

## **Fairhaven Cultural Council Community Input Meeting Minutes**

August 21, 2017

6 p.m.

- Members present: Abigail Hevey (chair), Mike Luey (Treasurer), Jackie Kenworthy, Kristine Daniels (secretary), Sharon Dorian, Bill Levasseur, Margaret McQuilkin
- Members introduced themselves to audience.
- A. Hevey reviewed current Fairhaven guidelines and funding priorities.
- Discussed paper/online survey procedure.
- K. Daniels presented survey findings to date:
  - Surveys collected from Farmer's Market attended by Daniels & Hevey on July 16, Rec /Senior Center, Visitor's Center, & Survey Monkey
  - Most respondents were residents.
  - A significant number did not know grants were available.
  - Sources most for information about cultural events:
    - #1- Local Newspaper
    - #2- Word of Mouth
    - #3- Twitter/Social Media Posts
  - Priority for projects:
    - #1- Community events & festivals
    - #2- Projects in K-12 schools
    - #3- (tied) Nature/environment & Local history/diversity
  - Priority Age/Groups:
    - #1- Families
    - #2- K-12 students
    - #3- (tied) Seniors/ Low Income
- A. Hevey asked for questions from audience:
  - When were we at the market? (see above)
  - Could a grant be used to fund buses from Wood School to Visitor's Center? (Yes, either Historical Society or principal/school may apply. We can assist with grant application process if needed.)
- Meeting adjourned 6:30 p.m.

## **Fairhaven Cultural Council Regular Business Meeting Minutes**

August 21, 2017

6:30 p.m.

- Members present: Abigail Hevey (chair), Mike Luey (Treasurer), Jackie Kenworthy, Kristine Daniels (secretary), Sharon Dorian, Bill Levasseur, Margaret McQuilkin
- Minutes from 11/7/2016 reviewed and accepted.
- Minutes from 5/227/2017 reviewed and accepted.
- Review of Treasurer's financial report:
  - Numerous projects fully reimbursed over last several months
  - Grants pending: A. Hevey will email grantees regarding several unsubmitted completed projects to date. B. Levasseur will encourage NB Ballet to contact M. Luey if needed. K. Daniels will contact Seaglass for status.

-M. Luey has scheduled required annual meeting with town accountant for 9/6/2017 and will complete Parts 1 & 2 of final report for Oct. 15.

- 2017 Grant cycle Program Changes:
  - Guidelines will be updated by 9/1/17 A. Hevey if any changes are necessary.
  - Council sponsored programs may be funded.
  - No Substitution and Capitol Expenditures guidelines have been discontinued.
  - Part 2 of report now due Oct. 15.
  - We will participate in a new grant payment pilot. Details have not been released. It will allow groups to receive their funding up front rather than by reimbursement. M. Luey points out that we will need to revise our instruction letter for grant applicants. Daniels suggests a subcommittee meeting may be held after the voting meeting to review the new payment process and revise letter if needed.
  - New MCC contact TBA 8/30.
  - MCC allocation TBA end of August.
  - Application Due date: Oct. 16, 2017. MCC will have apps available for review right away as they are filed online.
  
- Voting meeting scheduled for Nov. 6, 2017 at 6:00 p.m.

Member Questions:

B. Levasseur asked if council would have table at Manjiro Festival 10/6/17 (no plan to do so for this year). His martial arts group is performing. All members are encouraged to attend and support the festival! Also, asking advice on theater group's application for funding. (Council members can help any applicant that needs assistance. If close to project member can abstain if they feel the need to do so during voting.)

- Meeting adjourned 7:15 p.m.

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Respectfully submitted,  
Kristine Daniels, secretary