

**FAIRHAVEN COUNCIL ON AGING
BOARD MEETING
JUNE 10, 2019**

RECEIVED
TOWN CLERK

Present: Anne Silvia, Francis Cox, Jack Oliveira, Lee Allaire, Joan Mello, Robert Ryan, ~~John Murphy~~ A 11: 41
Excused: Carol Burt.

FAIRHAVEN,
MASS.

Meeting was legally posted on June 5, 2019.

Meeting was called to order by Francis Cox at 9:05.

Motion to accept the May minutes was made by Joan Mello and second by Jack Oliveira.

FINANCIAL REPORT:

COA:

May Expenses: \$15,654.04

YTD Expenditures: \$173,414.29

SOCIAL DAY:

May Expenses: \$31,321.01 (increase r/t retirement benefits posted this month)

YTD Expenses: \$143,760.20

May Revenue: \$23,114.00 (increase r/t late deposit of \$9,436.00)

YTD Revenue: \$163,287.00

The director explained that Social Day Expenses will go over the \$160,000.00 amount approved at Town Meeting. The reason being, increases in wages and retro wages for the Social Day Coordinator and Activity Director, increases in retirement (related to wage increases), increase in Misc which is cost for entertainment and food. The director wrote a letter to TA Mark Rees and cc'd to Anne Carreiro, Town Accountant, explaining the overage and requested to increase amount from \$160,000.00 to \$175,000.00 which social day has revenue to cover.

The COA will have sufficient funding in the budget to close out FY19.

Old Business:

A Mini Grant from MarTAP was submitted for \$592.00 for 4 new tires.

New Business:

The Memory Café began on Tuesday, June 4, 2019 and will meet every Tuesday at 1:00. This program is open to individuals with dementia and their caregivers. The program will take place with the Social Day Program since the Social Day Program has entertainment already scheduled. There is no cost to attend. Other Memory Cafes are held on Mondays at the Acushnet Library, Wednesdays in Marion and Fridays at Project Independence on Elm St, New Bedford.

The director is applying for a Fallon Community Benefits Grant for \$10,000.00 to be used, if received, to initiate a transportation program to Boston Hospitals which is greatly needed in this area.

The director will be applying for a Title III grant from Coastline to be used in the Social Day Program to be able to start Social Day clients in the program, who do not have the funding in place to attend. The grant will cover the cost to attend until appropriate funding is in place.

Other Business:

The SHINE counselors have to carpool to Middleboro to attend trainings using their own vehicles. A motion was made by Joan Mello to use \$100.00 from the COA Gift Account to reimburse the SHINE Counselor's mileage for these trips and was second by Jack Oliveira.

Social Day May 2019 Monthly Report

Activities: Exercise, Musical Bingo, Bingo, Keno, Rosary, Trivia, Current Events, Reminisce, Movie, Crafts, Puzzle Group, Card Group, Horse Race Game, Beat the clock bingo, Dice & Strike game, Bean Bag Toss, Tap -n-Time, Chair Zumba, Let's Chat Group, Baking Group, Walking Group, Manicures, Knitting, Music w/ D&D Music w/ Ray J, Karaoke w/Rick, Birthday Party.

Notes:

1. 5/3 – Celebrated Cinco de Mayo.
2. 5/9 – Had a Mother's Day Brunch.
3. 5/10- Social Day had a table at the Coastline Healthy Aging Fair
4. 5/21 – Clowning around with Daisy D. Dots (professional clown)

Upcoming Events:

1. 6/7- Pizza Party hosted by Lisa & Jaci (Gotta Have It)
2. 6/12- Father's Day celebration with entertainment (Gotta Have It)

Total units serviced for the month was 368 with a client average of 17.
We were closed 1 day during the month of May for the holiday.

FAIRHAVEN COUNCIL ON AGING

BOARD MEETING

DIRECTORS REPORT

JUNE 10, 2019

IN-HOUSE EVENTS

- 6/4 Single Senior Supper Club 4:00-6:00 Cookout
- 6/4 Memory Café 1:00-2:30 Reese on the Piano
- 6/11 Memory Café 1:00-2:30
- 6/18 Memory Café 1:00-2:30
- 6/25 Memory Café 1:00-2:30

OUTSIDE EVENTS

- 6/11 Title III Bidders Conference at Coastline
- 6/12 Pancake Breakfast at Oxford Terrace
- 6/14 Bristol County Celebration of Seniors at White's 9:00-12:00

1. The MarTAP Mini Grant was submitted for a total of \$592.11 for the purchase of 6 new tires. The total for 6 tires is \$657.90 but the COA has to match 10% which is \$65.90 bringing the total for the grant to \$592.11. The COA will have to purchase the tires first before the grant, if awarded. Historically, the cost has been taken from the COA Gift account, then the grant is deposited in the gift account to cover the cost.
2. The director will be submitting a Fallon Community Benefits Grant for a total of \$10,000.00. One of the qualifications for submission is transportation. The grant will be written for the use of the funding to provide medical transportation to Boston hospitals as well as hospitals surrounding the greater Boston area. The funding will pay the wage of the driver, fuel, parking and tolls. The COA Ford Explorer will be used to transport. The transportation will be open to seniors 60 years old and

older who reside in Fairhaven New Bedford, Dartmouth, Acushnet, Marion, Mattapoisett, Freetown and Rochester. The deadline to submit the grant is July 5, 2019.

3. The Memory Café is scheduled to begin on June 4th then meet every Tuesday from 1:00-2:30. The Memory Café will be incorporated into the Social Day Program since the Social Day Program has entertainment on Tuesday afternoons. The Memory Café is a means of socialization for people with dementia and their caregivers.
4. VANS- van #2 had a lift inspection in ordinance with DOT regs. Van #5 and #3 have new stickers. Van #5 will be used to transport people during the Homecoming Fair.
5. A mechanical engineer from Garcia, Galuska and De Sousa performed a walk through both the senior center and the Rec center to gather information regarding the installation of the new HVAC system. He also took the original plans of the building and books of information about the existing HVAC system. He will be in touch with us when he has plans established for the new system.

Election of Officers:

Motion made by Joan Mello to leave existing officers in their respective seats and second by Erin Murphy.

Unanimously in favor. Officer's remain as:

Francis Cox, Chairperson

Jack Oliveira, Vice Chairperson

Lee Allaire, Secretary

Next Meeting will be held on Monday July 8th at 9:00am.

Motion to adjourn made by Bob Ryan and second by Jack Oliveira. Meeting adjourned at 9:40.

Respectfully Submitted,

Lee Allaire, Secretary

