

**FAIRHAVEN COUNCIL ON AGING
BOARD MEETING
NOVEMBER 14, 2016**

Joan Mello opened the meeting at 9:05 am. Joan appointed Jack Oliveira and Dotty Reid as voting members for this meeting.

REVIEW OF LAST MEETING: No changes.

Motion to accept the October minutes was made by Francis Cox and second by Jerry Brecken.

TREASURER'S REPORT:

COA Expenses: \$13,932.47

YTD Expenses: \$48,068.38

Remaining in budget: \$125,946.62

SOCIAL DAY REPORT:

Social Day expenses: \$15,185.10 (includes 3 months of employee benefits)

YTD Expenses: \$48,114.01

Revenue from the month of October 2016: \$17,757.50

YTD Revenue: 74,814.00

The director explained that the \$4,836.80 under BC/BS is a total for 3 months of employee benefits (August, September, October 2016)

Motion to accept the treasurer's report made by Jerry Brecken and second by Francis Cox.

OLD BUSINESS:

1. The Veterans day celebration was held on November 9, 2016 with approximately 80 veterans and their spouses. The event was sponsored by Southern Ma Credit Union. The staff of the Credit Union served the veterans.
2. The parking lot parking lines have been painted by a gentleman participating in the Tax Work Off Program. The equipment was purchased by Warren Rensehausen and will be split with the COA.
3. All updated non union employees job descriptions were reviewed and sent to Mark Rees, Town Administrator per his request.

NEW BUSINESS:

1. A Thanksgiving Dinner will be served on Thanksgiving Day for Fairhaven Seniors 60 and older.
2. The Capital Improvement Plan for the COA will be submitted by Nov. 28th.

**FAIRHAVEN COUNCIL ON AGING
DIRECTOR'S REPORT
NOVEMBER 14, 2016**

IN-HOUSE

11/1 Fallon Medicare Presentation 2:30-4:00

11/6 Father's Day Road Race Appreciation Luncheon 12:30-3:00

11/9 Veteran's Day Celebration 11:30-1:00

11/10 Alzheimer's presentation for Caregivers 4:30-6:30

11/15 Flu shots provided by Walgreens

11/16 SRA Presentation for Caregivers 4:00-7:00

11/22 Flu shots provided by Walgreens

11/24 Thanksgiving Day Dinner 11:30-1:00

11/30 South Coast LGBT Seniors 5:00-7:00 catered by the Residence at Cedar Dell

OUT SIDE EVENTS

11/ 2 Dept Head Meeting at the Town Hall 10:30

11/17 Coastline Board Meeting

1. The Capital Improvement Plan will be submitted to Mr. Rees by November 28, 2016. The plan will address the need for improvements to or a new HVAC System.
2. Social Day employees Blue Cross payments for the past 3 months have been paid through the Social Day revenue.
3. The COA received a donation of \$1,000.00 from Mr. Alan Days from the Fairhaven Fathers Day Road Race. This donation will be applied to the grant match for the workout station to be constructed on the grounds of the senior center as voted on at the October Board Meeting.
4. The final draft of the Fairhaven COA and Social Day non union employees job descriptions have been received. They will be reviewed by this director then returned to Mr. Rees with any necessary changes.

Social Day October 2016 Monthly Report

Activities: Exercise, Musical Bingo, Bingo, Keno, Rosary, Trivia, Current Events, Reminisce, Movie, Crafts, Puzzle Group, Card Group, Bean Bag Toss, Tap -n-Time, Let's Chat Group, Baking Group, Walking Group, Manicures, Music w/ D&D Music w/ Ray J, Karaoke w/Rick, Birthday Party.

Notes:

1. 10/26 Halloween Party with the children from Little People's College.
2. 10/31 The staff and clients went to Westport Social Day to join them for a Halloween Party.

Upcoming Events:

1. 11/9 Going to Atria for the day.
2. 11/17 Thanksgiving Dinner for clients.

Total units serviced for the month was 396 with a client average of 20.

There was one holiday during the month of October.

Next board meeting will be held on Monday, December 12, 2016.

Motion to adjourn was made by Jerry Brecken and second by Francis Cox.

Meeting was adjourned at 9:30am.

Respectfully Submitted,
Jerry Brecken, Secretary