

**Economic Development Committee (EDC)
June 2, 2016
Town Hall Banquet Room**

1. Quorum/Attendance:

Mr. McLaughlin opened the meeting at 7:00 p.m.

Present: Kevin McLaughlin, Chairman, Wayne Hayward, Todd MacGregor, Mark Rees, William Roth and John Seed.

Absent: Daniel Freitas

The Committee voted Kevin McLaughlin as Chairman and Wayne Hayward as Vice-Chairman.

2. Discuss Mission Statement

Mark Rees reviewed what the Board of Selectmen wanted from the Committee he also reviewed William Roth's February 2, 2016 memo which included examples of various Economic Development Committees mission statements and procedures that were emailed to the Committee. Mr. Rees recommended the Scituate MA mission statement.

"The mission of the Fairhaven Economic Development Committee is to enhance the existing business community, attract new business, attract new customers, and encourage redevelopment and new development as may be advisable in order to increase the Town's property tax revenues, income, job base and overall economic health."

Discussion ensued on Mission statement.

The Committee vote 6 in favor and 0 opposed to adopting the Scituate mission statement.

3. Discuss Size and Composition of Committee

Mark Rees discussed that the Board of Selectmen had determined the makeup of the Committee.

Discussion ensued about having other people come in as need based on specific expertise.

Mr. McLaughlin felt the EDC be able to appoint ex-officio, non-voting members for terms not to exceed one year to assist, as necessary, in carrying out their responsibilities. The Committee agreed.

The Committee vote 6 in favor and 0 opposed to request permission from the Board of Selectmen to be able to appoint ex-officio, non-voting members as needed.

4. Discuss Procedure for Operation

Wayne Hayward mentioned that the Committee should use the standard procedures, Robert Rules of Order with the notice postings and minutes per Open Meeting Law. The Committee agreed.

The Committee vote 6 in favor and 0 opposed to use standard procedures, Robert Rules of Order.

5. Discuss Membership Terms

William Roth and Mark Rees reviewed the options of appointments to the committee, yearly vs. staggered multi-year terms.

Wayne Hayward felt that it should be yearly appointment like the other Town Committees. The Committee agreed.

The Committee vote 6 in favor and 0 opposed to recommend yearly appointments.

6. Discuss List of Task & Goals

The Committee brainstormed the following task, goals and issue to address:

Vacant Buildings and Store Fronts

Wayfinding Sign Program
Value Added Jobs
Review land for future rezoning
Waterfront Development
 Charter Fishing
 Harbor Tours
 Union Wharf
Look at Existing Businesses – How to Support them
Business Visitation Program from Town Officials/Committee
Tourism
Inventory Vacant Industrial/Business Buildings
SRPEDD – Reach out to them for a future meeting
Fairhaven Business Association - Reach out to them for a future meeting
Chamber of Commerce - Reach out to them for a future meeting
Business Promotions
Medical Services – attract more
Atlast Tack

Wayne Hayward asked why there are not some businesses in Town like a Fish Market.

To Do List:

Bill will get information on Northeastern University's EDSAT program and reach out to the Town of Leicester Planning Director that used them.

Mark will get copies of Portland, Maine's Economic Development Plan

7. Any other business not reasonably anticipated 48 hours prior to the posting of this meeting.

None Discussed

8. Next meeting

July 21, 2016 at 7 pm.

The meeting adjourned at 8:17 p.m.

Respectfully Submitted,

William Roth
Planning Director