

Charter Committee Meeting  
January 27,2022

RECEIVED  
2022 FEB 28 A 9 57  
FAIRHAVEN,  
MASS.

MEMBERS PRESENT: Kyle Bueno ,Lillia Cabral-Bernard, Linda Gallant,Robert Grindrod, Cathy Melanson, Brendalee Smith, Marybeth Vargas

Members Absent: Morgan Dawicki , Ronnie Medina

Others Present: Fairhaven TV

The meeting was called to order by Mr. Bueno, at 6:30 PM.

Pledge of Allegiance

There was a roll call of committee members:Mr. Bueno, Ms.Cabral-Bernard,Ms.Gallant, Mr. Grindrod, Ms.Melanson, Ms.Smith ,Ms.Vargas

Approval of minutes: A motion to approve the minutes from January 13,2022 was made by Ms.Cabral-Bernard seconded by Mr.Grindrod , approved 7-0 unanimously by roll call vote

Public Comment None

Discussion/Actions:

1. Update on DOR representative: Mr. Grindrod  
He was in contact with DOR person Zack Burke , project leader in 2012.The department is ready to begin another study per request of the town's selectboard. He would like to know what we specifically want to know about study and would like an email with questions on it. Mr. Bueno suggests we reread the report and formulate questions , send questions to him , he will consolidate them and bring them to the next meeting. When ok'd by the group , Mr. Grindrod will email questions. Discussion among group members regarding 2012 report.
- 2.. Update on collaboration of group/ and material access : Ms. Melanson  
She contacted Mr.Sylvia who contacted town counsel Mr.Crotty.. Can't use Google doc., violation open meeting law, Discussion ensued by group , concluding with the possibility of delegating one person to collect documents and send to Linda Fredette to post on charter committees web page.
3. Updater Town Organizational Chart: Ms.Melanson  
Ms.Smith took info and put it into format for the committee to see. Ms. Melanson will show Ms.Graves to confirm accuracy.Discussion by committee regarding the chart. Mr.Bueno suggests that the chart be shown to Mr.Reis , former town administrator. Discussion ensued and it was decided that Ms. Melanson will show him the chart. Mr. Grindrod also mentioned the conservation agent needs to be added to the chart. Another recommendation was there should be notation for appointed and elected on chart.
4. Update on website design: Ms. Smith  
Suggests reference page to post materials from the group. Ms. Fredette would have to post as she is administrator on the website.Mr. Grindrod asks if the website has a size limit on documents. Ms. Smith believes there is adequate space but she will confirm it.

Documents can be in WORD or PDF format but states PDF is what we have been using and can't be altered.

5. Discussion on assigned charters:

Mr. Dawicki had Barnstable charter and Mr. Medina had Franklin : both absent tonight

Ms. Melanson: Watertown: charter is on line. Also followed on printing. Could be done on two printer. Whoever wants it would have to send it to her then she would bring it to Wendy to have printed.

Ms. Cabral-Bernard: Oxford and Wareham: Both charters are online, Surprised by smaller size of charters.

Ms. Vargas: Amesbury and East Hampton : both have charters on line , Amesbury is much smaller than East Hampton. Also Amesbury had a charter review in 2020 by Collins Center. Information in the report is interesting and may have some value to our committee.

Ms. Gallant : Weymouth and Auburn: both have charters on line.

Ms. Smith: Acushnet and Mashpee: on line

Discussion with the group regarding plans moving forward with charters. Get dates of charters, share with the group.

6. Discussion on mission statement for webpage. Each member comes up with what they think it should include. These will be emailed to Kyle who will compile for the group.

Upcoming Events

Next Meeting: Thursday February 10th, 2022 at 6:30 PM

Other/New Business: None

Review Action Items

1. Reread DOR report and formulate questions
2. Ms. Smith to confirm if limitation on doc size for website
3. Craft own mission statement
4. Look through charters for dates
5. Mr. Bueno to confirm charters with Mr. Dawicki and Mr. Medina
6. See below in questions

Question/Comments

Discussion re: Objectives for town charter: Ms Smith feels the group should come up with what we are looking for. Objectives: For example, compare what they have in common and what is different. Group agrees that we will do this for charters we have.

Adjournment : Motion to adjourn made by Ms. Smith , seconded by Ms. Cabral-Bernard

. Roll call vote, motion to adjourn approved unanimously.

Meeting adjourned at 7:58 PM

Marybeth Vargas

Recording Secretary to Charter Committee