.m.

### **Joint meeting with Fairhaven Housing Authority to appoint member to vacant seats**

The Board of Selectmen and the members of the Fairhaven Housing Authority Carol Alfonso and Jean Rousseau, via Zoom, met to interview candidates for two vacancies on the Fairhaven Housing Authority. The Boards asked candidates Ronnie Manzone, Marc Scanlon and Eleanor Chew questions about themselves and their willingness to serve on the committee and run for position in the next town election. Both seats will be filled until the next town election in April 2021.

Mr. Rousseau nominated Ronnie Manzone to fill the vacant seat that will expire in 2022. Ms. Alfonso seconded the nomination.

Roll Call vote: Mr. Rousseau for Ms. Manzone, Ms. Alfonso for Ms. Manzone, Mr. Espindola for Ms. Manzone, Mr. Silvia for Ms. Manzone, Mr. Freitas for Ms. Manzone.

Mr. Rousseau nominated Marc Scanlon to fill the vacant seat that will expire in 2026. Ms. Alfonso seconded the nomination.

Roll Call vote: Mr. Rousseau for Mr. Scanlon, Ms. Alfonso for Mr. Scanlon, Mr. Espindola for Mr. Scanlon, Mr. Silvia for Mr. Scanlon, Mr. Freitas for Mr. Scanlon,

### **Workplace Climate Assessment**

HR Key Solutions consultant Mary Beth Bernard met via Zoom to discuss the findings of the recent workplace climate assessment that was conducted at Town Hall. Her findings were such that there is a strong foundation with the employees and she felt everyone was open and engaging to the study. Ms. Bernard found that communication and recognition were key points with the employees. The Board all felt this study was helpful and will use this as a tool to make improvements to the workforce at Town Hall. (Attachment B)

### **One Selectman Representative needed for the Community Preservation Committee (CPC)**

Mr. Rees updated the Board regarding a recent vacancy on the CPC. Board members would like to advertise to the public to see if there is any interest for a resident to join the committee. The deadline to apply will be Thursday, January 7, 2021.

### **Resignation of Nicholas Sylvia from Conservation Commission**

Mr. Espindola made a motion to accept the resignation of Nicholas Sylvia from the Conservation Commission and to thank him for his service. Mr. Silvia seconded. Vote was unanimous. (3-0)

### **Deadline for submission of Town Report Cover photos**

The deadline for submission of the 2020 Town Report cover photo has been set for January 7, 2021.

At 8:11 pm Mr. Espindola made a motion to adjourn to executive session and not to reconvene to open session to discuss Strategy with Respect to Litigation: MGL Chapter 30A, Section 21(a)3:

1. West Island Realty (Petition for Certificate of Title-Ristuccia Tax Taking)
2. Anne O'Brien—MCAD complaint

Mr. Silvia seconded. Vote was unanimous. (3-0)

Respectfully submitted,



Vicki L. Oliveira  
Administrative Assistant

Attachments:

- A. PILOT agreement – 46 Charity Stevens Lane
- B. Workplace Climate Assessment

Proclamation  
will be read at  
the meeting



*Breezeway*

D2

**AMENDMENT NO. 1** to the Contract between the Town of Fairhaven and Breezeway Farm Consulting, Inc., CDBG-19, for the period from November 15, 2019 to January 31, 2021.

The contract performance period will be extended to April 30, 2021 to allow for closeout of the grant.

**Approvals and Signatures**

**By: TOWN OF FAIRHAVEN**

By: \_\_\_\_\_  
Chairman, Board of Selectmen

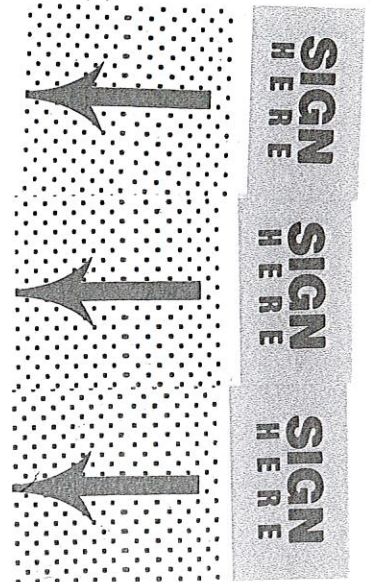
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Fairhaven Board of Selectmen

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Fairhaven Board of Selectmen

Date: \_\_\_\_\_



**By: BREEZEWAY FARM CONSULTING, INC.**

By: \_\_\_\_\_  
R. John Ryan, Jr.  
President, Breezeway Farm Consulting, Inc.

Date: \_\_\_\_\_

GCG.

**AMENDMENT NO. 1** to the Contract between the Town of Fairhaven and GCG Associates, Inc., CDBG-19, for the period from November 13, 2019 to December 31, 2021.

The contract performance period will be extended to March 31, 2021 to allow for closeout of the grant.

**Approvals and Signatures**

**By: TOWN OF FAIRHAVEN**

By: \_\_\_\_\_  
Chairman, Board of Selectmen

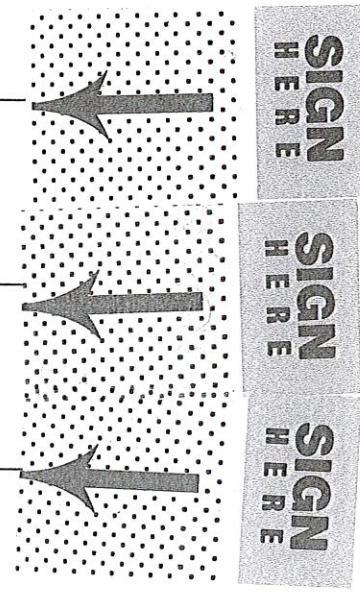
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Fairhaven Board of Selectmen

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Fairhaven Board of Selectmen

Date: \_\_\_\_\_



**By: GCG Associates, Inc.**

By: \_\_\_\_\_  
Michael J. Carter,  
President, GCG Associates, Inc.

Date: \_\_\_\_\_

**TOWN OF FAIRHAVEN  
2021 RENEWALS  
FOR APPROVAL BY THE BOARD OF SELECTMEN  
DECEMBER 21, 2020**

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2. Sivalai Thai Cuisine, 130 Sconticut Neck Road, Fairhaven, MA
3. Frontera Grill, 214 Huttleston Avenue, Fairhaven, MA
4. Minerva Pizza House, 75 Main Street, Fairhaven, MA
5. Wah May Rest., 51 Main Street, Fairhaven, MA
6. Gene's Famous Seafood Rest., 146 Huttleston Avenue, Fairhaven, MA
7. Ocean State Job Lot, 11 Berdon Way, Fairhaven, MA
8. Rasputin's Tavern, 120-122 Main Street, Fairhaven, MA
9. Bayside Lounge, 125 Sconticut Neck Road, Fairhaven, MA
10. Elisabeth's Rest., 1 Middle Street, Fairhaven, MA
11. Town Crier, 5 Maitland Street, Fairhaven, MA
12. Mike's Rest., 390 Huttleston Avenue, Fairhaven, MA
13. Paul's Sports Corner, 19 Howland Road, Fairhaven, MA
14. Fairhaven Wine & Spirits, 105 Sconticut Neck Road, Fairhaven, MA
15. Southcoast Wine & Spirits, 355 Huttleston Avenue, Fairhaven, MA
16. The Pasta House Rest., 100 Alden Road, Fairhaven, MA
17. The Bitter End Lounge, 407-409 Huttleston Avenue, Fairhaven, MA
18. 99 Restaurant Pub, 32 Sconticut Neck Road, Fairhaven, MA
19. Cardoza's Wine & Spirits, 6 Sconticut Neck Road, Fairhaven, MA
20. Stevie's – A Package Store, 115 Huttleston Avenue, Fairhaven, MA
21. Ice House Rest., 136 Huttleston Avenue, Fairhaven, MA
22. Off The Hook, 56 Goulart Memorial Drive, Fairhaven, MA
23. Gulf Resources, 277 Bridge Street, Fairhaven, MA
24. Connolly's Liquor Mart, 36 Howland Road, Fairhaven, MA
25. Scuttlebutts Liquors, 407-409 Main Street, Fairhaven, MA
26. Friendly Farm Convenience, 121 Sconticut Neck Road, Fairhaven, MA
27. F.J. Moriarty Liquors, 101 Middle Street, Fairhaven, MA
28. Acushnet River Safe Boating Club, 80 Middle Street, Fairhaven, MA
29. Sweet Ginger Asian Cuisine & Bar, 179-181 Huttleston Avenue, Fairhaven, MA
30. Courtyard Rest., 270 Huttleston Avenue, Fairhaven, MA
31. M & J Fairhaven, Inc.-Riccardi's Rest., 1 David Drown Blvd., Fairhaven, MA
32. Vila Verde Rest., 362-364 Main Street, Fairhaven, MA
33. The Ebb Tide, 47 Middle Street, Fairhaven, MA
34. Seaport Inn, 110 Middle Street, Fairhaven, MA
35. Old Oxford Pub, 346 Main Street, Fairhaven, MA
36. Travelers Ale House Rest., 111 Huttleston Avenue, Fairhaven, MA
37. Fort Phoenix Post 2892, Veterans Of Foreign Wars of USA, 109 Middle Street, Fairhaven, MA



### **CAR DEALER LICENSES**

1. Howard's Auto Sales, 10 Arsene Way, Fairhaven, MA
2. Alden Mazda, 37 Alden Road, Fairhaven, MA
3. Alden Buick GMC, 6 Whaler's Way, Fairhaven, MA
4. Fairhaven Gas, Inc., 130 Huttleston Avenue, Fairhaven, MA
5. Fairhaven Gas, Inc., 134 Huttleston Avenue, Fairhaven, MA (Gulf/Valero)
6. Guard Enterprises, 110 Alden Road, Fairhaven, MA
7. Sarkis Enterprises, (A & A Auto Sales), 196 Huttleston Avenue, Fairhaven, MA
8. Artistic Auto Body & Auto Sales, 98 Middle Street, Fairhaven, MA
9. RRR Auto Sales, 372 Huttleston Avenue, Fairhaven, MA
10. Fairhaven Getty Auto Sales, 371 Huttleston Avenue, Fairhaven, MA
11. Dussault Auto Sales, 99 Spring Street, Fairhaven, MA

### **CAR REPAIR LICENSES**

1. Alden Mazda, 37 Alden Road, Fairhaven, MA
2. Alden Buick GMC, 6 Whaler's Way, Fairhaven, MA
3. Fairhaven Gas, Inc., 134 Huttleston Avenue, Fairhaven, MA (Gulf/Valero)
4. Guard Enterprises, 110 Alden Road, Fairhaven, MA
5. Sarkis Enterprises, (A & A Auto Sales), 196 Huttleston Avenue, Fairhaven, MA
6. Artistic Auto Body & Sales, 98 Middle Street, Fairhaven, MA
7. RRR Auto Sales, 372 Huttleston Avenue, Fairhaven, MA
8. Fairhaven Getty Auto Sales, 371 Huttleston Avenue, Fairhaven, MA
9. Spring Street Garage, 99 Spring Street, Fairhaven, MA
10. Nice N'Clean Car Wash, 320 Huttleston Avenue, Fairhaven, MA
11. Aaron's Auto Glass, 232 Huttleston Avenue, Fairhaven, MA
12. JR's Auto Shop, 276 Huttleston Avenue, Fairhaven, MA
13. Dattco Sales & Services, 72 Sycamore Street, Fairhaven, MA
14. Automotive Diagnostic Service, 162 Sconticut Neck Road, Fairhaven, MA
15. Rick's Services, 241 R. Huttleston Avenue, Fairhaven, MA
16. Manny's Service Station, 82 Bridge Street, Fairhaven, MA

17. Roland's Tire Service, 11 Howland Road, Fairhaven, MA
18. A-1 Crane Company, 86-88 Middle Street, Fairhaven, MA
19. Sullivan Tire Company, 9 Plaza Way, Fairhaven, MA
20. Ray's Fair Repair, 47 Howland Road, Fairhaven, MA
21. Jiffy Lube #1229, 31 Alden Road, Fairhaven, MA
22. Jet Wash Car Wash, 21 People's Way, Fairhaven, MA

### **LODGING HOUSE LICENSES**

1. Kopper Kettle Guest House, 41 Huttleston Avenue, Fairhaven, MA
2. Delano Homestead Bed & Breakfast, 39 Walnut Street, Fairhaven, MA

### **PRIVATE LIVERY LICENSES**

1. Elite Transportation, Inc., 1 Deerfield Lane, Fairhaven, MA
2. Active Day Fleet, Inc., 40 Sconticut Neck Road, Fairhaven, MA

Beth Luey  
[REDACTED]

Fairhaven, MA 02719  
[REDACTED]  
[REDACTED]

December 4, 2020

Fairhaven Board of Selectmen  
Town Hall  
40 Center Street  
Fairhaven, MA 02719

Dear Chairman Freitas, Mr. Silvia, and Mr. Espindola:

I am applying for a vacancy on the Fairhaven Community Preservation Committee. I believe that both my love of my adopted home and my experience as a professional historian will help me serve the town well in this capacity. I know all but one of the Committee members and would enjoy working with them.

Since moving to Fairhaven in 2006, I have been interested in preserving the town's extraordinary quality of life, especially its historic buildings and institutions. I have served on the boards or as an officer of the Fairhaven Historical Society, the Fairhaven Colonial Club, and the Friends of the Millicent Library. As president of the Colonial Club, I worked with the club's attorney to negotiate the agreement whereby the proceeds of the sale of the Coggeshall Memorial (approximately \$400,000) were given to the Community Foundation of Southeastern Massachusetts, with the income dedicated to preserving historic buildings and artifacts in Fairhaven. I am currently working with our attorney to arrange a similar gift of the proceeds of the sale of the club's collection.

I have extensive experience in reviewing grants, both on university committees and on grant review committees for the National Endowment for the Humanities and the National Historical Publications and Records Commission, a branch of the National Archives. I have won and administered nearly \$1 million in federal grants.

Taking Chris Richard's walking tours aroused my interest in Fairhaven history specifically and led me to write *House Stories: The Meanings of Home in a New England Town* (University of Massachusetts Press, 2017), which tells the story of a dozen of Fairhaven's historic houses.

Being appointed to the CPC would allow me to continue to serve Fairhaven in a capacity suited to my experience and interest. I have attached a copy of my résumé in case you want further details. I look forward to hearing from you.

Sincerely,

Beth Luey

BETH LUEY  
[REDACTED]  
Fairhaven, MA 02719  
[REDACTED]  
[REDACTED]

## **Education**

B.A., magna cum laude, Phi Beta Kappa, Radcliffe College, 1967  
A.M., Harvard University, 1968  
Certificate, Institute for the Editing of Historical Documents, 1981

## **Community Activities**

President, Friends of the Millicent Library  
President, Fairhaven Colonial Club  
Secretary, Fairhaven Mothers' Club  
Board Member, Fairhaven Historical Society  
Member, Fairhaven Historical Society, Fairhaven Improvement Association,  
Whitfield-Manjiro Friendship Society  
Speaker, Fairhaven Improvement Association, Raynham Historical Society,  
Sippican Historical Society, Wareham Historical Society, New Bedford  
Whaling Museum History Forum, Rotch-Jones-Duff House  
Volunteer, Fairhaven Town Archives, Rotch-Jones-Duff House  
Member, Fairhaven Bicentennial Committee, 2008–2012

## **Recent Professional Experience**

2019–2022 Member, Editorial Committee, Massachusetts Historical Society

2011–2013 Education Director, Institute for Editing Historical Documents, funded by the National Historical Publications and Records Commission, administered by the Association for Documentary Editing. Applied successfully for grants totaling \$550,000 and administered the funded program.

2008–2012 Assistant Editor, Adams Papers, Massachusetts Historical Society. Worked with team to complete two-volume edition of the diaries and autobiographical writings of Louisa Catherine Adams, published by Harvard University Press.

2006 – Director Emerita, Scholarly Publishing Program, Arizona State University.

2000–2019 Presenter, Institute on Teaching and Mentoring, Southern Regional Education Board

1980–2006 Senior Lecturer, Senior Instructional Professional, and Director, Scholarly Publishing Program, Arizona State University (tenured). Established and administered graduate program; secured and administered federal, state, and foundation grants.

1997–2002 Editor, *Documentary Editing*

1988–1994 Editor, *Publishing Research Quarterly* (formerly *Book Research Quarterly*)

### **Selected Publications**

- 2019 *At Home: Historic Houses of Central and Western Massachusetts*. Amherst: University of Massachusetts Press (September).
- 2019 *At Home: Historic Houses of Eastern Massachusetts*. Amherst: University of Massachusetts Press (April).
- 2017 *House Stories: The Meanings of Home in a New England Town*. Amherst: University of Massachusetts Press.
- 2012 *Diaries and Autobiographical Writings of Louisa Catherine Adams* (co-editor). Cambridge: Harvard University Press.
- 2010 *Expanding the American Mind: Books and the Popularization of Knowledge*. Amherst: University of Massachusetts Press.
- 2009 *Handbook for Academic Authors*, 5<sup>th</sup> edition. New York: Cambridge University Press. (earlier editions, 1987-2002)  
"The Organization of the Book Publishing Industry," *The Enduring Book*, vol. 5 of *A History of the Book in America*, ed. David Paul Nord, Joan Shelley Rubin, and Michael Schudson. Chapel Hill: University of North Carolina Press.
- 2007 *Revising Your Dissertation: Advice from Leading Editors*. 2d edition, revised. Berkeley: University of California Press. (1<sup>st</sup> edition, 2004)  
"Modernity and Print: The United States, 1890-1970." *Blackwell Companion to the History of the Book*, ed. Jonathan Rose. New York: Blackwell.
- 1996 *A Guide to Book Publishers' Archives*, with Martha Brodersen, Audrey B. Morris, and Rosanne Trujillo. New York: Book Industry Study Group.  
"Wedding the Past to the Future: Planning a National Database for Our Documentary Heritage." *Documentary Editing* 17, 4 (December): 102–105.  
"Publishing the Edition." *Documentary Editing* 13, 1 (March): 40–44.
- 1990 *Editing Documents and Texts: An Annotated Bibliography*. Madison, Wis.: Madison House.
- Articles in *Documentary Editing*, *Book History*, *Journal of Scholarly Publishing*, and other journals.

Book reviews in *Publishing Research Quarterly*, *Documentary Editing, Media Studies Journal*, and other publications.

### **Selected Grants**

National Historical Publications and Records Commission. "Summer Institute for Editing Historical Documents." 2011–2013, \$251,796 (federal funds), \$329,662 (total, with cost sharing); 2013–2015, \$261,662 (federal funds), \$326,883 (total, with cost sharing).

National Historical Publications and Records Commission, conference grant, "Scholarly Editions in an Electronic Environment," November 2003, \$20,000.

National Endowment for the Humanities, Schools for a New Millennium Program, implementation grant. \$144,464 from NEH; total budget, \$232,409. 2001–2003.

National Endowment for the Humanities, Schools for a New Millennium Program, planning grant. \$30,826 from NEH; total budget, \$74,542. 1999–2000.

### **Selected Professional Activities**

#### **Awards**

Extra Mile Award, Compact for Faculty Diversity, 2013.

Butterfield Award, Association for Documentary Editing, 2007.

Distinguished Teaching Award, College of Liberal Arts and Sciences, Arizona State University, 1996–97.

Distinguished Service Award, Association for Documentary Editing, 2002.

Founders Day Award, Arizona State University Alumni Association, 2004.

Fellow, Massachusetts Historical Society, 2010–

#### **Society Presidencies**

International Association for Publishing Education, 1998–2002.

Association for Documentary Editing, 2002–2003.

Society for the History of Authorship, Reading, and Publishing, 2003–2005.

***Teaching***

Resident Instructor, Institute on Documentary Editing, National Historical Publications and Records Commission/ Wisconsin Historical Society/University of Wisconsin, Madison, June 18–30, 1994; June 18–30, 1995; and June 23–29, 1996.

Workshop Leader, Institute on Teaching and Mentoring, Compact for Faculty Diversity, 2004-2015.

***Refereeing***

Manuscript referee for several university presses and journals.

Referee or panelist for National Historical Publications and Records Commission and National Endowment for the Humanities.

***Selected University Service***

Search committees: Dean, College of Liberal Arts and Sciences; department chair, History, English; program director, Public History Program; various junior faculty positions

Committee on NCAA reaccreditation

Graduate Program Revision Committee, sponsored by Carnegie Endowment

Committee on Academic Professional conditions of service

Interim Town  
Administrator  
will be  
discussed at  
the meeting.







D6

Mark Rees &lt;mrees@fairhaven-ma.gov&gt;

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**Agenda for 12/21 meeting**

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**Thomas P. Crotty** <tomcrotty@tcrottylaw.com>  
Reply-To: tomcrotty@tcrottylaw.com  
To: Mark Rees <mrees@fairhaven-ma.gov>  
Cc: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Wed, Dec 16, 2020 at 1:03 PM

Mark and Vicki

I believe that Anne Carreiro will notify you that she is resigning from the TA search committee. I have talked to Bernie Lynch and Vinnie Furtado, and I believe that Bernie will recommend that the Board appoint Vinnie to the search committee, and Vinnie is willing to serve.

So you should add an item "Town Administrator search committee – Anne Carreiro resignation; Vincent Furtado candidate for appointment."

Tom

[Quoted text hidden]



Vicki Oliveira <vloliveira@fairhaven-ma.gov>

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**(no subject)**

1 message

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**Anne Carreiro** <acarreiro@fairhaven-ma.gov>  
To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Fri, Dec 18, 2020 at 11:58 AM

Hi Vicki,

*Please advise the Selectboard that I am resigning from the Town Administrator Search Committee.*

Thank you for your consideration.

Anne Carreiro  
Town Accountant  
Town of Fairhaven  
40 Center St  
Fairhaven, MA 02719  
508-979-4026 ext 120

**TOWN OF FAIRHAVEN, MASSACHUSETTS**

Independent Accountants' Report on  
Applying Agreed-Upon Procedures over  
Building Department

DRAFT

## CONTENTS

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<b>INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES OVER BUILDING DEPARTMENT</b>	<b>1</b>

### **BACKGROUND**

### **RESULTS**

**DRAFT**

**INDEPENDENT ACCOUNTANTS' REPORT ON  
APPLYING AGREED-UPON PROCEDURES OVER  
BUILDING DEPARTMENT**

Mr. Mark Rees  
Town Administrator  
Town of Fairhaven, Massachusetts

We performed the procedures enumerated below, which were agreed to by the Town Administrator, on the Building Department. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures are as follows:

- Determine the sources of revenue for the department, including a detailed listing of source, type, frequency, and expectations of future revenue to be received.
- Provide the Town with a methodology that can be applied by the Town to perform similar internal audits in the future.
- Through inquiry, review all Building Inspection Fees, (Building, Plumbing, Gas, Electrical) to determine if the structure and design of the fee schedules are such that the calculation of fees for projects is open to interpretation as to how those fees are calculated and if so, make specific recommendations as to how better standardize the calculation so that results are same regardless of who does the calculation.
- Turnover in the Department resulted in changes our original procedures. Based on discussion with Town Administrator, we conducted a series of phone interview with Department and Town personnel to assess procedures used by the department in assessing fees, however, we did not conduct a fraud or forensic investigation.

We have summarized the results of our procedures in the accompanying report.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not

engaged to and did not conduct an examination or a review, the objective of which would be the expression of an opinion or conclusion, respectively, on the Building Department. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; additional matters might have come to our attention that would have been reported.

This report is intended solely for the information and use of the Town and is not intended to be and should not be used by anyone other than those specified parties.

\_\_\_\_\_, 2020

DRAFT

## BACKGROUND

The Town wants to develop expectations for future revenue projections to aid the Accounting Department in their review of reasonableness of account balances. Furthermore, the Town believes the structure of the Building Department permit fee schedule is open to interpretation and wanted a review of the process including the possibility of misappropriation of assets. The Town engaged us to perform the procedures specified earlier in the Building Department as of the above noted dated.

## RESULTS

Based on our inquiry we observed the following:

- Most of the personnel we spoke with think that unintentional errors may have occurred in the assessment of fee as the design of the fee schedule is open to interpretation. One individual asserted that a favorable fee was assessed to a related party.
- We were provided an electrical permit where the fee charged was at the residential rate and not the commercial rate. We do not know the nature of the error as we were not engaged to perform a fraud examination.
- We were informed that three different individuals calculated fees for electrical permits, and each came up with a different fee for the same project.
- A new Building Commission has been hired and is implementing an on-line permitting system to assist with transparency of all permits issued. We understand the new software should aid in eliminating fee calculation errors and standardizing the process.
- We understand that the new Commissioner intends on bringing a new fee schedule to the Board also to help eliminate calculations that are open to interpretation.

Based on procedures performed and our inquiry we recommend the following:

- The Town and new Building Commissioner should consult with counsel in respect to approval of permits in accordance with state law.
- The Town should provide additional training to the Department's Administrative Assistant to improve the understanding when calculating fees.
- Each fee calculation should have a secondary review by a knowledgeable individual to ensure the appropriate fee is assessed. Understanding the time constraints when issuing permits, such a secondary review could be performed after the permit is issued to the completeness and accuracy of the fee assessed. Such a secondary review should help eliminate any question about related parties.
- Review the fee schedule with industry consultants to improve the transparency and remove elements of interpretation.

- Internal audit programs have been provided to the Town under separate cover.
- Improve Town-wide internal controls over permitting by sending the Accounting Department quarterly reports from the new on-line permitting system as a tool to match against amounts remitted to the Town Treasurer.
- Long-term revenue projections should be based on rolling 5-year averages adjusted for current economic environment.

DRAFT





# TOWN OF FAIRHAVEN

PETITION FOR STREET LIGHTS

2020 JAN 15 P 3 30  
BOARD OF SELECTMEN  
FAIRHAVEN MASS

RECEIVED  
TOWN CLERK

F1

2020 JAN 15 P 3 30

FAIRHAVEN,  
MASS.

To the Honorable Board of Selectmen:

Gentlemen:

We, the undersigned registered voters of the Town of Fairhaven, hereby petition your Honorable Board to insert in the warrant of the next Annual or Special Town Meeting an article for the installation of maintenance of 1 LED POLE LIGHT (BAD CORNER) street light(s) on pole(s) numbered 216-3 located at Reservation Road and to raise and appropriate a sum of money therefore.

\*\*\*\*\*

NAME	ADDRESS	33 Christian St	PRECINCT
1. Christine Martin	12 Reservation Rd		5
2. Charles Martin	33 Christian St		1
3. Carol Sherman	36 Reservation Rd		5
4. Kelley Smith	31 Raymond St		5
5. Jeffrey F. Sun	31 Raymond St		5
6. Thomas J. O'Brien	7 Billy's Way		5
7. Ellen Ouellette	7 Billy's Way		5
8. Lisa Cyr	10 Reservation Rd		5
9. Cindy Locker	6 Raymond St		5
10. Curtis Pappas	19 Gilbert St		5
11. KATHLEEN CABRAL	12 RESERVATION RD		5
12. Eunice Abelo	12 Gilbert Street		5
13. Robert E. Eble	12 Gilbert Street		5
14. Amy Taylor	9 Reservation Road		5
15. Norma Brown	21 Gilbert St. Thompson		5
16. David Brown	21 Gilbert St. Fairhaven		5
17. David J. Brando	13 RESERVATION RD		5
18. Malinda DesSantos	10 Raymond St		5
19. Joan Joseph	296 Scanticut Nk Rd		5
20. Maude Luc	380 Scanticut Nk Rd		5

ARTICLES FOR AN ANNUAL TOWN MEETING REQUIRE THE SIGNATURES AND ADDRESSES OF AT LEAST TEN (10) REGISTERED VOTERS.

ARTICLES FOR A SPECIAL TOWN MEETING MUST BE SIGNED BY THE SIGNATURE OF AT LEAST ONE HUNDRED (100) REGISTERED VOTERS.

COMMONWEALTH OF MASSACHUSETTS  
Town of Fairhaven January 16 2020  
We Certify That 19 Signatures On This Document  
Of 1 Sheets Checked Thus: Are Names Of  
Qualified Voters In The Town Of Fairhaven.

Registrars  
Rev. 7/07  
Of  
Fairhaven, MA

### **APPEAL FOR PROPOSED STREET LIGHT ON POLE 216-3**

Thank you for the opportunity to present this appeal to the board. This appeal is in response to a petition for a street light to be added to pole 216-3 on Reservation Rd. This petition was at first rejected by the recent Town Meeting and was then overturned after Jeff Adesso argued for it.

As a point of note, our house at 14 Reservation Rd. stands directly opposite this pole and we were never told of this petition.

This additional street light would be a direct beam into our second floor, affecting bedroom and bathroom. We already have one street light at pole 103-11, that shines directly into our second floor living room. The shade needs to be pulled down at all times during the night. In the warmer seasons, we are unable to open the window to let in air due to the shade. If this additional light goes in, that would mean all the windows facing Reservation Rd. in both bathroom and bedroom would have to remain closed or having flapping shades all night.

It is our understanding that there are already the required number of lights on our street. It was said that it is a dangerous corner. This is a quiet street with very little traffic. This has been our residence for close to 16 years and we have never seen one accident. In fact, it is more lit than some other parts of the street since there are houses lining both sides – all with outdoor lighting at night. If this is a reason, then every pole should have a street light on it. The few walkers who are out at night should be responsible and always wear bright clothing, carry flashlights and/or wear headlights for their own safety, no matter where they are walking after dark.

It was also brought up that there is an “autistic child” who lives on this street. Firstly, this “child” is neither “autistic” nor a “child”. It is our understanding that he is an adult close to 50 years old with special needs. Mr. Adesso should show him the respect he deserves. Why his handicap was even entered into the argument, we have no idea. Secondly, the house Mr. Adesso refers to has a street light in the both the front and back of this property. As for children playing in the street, there are no children living in this neighborhood and we have never seen children playing in the street after dark.

Since learning of this petition, we have spoken to some of our neighbors who had initially signed it and explained what it would mean for our family. In some cases, we were told that it really did not make much of a difference to them (didn't even remember signing petition) and would be just as willing to do without another light. After speaking with another neighbor, he agreed that the money would be better spent on the bike path signal light. All of the people that we spoke with on the petition were surprised to learn that no one bothered to inform us. Some of these people have lived here longer than we have with the existing street lights. Why the need now? As full-time, permanent residents, we see nothing that has changed to justify this added expense to the town.

Additionally, this extra street light will be an extra \$800 cost to the town. We feel this can best be spent elsewhere. If lighting is an issue, let's fix the solar traffic light at the Bike Path crossing on Sconticut Neck which we fought so hard for while serving the Fairhaven Bike Committee. This is a much more effective use of our taxpayer dollars.

In closing, we have no desire to start a neighborhood feud. We only wish to continue living in Fairhaven, the town we chose to retire to, in peace and comfort.

Thank you for your consideration - Susan & Geoff Sullivan, 14 Reservation Rd.



Town of Fairhaven  
Marine Resources Department  
40 Center St., Fairhaven, MA 02719

*December 9, 2020*

*Mark Rees  
Town Administrator  
40 Center St.  
Fairhaven, MA 02719*

*Subject: 2021 Small Boat / Lobster Basin Fee*

*Mr. Rees,  
I would like to request that the Marine Resources Department be placed on the Board of Selectmen meeting agenda for December 21, 2020. I would like to discuss the 2021 Small Boat / Lobster Basin fee. My recommendation is to increase the current fee of \$1,905.00 10% for a total of \$2,095.50. The Marine Resources Advisory Committee is suggesting we keep the fee as is due to the pandemic affecting the business.*

*Respectfully,*

*Timothy Cox  
Harbormaster*

Mark Rees <mrees@fairhaven-ma.gov> **F3**

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**Fairhaven aggregation program renewal materials**

1 message

**Daria Mark** <daria@goodenergy.com>

Wed, Dec 16, 2020 at 8:00 AM

To: mrees@fairhaven-ma.gov, voliveira@fairhaven-ma.gov, respindola@fairhaven-ma.gov

Cc: Whitney McClees &lt;wmcclees@fairhaven-ma.gov&gt;, "John P. O'Rourke" &lt;john.orourke@goodenergy.com&gt;

Dear Mark, Vicki and Robert,

I hope you are all well at this time.

My name is Daria Mark, I'm Good Energy's new marketing and communications coordinator and am working closely with Philip, Stefano and John.

As a reminder, the electricity aggregation supply contract that was executed with Constellation this past April takes effect next month, January 2021.

To facilitate public awareness of the renewal, we have developed a press release and a notification letter (both attached).

- **Press Release (for your municipality to issue)** - The attached template has placeholders for a quote from a town official and for contact information to answer any press inquiries. Please complete both items before sending it out and posting to your website.
- **Renewal Notification Letter (sent by Supplier to all participating accounts)** - This would be sent to all current program participants in January, before the expected arrival of their electric bills. The letter explains the program transition, the electric bill message about the change in supplier and the new rates and program options.
  - **This letter would arrive in mailboxes around January 2, 2021. We recommend this letter, however, if you do NOT want a renewal letter mailed, please let us know by noon on Friday 12/18.**

I have also been working with Whitney, Ann and Laura to find other ways to reach out to the electric customers in Fairhaven to ensure that they are aware that the program is changing to include 10% more renewable electricity in the default product, the 3 other program options available and how to switch between them.

If you have any questions about the program, give us a call.

I am excited to be on the Massachusetts Good Energy Team and look forward to working with you.

Stay safe.

Best,

**Daria Mark | Marketing and Communications Coordinator, N.E.**

**Good Energy, LP** | 1 Beacon St, Boston, MA 02108 | [www.goodenergy.com](http://www.goodenergy.com)

Mobile: 617.429.7139 | Fax: 212.792.0223



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**2 attachments****Fairhaven-PressRelease.docx**

159K

**Fairhaven - Renewal Notification Letter.pdf**

427K





Vicki Oliveira <vloliveira@fairhaven-ma.gov>

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## Fwd: speaking at 12/21 selectboard meeting

1 message

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**Victor Oliveira** <voliveira@fairhaven-ma.gov>  
To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Mon, Dec 14, 2020 at 8:11 AM

----- Forwarded message -----

From: **Laura Gardner** <[REDACTED]>  
Date: Tue, Nov 24, 2020 at 4:31 PM  
Subject: speaking at 12/21 selectboard meeting  
To: <dfreitas@fairhaven-ma.gov>, <voliveira@fairhaven-ma.gov>

Hello!

I would like to speak at the Dec 21st meeting about our work with Good Energy on getting the word out on the 10% increase in renewables with our community aggregation contract. Letters will go out in early January. I would like to be on the agenda. I would possibly also like the item to also be on the January 11 agenda because that's when the letters will be about to go out. Given how many people watch the selectboard meeting, this will help get the word out.

Best,

Laura Gardner  
Chair  
Climate Reality Southcoast Massachusetts



Vicki Oliveira <vloliveira@fairhaven-ma.gov>

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**[Fairhaven MA] report on 10% increase (Sent by Laura E Gardner,**

1 message

Tue, Nov 24, 2020 at 4:28 PM

**Contact form at Fairhaven MA** <cmsmailer@civicplus.com>  
Reply-To: [REDACTED]  
To: selectmen@fairhaven-ma.gov

Hello Board of Selectmen,

Laura E Gardner ([REDACTED]) has sent you a message via your contact form (<https://www.fairhaven-ma.gov/user/49/contact>) at Fairhaven MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.fairhaven-ma.gov/user/49/edit>.

Message:

I would like to speak at the Dec 21st meeting about our work with Good Energy on getting the word out on the 10% increase in renewables with our community aggregation contract. Letters will go out in early January. I would like to be on the agenda. I would possibly also like the item to also be on the January 11 agenda because that's when the letters will be about to go out. Given how many people watch the selectboard meeting, this will help get the word out.

## FOR IMMEDIATE RELEASE



**Fairhaven Community Electricity Aggregation program, launched in January 2016 and part of a 25-community electricity buying group, has been renewed through the end of 2023**

Fairhaven, MA – (12/XX/2020) – The town of Fairhaven announces that it has renewed its electricity aggregation program for another 35 months starting in January 2021. **No action is required on the part of the current program participants** as they will continue their electricity service automatically with the new supplier, Constellation.

The Fairhaven CEA program is part of a larger electricity purchasing group, providing Fairhaven residents and businesses with competitive choice and longer-term price stability.

**[Insert quote from a Town official such as “We’re very excited that this successful program is entering its sixth year of operation - It has been a great benefit for our community,” said TOWN OFFICIAL.]**

The new default program rate includes 10% more renewable electricity than required by state law. The new default rate is \$0.10865 per kilowatt hour (kWh) from January 2021 through December 2023. The Eversource Residential Basic Service electricity rate is \$0.11882/kWh for the six month period January through June 2021. In addition the program also offers two options with even more renewable electricity than required by state law and an option that contains no additional renewable electricity beyond the state standards. More information about the program and all the options can be found on the program website [masscea.com/Fairhaven](http://masscea.com/Fairhaven)

The program rates, resulting from a competitive bid, are fixed over the 35 months of the electric supply agreement (ESA) from January 2021 through December 2023. The Fairhaven CEA product offerings and rates will be:



Eversource rate	CEA optional rates			
Basic service (residential customers)	Fairhaven default rate Local Green 10%	Fairhaven Local Green 50%	Fairhaven Local Green 100%	Fairhaven Basic
Meets state renewable electricity standards	10% in addition to state renewable electricity standards	50% in addition to state renewable electricity standards	100% in addition to state renewable electricity standards	Meets state renewable electricity standards
\$0.11882/kWh	<b>\$0.10865</b>	\$0.12445/kWh	\$0.14420/kWh	\$0.10470/kWh
Duration January - June 2021	<b>Duration: January 2021 - December 2023</b> Products described as <b>Green</b> contain renewable electricity above that required by state law. The additional renewable electricity qualifies for MA Class I designation and comes only from solar, wind, anaerobic digestion and low-impact hydro located within New England. <b>Local</b> refers to New England.			

**Disclaimer: Savings cannot be guaranteed** as compared to Basic Service rates which change every six months for residential and commercial accounts and every three months for industrial accounts.

Current Fairhaven residents and businesses who are participating in the CEA program will be automatically transitioned to the new default electricity rate as of their January 2021 meter read date.

Those who do not want to participate in Fairhaven CEA can opt out without penalty or change to a different program option at any time on the program website [masscea.com/Fairhaven](http://masscea.com/Fairhaven) or by calling the supplier Constellation at 833-461-0813.

For more information about the program, go to [masscea.com/Fairhaven](http://masscea.com/Fairhaven).

Contact: \_\_\_\_\_

**Thank You For Participating!**  
**Town of Fairhaven**  
**Community Electricity Aggregation (CEA) Program**



The Fairhaven CEA is the town's program to provide competitive choice for electricity to our residents and businesses.

The Fairhaven CEA program is part of a 25-community electricity purchasing group, active since January 2016, and we thank you for your participation.

**[TownName] CEA is changing electricity suppliers from Public Power to Constellation starting January 2021. You will see a notice in your January 2021 Eversource electricity bill.**

The new default program rate is \$0.10865 per kilowatt hour (kWh) fixed for 35 months (January 2021 through December 2023) and now includes 10% more renewable electricity than required by state law. Starting in 2021, Fairhaven CEA will also offer two optional electricity rates with more renewable electricity than required by state law and one option that only meets the state requirements.

**No action is needed to remain in the program and receive the Local Green 10% default option. If you prefer a different percentage of clean electricity, visit the website [masscea.com/fairhaven](http://masscea.com/fairhaven) or call Constellation at 833-461-0813.**

More information is on the program website: [www.masscea.com/Fairhaven](http://www.masscea.com/Fairhaven)

## Utility Bill Notification

In January, you will see a notice on your Eversource bill that you have changed suppliers. In February, you will see the new program rate on your bill for the electricity you used in January. [TownName] residents and businesses in the program receive the default rate, which has 10% more renewable electricity than required by state renewable electricity standards, unless they affirmatively select one of our optional rates: 50% Local Green, 100% Local Green or Fairhaven basic.

**No action is needed to remain in the program on the default rate.**

**Tax-Exempt Business Customers:** You must submit your tax-exemption letter to the new supplier, Constellation via fax at 877-243-4968, via email at [CNETaxForms@constellation.com](mailto:CNETaxForms@constellation.com) or by mail to Constellation, Attn: Tax Team, 1001 Louisiana Street, Suite 2300, Houston, TX 77002.

EVERSOURCE		Total Amount Due By 06/07/17	
Account Number		<b>\$121.48</b>	
<b>Electric Account Summary</b> Amount Due On 05/06/17 \$99.06 Last Payment Received \$0.00 Balance Forward \$22.52 Current Charges/Credits Electric Supply Services \$22.52 Delivery Services \$0.00 Total Current Charges \$22.52 Total Amount Due \$121.48			
<b>Electric Charges for Customers</b> Supplier Generation Service Charge 250 kWh @ 0.04500 \$22.52 Customer Supplier Services \$0.00			
<b>WE'VE RECENTLY BEEN NOTIFIED YOU CHANGED SUPPLIERS. EVERSOURCE WILL NOW BILL YOU ON BEHALF OF YOUR NEW SUPPLIER.</b>			

## New Electricity Rates & Options

Receiving this letter means that you are currently enrolled in [TownName] CEA's default electricity rate. See table below for new CEA product offerings and program rates for residential ratepayers and comparison to Eversource Basic Service. See [masscea.com/Fairhaven](http://masscea.com/Fairhaven) for rates for industrial and commercial customers.

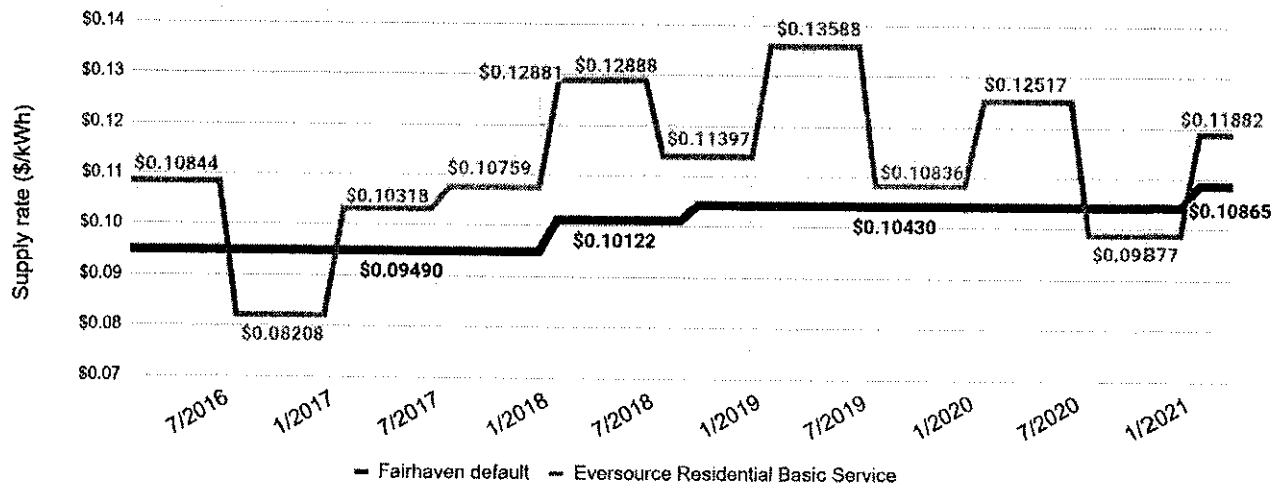
Eversource rate	CEA optional rates			
Basic service (residential customers)	Fairhaven default rate Local Green 10%	Fairhaven Local Green 50%	Fairhaven Local Green 100%	Fairhaven Basic
Meets state renewable electricity standards	10% in addition to state renewable electricity standards	50% in addition to state renewable electricity standards	100% in addition to state renewable electricity standards	Meets state renewable electricity standards
\$0.11882/kWh	<b>\$0.10865</b>	\$0.12445/kWh	\$0.14420/kWh	\$0.10470/kWh
Duration January - June 2021	<b>Duration: January 2021 - December 2023</b> Products described as <b>Green</b> contain renewable electricity above that required by state law. The additional renewable electricity qualifies for MA Class I designation and comes only from solar, wind, anaerobic digestion and low-impact hydro located within New England. <b>Local</b> refers to New England.			

**Disclaimer:** Savings cannot be guaranteed as compared to Basic Service rates which change every six months for residential and commercial accounts and every three months for industrial accounts.

**Reminder: No action necessary to remain in the program on the default rate.**  
 You may change to a different CEA option or opt out without penalty at any time on the program website [masscea.com/Fairhaven](http://masscea.com/Fairhaven) or by calling the supplier Constellation at 833-461-0813.

## Delivering Value to Fairhaven

The cost of Fairhaven CEA has been competitive with Eversource's Basic Service for residential customers over the last five years.



Future savings compared to Eversource Basic Service cannot be guaranteed because future Basic Service prices change every six months for Residential and Commercial customers and every three months for Industrial customers.

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**Fairhaven aggregation program renewal materials**

1 message

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**Daria Mark** <daria@goodenergy.com>

Wed, Dec 16, 2020 at 8:00 AM

To: mrees@fairhaven-ma.gov, voliveira@fairhaven-ma.gov, respindola@fairhaven-ma.gov

Cc: Whitney McClees &lt;wmcclees@fairhaven-ma.gov&gt;, "John P. O'Rourke" &lt;john.orourke@goodenergy.com&gt;

Dear Mark, Vicki and Robert,

I hope you are all well at this time.

My name is Daria Mark, I'm Good Energy's new marketing and communications coordinator and am working closely with Philip, Stefano and John.

As a reminder, the electricity aggregation supply contract that was executed with Constellation this past April takes effect next month, January 2021.

To facilitate public awareness of the renewal, we have developed a press release and a notification letter (both attached).

- **Press Release (for your municipality to issue)** - The attached template has placeholders for a quote from a town official and for contact information to answer any press inquiries. Please complete both items before sending it out and posting to your website.
- **Renewal Notification Letter (sent by Supplier to all participating accounts)** - This would be sent to all current program participants in January, before the expected arrival of their electric bills. The letter explains the program transition, the electric bill message about the change in supplier and the new rates and program options.
  - **This letter would arrive in mailboxes around January 2, 2021. We recommend this letter, however, if you do NOT want a renewal letter mailed, please let us know by noon on Friday 12/18.**

I have also been working with Whitney, Ann and Laura to find other ways to reach out to the electric customers in Fairhaven to ensure that they are aware that the program is changing to include 10% more renewable electricity in the default product, the 3 other program options available and how to switch between them.

If you have any questions about the program, give us a call.

I am excited to be on the Massachusetts Good Energy Team and look forward to working with you.

Stay safe.

Best,

**Daria Mark | Marketing and Communications Coordinator, N.E.**  
**Good Energy, LP** | 1 Beacon St, Boston, MA 02108 | [www.goodenergy.com](http://www.goodenergy.com)  
Mobile: 617.429.7139 | Fax: 212.792.0223



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**2 attachments**

**Fairhaven-PressRelease.docx**  
159K



**Fairhaven - Renewal Notification Letter.pdf**  
427K

FY22-26  
G.F Revenue Projections

F4

REVENUES	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Actual FY19	Actual FY20	Budget FY21	Projected FY21	Assumption	Projected FY22	Budget FY22	Projected FY23	Projected FY24	Projected FY25	Projected FY 26
<b>PROPERTY TAXES</b>								\$ -							
Prior Year Levy						\$ 27,566,372	\$ 28,484,856	\$ 29,496,977		\$ 30,568,015	\$ 30,568,015	\$ 31,532,215	\$ 32,526,521	\$ 33,551,864	\$ 34,609,206
Add 2 1/2%						\$ 689,159	\$ 712,121	\$ 737,424		\$ 764,200	\$ 764,200	\$ 788,305	\$ 813,163	\$ 838,797	\$ 865,230
Add New Growth						\$ 229,325	\$ 300,000	\$ 333,613	3.0%	\$ 343,621	\$ 200,000	\$ 206,000	\$ 212,180	\$ 218,545	\$ 225,102
<b>TOTAL LEVY (not including Debt Excl Levy)</b>	\$ 23,955,561	\$ 24,760,441	\$ 25,653,486	\$ 26,676,342	\$ 27,566,372	\$ 28,484,856	\$ 29,496,977	\$ 30,568,015		\$ 31,675,837	\$ 31,532,215	\$ 32,526,521	\$ 33,551,864	\$ 34,609,206	\$ 35,699,537
<b>STATE AID</b>															
Chapter 70 & Charter Tuition Reimbursement	\$ 7,387,207	\$ 7,430,030	\$ 7,531,760	\$ 7,580,960	\$ 7,798,074	\$ 8,208,326	\$ 8,294,230	\$ 8,305,485	1.0%	\$ 8,388,540	\$ 8,400,000	\$ 8,484,000	\$ 8,568,840	\$ 8,654,528	\$ 8,741,074
General Government Aid	\$ 2,006,530	\$ 2,078,765	\$ 2,168,152	\$ 2,252,710	\$ 2,331,555	\$ 2,408,410	\$ 2,394,527	\$ 2,394,507	2.0%	\$ 2,442,397	\$ 2,400,000	\$ 2,448,000	\$ 2,496,960	\$ 2,546,899	\$ 2,597,837
Veterans Benefits	\$ 610,440	\$ 642,532	\$ 547,480	\$ 590,827	\$ 483,237	\$ 467,403	\$ 491,133	\$ 491,133	0.0%	\$ 491,133	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Exemptions, VBS and Elderly	\$ 89,894	\$ 85,565	\$ 78,499	\$ 83,850	\$ 98,943	\$ 97,072	\$ 96,320	\$ 96,320	0.0%	\$ 96,320	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
State Owned Land	\$ 154,727	\$ 154,727	\$ 154,187	\$ 154,041	\$ 154,041	\$ 152,276	\$ 165,297	\$ 165,003	0.0%	\$ 165,003	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
<b>TOTAL STATE AID (not including SBA)</b>	\$ 10,248,798	\$ 10,391,619	\$ 10,480,078	\$ 10,662,388	\$ 10,865,850	\$ 11,333,487	\$ 11,441,507	\$ 11,452,448		\$ 11,583,393	\$ 11,550,000	\$ 11,682,000	\$ 11,815,800	\$ 11,951,428	\$ 12,088,911
<b>LOCAL RECEIPTS</b>															
Motor Vehicle Excise	\$ 1,612,146	\$ 1,836,489	\$ 1,885,192	\$ 2,080,013	\$ 1,982,959	\$ 2,042,202	\$ 1,800,000	\$ 1,900,000	3.0%	\$ 1,957,000	\$ 1,900,000	\$ 1,957,000	\$ 2,015,710	\$ 2,076,181	\$ 2,138,467
Other Excise	\$ 607,448	\$ 658,589	\$ 605,964	\$ 623,922	\$ 624,138	\$ 627,734	\$ 384,000	\$ 384,000	3.1%	\$ 395,904	\$ 400,000	\$ 412,400	\$ 425,184	\$ 438,365	\$ 451,954
Penalties and Interest on Taxes	\$ 298,711	\$ 325,998	\$ 291,266	\$ 444,645	\$ 421,326	\$ 280,238	\$ 380,000	\$ 280,000	2.0%	\$ 285,600	\$ 290,000	\$ 295,800	\$ 301,716	\$ 307,750	\$ 313,905
Payments in Lieu of Taxes	\$ 178,866	\$ 23,772	\$ 336,324	\$ 175,191	\$ 167,799	\$ 160,799	\$ 80,000	\$ 80,000	0.0%	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Charges for Services-Solid Waste Fees	\$ 98,432	\$ 87,189	\$ 103,363	\$ 98,544	\$ 107,646	\$ 169,744	\$ 100,000	\$ 100,000	0.0%	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Other Charges for Services	\$ 78,675	\$ 18,693	\$ 81,925	\$ 51,446	\$ 69,373	\$ 92,092	\$ 60,000	\$ 60,000	5.0%	\$ 63,000	\$ 60,000	\$ 63,000	\$ 66,150	\$ 69,458	\$ 72,930
Fees	\$ 212,618	\$ 242,859	\$ 240,141	\$ 220,201	\$ 235,380	\$ 234,064	\$ 228,000	\$ 231,000	4.0%	\$ 240,240	\$ 231,000	\$ 240,240	\$ 249,850	\$ 259,844	\$ 270,237
Medical Marijuna Host Fees	\$ -	\$ -	\$ -	\$ -	\$ 96,465	\$ 178,880	\$ 140,000	\$ 140,000	4.0%	\$ 145,600	\$ 80,000	\$ 83,200	\$ 86,528	\$ 89,989	\$ 93,589
Rentals	\$ 126,734	\$ 136,483	\$ 129,842	\$ 57,274	\$ 50,421	\$ 27,500	\$ 30,000	\$ 27,000	2.5%	\$ 27,675	\$ 27,000	\$ 27,675	\$ 28,367	\$ 29,076	\$ 29,803
Dept Revenue-Schools	\$ 2,358,575	\$ 2,532,174	\$ 2,560,622	\$ 2,790,659	\$ 2,674,347	\$ 2,795,943	\$ 2,700,000	\$ 2,700,000	1.5%	\$ 2,740,500	\$ 2,600,000	\$ 2,639,000	\$ 2,678,585	\$ 2,718,764	\$ 2,759,545
Dept Revenue-Recreation	\$ 18,953	\$ 29,658	\$ 19,204	\$ 252,458	\$ 238,534	\$ 233,579	\$ 50,000	\$ 50,000	2.5%	\$ 50,000	\$ 50,000	\$ 51,250	\$ 52,531	\$ 53,845	\$ 55,191
Other Dept. Revenue	\$ 846,270	\$ 848,094	\$ 745,617	\$ 992,518	\$ 1,046,244	\$ 999,007	\$ 900,000	\$ 903,340	0.0%	\$ 903,340	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000
Licenses and Permits	\$ 427,302	\$ 502,858	\$ 526,476	\$ 517,217	\$ 405,084	\$ 427,930	\$ 391,000	\$ 391,000	3.5%	\$ 404,685	\$ 391,000	\$ 404,685	\$ 418,849	\$ 433,509	\$ 448,681
Fines and Forfeits	\$ 7,365	\$ 6,635	\$ 5,305	\$ 7,471	\$ 7,760	\$ 5,605	\$ 5,000	\$ 5,000	-15.0%	\$ 4,250	\$ 4,000	\$ 3,400	\$ 2,890	\$ 2,457	\$ 2,088
Investment Income	\$ 24,667	\$ 19,835	\$ 40,269	\$ 98,782	\$ 327,755	\$ 279,241	\$ 80,000	\$ 80,000	2.0%	\$ 81,600	\$ 80,000	\$ 81,600	\$ 83,232	\$ 84,897	\$ 86,595
Medicaid Reimbursement	\$ 44,722	\$ 70,665	\$ 51,737	\$ 87,562	\$ 126,505	\$ 94,674	\$ 90,000	\$ 90,000	5.0%	\$ 94,500	\$ 90,000	\$ 94,500	\$ 99,225	\$ 104,186	\$ 109,396
Misc. Recurring	\$ 46,640	\$ 16,422	\$ 17,916	\$ 18,991	\$ 21,415	\$ 71,340	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc. Non-Recurring	\$ 344,055	\$ 311,581	\$ 19,427	\$ 176,455	\$ 51,457	\$ 88,728	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL LOCAL RECEIPTS</b>	\$ 7,332,179	\$ 7,667,950	\$ 7,660,590	\$ 8,693,349	\$ 8,654,581	\$ 8,809,300	\$ 7,418,000	\$ 7,421,340		\$ 7,503,894	\$ 7,213,000	\$ 7,363,750	\$ 7,518,817	\$ 7,678,319	\$ 7,842,381
<b>REVENUE APPROPRIATED FOR SPECIFIC PURPOSES</b>															
Waterway Funds	\$ 45,000	\$ 62,495	\$ 54,125	\$ 64,500	\$ 89,500	\$ 64,500	\$ 50,000	\$ 50,000	2.5%	\$ 51,250	\$ 50,000	\$ 51,250	\$ 52,531	\$ 53,845	\$ 55,191
Ambulance Funds	\$ 858,555	\$ 944,000	\$ 1,050,000	\$ 1,050,000	\$ 1,100,000	\$ 1,000,000	\$ 1,200,000	\$ 1,200,000	5.0%	\$ 1,260,000	\$ 1,200,000	\$ 1,260,000	\$ 1,323,000	\$ 1,389,150	\$ 1,458,608
Title 5 Receipts	\$ 22,490	\$ 21,572	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 4,000	\$ 4,000	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wetland Protection Fund	\$ 6,000	\$ 8,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 40,000	\$ 6,000	\$ 6,000	25.0%	\$ 7,500	\$ 7,500	\$ 9,375	\$ 11,719	\$ 14,648	\$ 18,311
Council on Aging-Social Day Program	\$ 35,000	\$ 35,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 18,000	\$ 18,000	0.0%	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
Animal Control Gift Account	\$ 5,000	\$ 5,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	0.0%	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Storm Water Subdivision Fees	\$ 8,647	\$ 8,647	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>TOTAL REVENUE APPROPRIATED FOR SPECIFIC PURPOSES</b>	\$ 980,692	\$ 1,084,714	\$ 1,180,125	\$ 1,190,500	\$ 1,265,500	\$ 1,176,500	\$ 1,294,000	\$ 1,294,000		\$ 1,352,750	\$ 1,291,500	\$ 1,354,625	\$ 1,421,250	\$ 1,491,643	\$ 1,566,109
<b>ENTERPRISE FUND INDIRECT COSTS CHARGES</b>															
Water Enterprise Fund	\$ 375,000	\$ 386,578	\$ 394,443	\$ 413,886	\$ 442,211	\$ 460,931	\$ 474,759	\$ 488,923	3.0%	\$ 503,591	\$ 503,591	\$ 518,698	\$ 534,259	\$ 550,287	\$ 566,796
Sewer Enterprise Fund	\$ 536,917	\$ 542,338	\$ 546,724	\$ 546,590	\$ 580,590	\$ 631,725	\$ 650,677	\$ 673,370	3.0%	\$ 693,571	\$ 693,571	\$ 714,378	\$ 735,810	\$ 757,884	\$ 780,620
School Cable TV Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,100	\$ 29,973	\$ 42,776	3.0%	\$ 47,000	\$ 47,000	\$ 48,410	\$ 49,862	\$ 51,358	\$ 52,899
Town Cable TV Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,100	\$ 29,973	\$ 42,213	3.0%	\$ 47,000	\$ 47,000	\$ 48,410	\$ 49,862	\$ 51,358	\$ 52,899
<b>TOTAL ENTERPRISE FUND INDIRECT COSTS CHARGES</b>	\$ 911,917	\$ 928,916	\$ 941,167	\$ 960,476	\$ 1,022,801	\$ 1,092,656	\$ 1,185,382	\$ 1,247,282		\$ 1,291,162	\$ 1,291,162	\$ 1,329,897	\$ 1,369,794	\$ 1,410,887	\$ 1,453,214
<b>Overlay Surplus</b>	\$ 60,000	\$ 75,000	\$ 75,000	\$ 84,000	\$ 84,000	\$ 149,000	\$ -	\$ -	3.0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Surplus Revenue (Free Cash)</b>						\$ 91,000	\$ 428,273	\$ -							
<b>TOTAL OPERATING REVENUES</b>	\$ 43,489,147	\$ 44,908,640	\$ 45,990,446	\$ 48,267,055	\$ 49,459,104	\$ 51,045,799	\$ 51,264,139	\$ 51,983,085	0	\$ 53,407,035	\$ 52,877,877	\$ 54,256,792	\$ 55,677,524	\$ 57,141,483	\$ 58,650,152
										\$ 1,423,951 2.7%	\$ 1,613,738 3.1%	\$ 1,378,915 2.6%	\$ 1,420,732 2.6%	\$ 1,463,959 2.6%	\$ 1,508,670 2.6%
										Proj 21/proj22	Bud21/Bud22				

	FY11-Actual	FY12-Actual	% change FY11-FY12	FY13-Actual	% Change FY12-FY13	FY14- Actual	% Change FY13-FY14	FY15-Actual	% Change FY14-FY15	FY16-Actual	% Change FY15-FY16	FY17-Actual	% Change FY16-FY17	FY18-Actual	% Change FY17-FY18	Adjusted Change	FY19-Actual	% Change FY18- FY19	Average Change, FY11-19	Adjusted Change FY20 Proj.	FY20-Actual	% Change FY19-FY20	Average Change, FY11-20	Adjusted Change FY21 Proj.	FY21-Projected	% Change FY20-FY21	Average Change, FY11-21	Adjusted Change FY22 Proj.
Property Taxes, New Growth	\$ 116,629	\$ 99,206	-14.9%	\$ 119,020	20.0%	\$ 165,458	39.0%	\$ 122,197	-26.1%	\$ 176,154	44.2%	\$ 274,034	55.6%	\$ 381,519	39.2%	Certified	\$ 223,121	-41.5%	14.4%	5.0%	\$ 333,163	49.3%	18.3%	3.0%	\$ 200,000	-40.0%	12.5%	3.0%
State Aid																												
Chapter 70 + Charter Tuition Reimbursement	\$ 7,192,038	\$ 7,232,675	0.6%	\$ 7,316,086	1.2%	\$ 7,367,009	0.7%	\$ 7,387,207	0.3%	\$ 7,428,260	0.6%	7,531,760	1.4%	7,580,960	0.7%	Cherry Sheet	7,798,074	2.9%	1.0%	1.0%	\$ 8,208,326	5.3%	1.5%	3.0%	\$ 7,798,074	-5.0%	0.8%	1.0%
Unrestricted General Government Aid	\$ 1,907,302	\$ 1,769,396	-7.2%	\$ 1,907,302	7.8%	\$ 1,952,387	2.4%	\$ 2,006,530	2.8%	\$ 2,078,765	3.6%	2,168,152	4.3%	2,252,710	3.9%	Cherry Sheet	2,331,555	3.5%	2.6%	2.0%	\$ 2,408,410	3.3%	2.7%	2.0%	\$ 2,331,555	-3.2%	2.1%	2.0%
Veterans Benefits	\$ 538,304	\$ 633,797	17.7%	\$ 690,482	8.9%	\$ 698,983	1.2%	\$ 610,440	-12.7%	\$ 642,532	5.3%	547,480	-14.8%	590,827	7.9%	Cherry Sheet	483,237	-18.2%	-0.6%	-10.0%	\$ 467,403	-3.3%	-0.9%	0.0%	\$ 483,237	3.4%	-0.4%	0.0%
Exempt VBS and Elderly	\$ 93,357	\$ 94,915	1.7%	\$ 89,817	-5.4%	\$ 88,776	-1.2%	\$ 89,894	1.3%	\$ 85,565	-4.8%	78,499	-8.3%	83,850	6.8%	Cherry Sheet	98,943	18.0%	1.0%	0.0%	\$ 97,072	-1.9%	0.7%	0.0%	\$ 98,943	1.9%	0.8%	0.0%
State owned Land	\$ 102,394	\$ 106,056	3.6%	\$ 106,090	0.0%	\$ 108,188	2.0%	\$ 154,727	43.0%	\$ 154,727	0.0%	154,187	-0.3%	154,041	-0.1%	Cherry Sheet	154,041	0.0%	6.0%	0.0%	\$ 152,276	-1.1%	5.2%	0.0%	\$ 154,041	1.2%	4.8%	0.0%
	\$ 9,833,395	\$ 9,836,839	0.0%	\$ 10,109,777	2.8%	\$ 10,215,343	1.0%	\$ 10,248,798	0.3%	\$ 10,389,849	1.4%	\$ 10,480,078	0.9%	\$ 10,662,388	1.7%		\$ 10,865,850	1.9%	1.3%		\$ 11,333,487	4.3%	1.6%		\$ 10,865,850	-4.1%	1.0%	
Local Receipts																												
Motor Vehicle Excise	\$ 1,388,884	\$ 1,456,955	4.9%	\$ 1,510,516	3.7%	\$ 1,671,591	10.7%	\$ 1,612,146	-3.6%	\$ 1,836,489	13.9%	\$ 1,885,192	2.7%	\$ 2,080,013	10.3%	4.0%	\$ 1,982,959	-4.7%	4.7%	4.0%	\$ 2,042,202	3.0%	4.5%	3.0%	\$ 1,900,000	-7.0%	3.4%	3.0%
Other Excise	\$ 41,499	\$ 43,889	5.8%	\$ 517,028	1078.0%	\$ 614,460	18.8%	\$ 607,448	-1.1%	\$ 658,589	8.4%	\$ 605,964	-8.0%	\$ 623,922	3.0%	4.0%	\$ 624,138	0.0%	3.5%	3.5%	\$ 627,734	0.6%	3.1%	3.5%	\$ 384,000	-38.8%	-2.1%	3.1%
Penalties and Interest on Taxes	\$ 294,212	\$ 400,110	36.0%	\$ 315,338	-21.2%	\$ 344,733	9.3%	\$ 298,711	-13.4%	\$ 325,998	9.1%	\$ 291,266	-10.7%	\$ 444,645	52.7%	-20.0%	\$ 421,326	-5.2%	7.1%	2.0%	\$ 280,238	-33.5%	2.6%	2.0%	\$ 280,000	-0.1%	2.3%	2.0%
Payments in Lieu of Taxes	\$ 174,005	\$ 178,098	2.4%	\$ 179,620	0.9%	\$ 191,208	6.5%	\$ 178,866	-6.5%	\$ 23,729	-86.7%	\$ 336,324	1317.4%	\$ 175,191	-47.9%	-85.0%	\$ 167,772	-4.2%	196.4%	0.0%	\$ 160,799	-4.2%	167.8%	-50.0%	\$ 80,000	-50.2%	140.5%	0.0%
Charges for Services-Solid Waste Fees	\$ 324,697	\$ 428,000	31.8%	\$ 310,812	-27.4%	\$ 208,299	-33.0%	\$ 98,432	-52.7%	\$ 87,189	-11.4%	\$ 103,363	18.6%	\$ 98,544	-4.7%	-13.0%	\$ 107,646	9.2%	-8.7%	-15.0%	\$ 169,744	57.7%	-1.3%	10.0%	\$ 100,000	-41.1%	-5.3%	0.0%
Other Charges for Services	\$ 58,380	\$ 73,875	26.5%	\$ -	-100.0%	\$ -		\$ 78,675	-76.2%	\$ 18,693	-76.2%	\$ 81,925	338.3%	\$ 51,446	-37.2%	5.0%	\$ 69,373	34.8%	43.3%	5.0%	\$ 92,092	32.7%	24.3%	5.0%	\$ 60,000	-34.8%	18.4%	5.0%
Fees	\$ 181,011	\$ 209,470	15.7%	\$ 244,996	17.0%	\$ 161,915	-33.9%	\$ 212,618	31.3%	\$ 242,859	14.2%	\$ 240,141	-1.1%	\$ 220,201	-8.3%	27.0%	\$ 235,380	6.9%	5.2%	4.5%	\$ 234,064	-0.6%	4.6%	4.5%	\$ 231,000	-1.3%	4.0%	4.0%
Medical Marijuna Host Fees	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -			\$ 96,465				\$ 178,880	85.4%	9.5%	4.0%	\$ 140,000	-21.7%	6.4%	4.0%
Rentals	\$ 25,991	\$ 18,703	-28.0%	\$ 126,321	575.4%	\$ 138,408	9.6%	\$ 126,734	-8.4%	\$ 136,483	7.7%	\$ 129,842	-4.9%	\$ 57,274	-55.9%	-20.0%	\$ 50,421	-12.0%	-10.6%	2.5%	\$ 27,500	-45.5%	-15.6%	2.5%	\$ 27,000	-1.8%	-13.9%	2.5%
Dept Revenue-Schools	\$ 1,055,752	\$ 1,238,596	17.3%	\$ 1,534,275	23.9%	\$ 1,937,521	26.3%	\$ 2,358,575	21.7%	\$ 2,532,174	7.4%	\$ 2,560,622	1.1%	\$ 2,790,659	9.0%	1.5%	\$ 2,674,347	-4.2%	12.8%	1.5%	\$ 2,795,943	4.5%	11.9%	1.5%	\$ 2,700,000	-3.4%	10.4%	1.5%
Dept Revenue-Recreation	\$ 20,994	\$ 26,081	24.2%	\$ -	-100.0%	\$ -	0.0%	\$ 18,953	100.0%	\$ 29,658	56.5%	\$ 19,204	-35.2%	\$ 252,458	1214.6%	2.5%	\$ 238,534	-5.5%	221.7%	2.5%	\$ 233,579	-2.1%	189.8%	2.5%	\$ 50,000	-78.6%	156.2%	2.5%
Other Dept. Revenue	\$ 7,560	\$ -	-100.0%	\$ 21,948		\$ 30,575	39.3%	\$ 846,270	2667.8%	\$ 848,084	0.2%	\$ 745,617	-12.1%	\$ 992,518	33.1%	5.0%	\$ 1,046,244	5.4%	6.7%	0.0%	\$ 999,007	-4.5%	4.4%	0.0%	\$ 903,340	-9.6%	2.1%	0.0%
Licenses and Permits	\$ 296,983	\$ 390,137	31.4%	\$ 384,331	-1.5%	\$ 439,480	14.3%	\$ 427,302	-2.8%	\$ 502,858	17.7%	\$ 526,476	4.7%	\$ 517,217	-1.8%	10.0%	\$ 405,084	-21.7%	5.0%	7.0%	\$ 427,930	5.6%	5.1%	7.0%	\$ 391,000	-8.6%	3.7%	3.5%
Fines and Forfeits	\$ 18,516	\$ 13,454	-27.3%	\$ 13,890	3.2%	\$ 6,522	-53.0%	\$ 7,365	12.9%	\$ 6,635	-9.9%	\$ 5,305	-20.0%	\$ 7,471	40.8%	-15.0%	\$ 7,760	3.9%	-6.2%	-15.0%	\$ 5,605	-27.8%	-8.6%	-15.0%	\$ 5,000	-10.8%	-8.8%	-15.0%
Investment Income	\$ 72,001	\$ 39,597	-45.0%	\$ 25,386	-35.9%	\$ 31,933	25.8%	\$ 24,667	-22.8%	\$ 19,835	-19.6%	\$ 40,269	103.0%	\$ 98,782	145.3%	10.0%	\$ 327,755	231.8%	47.8%	7.0%	\$ 279,241	-14.8%	40.9%	7.0%	\$ 80,000	-71.4%	29.7%	2.0%
Medicaid Reimbursement				\$ 55,803		\$ 53,025	-5.0%	\$ 44,722	-15.7%	\$ 70,665	58.0%	\$ 51,737	-26.8%	\$ 87,562	69.2%	5.0%	\$ 126,505	44.5%	15.5%	5.0%	\$ 94,674	-25.2%	11.0%	5.0%	\$ 90,000	-4.9%	9.4%	5.0%
Misc. Recurring	\$ 195,134	\$ 172,112	-11.8%	\$ 116,032	-32.6%	\$ 56,203	-51.6%	\$ 46,640	-17.0%	\$ 16,422	-64.8%	\$ 17,916	9.1%	\$ 18,991	6.0%	0.0%	\$ 21,415	12.8%	-18.7%	0.0%	\$ 71,340	233.1%	9.2%	0.0%	\$ -	-100.0%	-1.7%	0.0%
Misc. Non-Recurring	\$ 407,331	\$ 492,716	21.0%	\$ 195,279	-60.4%	\$ 248,934	27.5%	\$ 344,055	38.2%	\$ 311,581	-9.4%	\$ 19,427	-93.8%	\$ 176,455	808.3%	0.0%	\$ 51,457	-70.8%	82.6%	0.0%	\$ 88,728	72.4%	81.4%	0.0%	\$ -	-100.0%	63.3%	0.0%
	\$ 4,562,950	\$ 5,181,793	13.6%	\$ 5,551,575	7.1%	\$ 6,134,807	10.5%	\$ 7,332,179	19.5%	\$ 7,667,941	4.6%	\$ 7,660,590	-0.1%	\$ 8,693,349	13.5%		\$ 8,654,581	-0.4%	8.5%		\$ 8,809,300	1.8%	7.8%		\$ 7,421,340	-15.8%	6.0%	