

**FAIRHAVEN COUNCIL ON AGING
BOARD REPORT
JUNE 12, 2017**

Present: Lindsay Gordon, Joan Mello, Al Borges, Dottie Reid, Jerry Brecken, Elaine O'Neill, Joe Borelli.
Absent: Jack Oliveira, Lee Allaire, Francis Cox

Meeting was called to order by Joan Mello at 9:05am.
Review of May 2017 minutes: No Changes
Motion to accept the minutes made by Al Borges and second by Lindsay Gordon.

TREASURER'S REPORT

COA:
COA Expenses: \$18,448.63 (increase in payroll expenses r/t retroactive 3% raised from 7/1/2016)
YTD Expenses: \$150,367.00
Remaining in budget: \$34,685.28

SOCIAL DAY:
Expenses for the month of April 2017: \$10,692.13
YTD Expenses: \$136,516.25
Revenue for the month of May 2017: \$12,269.50
YTD Revenue: \$171,946.50

Motion to accept the treasurer's report made by Al Borges and second by Joan Mello.

OLD BUSINESS:
A grant for \$54,600.00 was applied for to the MassDOT for a new van on June 12, 2017. The COA will be responsible for a 20% match of \$13,600. The total cost for the van is \$68,000.00

NEW BUSINESS:
The Fairhaven Council on Aging will be hosting an event for the Alzheimer's Association on June 21, 2017 which has been designated as The Longest DAY. Caregivers and their loved one are invited to bring a dish and share a pot luck supper with other caregivers.
The Emergency Preparedness plan was updated and submitted to the Town.

OTHER BUSINESS:
The Fairhaven COA received a mini grant from MaRTAP for \$1,000.00 to put toward the cost of the new copier. The copier was paid in full from the COA Gift Account, so the grant for \$1,000.00 will be deposited into the gift account.

The director will be meeting on June 12th with Mark Rees, Town Administrator, Charlie Murphy, selectman, and Lindsay Gordon from the COA Board to discuss the possibility of Fairhaven becoming a certified Age Friendly Community. This will require the collaboration from community members and organizations. The Age Friendly Community is endorsed by AARP.

It was agreed by the board to change the language of the Treasurer's Report to the Financial Report.

Social Day May 2017 Monthly Report

Activities: Exercise, Musical Bingo, Bingo, Keno, Rosary, Trivia, Current Events, Reminisce, Movie, Crafts, Puzzle Group, Card Group, Horse Race Game, Beat the clock bingo, Dice & Strike game, Bean Bag Toss, Tap -n-

Time, Let's Chat Group, Baking Group, Walking Group, Manicures, Knitting, Music w/ D&D Music w/ Ray J, Karaoke w/Rick, Birthday Party, Music with Ray Smith.

Notes:

1. 5/4 Cinco de Mayo celebration
2. 5/9 Mother's Day luncheon & tea party
3. 5/17 Dartmouth Social Day joined us for the day
4. 5/17 Coastline Health Fair at Dartmouth COA

Upcoming Events:

6/14 Social Day will be going to Westport Social Day for a cookout and entertainment.

1. 6/27 Social Day will be having a Senior Prom (The Royal Nursing Home will be hosting this event for the clients)

Total units serviced for the month was 361 with a client average of 17.

We were closed one day during the month of May for Memorial Day.

Fairhaven Council on Aging

Director's Report

June 12, 2017

In-House

6/6 Single Senior Supper Club 4:00-6:00 Medicare Fraud and Community Access Channel

6/20 Single Senior Supper Club 4:00-6:00 Diane from Enos Diabetic Shoes

6/21 The Longest Day Alzheimers Pot Luck Supper 5:00-7:00

6/26 Alzheimers Association Presentation 1:00-2:30

6/27 United Way Grantee Celebration 6:00

6/28 South Coast LGBT Seniors 5 Wishes Presentation

Outside Events

6/1 Formula Grant Training in Bourne with Emmett Schmarzo

6/5 Title III Bidders Conference at Coastline 11:00

6/13 Elder Care Conference Attorney Quinn at BCC 9:00-12:00

1. The Council on Aging Emergency Preparedness Plan was submitted to the Town Hall as requested. The Emergency Management Plan in the Policy and Procedure Manual was updated in May 2017. All staff contact numbers were also updated. A copy of the Town of Fairhaven Emergency Assistance Form and a copy of the Homeland Family Communication Plan was submitted as part of the plan. Also submitted was a copy of the informational sheet that is featured in the June 2017 Fairhaven COA newsletter.
2. Further repair to HVAC System was done in April/May with total COA portion of the bill totaling \$1,726.50. Only \$523.11 was remaining in the repair to building line for FY 2017 so a Request To Transfer Between Operating Expenses Category was submitted to TA Mark Rees to use \$1,203.39 from Utility line.
3. The director will be meeting with Lindsay Gordon, Selectman Charles Murphy and TA Mark Rees to discuss the possibility of certification of Age Friendly Town offered by AARP.

ELECTION OF OFFICER'S

Joan Mello made a motion for Lindsay Gordon for Chairperson and Jerry Brecken second the motion.

Lindsay Gordon made a motion for Joan Mello for Vice Chairperson and Jerry Brecken second the motion.

Lindsay Gordon made a motion for Lee Allaire for Secretary and Joan Mello second the motion.

New Elected Officials are:

Lindsay Gordon, Chair person

Joan Mello, Vice Chairperson

Lee Allaire, Secretary

The Treasurer's seat has been eliminated. The Senior Clerk and the Director will manage finances and report to the Board at monthly COA Board Meetings.

Next meeting July 17th at 9:00am.

Motion to adjourn made by Lindsay Gordon and second by Jerry Brecken.

Meeting adjourned at 9:50am.

Respectfully Submitted,

Jerry Brecken, Secretary