



**Fairhaven Select Board
Meeting Minutes
March 28, 2022**

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TOWN CLERK

2022 APR 26 A 9:59

FAIRHAVEN,
MASS.

Present: Chairman Robert Espindola, Vice-Chairwoman Stasia Powers, Clerk Keith Silvia and Interim Town Administrator Wendy Graves and Administrative Assistant Vicki Oliveira.

Also Present: Harbormaster Tim Cox

Present via Zoom: Town Counsel Tom Crotty

The meeting was videotaped by Cable Access and Zoom meeting application.

Chairman Robert Espindola opened the meeting at 6:33 pm in the Town Hall Banquet Room with a moment of silence for the people of Ukraine.

Minutes

Ms. Powers made a motion to approve the open session minutes of March 14, 2022 as amended. Mr. Silvia seconded. Vote was unanimous. (3-0)

Ms. Powers made a motion to approve the executive session minutes of March 14, 2022. Mr. Silvia seconded. Vote was unanimous. (3-0)

Town Administrator Report

Planning Director Paul Foley and Ms. Graves reviewed the Request for Proposals (RFP) for Rogers School.

Ms. Graves said the Department of Revenue (DOR) will be conducting interviews this week.

Ms. Graves said this is her last Select Board meeting as the Interim Town Administrator and she was able to spend some time with the new Town Administrator, Angie Lopes Ellison last week to get Ms. Ellison caught up on the town issues.

The Board thanked Ms. Graves for her time as Interim Town Administrator.

Committee Liaison Reports

Ms. Powers said the Lagoa Friendship Pact Committee has met and are preparing for the display that will arrive in Fairhaven in the summer.

Mr. Silvia said the Library Trustees meeting welcomed a new board member; Robert Grindrod. The Library Trustees also discussed a leak in the roof at the library.

Mr. Espindola said the Broadband Study Committee will continue to meet to prepare for Town Meeting.

Mr. Espindola said SRPEDD has approved the transportation plan and discussed the bipartisan infrastructure bill. SRPEDD will be making some bike racks available for towns, businesses and schools.

Mr. Espindola said the nighttime SRTA bus service may be changing soon.

Mr. Espindola said he has spoken to Representative Bill Strauss regarding the e-bikes. Mr. Espindola also showed a presentation of the proposed bike loop to link Marion to Wareham.

New Repair license for Wall Enterprises Inc

At 7:11 pm, Mr. Espindola opened the public hearing by reading the notice for Wall Enterprises d/b/a Midas Fairhaven and stated that all the documentation was in order and all departments have signed off on this application as approved and all abutters have been notified.

There were no questions or comments from the public.

Ms. Powers made a motion to approve the repair license application for Wall Enterprises d/b/a Midas Fairhaven, 178 Huttleston Ave. Mr. Silvia second. Vote was unanimous. (3-0)

The public hearing notice was closed at 7:14 pm

Transfer of Common Victualer licenses

At 7:15 pm Mr. Espindola opened the public hearing for the transfer of a common victualer license for Friendly Farm Convenience d/b/a Yia Yia's pizza house by reading the public hearing notice. All documentation has been approved by town departments. There were no questions or comments from the public

Ms. Powers made a motion to approve the transfer of a common victualer license to Friendly Farms convenience d/b/a Yia Yia's Pizza. 381 Sconticut Neck Road. Mr. Silvia seconded. Vote was unanimous. (3-0)

There were no questions or comments from the public.

Mr. Espindola read the public hearing notice for Galaxy Pizza house and stated that all documentation has been approved by town departments. There were no comments or concerns from members of the public.

Ms. Powers made a motion to approve the transfer of the common victualer's license to Galaxy Pizza, 342 Main street, Silvia seconded. Vote was unanimous. (3-0)

There were no questions or comments from the public.

Mr. Espindola closed the public hearing at 7:19 pm

Approval of Option to Purchase Agreement for acquisition of property located on Union Wharf

Town Counsel explained that this is the first step in purchasing the 900 sq. ft parcel at Union Wharf. By purchasing the lot, it will unite the property with the town's property. There are still several steps for this purchase, but this agreement will allow the Town to acquire the property through Town Meeting.

Ms. Powers made a motion to enter the following determination in the central register: The Select Board for the town of Fairhaven proposes that the town acquire the property located on Union Wharf, identified as Fairhaven assessors map 7, lot 7. The board has determined that the location of the property is unique. It is located on the north side of Union Wharf, and is bordered on three sides by land of the town, and on the remaining side by the way on Union Wharf. That lot, when combined with the present town owned property on Union Wharf, presents an opportunity for further development of Union Wharf by the town,

for public purposes. The lot is owned by Union Wharf Realty LLC, and is 900 square feet in area. The proposed purchase price is \$80,000. Mr. Silvia seconded. Vote was unanimous. (3-0)

Ms. Powers made a motion to accept the option to purchase the property at Fairhaven assessors map 7 lot 7 offered by Union Wharf Realty LLC, the final exercise of that option to be subject to the approval of the purchase, and appropriation therefore, by town meeting. Mr. Silvia seconded. Vote was unanimous. (3-0)

ARPA Funds and next steps

Mr. Espindola showed a slide presentation (Attachment A) provided by Special Projects coordinator Mark Rees, on the next steps for the town to take in regards to the ARPA funding. The Board agreed they would like to wait to discuss the options further once the new Town Administrator is onboard and after the election when the full 5-member Board will be at the meeting.

Permission to use Town Property for filming of Finestkind film

Film makers Ryan Cook and Victoria Virtue met with the Board to request permission to use town property to film a movie called "Finestkind," written by a Fairhaven native named Brian Helgeland. Filming is proposed for April 20 & 21, May 18 & 19 at Rasputin's Tavern, May 20 at 1 Hedge Street, May 20 at Church & Main Street, May 23 & 24 at 28 Scott Street, May 24 at Fort Phoenix and May 25 at Union Wharf. The crew will need to use Union Wharf for a day, Fort Phoenix, a portion of the bikepath and other various private resident locations. Harbormaster Tim Cox told the crew he will work with them on the details to use Union wharf. The crew has already been in touch with the Police Chief, Fire Chief and the Public Works Department to coordinate. The Board asked for the crew to return at a later date when the plans have been finalized.

Ms. Powers made a motion to approve the planning for the film "Finestkind" in Fairhaven for the dates mentioned and allow the dates to be amended as required and to coordinate through the Town Administrator's Office and to come back at a future date for approval. Mr. Silvia seconded. Vote was unanimous. (3-0)

Fairhaven Improvement Association's Summer Concert Series

Mr. Espindola read a letter from Fairhaven Improvement Association President Frank Fostin requesting the use of the Town Hall steps and bathrooms for the summer concert series. The summer concerts have been on hold for 2 years due to Covid.

Ms. Powers made a motion to approve the request to hold the summer concert series at Town Hall for July 14, 21 & 28 and August 4 & 11 and to waive any fees. Mr. Silvia seconded. Vote was unanimous. (3-0)

Planning for transition to 5 Board Member- Commissions

Mr. Espindola said he requested this item to begin the process of adding the 3 more Select Board members and dividing up the committee liaison duties. Mr. Espindola handed out a list of the committees that he is currently serving on with some background information relating to each. Ms. Oliveira will compile the information provided by all three board members for the next meeting.

DOR Financial Review

Mr. Espindola said the DOR Financial Management review has been underway and the DOR has conducted some interviews but still have a few more to go before they can begin to put together the information for their final report.

Review of Town Meeting Articles for June 18, 2022 Annual Town Meeting

Ms. Graves briefly reviewed the town meeting articles and stated that she is still working on the town meeting warrant. The Board will hold off on voting on articles until the warrant is closer to being completed.

Mask Mandate update

Mr. Espindola read a memo from Health Agent Dave Flaherty who stated the covid cases in town have remained the same since the last Select board meeting. The Board is favorable that the cases will continue to decline.

Public Comment

There were no questions, comments or concerns at this time.

Correspondence

Mr. Espindola read a memo from the Independence Day Parade Team who will be holding the July 4th parade this year after a 2-year hiatus because of Covid. The Board all stated they are looking forward to getting back to our normal events.

Ms. Powers made a motion to approve the July 4th parade. Mr. Silvia seconded. Vote was unanimous. (3-0)

Ms. Powers thanked the Board and the public for her time served and hopes that the results of the annual election on Monday, April 4, 2022 will have her back at the next meeting.

Mr. Espindola acknowledged Women's History Month and thanked all the women who work for the Town.

Ms. Powers made a motion to adjourn at 8:23 pm to convene to executive session, not to reconvene to open session to discuss:

To investigate charges of criminal misconduct – GL c. 149 sec 52C and c.66 sec. 15

Mr. Silvia seconded. Vote was unanimous. (2-0)

Roll Call vote: Ms. Powers in favor, Mr. Silvia in favor, Mr. Espindola in favor.

Respectfully submitted,



Vicki L. Oliveira
Administrative Assistant
(Approved 04/25/2022)

A. ARPA presentation

ARPA Update and Next Steps

Awarded Funds

• Pass through from State:	\$1,682,861
• Reserve for Grant Consultant	(\$30,000)
• Reserve for PS Facility Site Review	(\$50,000)
Net Available:	\$1,602,861
• Pass Through from Bristol County	\$2,744.669

Authorized Use of Funds:

• Pass through From State*

- "For Government services; generally, services traditionally provided by recipient governments are government services"
- Except:
 - No debt service or replenishing financial services
 - No satisfaction of settlements and judgements

* Special rule provides that up to \$10 Million of Covid expenses can count as "lost revenue" and thus available for Government Services

Authorized Use of Funds:

• Pass through from Bristol County*

- Covid 19 mitigation or prevention expenses
- Assistance to the unemployed
- Assistance to small business in the form of grants or loans
- In-kind or financial assistance to households
- Assistance in the form of loans or grants to impacted industries
- Aid to disproportionately impacted communities
- Premium pay to employees providing essential work
- Water, sewer and broadband projects

*Bristol County has not determined if "lost revenue" rule applies

Expenditure Deadlines

- Select Board is appropriating authority
- Funds must be used for costs incurred, on or after, March 3, 2021
- Funds must be obligated by December 31, 2024 (can be spent before then)
- All funds must be expended by December 31, 2026

Public Outreach/Stake-Holder Engagement

- Not required but many municipalities have developed programs
- Possible Elements of Public Outreach/Stake-Holder Engagement
 - Public Hearings
 - Written Comment Period
 - Surveys
 - Sub-recipient application process

Next Step- Decide on allocation process

- Option 1:

- Town Administrator reviews Operating/Capital Budgets and other Planning documents
- Town Administrator makes allocation recommendation to Select Board.
- Select Board approves/rejects/modifies Town Administrator's recommendations.

(see Town of Avon Example)

- Option 2:

- Conduct Public Hearing to explain ARPA program
- Solicit proposals from eligible stake holders (both internal and external) for ARPA funding
- Town Administrator reviews Operating/Capital Budgets and other Planning documents and Stake holders proposals
- Town Administrator makes allocation recommendation to Select Board.
- Select Board approves/rejects/modifies Town Administrator's recommendations.

Next Step Implementation Plan

- **Option 3:**
 - Conduct multiple public hearings, survey residents, advertise to explain ARPA program
 - Solicit proposals from eligible stake holders (both internal and external) for ARPA funding
 - Town Administrator reviews Operating/Capital Budgets and other Planning documents and Stake holders proposals
 - Town Administrator makes allocation recommendation to Select Board.
 - Select Board approves/rejects/modifies Town Administrator's recommendations.

(See Town of Action Example)

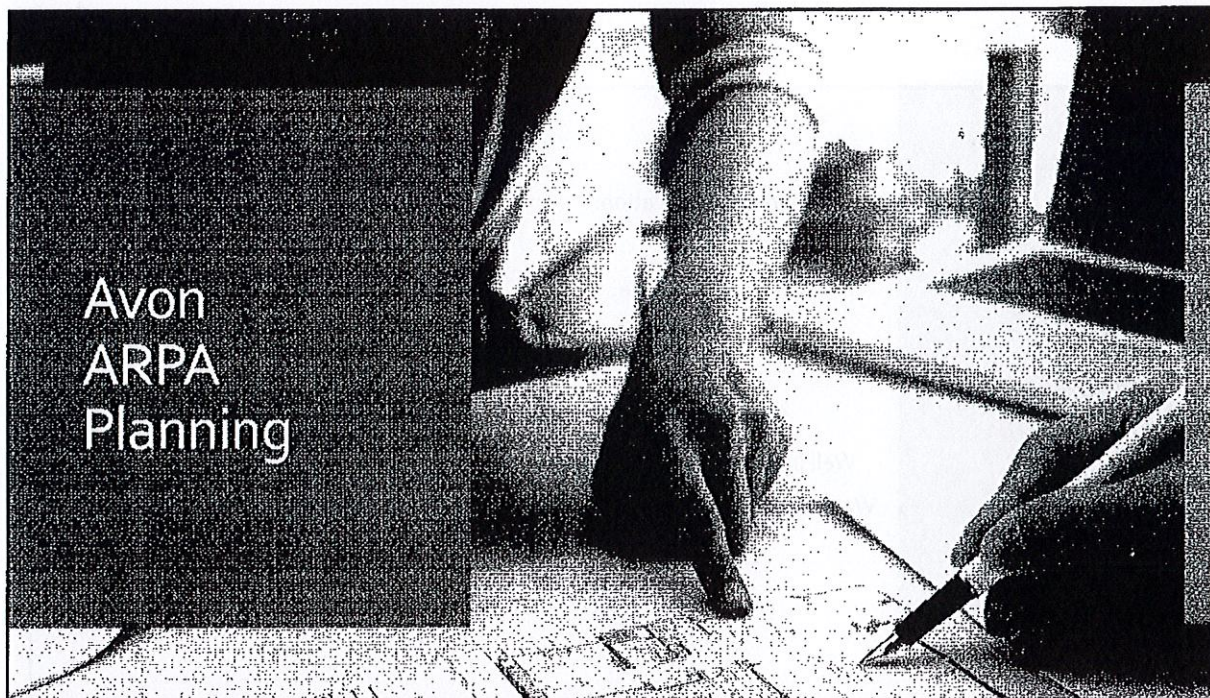
- **Option 4:**
 - Conduct multiple public education sessions with stake holders
 - Develop a website for ARPA information and project submissions
 - Establish citizen committee to review and recommend projects
 - Select Board reviews/rejects/modifies citizen committee recommendations

(See Town of Brookline model)

Nest Step: Implementation Plan

- Depending on which Option (or modified Option) chosen develop an implementation plan including milestones and time line.

See attached Commonwealth of Mass. Updated Guidance for ARPA



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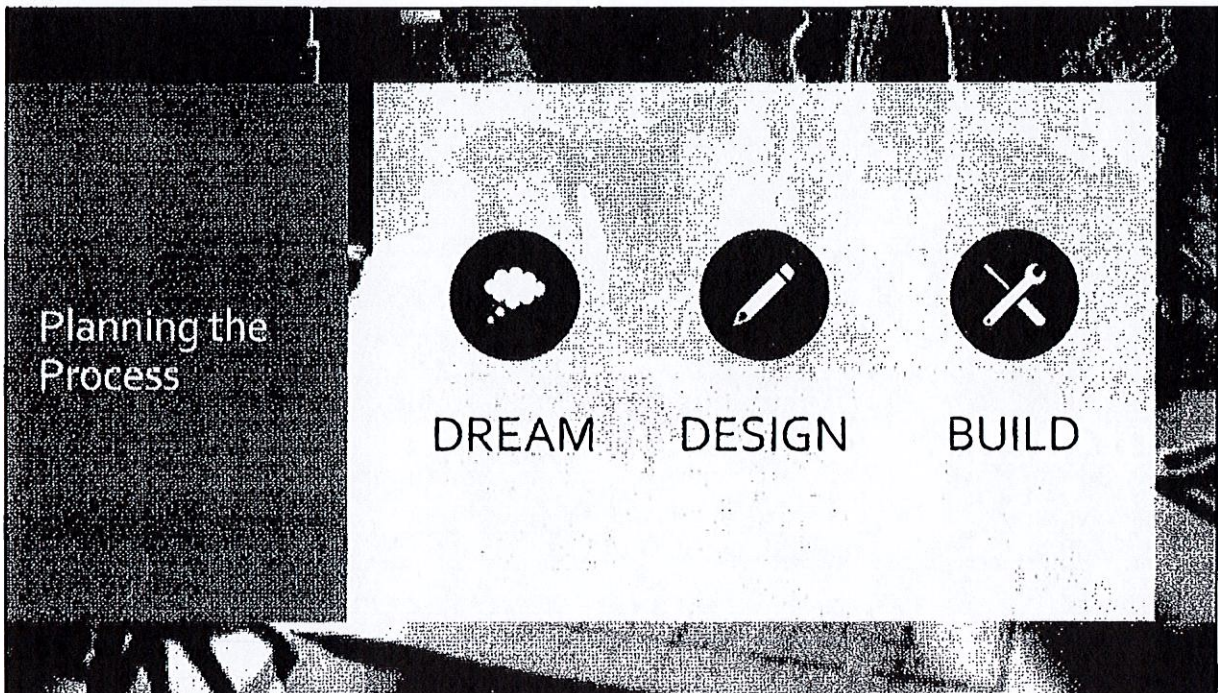
Avon in a nutshell

Population: 4,500
 Size: 4.5 square miles
 Budget: \$27M
 Property Tax: Commercial/Industrial pays about 62%
 Home of the "true" Jordan's Furniture
 Bordered By: Brockton, Stoughton, Randolph and Holbrook
 County: Norfolk

2

<p>ARPA FUNDS: \$1,359,727</p> <p>State: \$350,000</p>		
	Municipal Allocation:	County allocation:
	\$476,137	\$883,590
	Received to Date:	Received to Date:
	\$238,069	\$0
	State Allocation:	
	Well Improvements: \$250,000	
	Water Treatment Plant: \$100,000	

3



4

Me after
dealing with
what was and
wasn't eligible
for CARES
funding on any
given day



5

K.I.S.S.

Issues with a small town:

- auditing/tracking with limited staff
- Norfolk County ARPA process
- Various departments with various needs

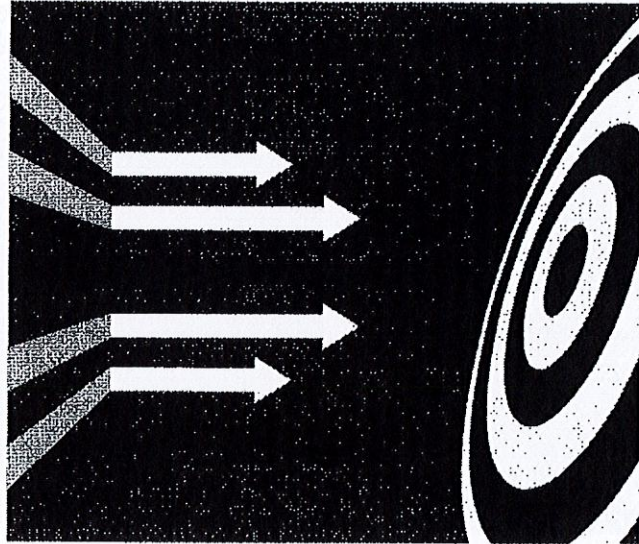
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What To Do?

Target one project that can be completed with funding.

Replace A/C pipe water lines and street reconstruction in a neighborhood.

Additional funding from Ch. 90 if necessary due to rising costs.



7

What To Do?

Estimated Cost:

\$1,238,000

Remaining \$100K would be other potential projects such as new website and test kits.



TATA & HOWARD
Date: August 2021

Locust Map
Phase Three System Improvements
Avon, MA

Legend
Project Area

Figure No.
1

8

Matching Funds for Grants

SCADA Grant: Requires appropriation of full \$250,000 though the amount of cash needed, if awarded grants is only about \$25,000. We have available funding for the \$25K but can use ARPA funds for our matching requirements.

MEMA/FEMA Grant: Project roughly \$1.2M on SRP list. To build interconnect water system. Need to show roughly 25% match. \$300,000 could end up earmarked to pay if we do not get SRP.

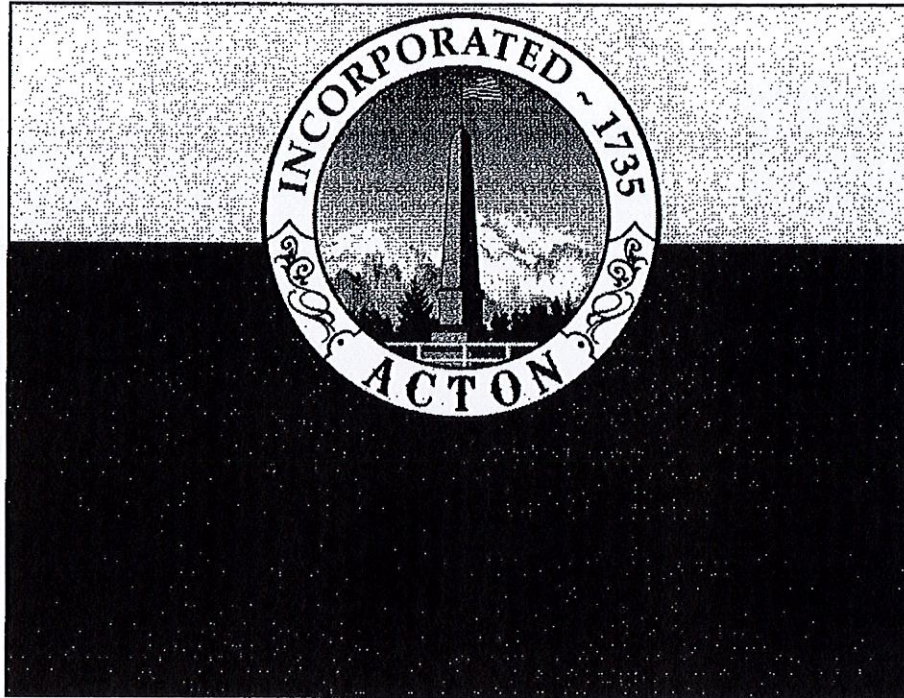
Work with additional State funding for well and treatment plant funds for additional grant opportunities.

9


Thank you

(clap now)

10




1




Town of Acton: Fast Facts

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- **Governance:**
 - Five member Select Board
 - Open Town Meeting
- **Budget: FY22 \$107,541,633**
- **Population: 24,021**
- **Muni Employees: 235**
- **School District and Water District operate separately**
- **Land Area: Total Area: 20.2 Square miles**





March 18, 2022

Town of Acton, Massachusetts | Presentation to MMMA

2


2

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Total Funding for Acton from ARPA

- Municipal Allocation: \$ 2,476,667
- County Reallocation: \$4,596,066
- Total Funding*: \$ 7,072,733

*Excluding ESSER III Allocation


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3

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Needs Assessment

Town of Acton Select Board Goals
Established August 2, 2021

SELECT BOARD GOALS

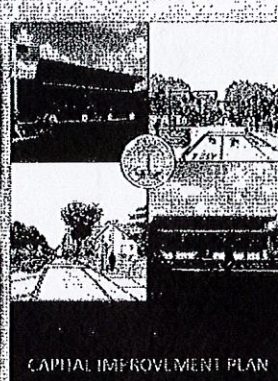
1. Develop a vision statement for the Town of Acton that reflects the community's needs and aspirations.
2. Review the existing Comprehensive Zoning Ordinance, which was adopted by the Select Board in 2011.
3. Establish a process for reviewing and updating the Comprehensive Zoning Ordinance.
4. Review the existing Comprehensive Zoning Ordinance and identify areas for improvement.
5. Develop a process for reviewing and updating the Comprehensive Zoning Ordinance.
6. Review the existing Comprehensive Zoning Ordinance and identify areas for improvement.
7. Develop a process for reviewing and updating the Comprehensive Zoning Ordinance.
8. Review the existing Comprehensive Zoning Ordinance and identify areas for improvement.
9. Develop a process for reviewing and updating the Comprehensive Zoning Ordinance.
10. Review the existing Comprehensive Zoning Ordinance and identify areas for improvement.
11. Develop a process for reviewing and updating the Comprehensive Zoning Ordinance.
12. Review the existing Comprehensive Zoning Ordinance and identify areas for improvement.

SELECT BOARD GOALS


1. To provide the Department of Public Works with the necessary resources to maintain and improve the Town's infrastructure.
2. To ensure the Town's infrastructure is safe and reliable.
3. To ensure the Town's infrastructure is sustainable.
4. To ensure the Town's infrastructure is accessible to all residents.
5. To ensure the Town's infrastructure is resilient to climate change.
6. To ensure the Town's infrastructure is secure.
7. To ensure the Town's infrastructure is efficient.
8. To ensure the Town's infrastructure is cost-effective.
9. To ensure the Town's infrastructure is transparent.
10. To ensure the Town's infrastructure is accountable.
11. To ensure the Town's infrastructure is inclusive.
12. To ensure the Town's infrastructure is equitable.

Stakeholder Engagement

Internal Working Group



CAPITAL IMPROVEMENT PLAN


 March 18, 2022 Town of Acton, Massachusetts | Presentation to MMMA

4

Preliminary Investment Priorities

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\$12M in needs identified and presented to board

Town of Acton Draft Preliminary ARPA Investment Priorities

The following draft list of projects were identified as preliminary needs based on feedback from the community and stakeholders. The cost to complete these items is estimated to be \$12M. The list is to be used to help the community and stakeholders to help the town to identify the projects and to help the town to identify the projects.

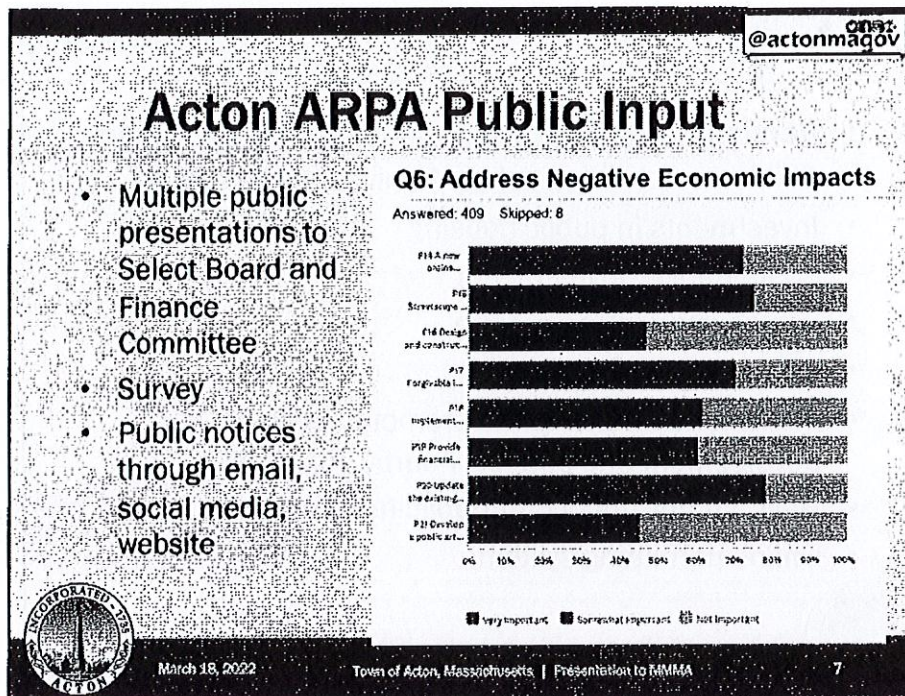
Community Requirements: \$12,000,000 in needs identified

1. Upgrade water main in 1970s from 12" to 18" in 1970s, 1980s, 1990s, 2000s, 2010s, 2020s, 2030s, 2040s, 2050s, 2060s, 2070s, 2080s, 2090s, 2100s, 2110s, 2120s, 2130s, 2140s, 2150s, 2160s, 2170s, 2180s, 2190s, 2200s, 2210s, 2220s, 2230s, 2240s, 2250s, 2260s, 2270s, 2280s, 2290s, 2300s, 2310s, 2320s, 2330s, 2340s, 2350s, 2360s, 2370s, 2380s, 2390s, 2400s, 2410s, 2420s, 2430s, 2440s, 2450s, 2460s, 2470s, 2480s, 2490s, 2500s, 2510s, 2520s, 2530s, 2540s, 2550s, 2560s, 2570s, 2580s, 2590s, 2600s, 2610s, 2620s, 2630s, 2640s, 2650s, 2660s, 2670s, 2680s, 2690s, 2700s, 2710s, 2720s, 2730s, 2740s, 2750s, 2760s, 2770s, 2780s, 2790s, 2800s, 2810s, 2820s, 2830s, 2840s, 2850s, 2860s, 2870s, 2880s, 2890s, 2900s, 2910s, 2920s, 2930s, 2940s, 2950s, 2960s, 2970s, 2980s, 2990s, 3000s, 3010s, 3020s, 3030s, 3040s, 3050s, 3060s, 3070s, 3080s, 3090s, 3100s, 3110s, 3120s, 3130s, 3140s, 3150s, 3160s, 3170s, 3180s, 3190s, 3200s, 3210s, 3220s, 3230s, 3240s, 3250s, 3260s, 3270s, 3280s, 3290s, 3300s, 3310s, 3320s, 3330s, 3340s, 3350s, 3360s, 3370s, 3380s, 3390s, 3400s, 3410s, 3420s, 3430s, 3440s, 3450s, 3460s, 3470s, 3480s, 3490s, 3500s, 3510s, 3520s, 3530s, 3540s, 3550s, 3560s, 3570s, 3580s, 3590s, 3600s, 3610s, 3620s, 3630s, 3640s, 3650s, 3660s, 3670s, 3680s, 3690s, 3700s, 3710s, 3720s, 3730s, 3740s, 3750s, 3760s, 3770s, 3780s, 3790s, 3800s, 3810s, 3820s, 3830s, 3840s, 3850s, 3860s, 3870s, 3880s, 3890s, 3900s, 3910s, 3920s, 3930s, 3940s, 3950s, 3960s, 3970s, 3980s, 3990s, 4000s, 4010s, 4020s, 4030s, 4040s, 4050s, 4060s, 4070s, 4080s, 4090s, 4100s, 4110s, 4120s, 4130s, 4140s, 4150s, 4160s, 4170s, 4180s, 4190s, 4200s, 4210s, 4220s, 4230s, 4240s, 4250s, 4260s, 4270s, 4280s, 4290s, 4300s, 4310s, 4320s, 4330s, 4340s, 4350s, 4360s, 4370s, 4380s, 4390s, 4400s, 4410s, 4420s, 4430s, 4440s, 4450s, 4460s, 4470s, 4480s, 4490s, 4500s, 4510s, 4520s, 4530s, 4540s, 4550s, 4560s, 4570s, 4580s, 4590s, 4600s, 4610s, 4620s, 4630s, 4640s, 4650s, 4660s, 4670s, 4680s, 4690s, 4700s, 4710s, 4720s, 4730s, 4740s, 4750s, 4760s, 4770s, 4780s, 4790s, 4800s, 4810s, 4820s, 4830s, 4840s, 4850s, 4860s, 4870s, 4880s, 4890s, 4900s, 4910s, 4920s, 4930s, 4940s, 4950s, 4960s, 4970s, 4980s, 4990s, 5000s, 5010s, 5020s, 5030s, 5040s, 5050s, 5060s, 5070s, 5080s, 5090s, 5100s, 5110s, 5120s, 5130s, 5140s, 5150s, 5160s, 5170s, 5180s, 5190s, 5200s, 5210s, 5220s, 5230s, 5240s, 5250s, 5260s, 5270s, 5280s, 5290s, 5300s, 5310s, 5320s, 5330s, 5340s, 5350s, 5360s, 5370s, 5380s, 5390s, 5400s, 5410s, 5420s, 5430s, 5440s, 5450s, 5460s, 5470s, 5480s, 5490s, 5500s, 5510s, 5520s, 5530s, 5540s, 5550s, 5560s, 5570s, 5580s, 5590s, 5600s, 5610s, 5620s, 5630s, 5640s, 5650s, 5660s, 5670s, 5680s, 5690s, 5700s, 5710s, 5720s, 5730s, 5740s, 5750s, 5760s, 5770s, 5780s, 5790s, 5800s, 5810s, 5820s, 5830s, 5840s, 5850s, 5860s, 5870s, 5880s, 5890s, 5900s, 5910s, 5920s, 5930s, 5940s, 5950s, 5960s, 5970s, 5980s, 5990s, 6000s, 6010s, 6020s, 6030s, 6040s, 6050s, 6060s, 6070s, 6080s, 6090s, 6100s, 6110s, 6120s, 6130s, 6140s, 6150s, 6160s, 6170s, 6180s, 6190s, 6200s, 6210s, 6220s, 6230s, 6240s, 6250s, 6260s, 6270s, 6280s, 6290s, 6300s, 6310s, 6320s, 6330s, 6340s, 6350s, 6360s, 6370s, 6380s, 6390s, 6400s, 6410s, 6420s, 6430s, 6440s, 6450s, 6460s, 6470s, 6480s, 6490s, 6500s, 6510s, 6520s, 6530s, 6540s, 6550s, 6560s, 6570s, 6580s, 6590s, 6600s, 6610s, 6620s, 6630s, 6640s, 6650s, 6660s, 6670s, 6680s, 6690s, 6700s, 6710s, 6720s, 6730s, 6740s, 6750s, 6760s, 6770s, 6780s, 6790s, 6800s, 6810s, 6820s, 6830s, 6840s, 6850s, 6860s, 6870s, 6880s, 6890s, 6900s, 6910s, 6920s, 6930s, 6940s, 6950s, 6960s, 6970s, 6980s, 6990s, 7000s, 7010s, 7020s, 7030s, 7040s, 7050s, 7060s, 7070s, 7080s, 7090s, 7100s, 7110s, 7120s, 7130s, 7140s, 7150s, 7160s, 7170s, 7180s, 7190s, 7200s, 7210s, 7220s, 7230s, 72

ARPA Public Meetings

Proposed Public Comment Period Sept. 13 through Oct. 13

Date	Event
Sept. 13 2021	Select Board Presentation
Sept. 14 2021	Finance Committee Presentation
Sept. 20 2021	Listening Session Public Input during Select Board Meeting
Oct. 4 2021	Select Board Review and discuss updated priorities
Oct. 18 2021	Select Board Consider final recommended investment priorities



7




8

FY22 & FY23 ARPA Projects

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- Revenue replacement to fill shortfall in local receipts
- Childcare subsidies to help families return to work
- Investments in public housing
- Sustainability investments
- Waste water infrastructure
- PFAs mitigation measures
- Playground renovation to promote economic development and support nearby businesses
- HVAC improvements for public facilities
- Online permitting system




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9

ARPA Funding

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#	Category	Investment	Request	Approved Allocation FY22	FY23	Approved for Reserve
P1-P36	Revenue replacement	Replace revenue to deliver services in FY22 and FY23 (P1, P46)	\$600,000	\$400,000		reserve
P2	Revenue replacement	Funding to support rehabilitation of the historic ASA Parlin House and surrounding grounds for reuse as community/cultural center for programming and meeting space (P2)	\$1,000,000	\$400,000		
P5	Revenue replacement	Funding to serve as match for grant applications to complete NARA accessibility improvements such as replacing the damaged boardwalk at NARA park with an ADA compliant and new ADA compliant walkways (P5)	\$400,000			reserve
P7	Revenue replacement	Sustainability initiatives including an electric vehicle pilot program for public transportation vans and public safety vehicles, constructing solar arrays, and energy efficiency improvements to public facilities to advance efforts towards achieving net zero carbon emissions (P7)	\$200,000	\$100,000		
P9	Infrastructure	Construct a sewer main extension to the Acton Housing Authority site at 384 Main Street and provide opportunities to connect nearby commercial properties (P9)	\$1,300,000			reserve
P10	Infrastructure	Stormwater Management and Climate Change Readiness Measures (P10)	\$500,000	\$500,000		
P11	Infrastructure	Conduct a feasibility study and initial design for improving waste water infrastructure to support existing businesses and create new economic development opportunities in the Great Road commercial district (P11)	\$400,000	\$100,000		\$300,000
P44	Infrastructure	Support the design costs and partial construction costs for Acton Water District PFAS mitigation measures for the North Acton Water Treatment Plant (P44)	\$2,000,000	\$450,000		\$550,000
P14	Address negative economic impact	A new online permitting system to streamline the building, health, conservation and planning permits to improve services and transparency (P14)	\$150,000	\$150,000		
P15	Address negative economic impact	Gardner Field Improvements and related streetscape improvements in West Acton (P15)	\$400,000	\$400,000		
P16	Address negative economic impact	Design a community recreation amenity as part of a cohesive design for the Main Street property that will also have ADA Senior housing and a Dog Park (P16)	\$45,000	\$45,000		




March 18, 2022 Town of Acton, Massachusetts | Presentation to MIMMA 10

10

acton
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ARPA Funding

P17	Address Negative Economic Impacts	Forgivable loan programs to make it easier and more cost effective for residents and businesses to implement energy efficiency upgrades and reduce carbon emissions	\$100,000	\$30,000	reserve
P45	Address Negative Economic Impacts	Improvements to the Nagog Treatment Waste Water Treatment System (P45)	\$300,000	\$150,000	reserve
P20	Address Negative Economic Impacts	Update the existing Complete Street Plan to improve infrastructure for pedestrians, bicyclists, and motorists	\$35,000		reserve
P22	Support Public Health Resilience	Projects that will address air quality in public facilities by improve HVAC systems (P22)	\$500,000	\$500,000	
P15	Support Public Health Resilience	COVID Mitigation Measures for items not covered by FEMA or other programs (P15)	\$200,000	\$50,000	reserve
P30	Support Public Health Resilience	Create an outdoor meeting space next to Town Hall to facilitate outdoor customer service interactions and staff meetings (P30)	\$40,000		reserve
AKEND	Equity Focused Services	Acton-Buxborough Regional School District Requests	\$2,600,000	\$1,000,000	\$500,000
P32	Equity Focused Services	Rehabilitate and make energy efficiency improvements to affordable housing units (P32)	\$200,000	\$40,000	\$60,000
P35	Equity Focused Services	Emergency rental assistance program (P35)	\$300,000	\$50,000	\$100,000
P38	Equity Focused Services	Childcare subsidy programs (P38)	\$80,000	\$40,000	reserve
P41	Equity Focused Services	Pilot program to provide a universal access program that ensures equal access to public recreational facilities by providing specialized equipment, programs and techniques (P41)	\$25,000	\$25,000	
P43	Administration	Financial consulting and audit services to ensure compliance (P43)	\$25,000	\$20,000	
P99	Revenue Replacement	Transportation Programs	\$450,000		reserve


 March 18, 2022 Town of Acton, Massachusetts | Presentation to MMMA 11

11

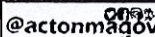
acton
@actonmagov

Internal Process

- Formal funding application to be signed and returned for each request
- Once approved department can start spending
- Accounting sets up each approved project as a grant
- Sub recipients (school district, water district)
 - Formal agreement
 - Schedule and perform risk assessment
 - Once sub recipient receives an Award Number it may spend and submit to the Town; Invoices, proof of payment and backup for reimbursement
 - Town will disburse reimbursement

 March 18, 2022 Town of Acton, Massachusetts | Presentation to MMMA 12

12



Funding Application

- Treasury Sub Category
- 250 word description
- Amount allocated
- Signatures
- Finance Department

ARPA Grant Application – Town of Acton, Massachusetts

Department: Community Services

Application Type: Services to support senior care, support for children, group

Treasury Subcategory: 3-2 Education and Adult Basic Services *

Amount Being requested: \$10,000

Project Description (20 to 250 words):

Active, meaningful and ongoing the interest in student body of an area within one of the three sections and New York City Public Schools in ACTON

Project Description:

All City Underpin is a full board program that is an extension to the local school system program that is provided by the Acton-Bellingham Regional School District. It is a project for all City Underpin for the 2022-23 school year. This program is for a financial hardship for a number of families, especially those who are impacted by COVID-19. Currently, 10% of our students are enrolled in all City Underpin. This leaves a full school year in all City Underpin, leaving that children in the middle of the school year. All City Underpin is an evidence based intervention that helps students in school, makes it clear that they may have access to all City Underpin. We are requesting funding to assist students who are economically disadvantaged, currently at 20% or more below a full or who have been negatively impacted by COVID-19 so that they do not miss critical 10 day intervention.

Students in project description in the amount of \$10,000 must be allocated to various listed interventions.

* Includes a project description on whether project is generally serving disadvantaged communities.


Treasury requires the following programmatic information for this subcategory:

1. NCES School ID: _____

Project Officer

Department Head _____

3/24/24, 2022
Date



March 18, 2022


Town of Acton, Massachusetts | Presentation to MMMA

13

13

Next Steps

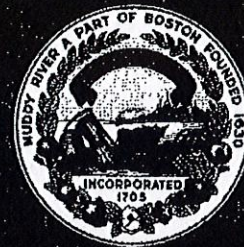
- Review status of projects this summer
- Select Board to vote on any adjusted or new allocations and reserves
- Continue annual review and potential adjustments



March 18, 2022

Town of Acton, Massachusetts | Presentation to MIMA

14



American Rescue Plan

Brookline, MA

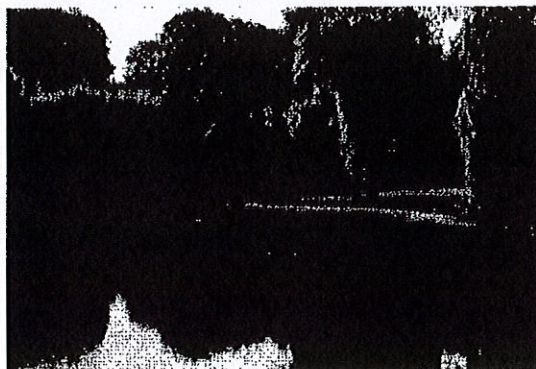
1

Brookline's ARPA allocation

Brookline is a "Metro City" ---population 63,191

Direct allocation
\$32,406,450

Norfolk County
\$11,466,154



2

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How did we begin?

- Public Education sessions
 - Select Board
 - School Committee
 - Town Departments
 - League of Women Voters
- Website for ARPA information and project submissions
 - <https://tinyurl.com/BrooklineARPA>
- Partnership with Brookline Community Foundation



3

First Round of Funding “CARES Continuation” \$1.83M

- Public Health and Safety (test kits, clinics)
- Remote Operation of Government
- Public Buildings Safety & Operations
- Communications and Grant Administration
- Contingency (will cover emergencies until formal allocation process concludes)
- Community Engagement

4

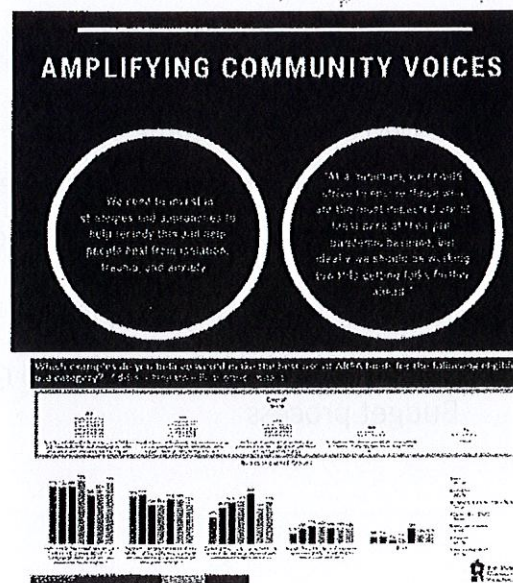
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Community Engagement

Partnership with Brookline Community foundation

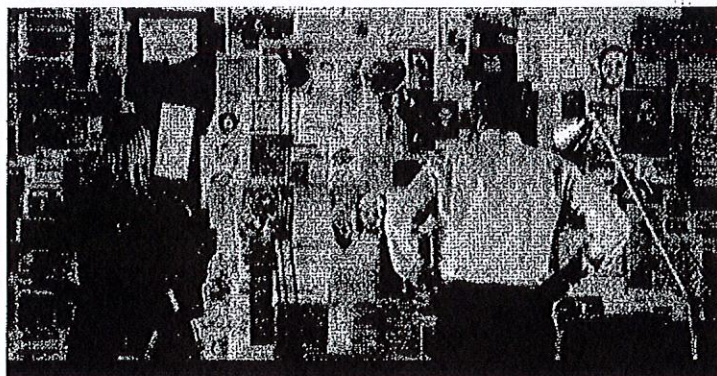
20 week process Sept-Feb

4 live community conversations, 15 focus groups discussions, and 438 survey response



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Mel and I trying to sort through Brookline's ARPA Requests

6

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Town Administrator Recommendations

- Create two or more funding cycles
 - Allows for more time to effectively plan and evaluate initial programs
 - Retains flexibility to meet unanticipated COVID emergency response
- First Round of Funding-\$20 million
 - To commence immediately and run concurrent with the FY 2023 Budget process

7

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Draft Allocation Targets for Round 1= \$20 million

- Vulnerable Populations --\$12 million
- Government Operations & Capital --\$4 million
- Economic Recovery --\$3 million
- Technology and Infrastructure --\$1 million

8

8

Process for Project Ranking and Approval

Initial Staff Review*

- Basic Eligibility
- Assessment of Readiness
- Capacity for Implementation

**Not intended to exclude projects from further consideration*

Community Review – Select Board Committee

- ARPA Eligible Projects and Selection Criteria Tool
- Committee will develop a responsive and transparent process
- Final rankings and recommendations

Staff Preparation of Round 1 ARPA Budget

- Integrating approved projects into a budget plan that meets eligibility criteria and maximizes funding capacity

Select Board Consideration and Approval

9

9

Stay tuned

OH MY GOD IT'S HAPPENING

EVERYBODY STAY CALM

10



Commonwealth of Massachusetts

Executive Office for Administration & Finance

Federal Funds Office (FFO)

Coronavirus Local Fiscal Recovery Fund: Final Rule Takeaways

March 2022

All figures subject to change

1

Coronavirus Local Fiscal Recovery Fund



Overview

Four Key Eligible Use Categories


- | | |
|--------------------------------------|--|
| 1. Public Sector Revenues | 3. Premium Pay for Essential Workers |
| 2. Public Health & Economic Response | 4. Water, Sewer & Broadband Infrastructure |

Final Rule

- Final Rule takes effect on **April 1, 2022**
 - › If a use of funds complies with the final rule, Treasury will not take action to enforce the interim final rule, regardless of when the funds were used
 - » Recipients can take advantage of expanded flexibilities in the final rule now
 - › Until April 1, the interim final rule remains in effect; funds used consistently with the IFR while it is in effect are in compliance with the SLFRF program

2

Coronavirus Local Fiscal Recovery Fund



Final Rule

Key New Features

<p>Public Sector Revenues</p> <p><i>\$10 million revenue loss standard allowance</i></p>	<p>Public Health & Economic Response</p> <p><i>Broadens eligible uses for impacted and disproportionately impacted communities</i></p> <p><i>Clarifies that reasonable proportional capital expenditures are allowable</i></p>
<p>Premium Pay for Essential Workers</p> <p><i>Broadens essential workers who can receive premium pay without written justification</i></p>	<p>Water, Sewer & Broadband</p> <p><i>Expands water and sewer projects that are eligible to include dams and culverts</i></p> <p><i>Broadens eligible broadband investments to address access, affordability, reliability</i></p>


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Version Date: March 21, 2022

3

3

Coronavirus Local Fiscal Recovery Fund



Final Rule

Replace Public Sector Revenues

- Creates “**standard allowance**” of up to \$10 million to spend on government services through the life of the program
 - › Does not increase or decrease award amount
- If recipients do not select “standard allowance”, they must calculate revenue loss according to **Treasury’s formula**
 - › Final Rule allows calculation to be conducted on calendar or fiscal year basis
 - › Final Rule increases minimum growth adjustment to 5.2%
- Funds used to replace public sector revenues still must comply with all federal procurement, contracting, documentation, and audit requirements
 - › The Office of the Inspector General (OIG) has compiled rules and resources related to funding from the American Rescue Plan Act
 - › <https://www.mass.gov/guides/american-rescue-plan-act-arpa-resources>

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4

4

Coronavirus Local Fiscal Recovery Fund



Final Rule

Respond to COVID-19's Public Health and Economic Impacts

- Organizes eligible **public health response costs** into four categories:
 - › COVID-19 mitigation and containments; Medical Expenses; Behavioral Healthcare; Preventing & Responding to Violence
- Organizes **eligible uses to respond to negative impact** by beneficiary:
 - › Assistance to households; Assistance to small businesses; Assistance to non-profits; Aid to travel, tourism, hospitality, and other impacted businesses
- Expands presumption of **"impacted"** and **"disproportionately impacted"** by the pandemic and broadens eligible uses
- Establishes format for making **eligibility determinations**:
 - › Identify public health or economic impact to an individual or a class
 - › Design a related and reasonably proportional response

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5

5

Coronavirus Local Fiscal Recovery Fund



Final Rule

Respond to COVID-19's Public Health and Economic Impacts

- Recipients can use funds to invest in capital expenditures as part of public health or economic response
 - › Must meet **"related and reasonably proportional"** requirement
 - › **Written Justification** required for capital expenditures at or above \$1 million
 - » Requires recipients to explain why the expenditure is appropriate and why it is superior to other alternatives

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5

6

Coronavirus Local Fiscal Recovery Fund



Final Rule

Provide Premium Pay to Essential Workers

- Eligible workers are those in **critical infrastructure sectors**
- Essential work involves regular **in-person interactions** or **physical handling of items handled by others**
- Premium pay must serve workers who:
 - › Earn at or below 150% of their state or county's average, or
 - › Are not exempt from Fair Labor Standards Act overtime rules
- If workers do not meet these requirements, recipient must provide written justification of how it meets needs
- Pay can be flexibly awarded up to **\$13 per hour** in installments or lump sums to hourly, part time, or salaried/non-hourly workers, and may not exceed \$25,000 for any single worker during the program

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7

7

Coronavirus Local Fiscal Recovery Fund



Final Rule

Build Water, Sewer, or Broadband Infrastructure

- **Water & Sewer:**
 - › Projects eligible under EPA's State Revolving Funds are eligible
 - › Final Rule expands eligibility to include lead remediation, stormwater infrastructure (incl. culverts), residential wells, and certain dam and reservoir rehabilitation
- **Broadband:**
 - › Recipients encouraged to invest in locations without reliable wireline service of at least 100/20 Mbps speed, but are broadly able to invest in locations where recipient has identified need for additional investment
 - › Requires enrollment in low-income subsidy program
 - › Allows for modernization of cybersecurity


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8

Coronavirus Local Fiscal Recovery Fund



Final Rule

Restrictions on Uses

- **Restricted uses for municipalities remains the same as in the Interim Final Rule**
 - › No pension fund deposits
 - › No debt service
 - › Cannot replenish reserves
 - › Cannot use funding for legal settlements
- One new point of clarification:
 - › Use of funds may not undermine COVID-19 mitigation practices in line with CDC guidance and recommendations


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9

Coronavirus Local Fiscal Recovery Fund



Final Rule

Reporting

- **Metropolitan Cities and Counties must submit quarterly reports**
 - › Most recent deadline was January 31st (first report)
 - › Metropolitan Cities and Counties must also submit annual "Recovery Plan Performance Reports"
 - » Narrative regarding large projects and goals for equitable outcomes
- **Nonentitlement units of government (NEUs) must submit annual reports**
 - › First report due on April 30th
- Treasury's Compliance and Reporting Guidance can be found on their webpage: <https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>

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10

10