

Fairhaven Planning Board
Minutes
Tuesday, December 10, 2019 – 6:30p.m.
Banquet Room, Town Hall, 40 Center Street
Fairhaven, Massachusetts

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FAIRHAVEN,
MASS.

1. GENERAL BUSINESS:

a) Chair's Welcome and Media Notification – Chairperson, John Farrell opened the meeting at 6:33p.m. and notified the public that the meeting was being taped and being live on Facebook.

b) Quorum/Attendance:

Present: Mr. Farrell, Ann Richard, Cathy Melanson, Wayne Hayward, Geoff Haworth, John Malaspino, Rene Fleurent and Jeffrey Lucas.

Mr. Foley, Director of Planning was also in attendance.

e) Correspondence:

Ann Richard made a Motion to move the discussion of correspondence out of order to after the public hearings and current planning and was seconded by Jeffrey Lucas. The Motion passed unanimously.

Mr. Foley stated that Attorney Klasnick submitted correspondence to request an extension for four of the eight Special Permits that were approved in 2017 for small cell antenna. The need for the extension is based on needing a third party, Eversource, to install new replacement poles. He stated the four were SP06 (near high school); SP01 (near Benny's), SP-09 and SP11 along Route 6 on the way to Mattapoisett. Mr. Klasnick said that three of the poles have been replaced and the fourth is in progress. They have asked for up until June 2020 to install the final four antenna's. Attorney Klasnick was present and stated they have been working with Eversource to complete the project.

Wayne Hayward made a motion to extend the SP06, 01, 09 and SC11 until June 19, 2020 and was seconded by Jeff Lucas. The Motion passed unanimously.

Ann Richard made a Motion to take SP 2019-11, Off the Hook, out of order and was seconded by Jeff Lucas. The Motion passed unanimously.

Mr. Farrell stated there were Board members that weren't present to vote on this project and they would need to file a Mullin rule in order to vote. He asked the applicant if they would like to continue, which they said yes.

Mr. Haworth and Mr. Hayward can never vote as they were absent for two meetings in a row.

Mr. Fleurent stated he would file the Mullin rule the next business day in order to become eligible.

Cathy Melanson made a Motion to continue the Public Hearing without taking testimony for Off the Hook to December 17, 2019. The Motion was seconded by Rene Fleurent and passed unanimously.

Ann Richard made a Motion to move to the first Public Hearing, DS 2019-01 Pappas/Roderiques and was seconded by Jeffrey Lucas. The Motion passed unanimously.

2. PUBLIC HEARINGS:

a) Public Hearings:

i. DS 2019-01: Pappas/Roderiques: A continued Public Hearing to review a proposed Definitive Subdivision off Hiller Avenue and Timothy Street for 16 buildable lots and two drainage parcels (Map 28C, Lots 71 and 71A).

Dave Davignon, Engineer was present on behalf of the applicant.

Mr. Foley reviewed a brief history of the project with the Board. He stated the answers to the second Peer Review of the Stormwater Report were just received on Friday the 6th of December at 4:00 pm from the applicant. Mr. Foley stated, the Town's Peer Reviewer GCG could possibly have answers in by the end of this week. Mr. Foley noted that this is just for the technical stormwater issues and that there are other concerns with the proposal that have been stated at the public hearing beyond just the stormwater. He recommended not to rush the project review without time to review all of the materials. Any continuance should also set a specific date to submit any new materials before they continue the public hearing.

Mr. Davignon concurred with the continuance as the Planning Board would see fit. Mr. Davignon stated they are scheduled to go back to the Conservation Commission on January 13, 2020.

Ann Richard made a Motion to continue the Public Hearing to January 28, 2020 with no discussion tonight and all paperwork to be submitted will before that meeting. There was no second to the motion.

Mr. Hayward asked why we wouldn't have a full discussion in front of the full Board. He stated he still has a lot of issues, the full board present and the Public was in attendance. He believes they should move forward with a discussion.

Ms. Richard stated that information was just received on Friday and perhaps not every Board member was able to review it.

Mr. Hayward asked Mr. Davignon if he filed anything with Board of Health as of yet, and Mr. Davignon stated he had not.

Mr. Hayward read from a memorandum dated June 20, 2019, from Conservation agent, Whitney McClees that read, "*The Conservation Commission issued a Determination of Applicability based on Preliminary Subdivision plans dated November 8, 2018 that Lots 1, 2, 3, 4, and 14 were not within the jurisdiction of the Conservation Commission. The Commission made no determination on all other lots and other aspects of the proposed project. Included in the Determination was a caveat that if any of the lot lines change, it renders the Determination void.*" Mr. Hayward stated that Conservation has no jurisdiction to the lot lines, and he objected to the letter. He said he felt his hands were tied as an elected official in reference to the moving of lot lines.

Mr. Davignon disagreed stating the lot lines could be moved. Mr. Davignon stated the sole purpose to file with Conservation Commission was preliminary and to have a discussion with them to where there jurisdiction lies. Mr. Davignon stated there was a lot of discussion on the subdivision – with the previous planner as well, who also wore the Conservation hat at that time.

Mr. Hayward stated he didn't know why lot lines were the concern of Conservation, when they are under the purview of the Planning Board. Mr. Hayward said he had never heard of Conservation taking jurisdiction over lot lines.

Mr. Davignon stated they were trying to review what lot lines were in Conservation's jurisdiction.

Mr. Haworth asked to speak as the Vice Chairperson of the Conservation Commission, and stated when a Request for Determination (RDA) is filed, they act on it as it is filed with the lot lines. The Conservation Commission has jurisdiction within the 100' buffer zone. Mr. Haworth stated they have the jurisdiction to act on what was filed with the RDA and that the Planning Board wouldn't act on DEP regulations.

Mr. Hayward and Mr. Haworth discussed why Conservation would review the lot lines.

Mr. Davignon stated the last time they met with Conservation was back in May 2019, with two public hearings relative to the Request for Determination (RDA). The hearing was continued. There has also been a Notice of Intent (NOI) filed for this subdivision.

Mr. Davignon stated they are willing to change lot lines and would have no objection refiling if necessary. Mr. Hayward was concerned that if lot lines changed, per the memorandum, the applicant would have to refile with Conservation.

Mr. Hayward asked if a check was submitted to the Planning Department for the peer reviewer, GCG for the stormwater regulations. Mr. Davignon stated that Conservation hadn't asked for a stormwater regulations fee, but they do have the power to ask for a peer review. Mr. Haworth stated if there is work within the buffer zone then Conservation has purview of those regulations.

Mr. Hayward stated that he believes Conservation is going above and beyond their jurisdiction and most recently told an applicant that they were not allowed to get a variance for impervious material. He said that is a Zoning Board of Appeals issue and not Conservation. Mr. Hayward recommended that the Planning Board request legal counsel to come to their meeting and review what is happening.

Ms. Richard stated she didn't feel like this issue has to do with this applicant before the Board at this time. She felt it was inappropriate. She stated she has said this before that a meeting should take place with the Chairperson of both Boards, Ms. McClees and Mr. Foley and even Mr. Rees and discuss it at that time, not at a public meeting.

Mr. Davignon stated they didn't agree with the dual reviews of the two boards. He said that never in Fairhaven has a dual peer review been done and it was very confusing and difficult to deal with.

Mr. Hayward asked how much Mr. Davignon had paid for the peer review.

Mr. Davignon stated he believed an initial payment was paid in the amount of \$3800.

Mr. Foley stated it was his fault, as he and Ms. McClees did not think it was an issue to have a project before both the Planning Board and Conservation Commission to be peer reviewed under both Boards regulations at the same time. He stated that if the Planning Board does not like this practice they could refrain from doing the joint review in the future.

Mr. Davignon stated it was possible to move the Conservation meeting until after they met with the Planning Board.

Cathy Melanson made a Motion to continue to the Public Hearing to January 14, 2020. The Motion was seconded by Mr. Hayward and passed unanimously.

iii. SP 2019-14 Bridge St – Gas Station Modifications. A continued Public Hearing to review a proposal to modify conditions of a previously approved Special Permit to use an alternative storm water control unit, modify the hours of operation and modify a dormant easement at the southeast corner of Bridge Street and 240 (Map 30A, Lot 868 and 87A).

Mr. Foley stated the applicants have revised their request to remove the request for the change to the hours of operation at this time, and to continue on the dedication easement to January.

Mr. Foley stated there was an email from Department of Public Works Superintendent, Mr. Furtado with a forward from the GCG engineering consultant indicating that after further review they did approve the replacement of the Stormceptor with a First Defense unit for stormwater control. Mr. Foley stated he believes the unit has already been installed.

Attorney Michael Rusnick was present on behalf of Carri Corp., along with Mr. Alex Carrigg.

Mr. Farrell asked when First Defense units were installed? Mr. Carrigg stated he believed the middle of November.

Mr. Farrell reviewed and summarized the steps surrounding the proposed replacement of the stormwater control units leading up to the November 5, 2019 Planning Board meeting at which they last met with Mr. Carrigg. He asked why it took so long to get the information to the Planning Board, and although the Board had concerns at their November 5, 2019 meeting and Mr. Carrigg asked for a continuation to get that information to the Board he then went ahead and had them installed right after that meeting anyway.

Mr. Carrigg stated that GCG did a full review and forwarded correspondence the evening of November 4, 2019 that the units were not going to be adequate. He said they then met with the Planning Board on November 5, 2019 and there was conflicting information and emails from GCG. An email on November 5, 2019 from GCG to the DPW said the alternative units were satisfactory but they never forwarded that information to the Town Planner.

Mr. Farrell stated he was unsure why the applicant was before them now, as they have already installed the units.

Mr. Carrigg stated that the weather was a concern and once Mr. Furtado and GCG stated that the units were okay to install, they moved forward.

Attorney Rusnick stated there was no question this was done inappropriately, and they apologize. He said it was best to say it's not an appropriate way to do business. He also stated they had an expert opinion from their engineer and a peer reviewer from the Town who both concurred the units were safe.

Mr. Carrigg stated it was not appropriate that he speak directly with the third party engineer. He said he was receiving correspondence from both GCG (the Towns Peer Reviewer) as well as the DPW office. It was very confusing.

Attorney Rusnick stated that they are trying to move forward and they understand it was not the right way to handle the situation. He said they were completely disrespectful and installing the units was not the way it should have been handled. He stated they believed that when GCG and Mr. Furtado came back to say the systems were indeed acceptable that they had the green light, they see now that they did not have that from the Planning Board at that time. Attorney Rusnick stated their intent was to have their engineer present tonight, but he could not make it tonight.

Mr. Farrell stated he didn't understand if they were so pressed to get the material and information to the Planning Board in advance so they could review, why were they just receiving the materials this evening.

Mr. Carrigg said he did get the information stamped in while the Town Planner was on vacation.

Attorney Rusnick and Mr. Carrigg walked the Board members through their package of information. Mr. Carrigg stated there was an analysis side by side done of both stormwater control units.

Mr. Haworth noted that on September 26, 2019 he put a Cease and Desist stop work order at the site as a Conservation Commissioner because there was asphalt poured up to the units that had not been approved by Conservation at that time.

Attorney Rusnick stated he did have a conversation with the Town's attorney, Mr. Crotty as well as the Conservation agent, Ms. McLees.

Mr. Haworth stated that Conservation had a discussion last night, but they had previously lifted the Cease and Desist order. Mr. Haworth explained the Cease and Desist was Issued because the asphalt was starting to be put in before the as-built plans had been submitted and the stormwater control unit was installed without an approval of the modification to the Special Permit by the Planning Board.

Mr. Carrigg stated in their packet, the as-built was presented to Conservation last night and stamped by their engineer, Sitec.

Mr. Hayward asked if there were any changes to the as-built.

Mr. Carrigg stated the only change was in the size of the building, as it was decreased by 2% for a bump out for the drive through. It is 4,500 sf instead of 4,600 square feet.

Mr. Carrigg referenced an email comparing the two different types of stormwater control units. Mr. Carrigg also stated the stormwater management plan still has to be submitted to the Board as one of the conditions. He believed this would be a requirement and there would be a contract for maintenance of the units.

Mr. Foley stated the applicant was withdrawing the request to change the hours at this time.

Attorney Rasnick stated it was premature to go before the Board to request an hour change at this time.

In reference to a proposed Memorandum of Understanding (MOU) with the Town regarding the dedication of 17' wide of bridge street, Mr. Carrigg respectively asked to continue for a month as he said the easement agreements need to be ironed out through the attorneys.

Mr. Hayward stated there was a misconception and that it was an easement to the Department of Transportation (DOT) for future lane widening, and not the Town of Fairhaven who does not own that road.

Mr. Carrigg stated that he has had conversations that MassDOT only needs 10'. Mr. Foley noted that he nor the Planning Board has been a part of any conversation that MassDOT only needs 10 feet. Mr. Hayward noted that even if MassDOT did only need 10 feet they would still actually need 17 feet to account for the slope due to the change in topography.

Ms. Richard stated there was a discussion at the last meeting, where residents were concerned about the tree line on Narragansett Boulevard and Mr. Carrigg had agreed there would be a fence installed and that he would plant more bushes and trees. Ms. Richard did not want to see that fall by the wayside.

Mr. Carrigg said the fence has been ordered and they are still trying to do everything they can to be a good neighbor. He said he has expressed concerns to the contractor, and since they are still in the construction phase, he does not mind adding more trees for a better buffer for the neighborhood.

Ms. Richard said currently the trees that they have planted does not improve upon the horrible view the neighborhood now has. Mr. Lucas said he would have no objection to have Mr. Carrigg fill in the tree line and then submit a plan for landscaping.

Mr. Farrell stated they had heard from public previously about the noise levels and asked Mr. Carrigg what he was doing to rectify that.

Mr. Carrigg stated they have been in compliance with a 7:00 am start with regards to construction. He said they were doing their best and he has hired a sound expert to monitor the sight.

Mr. Farrell opened up the hearing to public comment.

Resident, Tina Newman, of 78 Narragansett Boulevard stated it was 100% part of our neighborhood and the plantings were definitely unacceptable. She said the project was most likely going to lower her property value. She also said she was surprised it ever got voted approved so close to a neighborhood.

Mr. Foley asked if the members wanted to do a site visit, or he himself could go out and take some pictures of the current view and landscaping and report back to the Board.

Mr. Carrigg stated there was some asphalt laid down, and the fence was coming. He said it would most likely be done by the first week of February. Attorney Rasnick said they would get the trees planted

Mr. Lucas referenced a memorandum dated 12/9/19, to which he found the memo amusing because wording is ridiculous to seek approval when stormwater control units are already installed.

Mr. Farrell stated that the applicant was asking us to grant forgiveness, approve the alternate stormwater control units, and then ask for a continuance for the MOU on the easement. They are part of the same project and issues that they brought up on November 5, 2019. Attorney Rasnick said they were asking for a retroactive approval for item #1; and a continuation of the other items.

Resident, David Paradis of Alden Road stated he was present to educate himself on the matter. He said he was concerned these tanks are substandard and then approved at the last hour.

Mr. Farrell asked if they have correspondence from Mr. Furtado regarding the units, to which Mr. Carrigg stated they do in the packet.

Mr. Hayward stated that they are essentially asking for the Special Permit to be modified, with the hour request to be dropped. He suggested dense planting on the south side and that the applicant should come in and talk to the Town Planner about the plantings. As far as the MOU, he said they need to work that out with Town Counsel and then ask for a continuance of the Public Hearing.

Mr. Farrell agreed and suggested they continue to January.

Mr. Carrigg stated he would like to add the plantings now, but did not want to do anything without getting in trouble. Mr. Farrell stated that he would recommend not doing anything without getting approved.

Mr. Farrell asked a few more questions on the emails that were given to the Board to review. Attorney Rasnick said he would like to have their engineer present at a continued meeting.

Attorney Rasnick asked for a continuance for item #1, retroactive acceptance of the alternate stormwater control units and item #3- MOU/MA DOT to January 14, 2020

Ms. Richard made a Motion to continue SP 2019-14 Bridge Street Gas Station Modifications to January 14, 2020, the Motion was seconded by Mr. Hayward.

Mr. Hayward stated he has filed the Mullin Rule for this project. Mr. Haworth is up to speed and will file a Mullin Rule and Mr. Fleurent will catch up and then file his Mullin.

The Motion passed with Mr. Fleurent recusing himself, as he has to file the Mullin Rule.

Ms. Richard made a motion to go back to C – minutes and was seconded by Ms. Melanson. The motion passed unanimously.

Returning to the agenda items:

c) Minutes:

October 8, 2019 – Ann Richard made a Motion to approve the October 8, 2019 minutes and was seconded by Ms. Melanson. The motion passed unanimously.

October 16, 2019 – Ms. Richard made a Motion to approve the October 16, 2019 minutes and was seconded by Ms. Melanson. The motion passed with Mr. Hayward and Mr. Haworth recusing themselves, as they were not present for the meeting.

October 22, 2019 – Ms. Richard made a Motion to approve the October 22, 2019 minutes and was seconded by Ms. Melanson. Mr. Hayward, on the question referenced a correction on line 226 to change the date to November 5, 2019. Ms. Richard made the motion as corrected, and was seconded again by Ms. Melanson. The motion passed unanimously, with Mr. Haworth and Mr. Hayward recusing themselves.

November 5, 2019 – Ms. Richard made a Motion to approve the November 5, 2019 minutes and was seconded by Ms. Melanson. On the question, Mr. Hayward asked what a cost was in reference to. Mr. Foley said he didn't have it right in front of him to respond. The Board decided to vote on these minutes next week at their meeting. Thus, Ms. Richard made a motion to withdraw her motion to approve and was seconded by Ms. Melanson. The motion passed unanimously.

d) Planning Board Bills:

FNN Neigh News – Hiller/Timothy – \$120.00 – 9/10/19 – Mr. Lucas made a Motion to pay the Fairhaven Neighborhood News for one of the advertisements for the Hiller/Timothy project \$120.00 and was seconded by Ms. Richard. The Motion passed unanimously.

FNN Neigh News – Carri Corp – \$110 – 11/5/19 – Mr. Lucas made a Motion to pay Fairhaven Neighborhood News \$110 for the advertisement for the Carri Corporation project and was seconded by Ms. Richard. The Motion passed unanimously.

SE Media Group – Planning Board and Historic Commission Meeting – \$225.20. Mr. Lucas made a motion to pay SE Media Group \$225.20 for the advertisement for the combined meeting and was seconded by Ms. Richard. The Motion passed unanimously.

GCG Assoc – Hiller/Timothy peer review – \$220.00. Mr. Lucas made a motion to pay GCG Associates for additional work on the Hiller/Timothy Street Peer Review and was seconded by Ms. Richard. The Motion passed unanimously.

SE Media Group – rezone \$382.20 – Mr. Lucas made a motion to pay SE Media Group, for the advertisement of a rezone hearing in the amount of \$382.20 and was seconded by Ms. Richard. Mr. Foley said the Planning Board did their part and held a public hearing. However, the Applicant never went to the Select Board to get on the warrant for Town Meeting so the rezone never went forward. They might be back next year. A neighbor came in inquiring about it worried about parking and noise. The motion passed unanimously.

e) Correspondence:

Antonio Furtado Sr. a North Fairhaven resident who lives at 336 Main Street mailed in a letter, about heavy trucks on North Main Street. Mr. Farrell read the letter complaining of trucks hauling sand/gravel and noise complaints.

Ms. Richard stated Mr. Furtado was at the Town meeting and she and Mr. Hayward spoke to him. Ms. Richard said that everyone knows it is a concern and thinks that a letter should be written to him acknowledging him and in support of his letter.

Mr. Farrell would agree to send a letter of thanks for correspondence. However, he stated it is a State Road and right of way – although he agrees with some of the issues such as noise and commercial traffic through a residential area it really falls under the State.

Mr. Hayward said the letters are not going to do anything as the Town would have to make a case for a truck exclusion zone from the State on Main Street to Alden to Howland. That is the only real option that he is aware of.

Ms. Richard stated she would look into how they go about that and follow up at a future meeting. Mr. Foley said he would also look into it, as it had been brought up at the Benoit square corridor meeting. Mr. Haworth was of the opinion that it would be a financial burden to the Town if they were forced to go solely on Alden.

Discussion ensued. Ms. Melanson will speak directly to Representative Strauss.

Mr. Foley advised there is a meeting in Mattapoisett with SRPEDD on Thursday regarding a Route 6 study from Fairhaven to Wareham. Thursday 6-8pm, Center Elementary School, 17 Barstow Street Mattapoisett.

3. CURRENT PLANNING:

a) Receipt of Plans:

- i. **SP2019-13-Lewis Landing/Huttleston Multi-Unit Condominiums:** Proposal to create twelve 2-bedroom condominiums in three buildings on a 2.5-acre vacant Huttleston property (Map 31, Lot 117C)

Mr. Hayward asked when the applicant filed the application. Mr. Foley said he stamped it in earlier than he wanted to. He said they have met with Conservation, and he has a meeting with them on December 19, 2019 to review the plans and schedule.

Mr. Hayward asked how much money has been expended by them to the Planning Board. And if they discussed stormwater regulations with Conservation.

Mr. Foley stated they have received the \$2500 engineering deposit with the Planning Board filing as part of the fee schedule and the project has been released to our consultant for stormwater Peer Review.

Mr. Hayward stated that it seems that Conservation is relying on the Planning Board fees to do their own peer review, and it should not work that way. He said it has not been done like that in the past, and he has concerns with doing it this way.

As Vice Chairperson of the Conservation Commission, Mr. Haworth said that it seems Mr. Foley and Ms. McClees were doing the stormwater Peer Reviews concurrent to one another to save the applicant time and doubling of fees. He said it is not intended by Board members to be a power

struggle, or taking away power, and he is sure that is not why Paul and Whitney were doing it this way.

Mr. Foley stated they thought it would save the applicant money and that's why they started to do it like this, he certainly didn't mean to start a conflict between the two boards; as he is the staff for the Planning Board, if they will it he would start doing them separately.

Ms. Richard stated that she didn't feel this was the appropriate time or place to have this discussion, and stated as she suggested earlier in the meeting that the chairperson(s) of both Boards should sit down with Mr. Foley and Ms. McClees and discuss it further.

Mr. Farrell stated that as Chairperson he felt that if it was something that had to be discussed by the Board members it should be discussed politely with respect.

Mr. Foley said he made a decision with Ms. McClees and they can simply end the practice. He said he would be happy to also discuss with Tom Crotty, and if he is doing something the Board does not want, he will stop the practice.

Mr. Hayward suggested that Tom Crotty would be able to clean it up and make everyone feel comfortable. He said he sees other Boards in Town making his decision as an elected Board member very difficult, and the only way to resolve is to have Mr. Crotty attend a future meeting.

Mr. Foley stated that applicants want to do everything at the same time and we are trying to have that not happen. Mr. Lucas asked why applicants are showing up with fully developed plans to the Conservation then working the plans around to fit and that that is the purview of the Planning Board. Mr. Haworth stated the purview of Conservation is if a proposal is within 100' buffer zone for a building for example, then a full plan is necessary (or 200' if it is in a riverfront area). The Conservation Commission has to act on what is presented.

Mr. Lucas stated he wasn't sure why two different peer reviews were being done under one.

Mr. Haworth stated that Conservation has more authority to perform cease and desist orders.

Mr. Foley said that Lewis Landing would be on the January 28, 2020 agenda, and will have it up on the website soon.

- ii. **SP2019-15 - Mazda Dealership/Caraspace LLC:** Proposal to create a new Mazda Dealership on vacant land on the corner of Bridge Street and Route 240 (Map 36, Lot 15).

Mr. Foley stated they received three variances at ZBA in short order. He said they redid the wetlands line. Mr. Foley will post those plans soon.

Mr. Lucas said they are doing car displays on Bridge Street and he thought that is not allowed. Mr. Hayward stated they got a variance to do that. Mr. Foley will do a compliance review of the property/project.

LONG RANGE PLANNING:

a) Town Planner Update:

Mr. Foley said that Annual Town Meeting has been scheduled for May 2, 2020 with the warrant closing in early March, but hold markers may be due in January. He said the Board has discussed different bylaws, and they would need to start working on those such as the Short Term Rentals, Cluster zoning, etc...

Mr. Hayward thinks that discussions need to be made with Selectboard on the dates.

Mr. Foley stated he was attending the Selectboard meeting on Monday, December 16, 2019 to update them on the Dog Park Study. He reviewed the possible locations.

Mr. Foley stated he went to Carvalho Farm for a new hiking trail, down Shaw Road and it was lovely.

Mr. Foley gave an update/overview of the upcoming December 17, 2019 – special Planning Board meeting at which there will be a revote on a number of decisions:

- Haskell – The public hearing is closed and everyone is eligible to vote;
- Benny's – The public hearing is closed and everyone eligible;
- Nye – Mr. Hayward and Mr. Haworth are not eligible to vote, and Mr. Fleurent needs to file a Mullin Rule for this one;
- Off the Hook - Mr. Fleurent needs to file a Mullin Rule

Meeting at 6:30pm – minutes from 11/5 will be reviewed and revoted on.

Cathy Melanson made a Motion to adjourn that was seconded by Mr. Haworth. The Motion passed unanimously.

Meeting adjourned at 9:30pm.

Respectively submitted,

Patricia A. Pacella
Recording Secretary

Documents reviewed:

- 1) Memorandum dated June 20, 2019 – from Ms. McClees to Mr. Foley
- 2) Packet – from Alex Carrigg