

Fairhaven Council on Aging
Board Meeting Minutes
June 6, 2022

Present: Martha Reed, Jack Oliveira, Bob Ryan, Susan Dickard, Joan Mello
Excused: Carol Burt, Lee Allaire.

The meeting was legally posted on Wednesday June 1, 2022.
The meeting was called to order by Martha Reed at 9:10 am.
Jack Oliveira motioned to accept the May 2022 minutes, seconded by Joan Mello.

Financial Report:

COA:

May Expenditures: \$ 13, 295.09

YTD Expenditures: \$184,476.00

Martha informed the Board that the Town will add \$21, 000.00 to the salary line in the budget to cover payouts for 3 employees who retired this year. Martha also explained that the gasoline cost for the month of May is not reflected in the May22 budget sheet because it was received after the budget sheet was printed for the packet.

Motion to accept the financial report made by Joan Mello and second by Jack Oliveira.

Old Business:

1. The Office Assistant position has not yet been filled.

New Business:

1. Martha explained that she is in the early stages of starting a Memory Café. This program serves as a social event for those individuals with dementia and their caregivers. It includes a lunch and some form of entertainment or craft project. Martha explained she has been in touch with the director of the Marion COA which has a Memory Café weekly on Wednesdays from 11:30 -1:30. Martha stated she would like to potentially start of once a month.
2. Martha announced that the COA will host a performance by Culture Park Theater in September. This event is being sponsored by House Works Home Health Agency (\$400.00).
3. Martha explained that she applied for a MaRTAP Mini Grant for \$852.00 which will be used to buy 4 tires. The cost match for the COA is 10% or approximately \$95.00.

Election of Officers:

1. Martha suggested in light of 2 board members being absent at this meeting that the election of officers be tabled until next month when all members are present. Motion to table election of officers made by Joan Mello and second by Bob Ryan. Election of officers will take place at the July 2022 board meeting.

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Director's Report
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1. Personnel Changes: A viable candidate has not been found. In the interim, Anne Sylvia is volunteering a few hours a week to help keep the COA running smoothly.
2. Senior Center/Program Utilization May 2022: 404 unduplicated seniors utilized the COA last month. There were a total of over 1,116 "swipes." In May, all available appointments for on-site foot care and the elder attorney were utilized.
3. Transportation Utilization: 153 Rides were provided to 60 seniors in May.
4. Community Needs: Last month's most significant community need was food security. Five new SNAP applications were submitted to DTA. In addition, four new clients were approved for the Commodity Supplemental Food Program (CSFP).
5. In-person events: The Single Senior Supper Club held on 5/17/22 had over 50 people attend, with a few new people coming for the first time. The LGBTQ Senior Supper Club on 5/25/22 had 26 persons in attendance and two new persons. Memorial Day Weekend, the DAV celebrated its 100th Anniversary, and lunch was provided for 50 members who attended. The COA Van also participated in the Memorial Day Parade and provided transportation for Veterans wishing to participate in the parade but could not walk the route physically.
6. Memory Café: In response to the need for elders with memory issues, the COA is looking into starting a once-a-month Memory Café in the Fall. The Memory would provide a comfortable, social gathering that allows people experiencing memory loss and a loved one to connect, socialize, and build new support networks. The Café would be free to attend, and everyone is welcome.
7. Gardens: The Fairhaven Lion's Club has rebuilt all of the garden beds in the courtyard, and Peter Deterra donated the soil and compost. The Lion's Club will be planting produce that, once harvested, will be given out to clients of the COA. We are incredibly grateful for this generous gift.
8. MARtap Grant: We are applying to replace the tires on one of the Vans. The total we are applying for is \$852.95. If approved, the COA will be responsible for paying 10% (\$94.77) for a full set of tires.

Respectfully submitted,

Martha Reed
Executive Director

The next board meeting will take place on Monday, July 11, 2022 at 9:00am
Motion to adjourn made by Jack Oliveira second by Joan Mello.
The meeting was adjourned

Respectfully Submitted,
Anne Silvia
COA Volunteer