

**Fairhaven Council on Aging  
Board Meeting  
January 10, 2018**

Present: Anne Silvia, Al Borges, Jack Oliveira, Dottie Reid, Francis Cox, Lee Allaire, Joan Mello, Jerry Brecken.  
Absent: Lindsay Gordon, Joe Borelli, Elaine O'Neill.

Meeting was called to order at 9:10am by Joan Mello.

Review of December 2017 minutes: No Changes.

Motion made by Francis Cox to accept the December 2017 minutes and second by Al Borges.

**Financial Report**

COA:

COA Expenses: \$17,855.16

YTD Expenses: \$80,455.80

Remaining in Budget: \$100,956.20

SOCIAL DAY:

Expenses : \$13,529.28

YTD Expenses: \$62,713.27

Revenue: \$15,351.00

YTD Revenue: \$93,722.00

Motion to accept the Financial Report made by Jack Oliveira and second by Francis Cox.

Old Business:

The Fairhaven COA FY 19 Budget was submitted to the Town in December. The only change notable is an increase in the line of contracted services to cover the contract for the new copier and payroll to cover longevity.

New Business:

The Fairhaven COA Annual Report was submitted to the Town.

The A.R.A.W. Grant Award Letter was received. The Grant is for the amount of \$67,000.00. The grant funds the salaries and benefits of the Outreach Workers (\$42,000.00); the Activity Director (Tap N Time \$3,000.00); the salaries for the 2 Social Day drivers and one Social Day Aid (\$18,000.00); Medical/Social Transportation (\$4,000.00).

**Social Day December 2017 Monthly Report**

Activities: Exercise, Musical Bingo, Bingo, Keno, Rosary, Trivia, Current Events, Reminisce, Movie, Crafts, Puzzle Group, Card Group, Horse Race Game, Beat the clock bingo, Dice & Strike game, Bean Bag Toss, Tap -n-Time, Chair Zumba, Let's Chat Group, Baking Group, Walking Group, Manicures, Knitting, Music w/ D&D Music w/ Ray J, Karaoke w/Rick, Birthday Party, Entertainment with Andrea.

Notes:

1. 12/4 – Fire Drill
2. 12/5 – Christmas celebration with the children from Little People's College.
3. 12/5 Pizza Party and Caroling with Charlie Murphy.
4. 12/12 – Made gingerbread houses with Anne.

5. 12/15 – Christmas Party with Westport at White's.
6. 12/19 – Mom's group of Fairhaven came to visit with Santa and to sing Christmas Carols.

Upcoming Events:

1. 1/10 – Show with Elvis

Total units serviced for the month was 317 with a client average of 17.

We were closed 1 full day and 2- 1/2 days during the month of December.

**Fairhaven Council on Aging  
Director's Report  
January 10, 2017**

IN-HOUSE EVENTS

- 1/8 Healthy Eating Class Coastline 3:00-4:30
- 1/9 Greater Boston Food Bank Distribution
- 1/22 Healthy Eating Class Coastline 3:00-4:30
- 1/23 Better Community Living Pot Luck Supper 5:00-7:00
- 1/23 Dental Hygienist by appointment
- 1/29 Healthy Eating Class Coastline 3:00-4:30

OUTSIDE EVENTS

- 1-2 New Bedford Guide South Coast LGBT Presentation 7:00
- 1/11 Website Training with Anne O'Brien 9:00
- 1/18 Coastline Board Meeting

1. COA closed on Thursday 1/4 r/t snow. COA open on 1/5 but no transportation and all activities canceled. No Social Day. No Meals on wheels or Congregate Meal. Van #3 and #4 were left at the Fire Dept. during the storm in case they were needed to evacuate people from housing in the event of power outages.
2. The ARAW Annual Report is due 1/12.
3. The Fairhaven Council on Aging FY18 Annual Report was submitted to the Town.
4. The Director attended a live production of the New Bedford Guide on Jan. 2 to promote the South Coast LGBT Seniors Supper Club. Several representatives from the LGBTQ Network were there also educating the community about what is available for the LGBT population. This show will continue to air on Tuesday nights at 7:00. It is titled LGBTQ Voice.
5. The FY19 Budget was submitted in December to the Town. The Director will meet on Jan 8<sup>th</sup> with Mark Rees, Wendy Graves, Anne Carreiro and Anne O'Brien to discuss the budget.
6. The Single Senior Supper Club has been canceled for January and February. The group will resume in March.

Next meeting will be on February 14<sup>th</sup> at 9:00am.

Motion to adjourn made by Francis Cox and second by Jack Oliveira.

Meeting adjourned at 9:40am.

Respectfully Submitted,

Lee Allaire, Secretary