



FAIRHAVEN SELECT BOARD

Agenda

Monday, March 14, 2022

6:30 p.m.

Town Hall – 40 Center Street – Fairhaven

RECEIVED
TOWN CLERK

2022 MAR 10 P 3:47

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted in person and via remote means, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting in person, or via virtual means. In person attendance will be at the meeting location listed above, and it is possible that any or all members of the public body may attend remotely, with in-person attendance consisting of members of the public.

Log on to <https://us06web.zoom.us/j/87833323125?pwd=dVdsb1FJbjYzZ2srV0pwTkp3ejc2Zz09>

or call 1-929-205-6099

Meeting ID: 878 3332 3125

Passcode: 675190

The meeting can also be viewed on Channel 18 or on FairhavenTV.com

A. MINUTES

1. Approve the minutes of February 22, 2022 – Open Session
2. Approve the minutes of January 22, 2022 – Executive Session
3. Approve the minutes of February 28, 2022 – Open Session
4. Approve the minutes of February 28, 2022 – Executive Session

B. TOWN ADMINISTRATOR REPORT

C. COMMITTEE LIAISON REPORTS

D. APPOINTMENTS

1. 6:30 pm: Joint meeting with Board of Public Works: Parks and Recreation- Role of Town Administrator vs. Public Works

E. POSSIBLE ACTION/DISCUSSION

1. APRA- update and discussion
2. Approve the Election warrant for the Annual Town Election- April 4, 2022
3. Appointment of Poll workers for the Annual Town Election on April 4, 2022
4. Permission to use Town Property (Grimshaw Park): Pam Teves, Yoga Instructor
5. Event Permit: Father's Day Road Race, 5K, June 19, 2022, 9 am
6. Event Permit: Pride Day, June 26, 2022
7. Discuss Flag Policy
8. Request to fly Pride Flag banner above Town Hall entrance for the month of June
9. Calculation of quorum with vacancies
10. Discuss DOR Budget and Forecast Analysis tool
11. Review of Town Meeting Articles for June 18, 2022 Annual Town Meeting
12. Mask Mandate update

F. PUBLIC COMMENT

G. NOTES AND ANNOUNCEMENTS

1. The next **regularly** scheduled meeting of the Select Board is **Monday, March 28, 2022** at 6:30 p.m. in the Town Hall Banquet Room

H. EXECUTIVE SESSION

1. To discuss complaints or charges brought against, a public officer, employee, staff member or individual- MGL c. 30A, § 21(a)(1)

ADJOURNMENT

Subject matter listed in the agenda consists of those items that are reasonable anticipated (by the Chair) to be discussed. Not all items listed may be discussed and other items not listed (such as urgent business not available at the time of posting) may also be brought up for discussion in accordance with applicable law.

MGL, Ch. 30a, § 20(f) requires anyone that intends to record any portions of a public meeting, either by audio or video, or both, to notify the Chair at the beginning of the meeting.



Fairhaven Select Board Meeting Minutes February 22, 2022

Present: Chairman Robert Espindola, Vice-Chairwoman Stasia Powers, Clerk Keith Silvia and Interim Town Administrator Wendy Graves and Administrative Assistant Vicki Oliveira

The meeting was videotaped by Cable Access and Zoom meeting application.

Chairman Robert Espindola opened the meeting at 4:02 pm in the Town Hall East Room.

Mask Mandate

Mr. Espindola read Health Agent Dave Flaherty's memo regarding the mask mandate and the current state of Covid cases for the Town. The Select Board was pleased to hear the numbers are decreasing and are comfortable letting people make their decision if they want to wear a mask or not but would still like to keep the public educated and informed.

Ms. Powers made a motion to change the policy regarding masks for Town Hall to a strong mask advisory. Mr. Silvia seconded. Vote was unanimous. (3-0)

At 4:08 pm Ms. Powers made a motion to enter into executive session:

1. Real Estate Matters pursuant to MGL Chapter 30A, Section 21(a) 6: Union Wharf
2. To conduct negotiations with non-union personnel pursuant to MGL, Ch. 30A, Sec. 21(a) (2): Town Administrator negotiations
3. To discuss strategy with respect to collective bargaining with union personnel pursuant to MGL Chapter 30A, Section 21(a) 3

Mr. Silvia seconded. Vote was unanimous. (3-0)

Roll Call vote: Ms. Powers in favor, Mr. Silvia in favor, Mr. Espindola in favor.

At 7:09 pm The Board reconvened the Open Session meeting.

Mr. Espindola stated he would like to amend the motion regarding the mask mandate.

Ms. Powers made a motion to reconsider the original motion regarding the maske mandate. Mr. Silvia seconded. Vote was unanimous. (3-0)

Ms. Powers made a motion to revise the mask mandate for all municipal buildings to be a Strong Mask Advisory. Mr. Silvia seconded. Vote was unanimous. (3-0)

Town Administrator Negotiations

Mr. Espindola said the process is still underway and does not have anything to report at this time.

Ms. Powers made a motion to adjourn at 7:11 pm. Mr. Silvia seconded. Vote was unanimous. (3-0)

Respectfully submitted,

A handwritten signature in black ink that reads "Vicki L. Oliveira". The signature is written in a cursive, flowing style.

Vicki L. Oliveira
Administrative Assistant

DRAFT



Fairhaven Select Board Meeting Minutes February 28, 2022

Present: Chairman Robert Espindola, Vice-Chairwoman Stasia Powers, Clerk Keith Silvia and Interim Town Administrator Wendy Graves and Administrative Assistant Vicki Oliveira

The meeting was videotaped by Cable Access and Zoom meeting application.

Chairman Robert Espindola opened the meeting at 6:32 pm in the Town Hall East Room.

The Board offered a moment of silence for the people of Ukraine.

Swearing in of New Police Officers

Chief Myers introduced the newest members of the Fairhaven Police Department to the Board.

Andrew Dillon and Ethan Horsley were sworn in by the Town Clerk in front of family and friends as their mother's pinned their badges on them.

The Town Clerk also swore in Fairhaven's police dog, K9 Blue, as his handler Officer Jillian Jodoin proudly pinned his badge onto his collar.

Minutes

Ms. Powers made a motion to approve the open session minutes of February 7, 2022. Mr. Silvia seconded. Vote was unanimous. (3-0)

Ms. Powers made a motion to approve the Executive session minutes of January 7, 2022. Mr. Silvia seconded. Vote was unanimous. (3-0)

Ms. Powers made a motion to approve the open session minutes of February 10, 2022. Mr. Silvia seconded. Vote was unanimous. (3-0)

Ms. Powers made a motion to approve the Executive Session minutes of February 10, 2022. Mr. Silvia seconded. Vote was unanimous. (3-0)

Ms. Powers made a motion to release the executive session minutes from August 17, 2020 through June 7, 2021 as recommended by Selectman Silvia and Attorney Crotty as discussed in executive session. Mr. Silvia seconded. Vote was unanimous. (3-0)

Town Administrator Report

Ms. Graves said the Town was awarded a CDBG for the amount of \$686,236 to continue the streetscape improvements (Phase 3) on Hedge Street from Main Street to halfway to Adams Street, also the State has also earmarked \$500,000 for Union Wharf. Harbormaster Tim Cox said

the he, Ms. Graves and the Town Accountant are looking at a list of improvements at Union Wharf for a portion of the ARPA funds.

Ms. Graves proudly told the Board that Recreation Director Warren Rensenhausen recently passed his certification become a Certified Park and Recreation Professional (CPRP) from the National Parks and Recreation Association.

Ms. Graves said Council on Aging Director Anne Silvia has officially retired.

Committee Liaison Reports

Ms. Powers and Mr. Silvia had no meetings recently.

Mr. Espindola met with the consultant from Entry Point and a Financial to discuss a variety of financing options that could be employed for a Fiber build out in Fairhaven

Mr. Espindola said at the SRPEDD Commission meeting, a key focus area for the meeting was about the Division of Local Technical Assistance (DLTA) 2022. In 2022, SRPEDD will once again respond to the needs of our communities by Planning Ahead for Growth and Planning Ahead for Housing, including supporting the Housing Choice Initiative and assisting cities and towns as they meet the Commonwealth's new Multi-Family Zoning Requirements for MBTA communities.

Mr. Espindola said SMMPO met where they discussed the Public Participation Plan (PPP). The (PPP) is developed with the ultimate goal of allowing every person in the region the opportunity to become active participants in the Continuous, Cooperative and Comprehensive (3C) metropolitan planning and decision-making process guiding every issue, project, program or service.

Mr. Espindola attended a SRTA meeting and spoke to Erik Rousseau, the Director of SRTA who reached out to Mr. Foley and Mr. Espindola discuss the Route 11, which runs from New Bedford, into Fairhaven, and loops back into Fairhaven. Mr. Rousseau would like to discuss possible changes to the route that will be the subject of a Board meeting in the next month or two

Mr. Espinodola said the Belonging Committee discussed the idea of a “Human Library” where a person presents their story and allows for Questions and Answers.

Mr. Espindola said the Bikeway Committee will meet on Wednesday to discuss the E-bikes.

Mr. Espindola said the Southcoast Bikeway Alliance is scheduled to meet with the Marion Board of Selectmen to discuss connection the bike path to Marion to review the preferred routing of bicycling infrastructure between the end of the Mattapoisett path as it exists today and through Wareham.

Annual Town Meeting Date Change

Town Moderator, Mark Sylvia met with the Board to discuss the idea of changing the date of this years’ town meeting in order to allow for an in person town meeting this year due to the concerns with the Covid- 19 virus (Attachment A). Mr. Sylvia consulted with the precinct chairs and town counsel and they all agree that postponing would be in the best interest of the safety of our town meeting members. Ms. Graves will update the budget calendar and resend it out to Department Heads.

Ms. Powers made a motion to postpone the Annual Town Meeting to June 18, 2022. Mr. Silvia seconded. Vote was unanimous. (3-0)

Appointment of the New Town Administrator

Mr. Espindola said he received a call from Attorney John Clifford regarding the contract for the new Town Administrator, Angie Lopes Ellison. Attorney Clifford said they are close to having a signed contract and the talks are continuing.

At 7:15pm the Board took a 2 minute recess to read an email that had recently been sent from Clifford and Kenney.

Mr. Espindola said the Attorneys have sent a suggested motion for tonight's meeting.

Ms. Powers made a motion to move to appoint Angeline Lopes Ellison as Town Administrator, effective March 23, 2022. Mr. Silvia seconded. Vote was unanimous. (3-0)

Ms. Powers made a motion to move to approve the employment agreement between the Town of Fairhaven and Angeline Lopes Ellison at a starting salary of \$163,000 per year, effective March 23, 2022, subject to final approval by labor counsel. Mr. Silvia seconded. Vote was unanimous. (3-0)

The Board thanked the Town Administrator Screening Committee and the Town Moderator for all their hard work in the search for a new Town Administrator.

Town Administrator Search Process

Mr. Espindola read a memo (Attachment B) regarding the search process for the new Town Administrator. The Board discussed the process that was done and wanted this to be equal to all involved.

Public Safety Facility and/or Recycling Center

Special Projects Coordinator Mark Rees and Town Planner Paul Foley met with the board via zoom to discuss the possible location for the new Public Safety Facility (PSF). Mr. Rees told the Board, as Special Projects coordinator one of his projects was to look at land on Bridge Street adjacent to the Animal Control building; the old town dump. Mr. Rees reminded the Board; the landfill has not been active in many years. Mr. Foley had a study completed that said the land is suitable and is in the process of getting a proposal from an engineer. (Attachment C & D) Mr. Rees and Mr. Foley are looking for authorization from the Board for Phase II in order to have the land tested and. Ms. Graves will also look into funds for this, as there are monies available through the ARPA funds. Mr. Rees will be placing an article at the annual town meeting for the engineering design.

Ms. Powers made a motion to authorize an amount to not exceed \$50,000 for the purpose of funding the Fuss and O'Neil project outlined in the February 25, 2022 memorandum for a phase II Environmental site assessment for 194 Bridge Street from town ARPA funds. Mr. Silvia seconded. Vote was unanimous. (3-0)

Hazard Mitigation Plan Update Grant Approval

Sustainability Coordinator Whitney McClees met via zoom to discuss a Hazard Mitigation Grant opportunity and is looking for a letter of interest from the Board to MEMA to be included to FEMA.

Ms. Powers made a motion to approve the support letter of interest submission to MEMA for the Hazzard Mitigation plan update. Mr. Silvia seconded. Vote was unanimous. (3-0)

Parking Meter at Hoppy's Landing

Harbormaster Tim Cox and Chairman of the Marine Resources Committee, Mike McNamara met with the Select Board to request to remove the parking meter at Hoppy's Landing for a season. Currently the meter cost more money than it takes in for parking and it is costing the town money to keep it working. Mr. Cox will go back to the old envelope system at Hoppy's for a season to see if this is more feasible. The meter will be kept in storage until it is determined if it should be put back or not and if not, it can be sold to another town who uses the same one.

Ms. Powers made a motion to allow the Harbormaster to decommission the parking meter at Hoppy's Landing and place it in storage and to authorize the expenditure of an electrician for this purpose. Mr. Silvia seconded. Vote was unanimous. (3-0)

Town Electricity at Hoppy's Landing: Blue Stream Shellfish, LLC

Harbormaster Cox said Town Counsel has reviewed the agreement with Blue Stream (Attachment E) for the use of the town's electricity at Hoppy's Landing.

Ms. Powers made a motion to authorize Ms. Graves to sign the agreement with Blue Stream on behalf of the Town. Mr. Silvia seconded. Vote was unanimous. (3-0)

FY23 Goal #2: Objective D (Appointed Committees)

The Board discussed their concerns regarding appointing residents to Boards and Committees with out the chair of the committee having prior knowledge and would like to have more communication with the chairs. Ms. Powers would like to see all committee have alternate membership positions and a provision for non-attendance. Ms. Powers would like to see a written policy regarding Boards and Committees and attendance at these meetings and will be willing to start drafting a policy.

Mr. Espindola made a motion to have Ms. Powers develop a policy for Boards and Committee appointments to be reviewed at a future meeting. Mr. Silvia seconded. Vote was unanimous. (3-0)

Sustainability Committee Appointment

Resident John Pond told the Board he is concerned about the direction of the community and worried about the use of plastic bags so he would like to join the Sustainability committee to try to be part of a solution.

Ms. Powers made a motion to appoint John Pond to the Sustainability Committee. Mr. Silvia seconded. Vote was unanimous. (3-0)

Commission on Disability Appointment

Resident Eleanor Chew told the Board she holds a Bachelor's Degree in special education and feels she would be a good fit to the Commission on Disability.

Ms. Powers made a motion to appoint Eleanor Chew to the Commission on Disability. Mr. Silvia seconded. Vote was unanimous. (3-0)

Broadband Study Committee Appointment

Mr. Espindola said there is currently a full-time membership vacancy on the Broadband Study Committee.

Ms. Powers made a motion to appoint Sean Daly from an associate member to a full member of the Broadband Study Committee. Mr. Silvia seconded. Vote was unanimous. (3-0)

Special One Day Liquor License- Buzzards Bay Coalition

Ms. Powers made a motion to approve a one day all alcohol license to the Buzzards Bay Coalition for June 18, 2022 at Fort Phoenix. Mr. Silvia seconded. Vote was unanimous. (3-0)

The Nemasket Group 5K Walk/Run

Ms. Powers made a motion to approve the Nemasket Group 5K Walk/Run on Saturday, May 7, 2022, 9:00 am contingent on approval of the Police Department. Mr. Silvia seconded. Vote was unanimous. (3-0)

Possible Changes to The Select Board Committee Liaison Appointments

The Board will keep the same liaison appointments until after the election.

FY23-27 Recommended General Fund Capital Improvement Plan

Ms. Graves reviewed the current list of Capital projects and discussed the merits of each project with the Board.

FY23 Recommended Water and Sewer Enterprise Fund Budgets

Ms. Graves reviewed the Water and Sewer Enterprise Fund Budgets with the Board.

FY23 Recommended Cable/Town & School Enterprise Budget

Ms. Graves reviewed the Cable/Town and the School Enterprise budgets with the Board. Ms. Powers has some concerns over the Social Media Specialist position, being dropped from the budget and feel this position should be reevaluated. The Board will review this further at a future meeting. Ms. Graves did not fund the Social Media Specialist position because too much was in retained earnings was being used to fund the position.

Town Meeting Articles for 2022 Annual Town Meeting

Ms. Graves reviewed the current list of articles for this year's annual town meeting. Mr. Espindola had concerns over the citizen petitioned articles and the impact that this has on the Town's budget.

Mask Mandate Update

There were no changes in Covid cases at this time. The Board did not make any changes to the mask advisory rule.

Public Comment

There were no questions, comments or concerns from the public.

Resignation from Belonging Committee

Mr. Espindola read a resignation letter from Diane Hahn from the Belonging Committee.

Ms. Powers made a motion to accept the resignation of Diane Hahn from the Belonging Committee and to thank her for her service. Mr. Silvia seconded. Vote was unanimous. (3-0)

DOR Financial Management Review

Ms. Graves has received word the Department of Revenue will be in Town Hall for 1 to 2 days to interview town staff for the financial management review sometime in March.

Ms. Powers made a motion to adjourn at 10:05 pm to convene to executive session, not to reconvene to open session to discuss:

- To Discuss Strategy with Respect to Potential Litigation, Personnel- MGL C. 30A, § 21(A)(3)
- To Investigate Charges of Criminal Misconduct – MGL C. 149 § 52C And C.66 §15
- To Discuss Complaints or Charges Brought Against, A Public Officer, Employee, Staff Member or Individual- MGL C. 30A, § 21(A)(1)

Mr. Silvia seconded. Vote was unanimous. (3-0)

Respectfully submitted,



Vicki L. Oliveira
Administrative Assistant

- A. Mr. Espindola's memo
- B. Town Planner memo regarding site readiness grant phase 2 & map
- C. Fuss & O'Neil Site Assessment
- D. Town Moderator's memo regarding Town Meeting date change
- E. Draft Agreement with Blue Stream Shellfishing LLC

Joint Meeting of the Select Board and the Board of Public Works.

March 14th, 2022

D.1 – Parks & Recreation - Notes to facilitate discussion

- Consider that;
 - The Board of Public Works are the Parks Commissioners and the TA is responsible for the Recreation Department
 - The Select Board has received comments/concerns from members of the CPC that they are being asked about major development projects on Park Property and they feel that, when these planning decisions are brought before them to consider funding, there should be a resource to turn to that could help determine if the project in question serves the best current and long term interest of the Town.
 - The Town may want to consider re-forming the Open Space and Recreation Committee and to include in their charge to study long term plans for park property including evaluation of existing use of properties, trends in use guidance on future development of all Park properties.
 - There remains some ambiguity in the TA Special Act and BPW Special Act regarding roles and responsibilities (see clip below)
 - The State takes into consideration whether a Municipality has an Open Space Plan (which we have) and an Active Open Space and Recreation Committee to oversee that plan (which we do not have) when making decisions on which communities should receive grants in this area.

SECTION 2. The town administrator shall be the chief administrative officer of the town of Fairhaven and shall act as the agent for the board of selectmen. The town administrator shall be responsible to the board of selectmen for coordinating and administering all town affairs under the jurisdiction of the board of selectmen.

The town administrator's powers and duties shall include those outlined in subsections (a) to (aa), inclusive.

(a) Consult and advise the board of selectmen regarding its policies and implement those policies.

(b) Attend all meetings of the board of selectmen, except when excused, and consult with and advise the board of selectmen on all matters that come before the board.

(c) Attend all town meetings and advise the town meeting on all warrant articles within the jurisdiction of the board of selectmen.

(d) Attend all finance committee meetings, except when excused by the board of selectmen, and keep the finance committee informed on all matters under the jurisdiction of the town administrator that come before the committee.

(e) Manage and direct the daily reporting and supervision of all town departments under the jurisdiction of the board of selectmen including: assessors, building commission, council on aging, police, civil defense, animal control officer, gas inspector, plumbing inspector, wiring inspector and weights and measures inspector, recreation, highway, water, sewer, tree and park, planning, finance, finance director, collector, treasurer, accounting, veterans, town counsel, other committees appointed by and under the jurisdiction of the board of selectmen and the fire department, subject to section 42 of chapter 48 of the General Laws.

○

I have done some research on what other communities list for Mission Statement / Charge for their Open Space and Recreation Committees. Here are several examples from those communities, edited to replace their community name with Fairhaven, for reference only.

Example of Committee composition, for consideration

Nine (9) Voting Members (3-year term)

- One Member from each precinct (6)
- One Planning Board Representative (1)
- One Conservation Commission Representative (1)
- One Member of the Commission on Disabilities (1)
- Possible Advisory Roles (participate in meetings and/or comment, as required, at the request of the Committee chair). One of these could serve as Town Staff;
 - Director of Planning and Economic
 - Police Department representative
 - Public Works representative
 - School Department representative

- Recreation Department representative
- Conservation/Sustainability Agent
- Commission on Disabilities representative
- Historical Commission representative
- Director of Tourism
- Director of COA

Mission Statement (Based on **Beverly, MA**): The Open Space & Recreation Committee (OSRC) advises the Select Board, departments, private organizations and the general public on matters concerning open space and recreation, and works to acquire and preserve land and ecosystems within the Town of Fairhaven. The Committee's functions include preparing and updating a five-year open space and recreation plan for current and future use, preparing a continuing inventory of open space in the Town, researching and recommending financing alternatives for acquisition and preservation of open space and the **development** of recreational facilities, and recommending any changes in state and local laws to facilitate acquisition and preservation of open space.

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Mission Statement (Based on **Gloucester, MA**) **Bullet format**

The Open Space and Recreation Committee was formulated to create and implement an Open Space and Recreation Plan for the City which will:

1. Ensure the existence, smart use, and access to open space in perpetuity
2. Ensure that contiguous areas, functions, and values that depend on them are maintained
3. Propose a process for agreements with abutters with shared use/conservation interests for enhancing open space
4. Recommend planned city growth and business development in a way that fully contemplates and strives to maintain the functions, values, uses, and vision for open space in Gloucester
5. Establish a criteria and process for ceding open space to development or dedicated use
6. Promote awareness and use of open spaces through a descriptive inventory of open spaces

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The Open Space and Recreation Committee's charge (Based on **Mansfield, MA**): **Bullet Format**

- Review the most recent goals and objectives of the Fairhaven Open Space and Recreation Plan and follow implementation recommendations as feasible and appropriate.
- Work to establish a process of ongoing review and updating the Town's Open Space and Recreation Plan (OSRP) as appropriate. The next plan update is due in 20??.
- Maintain and update an inventory of Town-owned open spaces and recreational facilities Town-wide
- Based on the findings of the OSRP, work with the Board of Selectmen and other relevant Town boards, commissions, and committees to maintain a list of target properties considered desirable for protection for various municipal uses.
- Work with private property owners and non-profit agencies to identify opportunities to preserve priority open space properties. Work with the Town staff to research possibilities for outside funding for open space acquisition, management and recreation area improvements.
- Make recommendations to the Recreation Commission, the Conservation Commission, Board of Selectmen and to Town Meeting regarding the acquisition and management of open and recreational spaces for municipal purposes.
- Work with the Conservation Commission regarding oversight and stewardship responsibilities for existing open space parcels, including maintenance of existing at passive recreation parcels (i.e. trail maintenance, updating kiosks and trail head signs, associated parking area maintenance).
- Work with the Fairhaven Recreation Commission regarding oversight and stewardship responsibilities maintaining and updating existing recreation facilities."

WARRANT

**For Annual Town Meeting Election, Monday, April 4, 2022
and Meeting to Act on Articles in the Warrant
Saturday, June 18, 2022 at 9:00 a.m. in the
Walter Silveira Auditorium at the
Elizabeth I. Hastings Middle School.**

COMMONWEALTH OF MASSACHUSETTS

BRISTOL: SS

To the Constable of the Town of Fairhaven in said county

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Fairhaven qualified to vote in town elections to meet as follows:

For election, Monday April 4, 2022

Precinct One – Town Hall - William Street entrance

Precinct Two – Hastings Middle School - Ash Street entrance

Precinct Three – Hastings Middle School - Ash Street entrance

Precinct Four – Fire Station Meeting Room - 146 Washington Street

Precinct Five – Recreation Center - 227 Huttleston Avenue

Precinct Six – Recreation Center - 227 Huttleston Avenue

In said precincts in said town on Monday, April 4, 2022 at ten o'clock in the forenoon then and there to bring their ballots for question to be voted by ballot, viz:

One Town Clerk for three years, three Select Board Members for three years, two years and one year (terms to be determined by ballot count), two School Committee members for three years, one Board of Health member for three years, one Commissioner of Trust Funds for three years, one Commissioner of Trust Funds for one year (unexpired term), one Board of Public Works member for three years, two Planning Board members for four years, one Housing Authority member for 5 years, and Town Meeting Members in accordance with Section 2 of Chapter 285 of the Acts of 1930 and amendments thereto establishing in the Town of Fairhaven Representative Town Government by limited Town Meeting as follows:

Precinct One 24 for 3 years - 1 for 1 year

Precinct Two 24 for 3 years - 3 for 2 years - 12 for 1 year

Precinct Three 23 for 3 years - 7 for 1 year

Precinct Four 25 for 3 years

Precinct Five 23 for 3 years

Precinct Six 24 for 3 years - 1 for 1 year

The polls shall be open from 10:00 AM to 8:00 PM. and the inhabitants qualified as Town Meeting Members shall meet on Saturday, June 18, 2022 at 9:00 AM in the Walter Silveira Auditorium of the Elizabeth Hastings Middle School to act upon the following articles:

Fairhaven Select Board:

I, Linda Fredette, Constable of the Town of Fairhaven, do hereby certify that I have duly served this Warrant as required by the General Laws of Massachusetts and the By-Laws of the Town of Fairhaven by posting an attested copy thereof in the precinct/polling locations on ____/____/____.

To: Select Board
From: Town Clerk
Date: 3/3/2022
RE: April 4, 2022-Poll Workers

Below is a list of the Poll Workers I have scheduled to work at our Annual Town Election on April 4, 2022 for your approval.

Respectfully Submitted,
Linda Fredette
Acting Town Clerk

Christine Alfonse, 38 Veranda Avenue, Fairhaven, MA 02719
Bernadette Costa, 19 Huttleston Avenue, Fairhaven, MA 02719
Sandra Belliveau, 124 Weeden Rd, Fairhaven, MA 02719
Pam Bettencourt, 12 Evergreen St, Fairhaven, MA 02719
Diane Botelho, 180 Adams St #16A, Fairhaven, MA 02719
Simone Braley, 70 Trinity St, New Bedford, MA 02740
Maria Branco, 13 Reservation Rd, Fairhaven, MA 02719
Sarah Buck, 12 Baker Ave, Fairhaven, MA 02719
Elaine Burgo, 147 Merrimac St, New Bedford, MA, 02740
Maria J Carvalho, 29 Newbury Ave, Fairhaven, MA 02719
George Diggle, 21 Summer St, Fairhaven, MA 02719
Ann Ellis, 310 Mill Road, Fairhaven, MA 02719
Erin English Clark, 1 Bates St, Fairhaven, MA 02719
Carole Fauteux, 87 Harding Road, Fairhaven, MA 02719
Grace Gwozdz, 7 Eddy St, Fairhaven, MA 02719
Heather Hooley, 9 Fort St, Fairhaven, MA 02719
Wendy Horsely, 23 Bay St, Fairhaven, MA 02719
Beth Kilanowich, 220 Appleton St, New Bedford, MA, 02740
Bernadette Mendes, New Bedford, MA, 02740
Lisa Moniz, 23 Harvard St, Fairhaven, MA 02719
Pauline Parker, 38 Blackburn St., Fairhaven, MA 02719
Lisa Rose, 12 Summer Street Fairhaven, MA 02719
Linda Therrien, 287 Huttleston Ave. Fairhaven, MA 02719
Michael Thomas, 1 Teal Circle, Fairhaven, MA 02719
Rachel Thomas, 1 Teal Circle, Fairhaven, MA 02719
Kym Welty, 37 Buttonwood St, New Bedford, MA 02740



yoga at Grimshaw summer 2022

Pam Teves - South Coast Yoga <southcoastyoga@gmail.com>

Thu, Feb 24, 2022 at 9:54 AM

To: Anne Silvia <asilvia@fairhaven-ma.gov>, vloliveira@fairhaven-ma.gov

Hello! another year down! I'm emailing to ask to use Grimshaw park for yoga again for this year. Saturday/Sunday 8am and Wednesday 7am. As usual we dont have insurance through the summer because our policy gets updated at the beginning of June, but i can provide that as soon as we get the new policy.

Hope everyone is doing well and if there is anything more I can provide just let me know.

Thank you!

--

Pam Teves

www.southcoastyoga.net

Namaste.



Vicki Oliveira <vloliveira@fairhaven-ma.gov>

yoga at Grimshaw summer 2022

Martha Reed <mreed@fairhaven-ma.gov>

Tue, Mar 8, 2022 at 12:11 PM

To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Cc: Pam Teves - South Coast Yoga <southcoastyoga@gmail.com>

Hi Pam and Vicki,

I've spoken with Anne Sylvia and we are happy to allow South Coast Yoga to use Grimshaw park as they have in the past. I believe Anne let you know that there will be some construction going on at the park to install some benches and landscaping, but that it will probably not interfere with the areas that you utilize. Please let me know if there is anything further you need from COA.

Thanks,

Martha

On Thu, Feb 24, 2022 at 10:21 AM Vicki Oliveira <vloliveira@fairhaven-ma.gov> wrote:

[Quoted text hidden]

--

Martha Reed

Director

Fairhaven Council on Aging

229 Huttleston Ave.

Fairhaven, MA 02719

E-mail: mreed@fairhaven-ma.gov

Phone: 508-979-4029 Fax: 508-979-4116

233 Adams St
Fairhaven, MA 02719

Select Board
Town Hall
40 Center Street
Fairhaven, MA 02719

To whom it may concern:

The Fairhaven Father's Day Race Committee is hoping to hold the race this year. It will be held on June 19, 2022. The starting time will be at 9:00 AM. This year we will be holding only the 5 K portion of the race. The course is listed below. We are asking approval from the Select Board to move forward with our plans.

Race Route

Race start on Adams Street near Bellevue Street. Heads north to Howland Rd. East on Howland Rd to Alden RD. North on Alden Rd to Glenhaven Ave. West on Glenhaven Ave to Main St. South on Main St to Adams St. Continued South on Adams to School Street. East on School St and ends at the Elizabeth I. Hastings Middle School.

Thank you for your consideration.

Sincerely,
Heidi Hacking
Secretary for the
Fairhaven Father's Day
Race Committee

RECEIVED

2022 MAR -4 P 1:16

BOARD OF SELECTMAN
FAIRHAVEN, MA 02719



E6

Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Agenda Request

1 message

Bob Espindola <selectmanbobespindola@gmail.com>

Wed, Mar 9, 2022 at 6:52 PM

To: Vicki Paquette <vloliveira@fairhaven-ma.gov>, Wendy Graves <wgraves@fairhaven-ma.gov>, Jessica Fidalgo <jessicafidalgo13@fairhaven-ma.gov>

Vicki and Wendy,

I received a request tonight for the group organizing a Pride Day in Fairhaven in the month of June to be on our agenda next Monday night.

Please add that to the agenda.

Thank you.

Bob

Fairhaven's Got Pride 2nd Annual Event Request

Select Board:

In the space of just ten days last June, a couple of Fairhaven Residents organized a small gathering outside of Town Hall to show love, support and pride in our LGBTQ community and the Fairhaven community as a whole after a particularly difficult year. It was hastily planned, but it was an inclusive, positive event with speakers both planned and spur of the moment that inspired more people to come forward and share their stories. We would like to continue doing this as a 3-hour community event, with proper planning and management to make it safe and inviting for all our residents.

Kylie Bateman and Jessica Fidalgo, both members of the newly formed Belonging Committee, are requesting to host a second Fairhaven's Got Pride Event In front of the town hall (Center Street from Walnut St. to William St.) on the last Sunday of June (6/26/2022) from 11am-2pm. We would like an ability to have a speaker set up for this event which requires use of an electrical outlet as well.

Some points for the event we would like to do are as follows:

- A moment of silence for those lost in 2021/22.
- A block of time dedicated to planned speakers as well as an open-mic segment for extemporaneous expressions of pride.
- A few tables set up with two chairs each and a whiteboard for residents wanting to share stories in open conversations with each other, in the style of Human Library/StoryCorps settings, but impromptu and less formal.
- A table with information on programs and outreach for all ages, orientations, and gender identities both in Fairhaven and those supported by the SouthCoast LGBTQ Network based in New Bedford.
- Chalk for children again as well as small Pride flags and goodies to hand out during the event.

We will have a small group of volunteers to help with setting up and cleaning up after the event, and a few Fairhaven-based companies have offered to help with the event; we are in contact with them to find out in what capacity they are willing to assist.

We will be contacting Lt. Sobral, Chief Corriea and Becky Vento prior to the Monday March 14th meeting to help facilitate this event with the town.

Thank you for considering this event and we hope to be able to support more in the future.

-Kylie Batemen & Jessica Fidalgo

Policy was rescinded by 2-1 vote on 6/21/2021



Town of Fairhaven
Massachusetts
 Office of the Board of Selectmen
 40 Center Street
 Fairhaven, MA 02719
 Tel: (508) 979-4023
 Fax: (508) 979-4079
 selectmen@Fairhaven-MA.gov

- 1) Any request to fly a flag / banner on Town Property must be made through the Selectmen's office at least 60 days in advance of the requested flying period.
- 2) The Board will only permit flags acknowledging proclamations made by from the federal government and/or the Commonwealth of Massachusetts, as well as flags/banners announcing local upcoming events that are open to the public, provided they are not in support of a candidate or political party, and are not primarily commercial in nature.
- 3) The Board of Selectmen will have final say, at their own discretion, on whether any flag / banner is appropriate to be displayed on any Town Facility.
- 4) Requests will not be granted for flags/banners to be displayed for longer than 30 days.
- 5) The Board of Selectmen shall have the right, at their own discretion, and upon a vote of the Board, to remove any flag / banner prior to the end of the approved time period. The Selectmen may choose, at the time of approval, to pass this authority to remove any flag / banner on to the Town Administrator.
- 6) For any time period where multiple requests are made, the time will be shared equally by all approved requests with not more than one flag or banner flown at any time.
- 7) The Town will not be responsible for hanging or taking down the banner but will provide direction on where it may be hung.
- 8) The flag, as displayed, must not interfere with any aspect of the operation of any Town Facility.
- 9) The requestor must present a signed, dated copy of the attached waiver along with their request to fly a flag/banner.

Meet and Greet: Precinct 2

Precinct 2 Chairperson Ann Richard attended via Zoom. Ms. Richard asked the Board about the North Street drainage article at town meeting. Mr. Freitas told Ms. Richard the Board was informed by Town Counsel to pass over the article. Diedre Healy told the Board there is an ongoing issue with trash washing up along the shoreline. Anne Smith expressed concerns regarding the noise level from a local establishment on the weekends.

Town Clerk Retirement

Mr. Freitas announced that Town Clerk Carolyn Hurley will retire on June 30, 2021. Assistant Town Clerk Linda Fredette met with the Board to answer any questions. Mr. Espindola made a motion to appoint Linda Fredette as the Acting Town Clerk until the next Town election. Mr. Silvia seconded. Vote was unanimous. (3-0).

The Board thanked retiring Town Clerk Hurley for her service.

Rogers School: National Historical Register

Doug Brady from the Rogers Reuse Committee met with the Board to request a letter of support from the Board of Selectmen when they apply for the National Historic Register for Rogers School.

At 6:54 pm the Board took a 4-minute recess due to the loss of the internet connection

Mr. Brady told the Board the Rogers Reuse Committee will review the application with the Board before submitting it for approval.

Mr. Espindola made a motion to show support from the Board of Selectmen for the original portion of Rogers School on the National Historic Register. Mr. Silvia seconded. Vote was unanimous. (3-0)

COVID- 19 Protocol for Town Hall

Ms. Graves read to the Board the new orders put in place by Governor Baker on June 15, 2021.

Ms. Graves said the plexiglass barriers will remain in place at Town Hall

Mr. Espindola made a motion to remove the mask mandate at Town Hall effective June 22, 2021. Mr. Silvia seconded. Vote was unanimous. (3-0)

Flag Policy

Mr. Freitas reminded the Board back in 2019 when the issue of flying a flag at Town Hall first came up, Town Counsel suggested that there be no flags flying at Town Hall to not set a precedent. The Board discussed the issues of flying a flag at Town Hall and the drawbacks if they were asked to fly a flag that represents a hate group. Mr. Silvia and Mr. Espindola thanked Mr. Espindola for all his hard work in putting this flag/banner policy but feel this is a no-win situation and would only like to see only the American flag, State flag or Military flag flown. Mr. Espindola would like to check with Town Counsel before making a decision on changing the policy.

Mr. Freitas made a motion to rescind the flag policy except the US flag, State flag or Military flag. Mr. Silvia seconded. Vote passed. (2-1)

At 7:52 pm the Board took a 4-minute recess due to the loss of the internet connection

EMERGENCY PREPAREDNESS PLAN

In attendance were Fire Chief Tim Francis and Deputy Fire Chief Todd Correia to update the Board on the Emergency Preparedness Plan (formerly Hurricane Preparedness Plan). Mr. Rees thanked Chief Francis and Deputy Francis along with Town Department heads for all their hard work in updating the plan.

Deputy Correia explained that the plan has been update this year to include other emergency situations other than just natural disasters. Some of the Departments are still working on updating their plans, therefore there are currently a few blank pages. The Fire Department have been conducting drills to prepare for different types of situations that may occur. Deputy Chief Correia told the Board he is working on a program that will keep residents better informed in the event of an emergency. The RAVE MOBILE SAFETY/CODE RED program will allow residents to sign up and control what information they would like to receive. The Fire Department will also be utilizing the resources of Cable Access and the IT Department to help keep residents informed.

West Island resident Robert Hobson inquired why the Fire Department cannot have a fire truck or an emergency piece of apparatus on West Island in the event of a hurricane. He stated that 65 % of the island residents are year round and with all these people here and the value of their properties there should be some fire apparatus even though the residents may have evacuated, if one house catches fire then all of them will. Chief Francis addressed his concerns stating that “no one belongs on the island during a hurricane. He cannot put one of his personnel in danger just to save a house. Houses can be replaced, people cannot.

• DISPLAY OF FLAGS/BANNERS ON TOWN PROPERTY •

Mr. Rees told the Board that a request has come in from resident Kyle Bueno to fly the Pride flag at Town Hall in observance of “pride month.” Mr. Rees explained under federal law the only flag that can fly on the pole on Town Hall property is the American flag, State flag, or the POW flag. Currently the Town does not have any policies regarding flags and banners on Town property. Mr. Bueno presented some documentation regarding the statistics on the suicide rate among members of the LGBTQ community and the statistics on gays in the military. Mr. Bueno feels this is an important issue to show our future leaders and military of tomorrow support. (Attachment F)

All Selectmen feel this is an important issue but are worried about starting a precedence about flying banners and flags for specific groups. The Board is worried that if they allow to fly the Pride Flag on town property and another group with an offensive flag puts in a request then they will have to honor that request.

Mr. Espindola suggested that Mr. Bueno could fly the flag for one hour at town hall in the archway and have a short presentation on the Town Hall steps similar to the National Day of Prayer in May. Town Counsel Tom Crotty told the Board they can’t make exceptions for one group and not another therefore the Board needs to be careful what is allowed because they can’t get involved in content, unless it is offensive. By doing so, they will informally set a policy by allowing the first person/group to fly the flag. Once the Board does this, they’ve essentially set the policy. The Board discussed the idea of setting a formal policy on flags and banners. Mr. Bueno will work with Mr. Rees to organize a public assembly at Town Hall. Mr. Espindola made a motion to authorize a public assembly on the Town Hall steps including the pride flag to be

displayed with Mr. Bueno working with the Town Administrator. Mr. Freitas seconded. Vote was unanimous. (3-0)

FOUTH OF JULY PARADE

Mr. Murphy read an invitation from Veteran's Agent Brad Fish who is leading a working group of volunteers for the Fourth of July parade. Selectmen are invited to participate.

OTHER BUSINESS

- Mr. Espindola and Mr. Murphy thanked the organizers of the Father's Day Road race for putting on a great event
- Mr. Murphy reminded residents that Saturday, July 20, 2019 will be Outdoor Movie Night at Livesey Park.
- Mr. Murphy, on behalf of the Board, offered condolences to the family of Ed Cabral.

At 8:30 p.m. Mr. Espindola made a motion to adjourn. Mr. Freitas seconded. Vote was unanimous. (3-0)

Respectfully submitted,

Vicki L. Paquette

Vicki Paquette
Administrative Assistant
(Approved 7/22/2019)

Documents appended:

- A: 33 William Street tree letter**
- B: Sustainability Charge**
- C: Watermelon Alligator request letter**
- D: Carricorp maps**
- E: Rasputin's letter**
- F: Mr. Bueno's letter/ handouts**

Still rolling out programs in response to Governor Baker's orders. The Recreation Center has opened the exercise machines and the Council on Aging has started the floor exercises while maintaining social distance.

Town Hall key access- Board of Health

Mr. Freitas said he received an email from the Board of Health requesting keys to Town Hall. Mr. Rees has recommended that the keys be issued for the duration of the COVID -19 pandemic. Mr. Rees will speak to the Town Hall custodian to have a set of temporary keys made and will work with the Board of Health members to find a suitable location for them to sign their bills without having to go into the office.

• Display Flag policy •

Mr. Espindola, with the help of Town Counsel, drafted a flag/banner policy. They sent the draft to the Historical Commission chair, Wayne Oliveira, for his input as well. Selectmen discussed the idea of adding another flagpole and making sure that the Town Hall could also have any banners/ flags on the building because of the historic nature of the building. Attorney Crotty will check on the issues that the Board has addressed before they take a vote on this policy.

John Farrell questioned the Board why they were putting a policy together at this time. Mr. Espindola explained that this policy was discussed back in 2019 and they are now trying to implement something.

Town Meeting Preparation – Salaries of Elected Officials

Mr. Rees explained that consistent with past practice elected officials who receive a stipend get a 2% COLA as all the employees. Mr. Espindola made a motion to approve the COLA increases for all elected officials, the Town Clerk, The Tree Warden and the Board of Health, except the Board of Selectmen. Mr. Silvia seconded. Vote was unanimous. (3-0)

RFP Employee Engagement/Work Culture

Mr. Rees drafted the RFP for the employee engagement/work culture and suggested to the Board to obtain a grant to pay for the assessment. The Board will review the draft and meet with Mr. Rees with their questions.

Zoning Appeals Procedure/Guidelines/Record Keeping

Mr. Espindola said he would like to use the 20 free hours for technical assistance provided by SRPEDD to help the zoning Board of appeals with procedures/ guidelines and record keeping methods. (Attachment C)

Filling open seat procedure- Board of Health

Mr. Rees said as per MGL Chapter 41 Section 11 when there is a vacancy on the Board of Health, they must notify, in writing the Board of Selectmen of the vacancy. Once a formal letter is received the Board of Selectmen and the Board of Health will hold a joint meeting for the purpose of filling the vacancy. Mr. Rees will coordinate said meeting with the two boards.

Personnel Policy update

Health Agent Mary Kellogg has ordered window clings for business to remind their staff and customers to frequently wash their hands and to sanitize. Ms. Kellogg stated that the protocol for Restaurants with outside dining is 6 feet back to back and has sent out the rules and regulations to all restaurants in Fairhaven. She also has safety concerns with yard sales and will start to educate the public on yard sale safety.

Eligibility for Retiree Health Insurance

Mr. Rees explained to the Board that this policy would prohibit new employees who retire and are not on the health insurance ineligible for health insurance after the fact. This also prohibits Part-time elected officials from receiving health insurance, the current employees and elected officials are grandfathered under this policy. (Attachment B)

Mr. Espindola made a motion to approve the Eligibility for Retiree Health insurance and to grandfather Selectmen Silvia. Mr. Silvia seconded. Vote unanimous. (3-0)

Roll call vote: Mr. Espindola in favor, Mr. Silvia in favor, Mr. Freitas in favor

Electric Aggregation

Mr. Espindola said the town is involved in the electric aggregation program for renewable energy/electricity. Currently there is a 10% increase in renewables in the Good Energy Contract. Mr. Espindola said the Sustainability Committee would like to see a survey to help clear up the confusion regarding the electricity aggregation and how to enroll/opt out. Mr. Espindola feels it is important to ask residents, especially the senior population, what they feel about the energy aggregation. Laura Garnder from Climate Reality Group told the Board the goal as a State are to lesson our carbon footprint. Ann Richard, Chair of the Sustainability Committee, stated that her committee is in favor of this increase. (Attachment C)

Mr. Espindola made a motion to support the survey and include the information through Social Media and the Town website. Mr. Silvia seconded. Vote was unanimous. (3-0)

Roll call vote: Mr. Espindola in favor, Mr. Silvia in favor, Mr. Freitas in favor

Pride Flag at Town Hall

Kyle Bueno met via Zoom with the Board to seek permission to fly the Pride flag over the archway at Town Hall during the month of June. Chairman Freitas reminded Mr. Bueno that at last year's Selectmen's meeting, the Board was advised by Town Counsel to be careful about allowing banners and flags on town property because it could open up for other groups that may controversial, although all of the Board members are in support of the Pride Flag, they all felt the same way as last year but would like to honor Mr. Bueno's request and start the process of a flag/banner policy. In 2019 Mr. Bueno was allowed to fly the flag for one hour outside town hall and hold a small ceremony, but because of the restrictions of COVID-19, that would not be an option this year. Board members told Mr. Bueno that the Town is not responsible for the flag in the event of any vandalism. Mr. Espindola made a motion to allow the Pride Flag to be flown at Town Hall starting June 12, 2020 until June 29, 2020 and a discussion of a flag policy at the next Selectmen's meeting. Mr. Silvia seconded. Vote was unanimous. (3-0)

Roll call vote: Mr. Espindola in favor, Mr. Silvia in favor, Mr. Freitas in favor

Electric Vehicle Grant update

Ms. Powers made a motion to appoint Jenna Benoit to the Commission on Disability. Mr. Silvia seconded. Vote was unanimous. (3-0)

Fairhaven Homecoming Day Fair

Mr. Espindola read a letter from Homecoming Day Fair Chairperson Barbara Acksen requesting the use of Town Hall and assistance from town departments.

Motion to approve the Homecoming Day Fair on June 25, 2022 and request that Ms. Acksen submit the paperwork associated with holding the fair. Mr. Silvia seconded. Vote was unanimous. (3-0)

● Homecoming Banner ●

Mr. Espindola read a letter from Fairhaven Improvement Association (F.I.A.) President Frank Fostin regarding hanging the Homecoming Day Fair banner prior to the fair day, over the Town Hall as they have done for the past 44 years. F.I.A will be repairing the wire that holds the banner.

Ms. Powers made a motion to create a standing order effective November 22, 2021 that will allow the annual Homecoming Day Fair banner to fly for 2 weeks prior to the fair and one week after the fair. Mr. Silvia seconded. Vote was unanimous. (3-0)

Meet and Greet Precinct 6

There was no one from Precinct 6 who wished to speak.

Remove“Children” Sign

Mr. Espindola said there was a request to remove the “Children” sign at 8 Chambers Street. The Police have approved the removal of this sign.

Ms. Powers made a motion to approve the removal of the “children” sign from 8 Chambers Street. Mr. Silvia seconded. Vote was unanimous. (3-0)

15-Minute Parking Sign – Fairhaven Pharmacy, 72 Main Street

Mr. Espindola read request from Fairhaven Pharmacy at 72 Main Street for a 15-minute parking sign for their customers. The Police Department has approved the addition of this sign.

Ms. Powers made a motion to approve the 15-minute parking sign at Fairhaven Pharmacy in front of 72 Main street. Mr. Silvia seconded. Vote was unanimous. (3-0)

Change of Manager – Ice House, LLC

At 7:00 pm Mr. Espindola opened the public hearing for the change of manager at the Ice House. There were no comments or questions from anyone in the meeting.

Ms. Powers made a motion to approve the change of manager for Ice House LLC 136 Huttleston Ave. Mr. Silvia seconded. Vote was unanimous. (3-0)

At 7:02 pm Mr. Espindola closed the hearing.



E8

Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Flag Policy

Anne Morton Smith <[REDACTED]>
To: selectmen@fairhaven-ma.gov, selectboard@fairhaven-ma.gov

Sat, Feb 26, 2022 at 1:27 PM

Dear Members of the Select Board,

As spring approaches and our town plans for numerous celebrations, I respectfully request that you consider reinstating the "flag policy" so that celebratory banners can be flown across the front entrance to town hall to acknowledge the various State and Federally acknowledged inclusionary and awareness months, as well as for events such as Homecoming.

The flag policy, as previously written and accepted, was very clear about what would and would not be allowed. There is no risk that it opens the town up to a lawsuit if you were to turn down a discriminatory flag. I believe Attorney Crotty has already made that clear in past consultation.

At the same time, and so as not to lose time should there be a 60 day request period, I respectfully request that you consider hanging the Pride flag at the front of the town hall building for the month of June as it is also commemorated by the State of Massachusetts. To be clear, I am not requesting that it be flown on the flagpole with the United States flag.

Thank you so much for your consideration.

Anne Morton Smith



Agenda request - Calculation of Quorum with Vacancies

1 message

Bob Espindola <selectmanbobespindola@gmail.com>

Wed, Mar 9, 2022 at 7:24 PM

To: Vicki Paquette <vloliveira@fairhaven-ma.gov>, Wendy Graves <wgraves@fairhaven-ma.gov>

Vicki and Wendy,

Please also add the following to our agenda for the meeting on Monday night.

"Clarify calculation of a quorum when Boards and Committees have vacancies"

Please include the frequently asked questions about "calculation of quorum and majority" from the web site below and Tom Crotty's answer to the questions below in our Packet.

Tom ... I would like to ask for clarity on the "General Law" provision outlined in Example 2 below.

Would the Select Board, when forming a committee and establishing the Charter / Mission Statement for the committee, be able to establish that the Committee follows Example 2 below.

If the Select Board were to update our Policies and Procedures manual for appointed boards and committees, would that be a place that something like this could be addressed?

If the answer to both of the above is no, then I would take it that the only way to address this as a "General Law" would be to draft a bylaw and have a vote at Town Meeting to address it.

Thanks,

Bob

<https://www.mass.gov/info-details/frequently-asked-questions-about-the-open-meeting-law>

Examples:

EX 1 A public body has seven (7) members, therefore a quorum is four (4) members. If the same seven-member public body has two (2) vacancies, then there are only five (5) members serving on the public body. By default, a quorum is still measured as four (4) members.

EX 2 A general law creates a seven (7) member public body and states that a quorum of that body shall be a majority of the members serving on the body. There are two (2) vacancies on the public body, leaving (5) members serving. Because the general law creating the body specifies that quorum is measured as a majority of the five (5) serving members, quorum is now three (3) members.



Fwd: Budget and Forcast Analysis Tools

1 message

Wendy Graves <wgraves@fairhaven-ma.gov>
To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Tue, Mar 1, 2022 at 12:33 PM

Another item for March 14th agenda

----- Forwarded message -----

From: **Bob Espindola** <selectmanbobespindola@gmail.com>

Date: Tue, Mar 1, 2022 at 11:14 AM

Subject: Budget and Forcast Analysis Tools

To: Wendy Graves <wgraves@fairhaven-ma.gov>, Mark Rees <mrees@fairhaven-ma.gov>

Wendy,

As follow up ot our discussion last night about financial policies, long term planning and operational needs, I was looking at the DLS website because I recalled seeing what I thought was some pretty good information on there.

I came across two tools that I'd like to ask that we discuss prior to our meeting on March 14th, to see if they are tools the Town of Fairhaven should consider using.

Specifically, I am referring to the "DLS Budget Tax Rate Planning Tool" and the "Financial Indicators Template" which can both be found on the same link below

<https://www.mass.gov/info-details/municipal-finance-best-practices-training-and-resources>

I do recognize there would be a fair amount of work required for someone to transfer all the data we collect in our own format into these Excel based tools so I am not making light of that, but I am wondering if this would be an even better way to capture all our information and to make it easily accessible / understandable to the community and to be sure that, as we look out long term, we are sure we are capturing every element that should be factored in?

Wendy, I'd like to ask that this be added to the list with the DOR Financial Management Review that is going to be taking place in the coming weeks, to get their advice on if the Town should consider migrating over to using these forms.

I also would like to set up a meeting sometime next week ahead of the March 14th Board meeting to discuss the agenda item on this which, I will admit, our conversation about last night was not very concise.

Thanks,

Bob

Below, we provide links to resources that can be used to indicate the status of a municipality's financial condition. These resources can be helpful during the budget preparation process to build a clearer picture of financial trends and how your community's financial condition is changing.

[Action: Financial Indicators \(https://youtu.be/pZSiLoc_ccQ\)](https://youtu.be/pZSiLoc_ccQ)

[Operating Revenue \(https://youtu.be/pxZFQR3_Bm8\)](https://youtu.be/pxZFQR3_Bm8)

[Indicators Related to Economic Growth \(https://youtu.be/p3fOFSt3Qrs\)](https://youtu.be/p3fOFSt3Qrs)

[Operating Revenue as a Percentage of Operating Revenue \(https://youtu.be/TunYqXQns-0\)](https://youtu.be/TunYqXQns-0)

[Property Tax Revenue \(https://youtu.be/31gvenIKvjQ\)](https://youtu.be/31gvenIKvjQ)

[Property Taxes as a Percentage of Tax Levy \(https://youtu.be/yMcDailly2U\)](https://youtu.be/yMcDailly2U)

[Operating Expenditures \(https://youtu.be/7sg5Y4M1n1o\)](https://youtu.be/7sg5Y4M1n1o)

[Operating Costs \(https://youtu.be/jT1ov9BntPA\)](https://youtu.be/jT1ov9BntPA)

[Operating Liability \(https://youtu.be/Yj8-rscp_50\)](https://youtu.be/Yj8-rscp_50)

[Operating Debt \(https://youtu.be/hy6EVnIwKtk\)](https://youtu.be/hy6EVnIwKtk)

[Operating Service \(https://youtu.be/YjCJErWR6E\)](https://youtu.be/YjCJErWR6E)

[Operating Expenses \(https://youtu.be/uBK6P7o6y30\)](https://youtu.be/uBK6P7o6y30)

[Population & Enrollment \(https://youtu.be/neqqDwxzUTg\)](https://youtu.be/neqqDwxzUTg)

For more information, see the companion workbook, [Financial Indicators Template \(/doc/financial-indicators-template/download\)](#) (Excel), to analyze your community's financial condition.

Menu



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SEARCH

Municipal Financial Management Training and Resources

Training materials and resources for people interested in municipal finance and financial management.

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- Guidance from DLS (#guidance-from-dls-)
- Best Practices in Municipal Finance (#best-practices-in-municipal-finance-)
- Using Financial Indicators to Analyze Fiscal Health (#using-financial-indicators-to-analyze-fiscal-health-)
- Videos (#videos-)
- Tools and Templates (#tools-and-templates-)
- Related (#related-)

Municipal Finance for New Officials

Are you a newly-elected or appointed municipal official? Start [here](#).

[The Financial Management Team \(PDF\)](#) (/doc/financial-team/download)

[The Role of the Finance Committee \(Video\)](#) (https://youtu.be/VLSk1a4TeKI)

[The Annual Budget Process Specific to Towns \(PDF\)](#) (/doc/annual-budget-process-in-towns/download)

[The Annual Budget Process Specific to Cities \(PDF\)](#) (/doc/city-budget-process-faqs/download)

[Preparing the Budget Document \(Video\)](#) (https://youtu.be/7MVP8rPLjoY)

[The Importance of Formal Budget and Municipal Calendars \(PDF\)](#) (/doc/formal-budget-and-municipal-calendar/download)

[The Importance of Revenue & Expenditure Forecasting \(PDF\)](#) (/doc/forecastrevenuesandexpenditurespdf/download)

[The Importance of Free Cash \(PDF\)](#) (/doc/free-cash/download)

[An Introduction to Free Cash \(Video\)](#) (https://youtu.be/yNC5f_mYdm8)

[The Importance of Reserve Policies \(PDF\)](#) (/doc/reserve-policies/download)

[Introduction to Forecasting \(Video\)](#) (https://youtu.be/GPwyNrYi-GQ)

[Capital Planning: Concepts and Process Overview \(Video\)](#) (https://youtu.be/f78z6jAmHFk)

[Overview: Statutory Treatment of Municipal Revenue \(PDF\)](#) (/doc/statutory-treatment-of-municipal-revenue-overview/download)

[Understanding Municipal Debt \(PDF\)](#) (/doc/understanding-municipal-debt/download)

[What is "Home Rule?" \(PDF\)](#) (/doc/home-rule/download)

[Stabilization Funds: Overview and Best Practices \(Video\)](#) (https://youtu.be/BgzdCswz-nI)

[Enterprise Funds: Overview and Best Practices \(Video\)](#) (https://youtu.be/DA63veKNm58)

Municipal Finance Concepts

General Concepts

[The Financial Management Team \(PDF\)](/doc/financial-team/download) (/doc/financial-team/download)

[What is "Home Rule?" \(PDF\)](/doc/home-rule/download) (/doc/home-rule/download)

Budgeting and Planning

[The Annual Budget Process Specific to Towns \(PDF\)](/doc/annual-budget-process-in-towns/download) (/doc/annual-budget-process-in-towns/download)

[The Annual Budget Process Specific to Cities \(PDF\)](/doc/city-budget-process-faqs/download) (/doc/city-budget-process-faqs/download)

[The Importance of Formal Budget and Municipal Calendars \(PDF\)](/doc/formal-budget-and-municipal-calendar/download) (/doc/formal-budget-and-municipal-calendar/download)

[The Importance of Revenue & Expenditure Forecasting \(PDF\)](/doc/forecast-revenues-and-expenditurespdf/download) (/doc/forecast-revenues-and-expenditurespdf/download)

[The Importance of Free Cash \(PDF\)](/doc/free-cash/download) (/doc/free-cash/download)

[The Importance of Reserve Policies \(PDF\)](/doc/reserve-policies/download) (/doc/reserve-policies/download)

[Introduction to Forecasting \(Video\)](https://youtu.be/GPwyNrYi-GQ) (https://youtu.be/GPwyNrYi-GQ)

[Capital Planning: Concepts and Process Overview \(Video\)](https://youtu.be/f78z6jAmHFk) (https://youtu.be/f78z6jAmHFk)

Revenue and Municipal Funds

[Overview: Statutory Treatment of Municipal Revenue \(PDF\)](#) (/doc/statutory-treatment-of-municipal-revenue-overview/download)

[Revenue and Appropriation Deficits \(PDF\)](#) (/doc/revenue-and-appropriation-deficits-0/download)

[Revolving Funds Chart: Non-School Department Revenue \(PDF\)](#) (/doc/revolving-funds-chart-non-school-department-program/download)

[Revolving Fund Chart: School Department Revenue \(PDF\)](#) (/doc/revolving-funds-chart-school-department-programs/download)

[Understanding Municipal Debt \(PDF\)](#) (/doc/understanding-municipal-debt/download)

[Overview: Tax Exempt Lease Purchases \(TELPs\) \(Video\)](#) (https://youtu.be/6E9qiBxeY)

[The Overlay Reserve Account: Allowances for Abatements and Exemptions \(Video\)](#) (https://youtu.be/JpZO76AQcOc)

[Stabilization Funds: Overview and Best Practices \(Video\)](#) (https://youtu.be/BgzdCswz-nI)

[Enterprise Funds \(PDF\)](#) (/doc/enterprise-funds/download)

[Enterprise Funds: Overview and Best Practices \(Video\)](#) (https://youtu.be/DA63veKNm58)

Capital Planning

[Capital Planning: Concepts and Process Overview \(Video\)](#) (https://youtu.be/f78z6jAmHFk)

[Capital Planning: Components of a Capital Plan \(Video\)](#) (https://youtu.be/F0Cwb1wz-yY)

[Funding the Capital Plan \(Video\)](#) (https://youtu.be/IYIAVYx24No)

[Presenting and Funding Major Capital Projects \(PDF\)](#) (/doc/presenting-and-funding-major-capital-projects/download)

[Capital Improvements Planning Guide \(PDF\)](#) (/doc/capital-improvement-planning-guide/download)

[Capital Projects Request Form \(DOCX\)](#) (/doc/capital-project-request-form/download)

[Capital Targets Template \(XLSX\)](#) (/doc/capital-targets-template/download)

Forecasting

[Introduction to Forecasting \(Video\)](https://youtu.be/GPwyNRYi-GQ) (<https://youtu.be/GPwyNRYi-GQ>)

[The Importance of Revenue & Expenditure Forecasting \(PDF\)](#) ([/doc/forecastrevenuesandexpenditurespdf/download](#))

[Cash Flow Forecasting and Short-Term Borrowing \(PDF\)](#) ([/doc/cash-flow-budgeting-short-term-borrowing/download](#))

Guidance from DLS

[Other Post-Employment Benefits \(OPEB\) Liability Trust Fund \(IGR2019-10, PDF\)](#)

[\(/doc/igr-2019-10-other-post-employment-benefits-liability-trust-fund/download\)](#) This Informational Guideline Release (IGR) explains the municipal finance provisions of the Other Post-employment Benefits Liability Trust Fund (OPEB Fund) under G.L. c. 32B, § 20 and 20A, as amended by Sections 15 and 238 of the Municipal Modernization Act.

[Other Post-Employment Benefits \(OPEB\) Liability Trust Frequently Asked Questions \(FAQ\) \(PDF\)](#)

[\(/doc/other-post-employment-benefits-trust-fund-faqs/download\)](#)

[Guidelines: Municipal Finance Provisions of the Community Preservation Act \(CPA\) \(IGR2019-14, PDF\)](#)

[\(/doc/igr-2019-14-community-preservation-fund/download\)](#) This Informational Guideline Release (IGR) explains to local officials the procedures and requirements for establishing and administering a special fund that may be appropriated and spent for certain open space, recreational, historic resource and affordable housing purposes.

[Guidelines: Appropriation Transfers \(IGR2017-13, PDF\)](#) ([/doc/igr-17-13-appropriation-transfers-supersedes-igr-06-209/download](#)) This Informational Guideline

Release (IGR) informs local officials of changes made by the Municipal Modernization Act to the alternative end-of-year budget transfer procedure.

[Stabilization Funds \(IGR2017-20, PDF\)](#) ([/doc/igr-17-20-stabilization-funds-supersedes-igr-04-201/download](#)) These guidelines inform local officials about

amendments made to G.L. c. 40, § 5B, which establishes city, town and district stabilization funds, by the Municipal Modernization Act.

[Departmental Revolving Funds \(BUL2017-1B, PDF\)](#) ([/doc/bul-17-01b-departmental-revolving-funds/download](#))

Best Practices in Municipal Finance

[Preparing the Budget Document \(Video\)](https://youtu.be/7MVP8rPIjoY) (<https://youtu.be/7MVP8rPIjoY>) This video describes the process for creating a municipal budget document, including the key components and suggested format.

[The Importance of Annual Municipal Audits \(PDF\)](/doc/annual-audits/download) (</doc/annual-audits/download>)

[The Importance of the Treasurer's Cash Book \(PDF\)](/doc/cash-book/download) (</doc/cash-book/download>)

[Reconciling Cash and Receivables \(PDF\)](/doc/reconciling-cash-and-receivables/download) (</doc/reconciling-cash-and-receivables/download>)

[City, Town and District Reserve Funds \(PDF\)](/doc/city-town-and-district-reserves/download) (</doc/city-town-and-district-reserves/download>)

[Understanding Municipal Debt \(PDF\)](/doc/understanding-municipal-debt/download) (</doc/understanding-municipal-debt/download>)

[Revenue and Appropriation Deficits \(PDF\)](/doc/revenue-and-appropriation-deficits-0/download) (</doc/revenue-and-appropriation-deficits-0/download>)

[What is "Home Rule?" \(PDF\)](/doc/home-rule/download) (</doc/home-rule/download>)

[Transitioning Government Positions From Elected to Appointed \(Video\)](https://youtu.be/UMpSh0SOthA) (<https://youtu.be/UMpSh0SOthA>)

[Overview: Tax Exempt Lease Purchases \(TELPs\) \(Video\)](https://youtu.be/6E9qjIByeXeY) (<https://youtu.be/6E9qjIByeXeY>)

[The Overlay Reserve Account: Allowances for Abatements and Exemptions \(Video\)](https://youtu.be/jpZO76AQcOc) (<https://youtu.be/jpZO76AQcOc>)

[Stabilization Funds: Overview and Best Practices \(Video\)](https://youtu.be/BgzdCswz-nI) (<https://youtu.be/BgzdCswz-nI>)

[Enterprise Funds: Overview and Best Practices \(Video\)](https://youtu.be/DA63veKNm58) (<https://youtu.be/DA63veKNm58>)

Using Financial Indicators to Analyze Fiscal Health

View the videos below to learn how local financial and demographic data can be used to indicate the status of a municipality's fiscal health. This analysis can be helpful during the budget preparation process to build a clearer picture of financial trends and how your community arrived at its present financial condition.

- [Introduction: Financial Indicators](https://youtu.be/pZSiLoc_ccQ) (https://youtu.be/pZSiLoc_ccQ)
- [Net Operating Revenue](https://youtu.be/pxZFQR3_Bm8) (https://youtu.be/pxZFQR3_Bm8)
- [Revenues Related to Economic Growth](https://youtu.be/p3fOFSt3Qrs) (https://youtu.be/p3fOFSt3Qrs)
- [State Aid as a Percentage of Operating Revenue](https://youtu.be/1unYqXQns-0) (https://youtu.be/1unYqXQns-0)
- [Property Tax Revenue](https://youtu.be/31gvenKvjQ) (https://youtu.be/31gvenKvjQ)
- [Uncollected Property Taxes as a Percentage of Tax Levy](https://youtu.be/yMcDailly2U) (https://youtu.be/yMcDailly2U)
- [Operating Expenditures](https://youtu.be/7sg5Y4M1n1o) (https://youtu.be/7sg5Y4M1n1o)
- [Personnel Costs](https://youtu.be/jT1ov9BntPA) (https://youtu.be/jT1ov9BntPA)
- [Pension Liability](https://youtu.be/Yj8-rscp_50) (https://youtu.be/Yj8-rscp_50)
- [Long-Term Debt](https://youtu.be/hy6EVnIwKtk) (https://youtu.be/hy6EVnIwKtk)
- [Debt Service](https://youtu.be/YjCLJEWR6E) (https://youtu.be/YjCLJEWR6E)
- [Reserves](https://youtu.be/uBK6P7o6y30) (https://youtu.be/uBK6P7o6y30)
- [Population & Enrollment](https://youtu.be/neqqDwxzUTg) (https://youtu.be/neqqDwxzUTg)

Download the companion workbook, **Financial Indicators Template** (</doc/financial-indicators-template/download>) (Excel), to analyze your own community's data.

Videos

[Introduction to Forecasting](https://youtu.be/GPwyNrYi-GQ) (https://youtu.be/GPwyNrYi-GQ)

[Capital Planning: Concepts and Process Overview](https://youtu.be/f78z6jAmHFk) (https://youtu.be/f78z6jAmHFk)

[Capital Planning: Components of a Capital Plan](https://youtu.be/F0Cwb1wz-yY) (https://youtu.be/F0Cwb1wz-yY)

[Funding the Capital Plan](https://youtu.be/TYIAVYx24No) (https://youtu.be/TYIAVYx24No)

[An Introduction to Free Cash](https://youtu.be/yNC5f_mYdm8) (https://youtu.be/yNC5f_mYdm8)

[Preparing the Budget Document](https://youtu.be/7MVP8rPljoY) (https://youtu.be/7MVP8rPljoY)

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[Stabilization Funds: Overview and Best Practices](https://youtu.be/BgzdCswz-nI) (https://youtu.be/BgzdCswz-nI)

[Enterprise Funds: Overview and Best Practices \(Video\)](https://youtu.be/DA63veKNm58) (https://youtu.be/DA63veKNm58)

[The Role of the Finance Committee \(Video\)](https://youtu.be/VLSkIa4TeKI) (https://youtu.be/VLSkIa4TeKI)

Tools and Templates

[Capital Projects Request Form \(DOCX\)](/doc/capital-project-request-form/download) (/doc/capital-project-request-form/download)

[Capital Targets Template \(XLSX\)](/doc/capital-targets-template/download) (/doc/capital-targets-template/download)

[Budget and Tax Rate Planning Tool \(Excel\)](/doc/budget-and-tax-rate-planning-tool/download) (/doc/budget-and-tax-rate-planning-tool/download)

[Indirect Costs Template \(Excel\)](/doc/indirect-cost-template-0/download) (/doc/indirect-cost-template-0/download)

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Division of Local Services' YouTube Channel (<https://www.youtube.com/channel/UCr30466gLT-ZcDnBQsy8Mg>)

Download the DLS Municipal Finance Glossary (<https://www.mass.gov/media/1577671/download>)

Important dates and deadlines on the Municipal Calendar (<https://www.mass.gov/doc/municipal-calendar/download>)

Receive DLS Alerts on Municipal Finance Topics (</how-to/how-to-subscribe-to-dls-alerts>)

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Alpha	Article Title	Petitioner
1	Measurer of Wood and Bark	TA/BOS
2	Town Report	TA/BOS
3	Report of Committees	TA/BOS
4	Setting Salaries of Town Officers-FY23	TA/BOS
	A. Board of Selectmen	
	B. Town Clerk	
	C. Moderator	
	D. Tree Warden	
	E. Board of Health	
5	Bills of Prior Year	TA/BOS
6	FY22 Budgets	TA/BOS
	A. Bristol Aggie	Treasurer
7	Sewer Capital Improvements Revenue FY21 to Stabilization Fund	BPW
8	FY23 General Fund Operating Budget	TA/BOS
9	FY23 Water Enterprise Fund Operating Budget	BPW
10	FY23 Sewer Enterprise Fund Operating Budget	BPW
11	FY23 Town Cable Enterprise Fund Operating Budget	Cable
12	FY23 School Cable Enterprise Fund Operating Budget	Cable
13	General Fund Capital Plan	TA/BOS
	A. Fire Engine 2 Tool Project	
	B. Public Safety Complex	
	C. Replace Voting Machines	
	D. Ambulance / Stretcher Replacement	
	E. Police Cruiser Replacements	
	F. High School-Repair and Replace Southeast & Southwest Gables	
	G. High School Alumni Stadium Restroom Facility	
	H. Computer Hardware Equipment Replacement	
	I. Life Pak 15 Replacement (3 Units)	
	J. Replace Loader	
	K. Computer Server for offsite electronic storage	
	L. Beach mat to provide for handicap access to Town Beach	
	M. Replace Boiler at Town Hall	
	N. COA/Rec Building Roof Replacement (design & construction)	
	O. Replacement of Engines on Harbormaster Boat	
	P. Roof Replacement at Emergency Mgt Building	
	Q. Upgrade Town/School Phone System	
	R. Replace window blinds/shades at Town Hall	
	S. Control Desk Radio Upgrade	
14	Water Enterprise Capital Plan	BPW
	A. Utility Truck with Plow	
	B. Repainting Sconticut Neck Water Tower	
	C. Water Gate Valve maintenance	
15	Sewer Enterprise Capital Plan	BPW
	A. Sewer Treatment Plant Upgrade	
	B. Inflow and Infiltration Prevention	
	C. Sunset BeachSewer Extension	
	D. Sewer Force Mains upgrade	
	E. Blower Building Roof replacement-Sewer Treatment Plant	
16	Roadwork FY23	
	A. Bayview Avenue	BPW
	B. Farmfield Street	BPW
	C. Bonney Street	BPW
17	State Aid to Highways FY23	BPW
18	Funding Capital Stabilization Fund	TA/BOS
19	Ambulance Stabilization	Fire Chief
20	Social Day Care	Council on Aging
21	Propagation of Shellfish FY23	Harbormaster
22	FY23 Community Preservation Program Appropriations	CPC
	A. Library Sidewalks (Phase 2)	

	B. Spring Street Firehouse Renovations	
	C. Pickleball at Livesey Park	
	D. Whitfield-Manjiro Carriage House Cultural Center	
23	Revolving Funds	VARIOUS DEPT/BOARDS
24	Land Acquisition & Engineering design for Public Safety Facility	TA/BOS
25	Transfer from Surplus Revenue	TA/BOS
26	Fund Labor Contracts	TA/BOS
	A. Clerical Union	
	B. Police Union	
	C. Fire Union	
	D. Highway Union	
	E. Water Union	
	F. Sewer Union	
27	Senior Work-off Program	Council on Aging
28	Retirement COLA	Retirement Board
29	Additional funds to supplement Article 16B from the October 20, 2020 meeting-Water Dept Van	BPW
30	Amend Chapter 194 Storm Management - Erosion and Sediment	BPW
31	Tree Warden from elected to Appointed	BPW
32	Amend BPW By-law - Solid Waste & Recycling	BPW
33	Safeway to Schools	BPW
34	Municipal Light Plant	Broadband Study
35	Propagation of Shellfish \$23,396 (disturbed by dredging)	Harbormaster
36	Town Hall Banquet Room A/C split	TA/BOS
37	Town Hall Repairs (curved windows \$8,000 & Clock \$8,000)	TA/BOS
38	Update General Provisions of bylaw, section 1-6, noncriminal disposition of violations	Conservation Agent
39	Climate change vulnerability assessment grant match	Conservation Agent
40	Disposable Plastic Pollution Reduction bylaw	Conservation Agent
41	Polystyrene Reductin bylaw	Conservation Agent
42	Wetlands bylaw updates	Conservation Agent
43	Hazard Mitigation Plan Grant Match	Conservation Agent
44	Public Shade Tree bylaw	Planning Director
45	Upper Narragansett Avenue Rezone	Planning Director
46	Public Facilities Setback	Planning Director
47	Light Pollution Prevention	Planning Director
48	Bridge Street engineering design	
49	Union Wharf purchase 900 sq ft parcel	Harbormaster
50	Water District borrowing	Water District
51	West Island Dredging 20% match for \$200,000	Harbormaster
	<u>Citizens Petitions:</u>	
	Hard Surface- Bonney Street	Sheri Bettencourt
	Hard Surface- Chase Road	Rick Spoor
	Hard Surface- Ebony Street	Janet Pitman
	Hard Surface- Reservation Road	Natalie Caetano
	Hard Surface-Mill Road from 291 Mill to 312 Mill	Brian Lopes
	Hard Surface-Yankee Lane from Mill Road to 20 Yankee Lane	Brian Lopes
	Rezoning- 114 Sconticut Neck Road	Ronald Oliveira
	Street Acceptance- Mill Road- from 291-312	Brian Lopes
	Street Acceptance-Yankee Lane from Mill Road to 20 Yankee Lane	Brian Lopes
	Street Lights	
	A. Welcome Street	Ivan Ketchum
	Other Business	
STM	Transfer from Sconticut Neck Sewer Betterment Stabilization to Sewer Reserve for future debt	TA/BOS



Town of Fairhaven Board of Health

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Michael Ristuccia, Chair
Peter DeTerra, Vice-Chair
Kevin Gallagher, Clerk
David D. Flaherty Jr, RS , Health Agent

MEMO

DATE: March 11, 2022
TO: Fairhaven's Select Board
FROM: David D. Flaherty Jr., RS
Fairhaven's Health Agent
RE: COVID 19 Update

Dear Chairman Espindola,

Fairhaven's Select Board has maintained a policy of "Strongly Advising" shields or masks for visitors and staff at all Fairhaven municipal buildings. This policy has been an integral aspect to attempting reduction of cases and positivity for COVID-19 virus occurrence in Fairhaven. Since last week the Town of Fairhaven has moved down from 3.02% positivity down to 2.79%; our total case count has moved down from 29 to 21. To put this in perspective, two months ago these numbers were at least ten times what they are now. Bristol County's and the Commonwealth's COVID data are trending in a very positive manner as well. In light of this data, I would suggest that your Board continue to maintain the policy of a "Strong Advisory" for mask wearing in municipal buildings. The public seems to be well aware of masking protocols which suit their own comfort level. Many State, County, School and local jurisdictions are suspending mask mandates. I will continue to be involved with Public Service Announcements to help the residents of Fairhaven better understand what these numbers mean and how they can better protect themselves.

I think the light at the end of the tunnel is getting larger but we need to remain vigilant.

Respectfully,


David D. Flaherty Jr., RS
Health Agent

Cc: BOH