



Town of Fairhaven

Meeting Notice

Cable Advisory Committee

2017 JUN -2 PM 3:20

FAIRHAVEN, MASS.

Place of Meeting Auditorium - Town Hall

Date & Time Tuesday June 6, 7PM

Meeting of _____ Cancelled / Postponed to _____

[Signature]
SIGNATURE

CAC Agenda June 6, 2017

- I. Review of minutes from previous meeting
- II. Bobby Brusco Access Director Update on PEG functioning including coverage, staffing, equipment, and studio set up
- III. Continued discussion of PEG matters
- IV. Update on relevant discussions with Attorney Bill Solomon
- V. Continued discussion of timetable planning for license
- VI. Update on Policies and Procedures
- VII. Any other business not anticipated prior to meeting agenda



Town of Fairhaven

Town Hall 40 Centre Street, Fairhaven, MA 02719

Minutes of Meeting

Cable Advisory Committee

PLACE OF MEETING: **Town Hall East Room**

DATE AND TIME: **June 6th, 2017, at 7:00 p.m.**

MEETING OF: **Cable Advisory**


(Signature)

6-6-2017

(Date Signed)

Present: Barbara Acksen, Ex-officio: Selectman Bob Espindola, John Methia, Ronnie Medina, Michael Merrolla

Absent: None

Guests, Bobby Brusco.

The meeting was called to order at 7:14 P.M

Meeting notes from the May 2nd Meeting were reviewed.

John Methia motioned to approve

Ronnie Medina seconded

There was no further discussion

The motion carried unanimously.

Bobby Brusco provided an update the following;

- The new, low profile microphones would have much better pick-up. He explained that there was a power issue with the Government Access programming the night before and he stated that when all the equipment is moved out of the planning office things will be much better.

- A new server is on order so there will one server for Government Access and another Public Access, with some back-up capability built in. The new server will be a "Castu brand, like the first one purchased.
- New programming ideas include
 - Economic Development series
 - Fairhaven Improvement Association coverage of flower displays throughout Town.
 - The Encampment at Fort Phoenix.
- The Drone flight was tested in front of the Town Hall and it was noted that there was a missing tile on the roof of the Town Hall.

John Methia commented that there was a major improvement in picture quality and sound for the May Town Meeting.

John Methia asked Bobby Bruso if he would be doing his own show on Public Access and he answered "Yes".

Bobby recapped what was going on with the studio space upstairs.

Mike Merrolla asked if the sound quality upstairs was OK and Bobby answered Yes.

Bobby also recapped

- The lighting, Green Screen, Sound System, HVAC status
- Wix and Google educational programs and said he hopes to have one them running by the time the Open House is scheduled for
- He is hopeful that a representative of the program would attend the Open House and set up a table top display and answer questions.
- New cameras would be arriving soon as would a monitor that would be portable to be used for meeting presentations.
- Our station is currently shown located on channel 1084 and that channel is a high definition channel.
- The new unit will include a high definition modulator.

Barbara Acksen has been meeting with Bobby Bruso on the Policies and Procedures but does not have a copy for review.

She listed several points of concern;

- Should fees be charged for classes? The CAC members present said there should not be any fees charged so that people would be encouraged to take the classes and learn
- Hate Speech clause. Bobby Bruso mentioned that the Mass Attorney General had a new Hate Speech clause for anti-bullying that could be put into the policy.
- Equipment Rental Policy. This can be handled by a form that could be added as an

appendix item and subject to change. The Policy Document could just refer to the rental policy form.

- There was a discussion about if Public Access Content could be used for profit making endeavor and the answer was no, according to a provision in section 6-7 that covered that subject.
- Insurance – Bobby will look into insurance requirements for rental of equipment.

Bob Espindola made a motion that Barbara Acksen be allowed to work directly with Bobby Brusio, Mark Rees and Attorney Solomon, as required, to come up with a final version of the Policies and Procedures for the next meeting.

Mike Merrolla Seconded

There was no further discussion

The motion carried unanimously.

The next meeting will be on Tuesday, July 11th, at 7:00 PM (location to be determined).

John Methia made a motion to adjourn at 8:19 P.M.

Ronnie Medina seconded.

There was no further discussion

The motion carried unanimously.

Submitted by Bob Espindola, acting Secretary