

**Fairhaven Council on Aging
Board Meeting Minutes
September 9, 2019**

Present: Anne Silvia, Jack Oliveira, Francis Cox, Bob Ryan, Carol Burt, Joan Mello.

Absent: Lee Allaire

The meeting was legally posted on Wednesday September 4, 2019.

The meeting was called to order at 9:02am.

Motion to accept the August 2019 meeting made by Joan Mello and second by Jack Oliveira.

Financial Report:

COA:

August 2019 expenditures: \$17,378.13

YTD Expenditures: \$26,889.34

SOCIAL DAY:

August Expenditures: \$12,133.00

YTD Expenditures: \$17,750.82

August Revenue: \$22,667.50 (includes late payment from Coastline)

YTD Revenue: \$28,575.50

The question raised during the August meeting as to why there are only 3 pay weeks in July was clarified by the Director. The date 7/1 should read 7/12. The pay week ending 7/5 is actually from the last week in June which is the last week of FY19.

It was also noted that Social Day received payment from Coastline for the month of June after the posting for the July board meeting so their revenue for August reflects that payment.

Motion to accept the financial report was made by Jack Oliveira and second by Joan Mello.

Old Business:

The new sign for the Recreation/COA center will be installed Tuesday, Sept 10th. The old sign was removed and disposed of by the DPW. The new sign will be installed where the old sign was near RT. 6.

The HVAC System replacement is back to square one. The project had only one bid and that bid was \$200,000 over what was allotted by the Town Meeting. The Engineering Firm of DD&G met with Warren Rensehausen and Anne Silvia to discuss what direction should be taken. It was recommended that the project be done in 2 Phases. The first phase would be the replacement of the COA's HVAC equipment, the installation of thermostats eliminating the comlink box and the installation of 1 of the Rec Centers roof top units which controls three smaller rooms at the rec center. This process will have to be rebid with an approximate finish date around the first of 2020. Phase two will have to be put to bid in January so a price will be ready to be submitted to Town Meeting as to what monies will be needed to complete the project.

Van #3 needed a new starter. It was installed by SRTA (since they own the van all maintenance must be done by them) costing \$287.99 parts and labor.

It was reported to the Director that Erin Murphy resigned from her seat on the COA board.

New Business:

The new bench in front of the entrance was dedicated to Al "Butch"

Borges" with a plaque reading "In Memory of Al "Butch" Borges. A memorial gathering took place on Thursday August 29th at the Senior Center.

A grant from the Fairhaven Cultural Council was submitted by the director to be able to hold an intergenerational event with the Social Day Clients, Kool Kids Summer Program and any community residents. Sheryl Faye is a one woman performer who will present a show featuring "Sally Ride" astronaut and scientist. Her performance includes audience participation. This event is scheduled for July 6, 2020 at 1:00pm.

An article was submitted to the Town Hall for the special Town meeting on November 12, 2019 to increase the amount to be spent on the Social Day Program. Please see the Director Report for the wording.

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Social Day August 2019 Monthly Report

Activities: Exercise, Musical Bingo, Bingo, Keno, Rosary, Trivia, Current Events, Reminisce, Movie, Crafts, Puzzle Group, Card Group, Horse Race Game, Beat the clock bingo, Dice & Strike game, Bean Bag Toss, Tap -n-Time, Chair Zumba, Let's Chat Group, Baking Group, Walking Group, Manicures, Knitting, Music w/ D&D Music w/ Ray J, Karaoke w/Rick, Birthday Party.

Notes:

1. 8/14- Cookout for the month of August.
2. 8/2 – Hawaiian Day

Upcoming Events:

1. 9/5 – Grandparents Day Brunch.
2. 9/6- Cookout for the month of September.
3. 9/10 – Fire Drill.
4. 9/30 – Casino Day.

Fairhaven Council on Aging

Directors Report

September 9, 2019

In-House

- 9/3 Single senior Supper Club 4:00-6:00 Guest Speaker: Bask
9/7 DAV Breakfast and Meeting 8:30-12:00
9/9 Community Nurse Apple Crisp 12:30
9/10 Greater Boston Food Bank Delivery
9/25 South Coast LGBT Seniors 5:00-7:00 Guest Speaker: Tracy Clark Home Instead

Outside Events

9/11 Breakfast at Oxford Terrace 8:30

1. A memorial gathering took place on Thursday, August 29th for long time COA board member, Al Borges. The bench that was purchased through the Formula Grant in the spring was dedicated to Al with a plaque with his name. Several friends attended to remember Al. He will be missed.
2. Van #3 had a new started installed by SRTA. The bill for this has not been received yet.
3. A grant has been submitted to the Fairhaven Cultural Council for an intergenerational event to be held in June with the social day participants and the kids from the Kool Kids summer Program. The event will also be open to the public. Sheryl Faye will be doing a presentation on Sally Rider.
4. An Article was submitted for the Special Town Meeting on Tuesday November 12th. The Article reads " to see if the Town will vote to authorize the Fairhaven Council on Aging to expend in the FY2020 a sum of money not to exceed \$175,000.00 (an increase of \$15,000 from \$160,000) from the grant known as "Receipts Reserved for Appropriation" for the "Fairhaven Supportive Social Day Program" for the purpose of providing a Supportive Social Day Program for senior citizens or take action relative there to". This request was submitted related to expenditures for the Social Day Program totaling \$159,000 in FY19. The reason for the increase in expenditures related to the increases in social day wages, benefits and retirement as well as increases in entertainment cost.
5. A letter was submitted by the Fairhaven COA board to the selectmen on August 30, 2019, requesting Erin Murphy be removed from the board for excessive absenteeism since she missed 10 meetings in FY19.
6. Clarification on Payroll line from last meeting: There was a question at the last meeting as to why both COA and Social Day had only 3 payroll dates in July. Upon speaking with Cindy Vandenburg, the week dated 7/1 should read 7/12. It was just a typo. Pay date 7/5 was in FY19 and not includes in the July 2019 financial report.

Next meeting will be held on Monday, October 21, 2019 at 9:00am.

Motion to adjourn made by Joan Mello and second by Jack Oliveira.

Meeting adjourned at 9:27am.

Respectfully Submitted,
Anne Silvia for Lee Allaire