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# Town of Fairhaven Council on Aging

Fairhaven Council on Aging • 229 Huttleston Ave, Fairhaven, MA 02719  
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## Fairhaven Council on Aging • Board Meeting Minutes June 13, 2023

**Present:** Martha Reed, Susan Oiestad, Carol Burt, Robert Ryan, Terry Pereira, and Jacqueline Kenworthy

**Absent:** Joan Mello & Lee Allaire

Moment of silence for Francis Cox.

- 1.) **The meeting was legally posted on June 8, 2023**
- 2.) **The meeting was called to order by Martha Reed at 9:05am**
- 3.) **Meeting Minutes:**
  - a. Carol Burt made a motion to accept the minutes from May 8, 2023. Susan Oiestad seconded, vote passed.
- 4.) **Financial Report:**

COA Budget total: \$199,944.00  
June Expenditures: \$18,641.20

Martha Reed reported that a summary sheet has been created to simplify the budget since the printout is small to read. The printout of the budget is provided as well.

### 5.) **Old Business:**

- a. **Memorial Day Parade:** The COA van was in the parade with 6 seniors. Dorothea Machado spoke at the cemetery and did a fantastic job.
- b. **Summer Activities:** Whalers Cove will be doing a "Senior Palooza", there will be music, entertainment, and food at the COA.
- c. **Coastline Cookout:** Coastline put on a wonderful Memorial Day Cookout with 60 seniors in attendance
- d. **Newsletter Expansion:** We have expanded by 4 pages. We now have 2 pages for Social Day, Town Happenings page and an extra for other important updates. There will be a contest for image submission for the September Newsletter cover.

### 6.) **New Business:**

- a. **Intergenerational Summer Programming:** In the past we did the Pen Pal Program with Champions. A good amount of kids could not participate. We are now going to do every Tuesday with Social Day. This will allow the kids and seniors to do activities together and have lunch. We are also working with the Kool Kids program at the Rec center to do a intergenerational cookout in August.
- b. **Board Reorganization- Next Month ( July Meeting)-** Nominations will be done next month. Please think of whom you would like to nominate.
- c. **Per Diem Van Driver:** The largest increase has been in transportation and have been struggling keeping up with the demands. All drivers are retired and the highest amount of hours is 19. We have now hired a new per-diem driver. He will be starting in July.
- d. **Summer Intern:** Beginning Friday, a Bridgewater State student will intern approximately 50 hours for a pre-internship. She was a Voke Tech student who

previously assisted with Social Day. She will shadow everyone at the COA over the next 8 weeks.

- e. **Fall-Voke Students- Social Day:** The student will be back in the fall to assist.
- f. **Fourth of July Parade Participation:** The van will be in the parade. If you would like to ride in the parade please call the COA to sign up to be on the van.

#### 7.) **Director's Report**

##### **Senior Center/Program Utilization:**

575 unduplicated persons attended events at the Senior Center in May for a total of 2,293 "swipes" for events last month. The daily utilization rate for the center in May was 82.

SHINE Counselors continue to assist clients with Mass Health recertification's and Medicare enrollments, serving a total of 73 clients last month.

**Transportation Utilization:** 299 Rides were provided to 90 seniors in May.

**Volunteers:** 24 Persons volunteered over 450 hours at the Senior Center in May. The dollar value of these volunteer hours is over \$12,800.

**Community Needs:** 23 Seniors were assisted with SNAP recertification's and new applications. Community Outreach continues to ensure that households are receiving the maximum SNAP allotment they are entitled to receive, as well as help completing applications and submitting verification documentation to DTA. 2 Seniors were assisted in completing housing applications.

**Memorial Day Parade:** 6 Seniors participated in the Memorial Day Parade and rode in the COA Van.

**In-person events:** 55 Seniors participated in Supper Clubs. 67 Seniors participated in the congregate lunch program in May. 50 Seniors attended our Monday Movie Matinee in May, based on feedback provided by those attending, we have expanded to movies per month beginning in June. 63 Seniors attended the Memorial Day Cookout sponsored by Coastline.

**Social Day:** Please see attached report from Sally Bourke.

#### 8.) **Social Day Coordinators Report:**

**Activities:** Exercise, Bingo/Jingo, Trivia, Current Events, Reminisce, Crafts, Puzzle Group, Horse Race Game, Baking Group, Walking Group, Frisbee Toss, Left, Right, Center Game, Moxie Mobility, Lucky Dog, Adult Coloring Pages & Penny Ante, & Bunco.

**Entertainment this month:** Karaoke with Rick Ferreira on 5/11/23.

##### **Notes:**

1. 5/4 Celebrated the Kentucky Derby
2. 5/11 Mothers Day Brunch
3. 5/17 Monthly Fire Drill
4. 5/25 Social Day & the Memory Café celebrated Red Sox Day
5. 5/30 Coastline Elderly Services Hosted a Cookout with hot dogs, hamburgers, and salad for Social Day & congregate folks.

##### **Upcoming Events:**

6/15 The Lions Club will be hosting a Fathers Day cookout.

6/27 Portuguese Day: Lunch for Social Day will be Cacolia Sandwiches, Portuguese Rice and Cavacas!

**Total units serviced for the month was 196 with a client average of 14.**

9.) **Next Meeting TBD:** July 11, 2023 at 9:00am.

a. There will be a “**All Board & Committees Training**” at Town Hall 6/13/23 from 6-8pm.

10.) **Roll Call & Adjournment:** Martha Reed adjourned the meeting at 9:31am.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jocelyn Bowers".

Jocelyn Bowers  
Principal Office Assistant - Fairhaven COA