

## CHARTER COMMITTEE MINUTES

March 14 ,2022

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**MEMBERS PRESENT:** Kyle Bueno, Lillia Cabral-Bernard, Morgan Dawicki, Linda Gallant, Robert Grindrod, Ronnie Medina, Cathy Melanson

FAIRHAVEN,  
MASS.

**Members Absent:** Brenda Lee Smith, Marybeth Vargas

**Others Present:** Fairhaven TV

The meeting was called to order by Mr. Bueno at 6:30PM.

### **Pledge of Allegiance**

There was a roll call of committee members: Mr. Bueno, Ms. Cabral-Bernard, Mr. Dawicki, Ms. Gallant, Mr. Grindrod, Mr. Medina, Ms. Melanson

**Approval of minutes:** Date corrected from posted agenda notice. A motion to approve the minutes from February 10, 2022 was made by Ms. Melanson seconded by Ms. Gallant, approved 7-0 unanimously by roll call vote

**Public Comment:** None

### **Discussion/Actions:**

1. DOR Questions: Submitted by Ms. Gallant. Will send over to Mr. Grindrod to send to DOR representative. Bob feels the response may be poor as communication has not been good from them in past.
2. Reference Document Files: Mr. Bueno states he has spoken with Vikki and states we currently have available on Charter website with town. Documents currently listed under each meeting date. Mr. Grindrod questioning set up of page as it will be hard to access documents if you can't remember which meeting it was under. Discussion whether it would be more beneficial to have sub categories, such as Town Charters, all in one place. Committee in agreement. Kyle to discuss this again with Vikki.
3. Communities' charters: Mr. Bueno states that the following are on website:
  - Amesbury
  - Auburn
  - East Hampton
  - Oxford
  - Wareham
  - Watertown
  - WeymouthMr. Grindrod notes the following are missing
  - Acushnet
  - Barnstable
  - Franklin
  - MashpeeMr. Bueno to reach out to people on committee that had those towns
4. Update to Town Organizational Chart: Ms. Melanson

Need to clarify finance. New town administrator starting April 4<sup>th</sup>. She will contact her in a couple of weeks and have update for next meeting

Question from Ms. Gallant, will chart reflect whether it is elected or appointed? Ms. Melanson states each one will have a V for voted and a A for appointed inside box.

5. Town Clerk responses: Mr. Bueno

We had 5 responses back from all state clerks. Ms. Gallant reached out to town clerks in Weymouth. Contact made with Jack Kiery who was on their charter committee and town of Auburn: Jack Murray contact from their charter committee.

Ms. Gallant suggests that each member reach out to the charters they research. Mr. Bueno feels good idea for future as we progress. Discussion ensued with group regarding subject.

**Upcoming Events**

Next Meeting: Monday April 25, 2022

Mr. Grindrod suggests we try not to having meeting on same day as selectman meetings. Mr. Bueno to check dates moving forward

**Other/New Business: None**

Review Action Items

1. Mr. Bueno to talk to Vikki regarding simplifying page.
2. Ms. Melanson/Ms. Smith to work on organizational chart
3. Mr. Grindrod to reach out to DOR
4. Mr. Bueno to check with committee members for missing charters

**Question/Comments**

Mr. Grindrod suggests we check with IT regarding website info prior to speaking with Vikki

Ms. Melanson reminding committee elections are April 4th

**Adjournment**

Motion to adjourn made by Mr. Grindrod, seconded by Ms. Melanson

Motion to adjourn approved unanimously, 7-0, by roll call vote

Meeting adjourned at 7:10 PM

Marybeth Vargas Recording Secretary to Charter Committee