



**Revised to add time for item D4**

## **FAIRHAVEN SELECT BOARD**

### **Agenda**

**Monday, August 9, 2021**

**6:30 p.m.**

**Town Hall – 40 Center Street – Fairhaven**

RECEIVED  
TOWN CLERK

2021 AUG -5 P 4: 31

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted in person and via remote means, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting in person, or via virtual means. In person attendance will be at the meeting location listed above, and it is possible that any or all members of the public body may attend remotely, with in-person attendance consisting of members of the public.

FAIRHAVEN,  
MASS.

Log on to: <https://zoom.us/j/99141051236?pwd=MURuYjNnMWNVVkRRaEdwanZhU1IDQT09>

or call 1-929-205-6099

Meeting ID: 991 4105 1236

Passcode: 222240

The meeting can also be viewed live on Channel 18 or on FairhavenTV.com

#### **A. TOWN ADMINISTRATOR'S REPORT**

#### **B. COMMITTEE LIAISON REPORTS**

#### **C. ACTION**

1. Approval of Gift Account for Police K-9
2. Request to become Town Constable: Joseph Latimer
3. Request to join Cable Advisory Committee: Thomas McAfee
4. Event Permit: Nicole Podkowa 5K Road Race: October 2, 2021

#### **D. APPOINTMENTS**

1. 6:50 pm Meet and Greet Precinct 5
2. 7:00 pm FY21 Community Development Block Grant (CDBG) Application
3. 7:05 pm Ocean State Job Lot: Change of Manager
4. **7:15 pm Town Administrator Screening Process**

#### **E. POSSIBLE ACTION/DISCUSSION**

1. Select Energy: Fairhaven Recreation Center—Solar Canopy
2. Discuss the restroom facilities for the FHS Turf Field project (Historic Register and Building Permit)
3. Tree Warden request for Deputy Tree Wardens
4. Leon Corey: organizing a Belonging Committee
5. Changing August Select Board meeting dates
6. Possible changes to Committee liaison assignments
7. Zoning fee changes
8. Mask Mandate

#### **F. CORRESPONDENCE**

1. Rogers Reuse Committee voting member to associate member: Gail Isaksen
2. Resignation on Sustainability Committee: Leon Corey

#### **G. NOTES AND ANNOUNCEMENTS**

1. The next regularly scheduled meeting of the Select Board is Monday, August 23, 2021 at 6:30 p.m. in the Town Hall Banquet Room

#### **H. EXECUTIVE SESSION**

1. Rogers School Lis Pendens

#### **ADJOURNMENT**

*Subject matter listed in the agenda consists of those items that are reasonable anticipated (by the Chair) to be discussed. Not all items listed may be discussed and other items not listed (such as urgent business not available at the time of posting) may also be brought up for discussion in accordance with applicable law.*

*MGL, Ch. 30A, § 20(f) requires anyone that intends to record any portions of a public meeting, either by audio or video, or both, to notify the Chair at the beginning of the meeting.*



Commonwealth of Massachusetts

**TOWN OF FAIRHAVEN**  
**POLICE DEPARTMENT**

1 Bryant Lane  
Fairhaven, MA 02719  
Phone: 508-997-7421  
Fax: 508-997-3147  
[www.fairhavenpolice.org](http://www.fairhavenpolice.org)

C1

**Michael J. Myers**  
*Chief Of Police*

July 30, 2021

Wendy Graves  
Town Administrator  
Town Hall  
40 Center Street  
Fairhaven, Ma 02719

Ms. Graves,

I respectfully request you place onto the next available Selectboard meeting a request to approve and establish a "Fairhaven Police K9" gift account. This account will be used to receive donations from the community to help offset any costs associated with the care of the Fairhaven Police K9. This may include veterinarian bills, food, equipment, specialized training or any other unforeseen costs associated with the health and wellbeing of the K9. Thank you and if you have any questions please feel free to contact me.

Respectfully submitted,

Michael J. Myers  
Chief of Police

8-3-21

To Whom it may concern,

My name is Joseph Latimer, I am a full time constable in New Bedford, Massachusetts for the past 21 years. I own Moniz and Latimer Constables Inc. and I would like to seek my appointment in Fairhaven, Massachusetts to serve Civil Process.

Thank you for your time and understanding

Sincerely,



Joseph Latimer

RECEIVED  
TOWN CLERK  
2021 AUG - 3 P 3:20  
FAIRHAVEN,  
MASS.



*Moniz & Latimer  
Constables, Inc.*

388 County Street,  
New Bedford, MA 02740

508-997-9500

Fax 508-997-2130

E-mail – [monizandlatimer@gmail.com](mailto:monizandlatimer@gmail.com)

[www.monizandlatimer.com](http://www.monizandlatimer.com)

Hours Mon – Fri 8am – 5pm



Serving all civil process  
throughout Massachusetts and  
Rhode Island

**CIVIL PROCESS**

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The Commonwealth of Massachusetts  
MONIZ & LATIMER CONSTABLES, INC.

JOSEPH C. LATIMER  
CAPTAIN  
SERVING BRISTOL COUNTY

TEL: (508) 997-9500  
FAX: (508) 997-2130

THE WILLIAM ROTCH BUILDING  
388 COUNTY STREET  
NEW BEDFORD, MA 02740  
EMAIL: [monizandlatimer@gmail.com](mailto:monizandlatimer@gmail.com)

CELL 774-400-5062



Vicki Oliveira <vloliveira@fairhaven-ma.gov>

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## Constable

2 messages

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**Vicki Oliveira** <vloliveira@fairhaven-ma.gov>  
To: Michael Myers <michael.myers@fairhavenpolice.org>

Wed, Aug 4, 2021 at 1:16 PM

Thank you Chief Myers, I will inform the Select Board for consideration when making their decision on his request to become a Fairhaven Constable.

Best Regards,

Vicki L Oliveira  
[vloliveira@fairhaven-ma.gov](mailto:vloliveira@fairhaven-ma.gov)  
Assistant to the Town Administrator  
Notary Public  
Town of Fairhaven  
40 Center Street  
Fairhaven, MA 02719  
PH: (508)979-4023 EXT. 101  
FAX: (508) 979-4079  
[Town of Fairhaven](#)

[Quoted text hidden]

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**Michael Myers** <michael.myers@fairhavenpolice.org>  
To: Vicki Paquette <vloliveira@fairhaven-ma.gov>

Wed, Aug 4, 2021 at 1:13 PM

Mrs. Oliveira,

The Police Department has no issue with Joseph Latimer's application to become a constable in Fairhaven.

Michael J. Myers  
Chief of Police  
Fairhaven Police Department  
[1 Bryant Lane](#)  
[Fairhaven, Ma 02719](#)  
508-997-7421 Work  
508-997-3147 Fax

[michael.myers@fairhavenpolice.org](mailto:michael.myers@fairhavenpolice.org)

This electronic message and any files attached hereto contain confidential or privileged information from the Fairhaven Police Department. This information is intended to be for the use of the individuals or entities to whom it is addressed only. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this information is strictly prohibited. If you have received this transmission in error, please delete all electronic copies of this message and attachments thereto, if any, destroy any hard copies you may have created, and notify me immediately by reply email.



C3

Vicki Oliveira <vloliveira@fairhaven-ma.gov>

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**Fwd: [Fairhaven MA] Cable Advisory Committee (Sent by Thomas McAfee, [REDACTED]@comcast.net)**

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**Derek Frates** <dfrates@fairhaven-ma.gov>  
To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Wed, Jul 28, 2021 at 7:59 PM

Vicki,

I sent this back to this person interested in joining Cable Advisory Committee:

Thank you for your interest in becoming a member of the Cable Advisory Committee. The procedure can be found at [www.fairhaven-ma.gov/volunteer-opportunitiesand](http://www.fairhaven-ma.gov/volunteer-opportunitiesand) is as follows:

If you are interested in serving on a Town Board or Committee the following committees currently have vacancies. Please email your letter of interest to [Selectmen@Fairhaven-MA.gov](mailto:Selectmen@Fairhaven-MA.gov). Letters may be mailed to the Selectmen's Office, 40 Center Street.

----- Forwarded message -----

From: **Contact form at Fairhaven MA** <[cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com)>

Date: Wed, Jul 28, 2021 at 7:45 PM

Subject: [Fairhaven MA] Cable Advisory Committee (Sent by Thomas McAfee, [REDACTED]@comcast.net)

To: dfrates <[dfrates@fairhaven-ma.gov](mailto:dfrates@fairhaven-ma.gov)>

Hello dfrates,

Thomas McAfee ([REDACTED]@comcast.net) has sent you a message via your contact form (<https://www.fairhaven-ma.gov/user/1063/contact>) at Fairhaven MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.fairhaven-ma.gov/user/1063/edit>.

Message:

I would like to be on the Cable Advisory Committee.

--

Thank You,

**Derek T. Frates**

Government /Public Access Director

Town of Fairhaven

Fairhaven Community Media

**DFrates@Fairhaven-ma.gov**

Office: 774-328-8828

Cell: 774-328-0041

[FairhavenTV@gmail.com](mailto:FairhavenTV@gmail.com)

FairhavenTV.com

[Facebook.com/fairhaventv](https://www.facebook.com/fairhaventv)





C4

Vicki Oliveira <vloliveira@fairhaven-ma.gov>

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**[Fairhaven MA] Nicole PodKowa 5K Fairhaven Road Race (Sent by William Burns, Burnsw@Southcoast.org)**

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Contact form at Fairhaven MA <cmsmailer@civicplus.com>

Tue, Jul 27, 2021 at 11:02 AM

Reply-To: Burnsw@southcoast.org

To: VIOliveira <VIOliveira@fairhaven-ma.gov>

Hello VIOliveira,

William Burns ([Burnsw@Southcoast.org](mailto:Burnsw@Southcoast.org)) has sent you a message via your contact form (<https://www.fairhaven-ma.gov/user/33/contact>) at Fairhaven MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.fairhaven-ma.gov/user/33/edit>.

Message:

Good morning Vicki. On behalf of Southcoast Health I would like to request Board of Selectmen approval for the Nicole Podkowa 5K Walk/Run scheduled for October 2, 2021. The race course is listed below. My phone number is (508) 973-5885 if you need to reach me by phone. Thank you!

Start: 10 am from the Southcoast Fairhaven Cancer Center  
Head South on Mill Rd toward Bridge Street  
Turn Left on Bridge Street  
Follow Bridge Street for 1 mile  
Reverse route and head back to Cancer Center



6:50 PM

D1

# Meet Precinct Five



7:00 PM

D2



**Town of Fairhaven**  
*Department of Planning and Economic Development*  
Town Hall 40 Centre Street Fairhaven, MA 02719 508-979-4082 x 123

**Town of Fairhaven**  
**Notice of Public Hearing**  
**FY 21 Community Development Block Grant Application**

RECEIVED  
2021 JUL 23 A 11: 19  
BOARD OF SELECTMAN  
FAIRHAVEN MASS

Town of Fairhaven will hold a Public Hearing at 7:00 P.M. on August 9, 2021, Town Hall, 40 Center Street, Fairhaven, MA. The purpose of the hearing is to seek public comment on the Town's FY2021 CDBG application, which will request funding for reconstruction of Hedge Street (Phase 3), from Main Street to approximately House #70. The Town intends to apply for up to \$800,000 for this project and general administration. The grant will be administered with private consultants. The performance of prior year's CDBG awards may be discussed.

Any persons or organizations will be given the opportunity to be heard. The public may attend in person or via Zoom. Written comments may be submitted to Paul Foley, Director of Planning & Economic Development, [pfoley@fairhaven-ma.gov](mailto:pfoley@fairhaven-ma.gov), 40 Center Street, Fairhaven, MA 02719. The meeting room is handicap accessible and the Town will make reasonable accommodations for the disabled with prior notice to the Selectmen's Office. Remote access is available per below:

**Join Zoom meeting:**

<https://zoom.us/j/99141051236?pwd=MURuYjNnMWNVVkkRRaEdwanZhU1IDQTO9>

**or CALL** 1-929-205-6099  
Meeting ID: 991 4105 1236  
Passcode: 222240

*Daniel Freitas, Chairman, Fairhaven Select Board*



**Town of Fairhaven**  
*Department of Planning and Economic Development*  
Town Hall      40 Centre Street    Fairhaven, MA 02719      508-979-4082 x 123

TO:                    Select Board, Town of Fairhaven  
FROM:                Linda Overing, CDBG Consultant  
DATE:                August 5, 2021  
RE:                    FY21 CDBG Public Hearing, 8/9/21  
                         Grant Application Project, Budget & Motions  
CC:                    Wendy Graves, Acting Town Administrator  
                         Paul Foley, Director of Planning & Economic Development

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The Public Hearing scheduled for the August 9 BOS meeting will provide detailed information on the Town's FY21 Community Development Block Grant (CDBG) application for improvements to a section of Hedge Street, from Main Street to approximately #70.

The FY19 CDBG awarded to the Town in September 2019 included preparation of engineering designs for Hedge Street, from Main Street to Adams Street, to enable the Town to continue improvements on Hedge Street. (Phases 1 and 2 of Hedge Street Improvements, from the Acushnet River to Main Street, has also already been completed with monies from two previous year's CDBG awards.) GCG was contracted to complete the design on future phases. There have been several public input meetings in the course of the development process. An engineering plan for improvements will be presented at the Public Hearing.

The design for improvements from Main to Adams also recommended a phased approach to construction, based on the limitations of annual CDBG funding. Phase 3 of Hedge Street improvements will run from Main Street to approximately #70; Phase 4 is from #70 to Adams Street and will require additional future grant funding. Improvements for Phase 3 include water, sewer and drainage improvements as well as new sidewalks, curbs and roadway.

The application budget (attached) also includes funding for a CDBG Administrative Assistant (15 hours/week) as well as a CDBG consultant grant administrator and general administration expenses.

All CDBG's require that the Town appoint an Environmental Certifying Officer (ECO) that can sign off on the environmental reviews that are required by CDBG. The reviews for the types of projects in the grants that Fairhaven has submitted are straightforward; they identify any impacts that proposed improvements might have on the environment. In the past a member of the Select Board has served as the ECO, with Charles Murphy being the last person appointed to the position. I have attached information from the CDBG Manual about the ECO position as well as a certifying statement that should be signed by the BOS once the designation is made.

I ask that the Board make the following motions:

1. *To approve the FY21 CDBG application as presented for improvements to Hedge Street, Phase 3.*
2. *To authorize the Select Board Chair to sign FY21 CDBG application related documents.*
3. *To designate \_\_\_\_\_ as Fairhaven's Environmental Certifying Officer.*

**Town of Fairhaven - FY21 CDBG Application**  
**Hedge Street Construction, Phase 3 (Main to #70)**

Funds available to Fairhaven for FY21 Application

**\$ 800,000**

<b>HEDGE STREET - PHASE 3 RECONSTRUCTION PROJECT (Main to #70)</b>	
<b>Expenses:</b>	
Construction	\$ 550,050
Engineering & Resident Inspector Services	\$ 60,000
<b>Total Construction Expenses</b>	<b>\$ 610,050</b>
<b>Sources of Funds:</b>	
CDBG Grant Application	\$ 610,050

<b>Program Delivey Expenses</b>	
Administrative Assistant	\$ 6,779
Administrative Assistant Fringe	\$ 542
Advertising	\$ 1,000
Repro/Printing	\$ 200
Supplies/Materials	\$ 200
<b>Total Infrastructure Program Delivery</b>	<b>\$ 8,721</b>

<b>GENERAL ADMINISTRATIVE EXPENSES:</b>	
Administrative Assistant	\$ 20,338
Administrative Assistant Fringe	\$ 1,627
Travel	\$ 250
Advertising	\$ 750
Repro/Printing	\$ 200
Communication	\$ 500
Supplies/Materials	\$ 300
Audit	\$ 500
Prof. Services	\$ 40,000
App. Prep	\$ 3,000
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>\$ 67,465</b>

<b>TOTAL CDBG to be Requested</b>	<b>\$ 686,236</b>
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August 9, 2021

**RE: Designation of Environmental Certifying Officer**

In our capacity as the Select Board for the Town of Fairhaven, we designate

\_\_\_\_\_ as the Town's Environmental Certifying Officer.

\_\_\_\_\_  
Fairhaven Select Board

\_\_\_\_\_  
Fairhaven Select Board

\_\_\_\_\_  
Fairhaven Select Board

## **B. Designate an Environmental Certifying Officer (ECO)**

The Grantee's Chief Executive Officer must designate either him/herself or a competent staff person to serve as the Environmental Certifying Officer (ECO). The ECO must be:

- designated in writing. See sample form in Appendix 2 Chapter 10. A copy of the designation must be kept in the ERR file.
- an employee of the municipality. The ECO may not be a person or entity with whom the municipality contracts to carry out project activities. *The ECO acts as the responsible Federal official under the provisions of NEPA and will be named as the responsible party in any legal action.*

Responsibilities of the ECO include making findings and signing all required certifications. The ECO does not need to be a technical expert on environmental activities but should be credible if it becomes necessary for the grantee to defend a finding or conclusion of the review.

## **C. Define the project**

While the definition does not have to be lengthy, it should include enough information to provide the reader with a clear understanding of what is to take place. This should include all project activities, the location of the project and the anticipated cost of the project. The description should not be isolated in time and place and must consider future related actions, cumulative effects and activities associated with non-HUD funds.

## **D. Determine the Level of Environmental Review Required for Each Activity**

Each program activity which is or will be funded by Mass. CDBG must be reviewed for its impact on the environment. In addition, all activities which are part of a federally funded project must be reviewed even if the particular activity receives no federal funds.

The levels of environmental review are as follows:

- Exempt activities (58.34)
- Categorically Excluded Activities Not Subject to Section 58.5
- Categorically Excluded Activities Subject to Section 58.5 [Statutory review, 58.35(b)]
- Full Environmental Assessment Required Activities [NEPA review, 58.35(a)]

Each review category is fully detailed below. Defining the correct level of review is a critical step. Grantees must be sure that they are categorizing a project correctly. An incorrect determination for the level of review can lead to delays or a discontinuation of project activities

7:05 PM

D3

# SELECT BOARD'S MEETING

Monday, August 9, 2021

@ 7:05 PM

**Application submitted for:**

**A CHANGE OF MANAGER**

**From:**

OSJL Spirits, LLC

d/b/a Ocean State Job Lot

11 Berdon Way

Fairhaven, MA

Nicholas Brunette, Proposed New Manager

Taxes: ok  
WC: ok  
Bldg.: Not required for this transaction  
Bd. of Health: Not required for this transaction  
Tips: ok





*The Commonwealth of Massachusetts*  
*Alcoholic Beverages Control Commission*  
*239 Causeway Street, Boston, MA 02114*  
*[www.mass.gov/abcc](http://www.mass.gov/abcc)*

**AMENDMENT-Change of Manager**

☐ **Change of License Manager**

**1. BUSINESS ENTITY INFORMATION**

Entity Name

Municipality

ABCC License Number

OSJL Spirits, LLC

Fairhaven

89301-PK-0384

**2. APPLICATION CONTACT**

The application contact is the person who should be contacted with any questions regarding this application.

Name

Title

Email

Phone

Jennifer Fredette

Licensing Coordinator

permits@osjl.com

401-295-2672

**3A. MANAGER INFORMATION**

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name

Nicholas Brunette

Date of Birth

SSN

Residential Address

Email

Phone

Please indicate how many hours per week  
you intend to be on the licensed premises

50

Last-Approved License Manager

Dennis Rivas Jr

**3B. CITIZENSHIP/BACKGROUND INFORMATION**

Are you a U.S. Citizen?\*

☒ Yes ☐ No \*Manager must be U.S. citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.  
Have you ever been convicted of a state, federal, or military crime?

☐ Yes ☒ No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

**3C. EMPLOYMENT INFORMATION**

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
10/14/2019		Store Team Leader	Ocean State Job Lot	Amanda Quentin
11/1/11	10/12/2019	Store Manager	Christmas Tree Shop	Jed Hazard

**3D. PRIOR DISCIPLINARY ACTION**

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ☐ Yes ☒ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation



KRISTINE A. WATT  
Notary Public  
Commonwealth of Massachusetts  
My Commission Expires  
April 22, 2027

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature

Kristine A. Watt

Date

5/17/21

**CORPORATE VOTE**

The Board of Directors or LLC Managers of OSIL Spirits, LLC  
Entity Name  
duly voted to apply to the Licensing Authority of Fairhaven and the  
City/Town  
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on 4/13/2021  
Date of Meeting

For the following transactions (Check all that apply):

☒ Change of Manager

☐ Other

"VOTED: To authorize

Steven Aronow

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint

Nicholas Brunette

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

  
Corporate Officer / LLC Manager Signature

For Corporations ONLY

A true copy attest,

\_\_\_\_\_  
Corporation Clerk's Signature

## APPLICANT'S STATEMENT

I, Donna McLeod the: ☐ sole proprietor; ☐ partner; ☐ corporate principal; ☒ LLC/LLP manager  
Authorized Signatory

of OSJL Spirits, LLC  
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:

Donna McLeod

Date:

6/28/21

Title:

LLC Manager



*The Commonwealth of Massachusetts*  
*Alcoholic Beverages Control Commission*  
*239 Causeway Street Boston, MA 02114*  
*[www.mass.gov/abcc](http://www.mass.gov/abcc)*

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
MONETARY TRANSMITTAL FORM**

**AMENDMENT-Change of Manager**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL  
LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: <https://www.mass.gov/epay-for-online-payments-abcc>

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL

EPAY CONFIRMATION NUMBER

a99fa36d-d6a9-4c3a-9f3b-ef27b0792c

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

89301-PK-0384

ENTITY/ LICENSEE NAME

OSJL Spirits, LLC

ADDRESS

375 Commerce Street

CITY/TOWN

North Kingstown

STATE

RI

ZIP CODE

02852

For the following transactions (Check all that apply):

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> New License                                   | <input type="checkbox"/> Change of Location   | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal)         | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License                           | <input type="checkbox"/> Alteration of Licensed Premises  | <input type="checkbox"/> Change of License Type (i.e. club / restaurant)  | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock)    |
| <input checked="" type="checkbox"/> Change of Manager                  | <input type="checkbox"/> Change Corporate Name  | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement               |
| <input type="checkbox"/> Change of Officers/<br>Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest<br>(LLC Members/ LLP Partners,<br>Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder       | <input type="checkbox"/> Change of Hours                              |
|  | <input type="checkbox"/> Other  |   | <input type="checkbox"/> Change of DBA                                |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS  
TRANSMITTAL FORM ALONG WITH  
COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

**ALCOHOLIC BEVERAGES CONTROL COMMISSION**  
**239 CAUSEWAY STREET**  
**BOSTON, MA 02241-3396**



# Town of Fairhaven

40 Center Street  
Fairhaven, MA 02719

- N/A Birth certificate
- N/A Marriage license
- ☒ CORI form
- ☒ TIPS certification
- N/A Serve Safe

Documents on file with the Licensing Clerk

Town Administrator Search  
to be discussed at meeting



**Discussion**



E1

Vicki Oliveira <vloliveira@fairhaven-ma.gov>

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## Fwd: Solect PPA Canopy - Fairhaven Rec Center

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Wendy Graves <wgraves@fairhaven-ma.gov>  
To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Wed, Aug 4, 2021 at 9:46 AM

Agenda 8/9

----- Forwarded message -----

From: **Matt Shortsleeve** <mshortsleeve@solect.com>

Date: Tue, Aug 3, 2021 at 1:09 PM

Subject: Solect PPA Canopy - Fairhaven Rec Center

To: Wendy Graves <wgraves@fairhaven-ma.gov>, Bob Espindola <selectmanbobespindola@gmail.com>, Whitney McClees <wmcclees@fairhaven-ma.gov>

Cc: Walter Gray <wgray@poweroptions.org>

Good afternoon,

Thank you Whitney for reviewing the proposal for the solar parking canopy at the Fairhaven Recreation Center earlier today. Attached is the proposal we reviewed, calling out the details of the project and it's economics. This project would be procured and contracted under the Poweroptions program, as we did for the East and Wood school projects. I've cc'd Walter Gray from PowerOptions on this email. We have a signed Letter of Intent, but we need to confirm the Town will proceed with the project so we can apply for incentives and utility interconnection. We are still in SMART block 5.

Wendy and Bob, for background, we've worked with the building commissioner, fire chief, planner, and DPW on the project design - including clearances, setbacks, size, and metering configuration - so as to conform with the town solar by-law and to minimize operational interference. We believe the enclosed design accomplishes those priorities. This is 250kW behind the meter, and could be done in conjunction or parallel with EV charging at the site.

We would ask for your review and approval to bring this project before the Selectboard (8/9?), and then to create the article on the Town Meeting warrant. The attached proposal could serve as Selectboard read-aheads.

Thank you in advance for your review and consideration! I'm available for a call to discuss any questions and look forward to your reply.

Thanks,  
Matt

**Matt Shortsleeve** | Vice President, Development

[Schedule a Meeting with Matt](#)



### Solect Energy

89 Hayden Rowe St. | Hopkinton, MA 01748

(o) (508-598-3511 x735 | (c) 617-797-7832

[solect.com](https://www.solect.com) | [mshortsleeve@solect.com](mailto:mshortsleeve@solect.com)

Connect with us on [LinkedIn](#) | [Twitter](#) | [Facebook](#)

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**Solect PPA Proposal Fairhaven Rec Ctr 20210803.pdf**  
1178K

# Solsect Energy SMART PPA

Fairhaven Recreation Center – Solar Canopy  
August 3, 2021



# Agenda

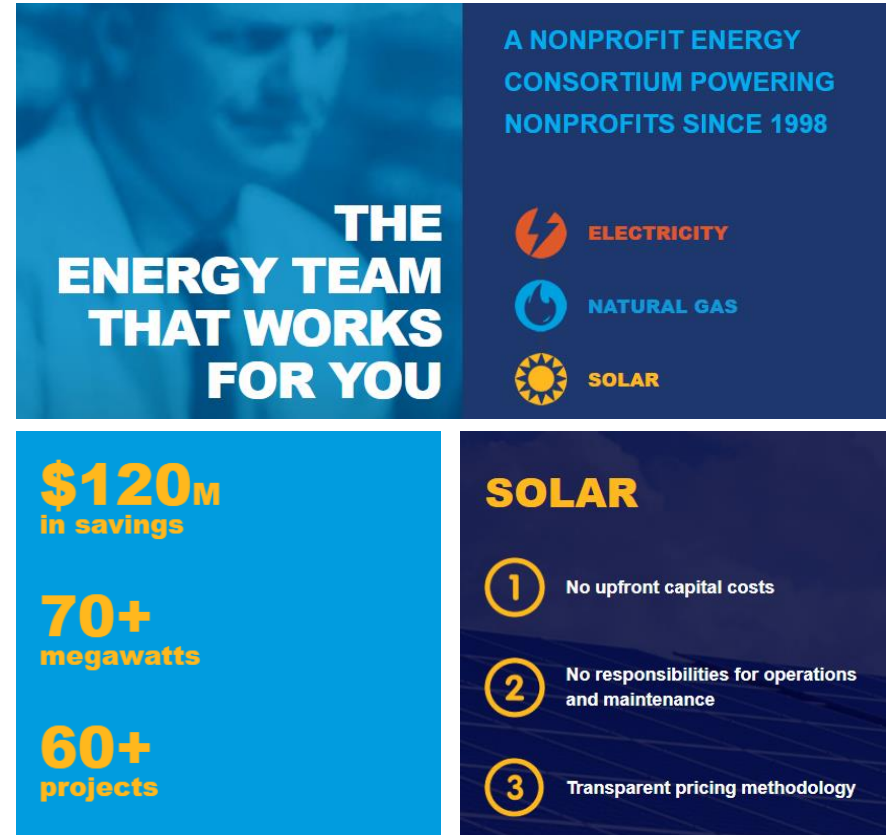
- PowerOptions and Solect Energy's **Solar and Storage Program**
- Massachusetts SMART 2.0 Incentive Program
- Project Summary
- Questions and Next Steps



# About PowerOptions

Fairhaven is a PowerOptions Member. PowerOptions is a nonprofit energy buying consortium that delivers cost savings and predictability to nonprofits and the public sector in Massachusetts, Connecticut and Rhode Island. Our mission is to save our members time and money on energy so more resources can be directed toward their own important missions. With more than 400 members, our collective buying power and energy expertise yields optimal pricing and stability for organizations both large and small.

**poweroptions.org**



The infographic is divided into four quadrants. The top-left quadrant features a blue background with a blurred image of a person and the text 'THE ENERGY TEAM THAT WORKS FOR YOU' in white. The top-right quadrant has a dark blue background and lists 'A NONPROFIT ENERGY CONSORTIUM POWERING NONPROFITS SINCE 1998' in light blue, followed by icons and labels for 'ELECTRICITY' (red lightning bolt), 'NATURAL GAS' (blue flame), and 'SOLAR' (yellow sun). The bottom-left quadrant is solid blue and displays '\$120M in savings', '70+ megawatts', and '60+ projects' in yellow. The bottom-right quadrant is dark blue with a wavy pattern and lists 'SOLAR' with three numbered points: '1 No upfront capital costs', '2 No responsibilities for operations and maintenance', and '3 Transparent pricing methodology'.

**THE ENERGY TEAM THAT WORKS FOR YOU**

**A NONPROFIT ENERGY CONSORTIUM POWERING NONPROFITS SINCE 1998**

- ELECTRICITY**
- NATURAL GAS**
- SOLAR**

**\$120M**  
in savings

**70+**  
megawatts

**60+**  
projects

**SOLAR**

- 1 No upfront capital costs
- 2 No responsibilities for operations and maintenance
- 3 Transparent pricing methodology



# You Benefit from PowerOptions with Strength in Numbers

- Since 1998, PowerOptions has served nonprofits with competitive RFPs for Gas, Electric, and Solar+Storage
- Competitive bids yield energy Providers to contract with Members and comply with Procurement Regulations and Best Practices
- More than 400 members in the consortium
  - All Massachusetts, Connecticut and Rhode Island nonprofits and public entities are eligible
- \$200 million annual sales of energy supply through Provider Programs
  - 1 billion kWh of electricity / 200 MW demand
  - 11 million dekatherms of gas
  - 85 MW of solar projects
  - Totaling more than \$2 billion in energy commodity purchases
- Fulltime staff of 10 focused on members' needs
  - Experts on utilities, renewables, efficiency, competitive supply, and Incentive markets available to Members
  - Strong board of energy veterans, stable of consultants



# Solar RFP Process for On-Site Solar PV and Battery Storage

- Select awarded RFPs for onsite solar PPAs, including Rooftop, Canopy, Ground and Storage
- Competitive RFP process leveraged the volume of the Members, and expertise of PowerOptions and yielded:
  - Standard form PPA with ***attractive Terms and Conditions***
  - Managed Cost and Price structure that yields ***low fixed PPA kWh rates***
- To date Select has completed for Members:
  - 80+ projects
  - Municipalities, Schools, State Agencies, Not for Profits
- Select and PowerOptions make going solar ***fast, competitive, and delivers savings for Members!!***



# About Solect Energy

- Founded in 2009
- Headquartered in Hopkinton, MA
- Performed Solar PPAs at Wood and East Schools
- Develop, finance, install, and Manage Solar Roofs, Canopies, Ground, Storage in MA, RI, CT, and IL
- 12 years | 580 installations | 120 MW
- 70+ employees
- Service team monitors and manages 650 projects
- PowerOptions RFP Award winner
- Exclusive provider of Solar + Storage to towns, schools, agencies and non-profits in MA, RI and CT

[LinkedIn](#) | [Twitter](#) [Solect.com](#)





# PowerOptions Select Solar and Storage Program



No upfront cost



Fixed per-kWh price for  
20 years



20-Year Power Purchase  
Agreement (PPA)



PowerOptions as an advisor,  
advocate, and facilitator



Select to install, finance, operate  
and maintain system



Pre-negotiated favorable  
contract terms and conditions

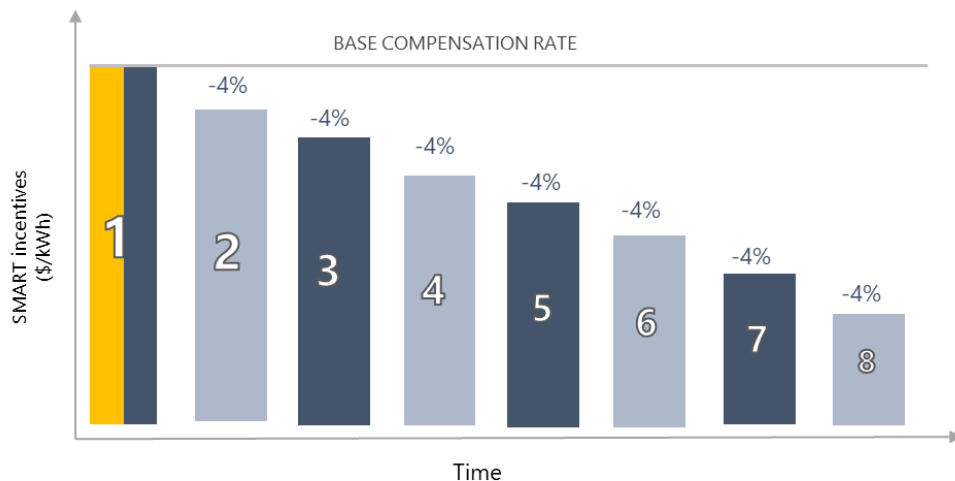


Public entities may participate without  
conducting individual procurement  
(MGL Ch. 164, Sec. 137)



## Incentive 225 C.M.R. 20.00 : Solar Massachusetts Renewable Target (“SMART”)

- Nov 2018 MA DOER opened SMART Program, paying fixed \$/kWh to PV system owner over 20 years
- 8 “blocks” of capacity for each utility – incentives decline as each block’s Solar Capacity (MWs) is allocated
- Incentive amount **directly proportional** to PPA kWh rate – projects with earlier incentives = lower PPA rates
- Incentive Adders that favor PO Members (public, rooftop, canopy, energy storage...)
- Solect performs all regulatory registrations, approvals, and management throughout the term



*Earlier projects secure higher SMART incentives, lower PPAs, and more savings.*

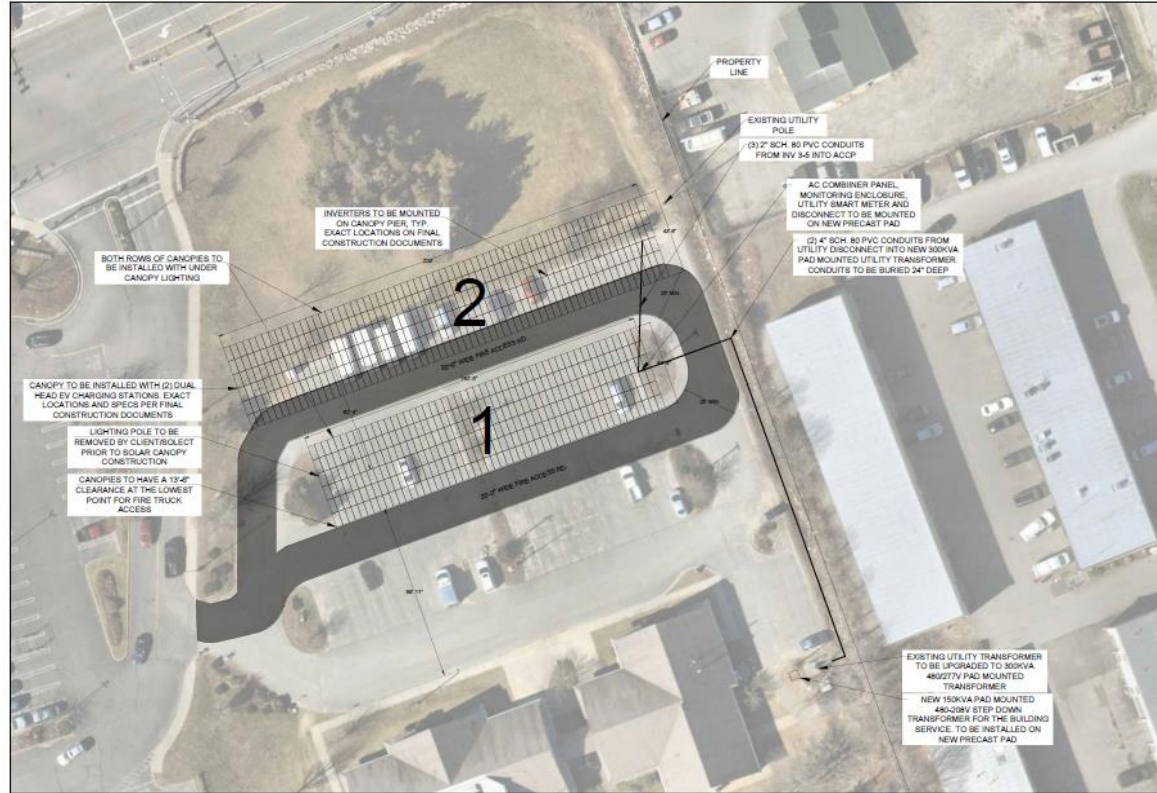


# Fairhaven Recreation Center – 339kW

FAIRHAVEN REC CENTER CANOPY - PRELIMINARY SITE PLAN

339.84kW DC / 250kW AC

SCALE: 1" = 20'-0"



NO.	DATE	DESCRIPTION	BY

PRELIMINARY DESIGN

**proposed solar canopy PV system**  
**FAIRHAVEN REC CENTER FTM CANOPY - 6743**  
 227-229 HUTTLESTON AVE.,  
 FAIRHAVEN, MA 02719

**solectenergy**  
 Street Solar, Smart Business  
 681 Rogers Road, Suite E  
 Haverhill, MA 01830 (978) 325-1111

SCALE: AS SHOWN  
 DATE: MAY 14, 2021  
 DRAWN BY: [blank]  
 CHECKED BY: [blank]  
 SHEET: PV-SP

- Clearance and setbacks per Town Staff
- Will generate 950% of onsite usage
- Utilizes Net Metering for excess generation
- Requires transformer upgrade
- Utilizes existing stormwater infrastructure

# Project Summaries

## PPA Savings SMART 5

PV System Capacity (kW DC)	339.8
Year 1 PV Output (kWh)	387,000
Percent of Usage	955%
Avoided kWh Electric Cost	\$0.1911
Solar PPA kWh Rate	\$0.1570
PPA Rate Escalator	0.0%
Term (Yrs)	25
Savings per kWh (Year 1)	18%
Year 1 Forecast Savings	\$13,200
Term Savings	\$465,000
Annual Avoided CO <sub>2</sub> (lbs)	600,000
Term CO <sub>2</sub> Avoided (tons)	7,000

## PPA Savings SMART 6

PV System Capacity (kW DC)	339.8
Year 1 PV Output (kWh)	387,000
Percent of Usage	955%
Avoided kWh Electric Cost	\$0.1911
Solar PPA kWh Rate	\$0.1650
PPA Rate Escalator	0.0%
Term (Yrs)	25
Savings per kWh (Year 1)	14%
Year 1 Forecast Savings	\$10,100
Term Savings	\$407,000
Annual Avoided CO <sub>2</sub> (lbs)	600,000
Term CO <sub>2</sub> Avoided (tons)	7,000



# Proposal for Fairhaven

- **SELECTBOARD MEETING (8/9?)**

- Low-fixed rates with no capital to purchase, and no cost to maintain
- Secure Early MA SMART 2.0 Solar Incentives

- **SIGN PPA AND LEASE**

- **SOLAR CANOPY PROJECT SCHEDULE and NEXT STEPS**

- Confirm projects, schedule Contract Process (PPA, Lease, PILOT)
- Electric engineering, Utility applications, SMART incentive applications
- Construction design, Structural and Site Engineering, Permit applications
- Pre-construction meetings and tight coordination with facility operations
- Project Schedule that works for school operations
  - Experience with dozens of municipalities – Safety, Access, Minimize disruption
  - Timing – Systems should be installed within 6 months of contract execution, 1 month onsite
  - Utility applications, reviews, metering, and documentation extend post-installation
  - Select Services Transition Meeting - monitoring and management services – included in PPA rate
- Value adds:
  - PILOT payment to Host Community (Updated property tax laws)
  - Web-based project monitoring access
  - Educational Programming and Events
  - Marketing / Communications / PR



# References

- Sollect has performed solar installations, financing, and management for dozens of public entities in Massachusetts through the PowerOptions RFP Award.
- Fairhaven, Hopkinton, Holliston, Millis, Milford, Grafton, Sherborn, Sharon, Fitchburg, Lunenburg, Haverhill, Winchester, Woburn, Stoneham, Medford, Chelsea, Winthrop, ...
- Regional School Districts – North Middlesex, Manchester Essex, Wachusett, Somerset Berkley, Upper Cape Tech, Southeastern Tech, ...
- State Agencies – Salem State University, Cape Cod Transit (Canopies and Roof), ...
- Material available for review:
  - [Fitchburg Public Schools](#) Video, 2 school projects, **STEM Celebration event, \$80K Saved Year 1 !!**
  - [Sollect for municipalities and schools](#) <<hyperlink to Landing Page from PDF\*>>
- Proud Members and Sponsors:



# Discussion, Next Steps

## Thank you!

Matt Shortsleeve  
Vice President of Development  
[mshortsleeve@solect.com](mailto:mshortsleeve@solect.com)  
508-598-3511 x735





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## Response to FHS Turf Meeting

---

**Wayne Oliveira** <woliveira@fairhaven-ma.gov>

Wed, Aug 4, 2021 at 7:05 PM

To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>, Robert Espindola <respindola@fairhaven-ma.gov>, Wendy Graves <wgraves@fairhaven-ma.gov>

Mr, Espindola,

Please see my letters attached. (2) One is my response to the Turf Project Meeting held on August 4th at FHS.

The second letter is a copy of correspondence I had sent to Superintendent Baldwin expressing the concerns of the Historical Commission.

There was never a response received to that letter which has led to my frustration with the School Department Administration.

We are more than happy to work with them on a solution but they at least have to acknowledge our concerns.

I apologize that I am not available on Monday evenings as I work at the St. Luke's ER from 3p to 11:30p

Sincerely,

**Wayne Oliveira**

Chairman

**Fairhaven Historical Commission**



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### 2 attachments



**Selectboard.FHS Turf field.pdf**

95K



**FHS Bathroom Building.pdf**

99K



# Fairhaven Historical Commission

40 Center Street  
Fairhaven, MA 02719

Wayne Oliveira  
Chairman

August 4, 2021

Fairhaven Selectboard  
Town Hall  
Fairhaven, MA

Dear Chairman Espindola,

Please let this letter serve as advice and guidance on behalf of the Fairhaven Historical Commission regarding the construction of the Turf Field at the FHS Stadium.

Some time ago we contacted the Fairhaven School Committee and Superintendent Baldwin regarding the construction of a bathroom facility in the Fairhaven High School Stadium as part of the Turf Field Project. We did not receive a response and were not invited to be included in any discussion.

At that time, we expressed a concern with the location of the bathroom facility, which was being planned for the South-West Corner of the stadium.

That location would be directly visible to travelers on Route 6 heading Westbound. It would also be visible for any photography capturing the front view of the complex.

Fairhaven High School is listed on the National Register of Historic Places which covers the original 1905 building and the stadium that was built at the same time.

I realize some may find this to be an incidental subject but, we feel it is our responsibility to watch over the smaller details that make this property so outstanding. If a different, suitable location cannot be achieved we would at least ask that we be consulted on ways that we may be able to screen the new structure and make it blend into the field. We are willing to work with the School Department to achieve this goal.

Please let me know if we can do anything to be of service to the Board.

Sincerely,

Wayne Oliveira  
Cell: 774-930-4966  
WOliveira@Fairhaven-MA.Gov



# Fairhaven Historical Commission

40 Center Street  
Fairhaven, MA 02719

Wayne Oliveira  
Chairman

June 4, 2021

Dr. Robert Baldwin  
Superintendent of Schools  
Fairhaven Public School District

Dear Superintendent Baldwin,

At our last regular meeting of the Fairhaven Historical Commission held on June 2, 2021, the Commission took a unanimous vote to send this letter to go on record as being in opposition to the location of the proposed bathroom facility that may, at some point, be part of the Athletic Field Turf Project.

In the current plans the bathroom facility is shown in the South-West Corner of the Athletic Field. This is right in view of Route 6 and the front of the High School.

We understand that this is all still in the planning stages and that you are not even sure if this building will be part of the initial phase of construction but, we want this letter to serve as notice that we will oppose the location of this structure when and if the time comes for it to be built.

We ask that you find another suitable location for this building. Possibly in the North-East side of the field near the flag pole.

We thank you for your consideration of this request and offer our services when the need for further discussion is needed.

Sincerely,

Wayne V. Oliveira  
Chairman

on behalf of the Fairhaven Historical Commission



Vicki Oliveira <vloliveira@fairhaven-ma.gov>

---

## Fwd: Research and follow up regarding field project

---

**Bob Espindola** <selectmanbobespindola@gmail.com>

Fri, Aug 6, 2021 at 7:49 AM

To: Tara Kohler <tkohler@fairhavenps.net>, Vicki Paquette <vloliveira@fairhaven-ma.gov>, Wendy Graves <wgraves@fairhaven-ma.gov>

Ms. Kohler,

I have received your email with attachments and, by way of this email am asking for this email and all attachments to be included in our meeting packet for our Select Board Meeting on Monday night.

Thank you.

Bob

----- Forwarded message -----

From: **Tara Kohler** <tkohler@fairhavenps.net>

Date: Fri, Aug 6, 2021 at 5:22 AM

Subject: Research and follow up regarding field project

To: Bob Espindola <selectmanbobespindola@gmail.com>

CC: Brian Monroe <bmonroe@fairhavenps.net>

Chairman Espindola,

Thank you for your follow up regarding the high school field project. As promised, I have researched the issue further and found the following:

- 1- the project is under way with no reasonable options for site modification.
- 2- the restrooms must be built to comply with code.
- 3- plans were submitted months ago and I have found record of an email exchange between the school department and Mr. Foley and Mr. Oliveira back in March.
- 4- the FHS building is the historic treasure.
- 5- the view of the high school building will not be obstructed by the proposed restroom as the trees that currently exist in the same sight line are much taller than the height of the proposed restroom building.
- 6- HHR's desire was for FHS students to have the very best.
- 7- as discussed and agreed to at the meeting and legal guidance provided by school department legal counsel, the historic commission has no legal authority to block the issuing of a building permit.

Based on the facts above and the general understanding at the work site, we clearly need to move forward and bring this project to completion.

Please note that we all care about preserving this treasure of a building and will work collaboratively as we move forward through the completion of this project.

Please see attachments of documents, renderings, and photographs that informed my statements above.

I have copied in the Mr. Monroe, chair of the school committee for transparency.

Respectfully,  
Tara

Sent from my iPhone, please excuse any spelling or grammatical errors.

> On Aug 4, 2021, at 12:33 PM, Bob Espindola <selectmanbobespindola@gmail.com> wrote:

>  
> Wendy,  
>  
> Please list an agenda item for our Select Board meeting on Monday night, August 9th under discussion / Possible Action to;  
>  
> "Discuss the restroom facilities for the FHS Turf Field project (Historic Register and Building Permit)  
>  
> Wayne Oliveira will be submitting a letter on behalf of the Historic Commission and we may also receive a letter from the School Department (not certain about that).  
>  
> I asked for letters to be submitted by tomorrow for inclusion in our packets that will be assembled on Friday.  
>  
> If anyone who was present at today's meeting has any concerns about how I have labeled the agenda, please advise.  
>  
>  
> Thank you.  
>  
> Bob  
> Cell (774) 263-1046

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**9 attachments**



**image0.jpeg**  
76K



**image1.jpeg**  
84K



**image2.jpeg**  
102K

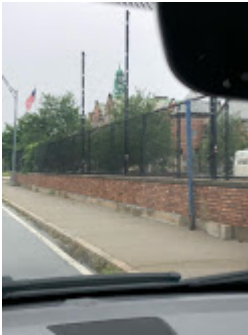


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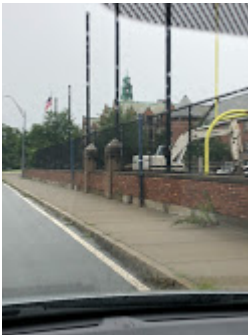
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**image6.jpeg**  
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**image7.jpeg**  
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**image8.jpeg**  
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 **Field project research Aug 2021.pdf**  
17999K

























AGENDA AUG 9

E3

3-AUG-21

To: Fairhaven Select board

From: Fairhaven Tree Warden

RE: Deputy Tree Wardens

Per Massachusetts General Law I am requesting that you acknowledge Michael Lewis and Joseph Borges as Town of Fairhaven Deputy Tree Wardens. They are currently employed by the town as Tree Laborer's and have shown themselves to be dependable, conscientious and courteous. Deputizing them would insure an uninterrupted level of service to the town should anything happen to the sitting warden.

Thank you,

Don C. Collasius

Tree Warden

RECEIVED  
2021 AUG - 3 P 3:01  
BOARD OF SELECTMAN  
FAIRHAVEN MASS



Wendy Graves &lt;wgraves@fairhaven-ma.gov&gt;

---

**Updated release**

4 messages

Leon Correy <leoncorrey@leon4fairhaven.us>  
To: Wendy Graves <wgraves@fairhaven-ma.gov>

Thu, Aug 5, 2021 at 9:52 AM

**We also ask for space in town hall for the first meeting.**

**FOR IMMEDIATE RELEASE-**

Contact: Leon Correy  
617-461-1800/ leoncorrey@leon4fairhaven.us

## **Town of Fairhaven Announces “Belonging Committee” to Promote Diversity, Equity and Inclusion**

**August 5, 2021** - A new “Belonging Committee” to support Fairhaven’s efforts to become a welcoming town that recognizes diversity, pursues racial equity, and fosters inclusion has been announced and is recruiting members.

The Belonging Committee will strive to identify and promote activities designed to further efforts of the core values of diversity, Equity and Inclusion, and to advocate for the human and civil rights of all. To ensure clarity for all, the committee will use the following definitions:

**Diversity** includes all the ways in which people differ, encompassing the different characteristics that make one individual or group different from another. While diversity is often used in reference to race, ethnicity, and gender, we embrace a broader definition of diversity that also includes age, national origin, religion, disability, sexual orientation, socioeconomic status, education, marital status, language, and physical appearance. Our definition also includes diversity of thought: ideas, perspectives, and values. We also recognize that individuals affiliate with multiple identities.

**Equity** is the fair treatment, access, opportunity, and advancement for all people, while at the same time striving to identify and eliminate barriers that have prevented the full participation of some groups. Improving equity involves increasing justice and fairness within the procedures and processes of institutions or systems, as well as in their distribution of resources. Tackling equity issues requires an understanding of the root causes of outcome disparities within our society.

**Inclusion** is the act of creating environments in which any individual or group can be and feel welcomed, respected, supported, and valued to fully participate. An inclusive and welcoming climate embraces differences and offers respect in words and actions for all people. It’s important to note that while an inclusive group is by definition diverse, a diverse group isn’t always inclusive. Increasingly, recognition of unconscious or ‘implicit bias’ helps organizations to be deliberate about addressing issues of inclusivity.

The Committee will provide guidance to local governing bodies, municipal organizations, businesses, and residents on diversity-related issues, discourage prejudices and discrimination, and encourage unity in our community.

The first meeting of the committee will be held on September 8, 2021. Agenda items will include election of 7 voting members – ideally one from each precinct. The chair will be exempt from the precinct count and the school, selectboard, police and fire departments will have advisory seats. All are welcomed to join an open meeting that will be held on the second Wednesday of each month at 6:30pm?



Wendy Graves <wgraves@fairhaven-ma.gov>  
To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Thu, Aug 5, 2021 at 11:50 AM

Hi Vicki,

Would you provide the information that Mr. Correy will need to book and post a meeting please?

Thank you,

Wendy

[Quoted text hidden]

Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Thu, Aug 5, 2021 at 1:22 PM

To: leoncorrey@leon4fairhaven.us

Cc: Bob Espindola <selectmanbobespindola@gmail.com>, Wendy Graves <wgraves@fairhaven-ma.gov>

Good Afternoon Mr. Correy,

I am looking at your press release and I have a few questions.

Where are you holding your meetings? Always at Town Hall?? If so you will need to "book" a room in advance from the **Select Board office** to ensure there is no conflict or another meeting already scheduled. (I went ahead and reserved a spot for you for September 8 at 6:30) Currently, there are other meetings on Wednesdays with standing times. I just want you to know so that there is no conflict. We have 2-3 meeting spaces in the building if that happens, but bigger boards take priority over the Banquet Room. ie: Select Board, Planning, Health etc, as most of these are a live broadcast and require the smartboard.

Are you aware of Open Meeting Law and all that you have to abide by? ( I have linked a copy of the Town's Boards and Committees handbook and also a copy of the MGL Open meeting law for your reference below)

Boards and Committees Handbook | Fairhaven MA (fairhaven-ma.gov)


<https://www.mass.gov/doc/open-meeting-law-guide-and-educational-materials-0/download>

All meetings must have a zoom link and access for the public to join..... and all members of the public can attend any meeting that is in person regardless of the zoom link. --- Zoom links can be obtained from either myself or Derek Frates ( Cable Access Director)

Once you have the mission statement/committee charge ready for the Board ( and they have voted approval) and we know how many members and the details, I can post the information on the Town website for folks to apply.

If you need help getting started for your first meeting please feel free to reach out. I will try to answer as many questions as I can.

Best Regards,



Vicki L Oliveira  
vloliveira@fairhaven-ma.gov  
Assistant to the Town Administrator  
Notary Public  
Town of Fairhaven  
40 Center Street  
Fairhaven, MA 02719  
PH: (508)979-4023 EXT. 101  
FAX: (508) 979-4079  
Town of Fairhaven

[Quoted text hidden]

Leon Correy <leoncorrey@leon4fairhaven.us>

Thu, Aug 5, 2021 at 1:33 PM

To: Vicki Oliveira <vloliveira@fairhaven-ma.gov>

Cc: Bob Espindola <selectmanbobespindola@gmail.com>, Wendy Graves <wgraves@fairhaven-ma.gov>

Greetings,

In the beginning Town Hall would be the best. However as the group grows, it could be something that rotates venue to accommodate needs. That said I will stop by the office to tend to that immediately. Thank you for scheduling that for me.

As vice chair of sustainability I am aware of open meeting law and comfortable with it but thank you for sharing that with me so I have it as a reference.

I have included the mission statement below and the members were mentioned in the email I sent Wendy. However it will be 7 members, The chair will be exempt from precinct qualifications. The other 6 members will be one from each precinct unless there isn't a precinct who submits, in which case an a precinct can have an additional member with priority given to precincts with bigger population. The School Committee, Select Board, Police and Fire will be advisory members but not part of the voting 7.

#### Mission

The mission of the Fairhaven Belonging Committee is to foster a welcoming and inclusive community by encouraging cooperation and respect among all persons by advocating for the human and civil rights of all residents through understanding and eradicating barriers to equity and inclusion and promoting community awareness and understanding of cultural difference. While diversity is a demographic condition of our town, we mean to not only teach tolerance and respect for one another, but also to celebrate and embrace the traditions and values of the groups within our community. Belonging is essential to the community and we seek to be a community characterized by our deep value for equality,

[Quoted text hidden]

## Changing of August meeting dates

**August 16, 2021** – set at the meeting on Aug. 4

**August 23, 2021**- cannot be changed due to a public hearing that has already been advertised

2021 AUGUST						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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<b>Board</b>	<b>Name</b>	<b>Title</b>	<b>Voting Member</b>
Affirmative Action Officer	Wendy Graves	Ex-Officio	NO
Bristol County Advisory Board	Bob Espindola	Ex-Officio	YES
Broadband Study Committee	Bob Espindola	Ex-Officio	YES
Cable Advisory Committee	Stasia Powers	Ex-Officio	YES
Contract Compliance Officer		Ex-Officio	N/A
Dog Park Study Committee	Stasia Powers	Ex-Officio	YES
Economic Development Committee	Bob Espindola	Ex-Officio	YES
Fair Housing Coordinator	Keith Silvia	Ex-Officio	NO
Historical Commission	Keith Silvia	Ex-Officio	YES
Lagoa Friendship Pact Committee	Stasia Powers	Ex-Officio	YES
Local Emergency Planning Committee	Stasia Powers	Ex-Officio	YES
Marine Resources Committee	Keith Silvia	Ex-Officio	YES
Millicent Library Board of Trustees	Keith Silvia	Ex-Officio	YES
Rogers Reuse Committee	Keith Silvia	Ex-Officio	NO
Sister City Committee	Stasia Powers	Ex-Officio	YES
Southeastern Regional Planning and Economic Development I	Bob Espindola	Ex-Officio	YES
Southeastern Regional Transit Authority Board	Paul Foley	Ex-Officio	YES



# Town of Fairhaven Commonwealth of Massachusetts

## Building Department

Town Hall  
40 Centre Street  
Fairhaven, MA 02719  
Phone 508 979 4019

**To: Select Board**

Attn: Wendy Graves Town Administrator

**Date:** August 4, 2021

### **RE: Zoning Board of Appeals fee change**

The Zoning Board of Appeals budget falls under the Building Department budget. An audit shows that the Zoning Board of Appeals is operating in negative cash flow. As fees have not been changed in over twenty (20) years I politely request to adjust the existing fees to the current market rates outlined below.

Existing Zoning Board of Appeals **Residential** filing fee = **\$155.00**

Proposed **Residential** filing fee=**\$300.00**

Existing Zoning Board of Appeals **Commercial** filing fee = **\$309.00**

Proposed **Commercial** filing fee=**\$400.00**

Respectfully submitted

**Chris Carmichael**

**Building Commissioner / Zoning Enforcement Officer**

**Flood Plain Manager, Town of Fairhaven**

Robert J Espindola \_\_\_\_\_

Keith Silvia \_\_\_\_\_

Stacia Powers \_\_\_\_\_

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MUNICIPAL GOVERNMENT

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2021

## New state mask guidance issued for vulnerable residents, schools

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Two state agencies on Friday updated their advice on mask wearing, as concerns mount over rising COVID-19 infection rates, and as new information details the Delta variant's increased contagiousness over previous COVID-19 variants.

In its new advisory, the [Department of Public Health is now recommending](#) that fully vaccinated people wear masks or face coverings indoors if they have weakened immune systems, are at risk for severe COVID disease because of age or underlying health conditions, or have medically vulnerable or unvaccinated individuals living in their households.

Also on Friday, the [Department of Elementary and Secondary Education recommended](#) that all students in kindergarten through sixth grade, except for those prevented by medical or behavioral needs, wear masks indoors this fall, given that younger children are not yet eligible to receive the COVID vaccine. Individual school districts will be allowed to make masking decisions based on their specific circumstances, DESE said. This fall, all districts and schools will be required to operate in person, full-time, five days a week.

The updated guidance from the agencies came as the Centers for Disease Control and Prevention released new data indicating that, while vaccination strongly protects most



individuals from severe illness, the Delta variant can spread much more easily among the vaccinated than was previously understood.

### **DPH guidance**

The state's new advisory applies to indoor settings that aren't people's own homes. In particular, it aims to prevent "breakthrough" COVID vaccinations – infections in people who are already vaccinated – particularly in individuals who have weakened immune systems or other medical conditions, or whose age places them at greater risk for severe illness. The state advises that people consult with their doctor about whether they fall into a high-risk category, and directs residents to the [CDC's information page on high-risk conditions](#).

On Friday, the DPH also urged people who aren't fully vaccinated to keep wearing face coverings and masks indoors to avoid spreading COVID-19 to others.

The state had dropped mask requirements for vaccinated individuals on May 29, though it has [never stopped requiring masks for all people on public and private transportation systems](#) (including rideshares, livery, taxi, ferries, MBTA, Commuter Rail and transportation stations), in healthcare facilities and in other settings hosting vulnerable populations, such as congregate care settings. Those requirements remain in effect.

### **Fall guidance for schools**

In addition to recommending masks for students through sixth grade, the state also recommends that unvaccinated staff in all schools, and unvaccinated students in grades 7 and above, wear masks indoors.

The state recommends that vaccinated students remain unmasked, and the masking recommendation doesn't apply outdoors, or when people are eating indoors. However, any individual at higher risk for severe COVID disease, or who has a household member at high risk, is encouraged to wear a mask, even if vaccinated. Schools should also support children's voluntary decisions to wear masks, the state said.

Unvaccinated or not, all students and school staff must wear masks on school buses, and in school health offices. The DPH said it will provide additional guidance for school health professionals.

In addition, the state urges schools, particularly those with lower-than-average vaccination rates, to host on-site vaccination clinics during summer orientation events or at the start of classes. Schools [can request that the DPH provide mobile-vaccination services](#), including staff and vaccination administrators, free of charge.

The state agencies said they will continue to consult with medical advisors and may update masking information as they receive more data.

### **Federal guidance**

On July 27, the [CDC issued updated recommendations](#) advising indoor masking for vaccinated people who are at higher risk for severe illness, or who live with someone who is. In addition, the CDC recommended that vaccinated people wear masks in public indoor settings if they live in areas with “substantial or high transmission” of COVID-19.

According to [information from the CDC’s website updated through Saturday](#), two Massachusetts counties, Barnstable and Nantucket, fall into the “high” transmission category, while seven more counties are now considered at “substantial” risk of transmission: Bristol, Essex, Hampden, Middlesex, Plymouth, Suffolk and Worcester.

Though both the DPH and DESE referenced updated CDC information in their announcements, the state recommendations do not include a geographic component based on the CDC’s county-by-county findings. Though the number of COVID cases has been increasing in recent weeks, Massachusetts maintains one of the highest vaccination rates in the country.

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**ADVISORY REGARDING FACE COVERINGS AND CLOTH MASKS**

Updated July 30, 2021

**This Advisory has been updated as of July 30, 2021.**

On July 27, 2021, the federal Centers for Disease Control and Prevention issued updated guidance regarding the use of face coverings and cloth masks by individuals who are fully vaccinated for COVID-19. COVID-19 vaccines are highly effective and every individual who is eligible and either works, studies or resides in Massachusetts is advised to get vaccinated.

The updated CDC guidance continues to state that individuals who are fully vaccinated may, as a general matter, resume many of the activities that they engaged in prior to the pandemic without wearing a mask or staying 6 feet apart, except where otherwise required by federal, state, or local laws, rules or regulations. In response to the recent spread of the Delta variant, however, the CDC's updated guidance does recommend that even fully vaccinated persons wear masks or face coverings when indoors if other risk factors are present.

In light of the information provided by the CDC, and in order to maximize protection of vulnerable individuals from the Delta variant, the Department of Public Health now advises that a fully vaccinated person should wear a mask or face covering when indoors (and not in your own home) if you have a weakened immune system, or if you are at increased risk for severe disease because of your age or an underlying medical condition, or if someone in your household has a weakened immune system, is at increased risk for severe disease, or is an unvaccinated adult.

Your primary care provider can advise you whether you are at increased risk. Information from the CDC on the conditions that may put you at increased risk can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>.

An individual is fully vaccinated two weeks after their second dose in a two-dose series, such as the Pfizer or Moderna vaccines, or two weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine. However, if a fully vaccinated individual becomes symptomatic, they should be tested and wear a mask until receiving test results.

All people in Massachusetts (regardless of vaccination status) are required to continue wearing face coverings in certain settings, including transportation and health care facilities. Please see [www.mass.gov/maskrules](https://www.mass.gov/maskrules) for a complete list of venues where face coverings remain mandatory as of May 29, 2021.

For individuals who are not fully vaccinated, it is important that you continue to wear a face covering or mask to help prevent you from spreading COVID-19 to other people. People who show no symptoms of illness may still be able to spread COVID-19.

For individuals who are not fully vaccinated, the CDC advises the following:

- Wear a face covering or mask that covers your nose and mouth.
- Stay 6 feet apart from others who don't live with you.
- Avoid crowds and poorly ventilated indoor spaces.
- Wash your hands often with soap and water. Use hand sanitizer if soap and water aren't available
- Get tested if you have been exposed to or have symptoms associated with COVID-19.

When you wear a face covering or cloth mask, it should:

- Fit snugly but comfortably against the side of the face,
- Be secured with ties or ear loops,
- Include multiple layers of fabric,
- Allow for breathing without restriction, and
- Be able to be laundered and machine dried without damage or change to shape.

For more information, please refer to the CDC at: <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html>

This advisory may change based on public health data and further guidance from the CDC.

July 6, 2021

To Rogers Re Use Committee and Select Board:

Currently I am a full voting member of the Rogers Re Use Committee. I have agreed to become an associate member of the Re Use Committee in order to make room on a seven member committee for representatives from the EDC, Planning Board and Fin Com as voting members.

Thank You.



Gail Isaksen



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Vicki Oliveira <vloliveira@fairhaven-ma.gov>

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## Resignation

1 message

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**Leon Correy** <leoncorrey@leon4fairhaven.us>

Wed, Jul 28, 2021 at 7:22 PM

To: Ann Richard <fairhavensustainability@gmail.com>, Vicki Paquette <vloliveira@fairhaven-ma.gov>, Whitney McClees <wmcclees@fairhaven-ma.gov>, ann <ann.richard@gmail.com>

I am writing this letter to request the select board accept my resignation from the sustainability committee.

It has been my pleasure to serve and request my resignation be effective immediately.

Regards

Leon E Correy III