



Town of Fairhaven

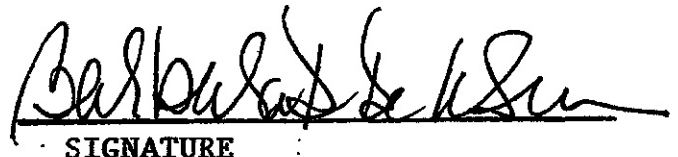
Meeting Notice

Cable Advisory Committee

Place of Meeting East Room

Date & Time Tues May 2, 2014 7PM

Meeting of _____ Cancelled / Postponed to _____



SIGNATURE

CAC Agenda May 2, 2017

RECEIVED
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FAIRHAVEN,
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- I. Review of minutes from previous meeting
- II. Bobby Brusco Access Director Update on PEG functioning including coverage and staffing
- III. Continued discussion of PEG matters ,specifically report on outcome of the meeting with Town Administrator Mark Rees, Bobby Brusco and Bob Espindola re issues referred for discussion at April Meeting
- IV. Update on meeting with Attorney Bill Solomon
- V. Continued discussion of timetable planning for license
- VI. Any other matters not anticipated prior to meeting agenda
- VII. Any other business not anticipated prior to meeting agenda



Town of Fairhaven

Town Hall 40 Centre Street, Fairhaven, MA 02719

Minutes of Meeting

Cable Advisory Committee

PLACE OF MEETING: **Town Hall East Room**
DATE AND TIME: **May2nd, 2017, at 7:00 p.m.**
MEETING OF: **Cable Advisory**


(Signature)

6-6-2017

(Date Signed)

Present: Barbara Acksen, Ex-officio: Selectman Bob Espindola, John Methia, Ronnie Medina
Absent: Michael Merrolla

Guests, Bobby Brusco.

The meeting was called to order at 7:03 P.M

Meeting notes from the April 4th Meeting were reviewed.

John Methia motioned to approve

Ronnie Medina seconded

There was no further discussion

The motion carried unanimously.

Bobby Brusco provided an update.

He pointed out that the East Room, where the meeting was being held, was quiet now that the old TightRope equipment had been removed and it will be cooler in the space as well without that heat being generated by the equipment.

He pointed out that meeting coverage was near 100%.

Bobby said he is working with a good pool of five (5) videographers. Evan, Eric, Cody, Allysa

and Madison.

He talked about hiring a part time position but there is a limit of 19 hours at this time. He will continue to work on that.

Bobby explained that he had found a home for a studio within Town Hall and, with staffing, the space could be kept open a reasonable number of hours beyond normal Town Hall opening hours.

Bobby said there are vendors like Wix and Google that offer workshops and he hopes to get some of those going over the summer. He mentioned one, for example, would be geared at training business and non-profit groups in Town to set up their own website, use Public Access Equipment, etc. He pointed out that use of Town Equipment by any of these organizations would require a qualified "Public Access" component, though, could not be strictly for commercial purposes.

Bobby indicated that he has heard a lot of ideas from the Public about shows people would like to produce or see produced. He said there "certainly is no lack of ideas".

He said that for now, they would continue to work with hand held cameras in lieu of robotic cameras but would work toward robotics in certain spaces over time.

He said he would like to expand the server for 3 channel operation.

Bobby reviewed the TV Studio, Equipment, Lighting, Curtains, etc.

He said there is no HVAC in the space currently, but he is working with vendors to get quotes in place to get that done.

He said he identified a relatively small unit that could cover approximately 40,000 Square Feet.

Bobby said that, since he has been hired, expenses have been under \$60,000. He is expecting to spend about another \$65,000 more.

He also mentioned that the Town might want to consider a mobile van for coverage of events, etc. He also said he is working on "Satellite set ups" at the COA, Fire Station, BPW and FHS (to cover School Committee Meetings).

Bobby discussed possible use of a drone, but said that would come with some restrictions (can't be used on State Grounds, for example) and would require a licensed operator. He said that he has that FAA authorized) license.

Bob will follow up with Attorney Solomon on next steps.

Bobby Bruso discussed the "Livestream" software and said that it comes on a "dongle" so it is easily updated and transferable.

Bobby discussed that MA Legislature passed "Anti-Bullying" laws and he felt that those could easily be used for reference in forming Public Access Policies.

John Methia indicated that it would be nice to see Public Access spots on "Tell your story" about many aspects of Town History, etc.

Bobby Bruso offered to provide a tour of the new studio space, proposed control room, new curtain, potential uses for the stage, etc.

Bob Espindola made a motion to go into recess for that tour at 7:41.

John Methia Seconded that motion

There was no further discussion

The motion carried unanimously.

The tour was completed and the meeting resumed at 7:58.

Bob Espindola reviewed meeting with Attorney Bill Solomon. Attorney Solomon met with Mr. Rees, Bobby Bruso, Drew Furtado.

Barbara Acksen asked if Furniture was part of the plan that Bobby Bruso was submitting for the Ascertainment documents and Bobby confirmed it was.

Bobby said that when the Public Access Channel is ready to go live he will plan a "Grand Opening" event, possibly a Rotary Auction event like had been held in the past.

John Methia suggested the studio could be open for rentals .

Bob Espindola mentioned the Town's "Senior Work-off" program where seniors are able to work for the Town in exchange for reduction in their taxes and that perhaps that could be helpful in studio operations.

John Methia asked if there would be vendors assisting with the editing suite software commissioning. Bobby Bruso said yes.

Barbara Acksen is still working on written policies and procedures. The Committee discussed

the contract renewal process and the emphasis on getting Public Access Programming up and running and set a target for June meeting for the CAC to review the Policy and for the policies to be reviewed by the Board of Selectmen in one of their July meetings.

The next meeting will be on Tuesday, June 6th at 7:00 P.M.

Bob Espindola made a motion to adjourn at 8:15 P.M.

John Methia seconded.

There was no further discussion

The motion carried unanimously.

Submitted by Bob Espindola, acting Secretary