



**Fairhaven Select Board
Meeting Minutes
May 2, 2022**

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2022 MAY 12 A 10:33

FAIRHAVEN,
MASS.

Present: Select Board members Chair Stasia Powers, Vice-Chair Leon Correy, Clerk Robert Espindola, Mr. Silvia, Charles Murphy Sr., Town Administrator Ms. Ellison Lopes Ellison and Administrative Assistant Vicki Oliveira.

Also Present: Police Chief Michael Myers, Fire Chief Todd Correia and Finance Director Wendy Graves

The meeting was videotaped by Cable Access and Zoom meeting application.

Chair Powers opened the meeting at 6:31 pm in the Town Hall Banquet Room with a moment of silence for the people of Ukraine.

Action Items

Open and Close the warrant for the June 18, 2022 Annual Town Meeting

Ms. Powers opened the meeting and explained that the warrant will be need to be re-opened to make some slight changes.

Motion: Mr. Correy motioned to open the June 18, 2022 Annual Town Meeting warrant.
Mr. Murphy seconded. Vote was unanimous. (5-0-0)

Mr. Espindola said the language for the motion regarding the Municipal Light Plant article is suggested by town counsel and he will discuss the article language with the Broadband Study Committee at their next meeting.

Motion: Mr. Murphy motioned to add the following language to Article 35 of the June 18, 2022 Town Meeting warrant:

“To see if the Town will vote to petition the General Court for the passage of special enabling legislation authorizing the Town to authorize, issue and sell revenue bonds to finance the development of telecommunications facilities, fund any necessary reserves, pledge revenues from the operation of telecommunications facilities and all costs associated therewith, which special enabling legislation shall be in such form as the Select Board shall approve; or to take any other action relative thereto.”

Seconded by Mr. Silvia. Vote was unanimous. (5-0-0)

Ms. Ellison asked the Board to reconsider pulling Article 32 because it has come to her attention that if the split unit is if not used or maintained properly, it could become a mold incubator. Ms. Ellison feels there could be other options and the mini splits could be costlier in the long run if not maintained properly.

Mr. Espindola said Historical Chairman Wayne Oliveira raised some concerns over the piping on the historic building. Mr. Espindola agreed the Board needed to consider the aesthetics of Town Hall and consult with the Historical Commission when making changes to the building.

The Board would like to look into other options to cool the rooms.

Motion: Mr. Murphy motioned to reconsider the vote to recommend on Article 32 voted on April 25, 2022. Seconded by Mr. Silvia seconded. Vote was unanimous (5-0-0)

Motion: Mr. Murphy motioned to withdraw the Article 32: Town Hall A/C Splits-FY23 from the warrant articles of June 18, 2022 Town Meeting. Mr. Silvia seconded. Vote was unanimous (5-0-0)

Ms. Powers said there is no other business that needs to be changed on the warrant, therefore the warrant should be closed so no more articles can be added.

Motion: Mr. Murphy motioned to close the June 18, 2022 Annual Town Meeting warrant. Mr. Silvia seconded. Vote was unanimous (5-0-0)

Mr. Espindola said he would like to meet with some Departments and the Capital Planning Committee at a future meeting.

Review/Vote Town Meeting Articles and Budget for June 18, 2022 Annual Town Meeting

The Select Board asked the Police Department and the Fire Department to review their budget and any capital requests.

Mr. Murphy expressed his concerns over cuts that are proposed in the FY23 budget.

Police Department

Chief Myers said the cuts in his Department were for 2 new added positions that he had proposed. One position was for a new licensed social worker and the other for a full-time custodian. Which the Fire Department would utilize; currently the fire fighters do their own cleaning. Chief Correia added that the Firefighters do their best to keep up with the station but there are some issues that a full-time maintenance person is needed.

The Board discussed the idea of a shared facilities maintenance department in the future.

Chief Myers said that Child and Family Services may be able to provide a social worker at no cost to the town and could be paid through a grant. Chief Myers said statistics show that having a social worker on staff can help reduce arrests.

Chief Myers told the Board the change in his salary line item is due to several officers being on paternity leave, one on military leave and vacancies in dispatch and the overtime is needed to cover the vacancies.

Chief Myers explained the other cut was for a storage trailer that is needed to house some of the equipment that is currently outside.

Chief Myers has requested in his Capital budget funds for 2 new cruisers and a backup server is needed. Because of safety concerns, there is also a request for riot gear and new radar signs to help reduce traffic speeds.

Fire Department

Chief Correia said the biggest difference in his salary request was for 4 new Fire Fighters and which were cut; Fire EMS calls are up 10% and fire calls are up 15% and feels the town is underinvesting in its fire service.

Chief Correia said the Department is still behind in filling vacancies from recent retirements over the past few years. There are safety concerns when there are multiple emergencies at the same time; there is a deficiency in the amount of personnel that can respond, which leaves the fire station being empty at times, however, the call fire department is still relied upon when there are shortages. Chief Correia said some of the problem is with the ambulance service and costs because the town has a large aging population and they are on subsidized insurance; it is illegal to go after their insurance for ambulance calls. Chief Correia explained the Fire Department responds to more than just fire calls, and life safety is our number one priority. Having a central dispatch in the future and this will help some of these issues and the Chief won't have to rely on the Administrative Assistant, the Deputy and Lieutenant to work the desk during the day. Chief Correia showed a quick power point to the Board to address the needs of his Department (Attachment A).

Mr. Correy had concerns with staffing shortages it could impact the town's insurance liability. Chief Correia said he does not anticipate a major reduction in the town's rating.

Chief Correia feels if the Department had 9 Fire Fighters on shift, then he could staff around the clock and this could generate more revenue for the town. Chief Correia told the Board all calls are handled as they come in and sometimes he has to force personnel to come in to help cover because he tries not to rely on mutual aid.

Chief Correia has applied for a FEMA grant but it is a very competitive grant at this time.

Mr. Espindola asked if there were any concerns about the Department capital plan.

Chief Correia said he has been very fortunate and is not expecting needing a new vehicle until 2023, however, Engine 3 is getting old but the Chief's and Deputies vehicles are all in good condition. There is a long-term plan to replace ambulances every five years.

Warrant Articles

Ms. Ellison told the Board, they should not ethically vote on your own salary so Article 4 will be sponsored by the Town Administrator in the warrant. Ms. Ellison has also increased the stipend amount by \$8,500 for the Select Board members because the Board had gone from 3 members to 5 members and the responsibility is still the same so the stipend should reflect that.

Motion: Mr. Murphy motioned to yield to petitioner for Article 4: Setting of Salaries for Town Officers- FY23. Mr. Silvia seconded. Vote was unanimous (5-0-0)

The Board took the following votes on the warrant articles:

Motion: Mr. Murphy motioned to yield to petitioner on Article 4: Setting Salaries of Town Officers-FY23: Select Board, \$25,000.00

Motion: Mr. Murphy motioned to recommend Article 6: FY22 General Fund Operating Budget adjustments:

- C. \$65,000.00 be transferred from Surplus Revenue (Free Cash) to Police Dept-Salaries
- D. \$21,000 be transferred from Surplus Revenue (Free Cash) to Council on Aging-Salaries

Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to recommend Article 9: Water Enterprise Fund Operating Budget – FY23 Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to recommend Article 10: Sewer Enterprise Fund Operating Budget – FY23. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to recommend Article 11: Town Cable Enterprise Fund Operating Budget – FY23. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to recommend Article 12: School Cable Enterprise Fund Operating Budget – FY23. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy Motioned to Recommend Article 35: Municipal Light Plant. Mr. Silvia Seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to yield to petitioner Article 52: Citizens Petition - Rezoning 114 Sconticut Neck Road-FY23. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to yield to petitioner Article 53: Citizens Petition - Street Acceptance Mill Road From 291-312-FY23. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to yield to petitioner Article 54: Citizens Petition - Street Acceptance Yankee Lane From Mill Road To 20 Yankee Lane. Mr. Silvia seconded. Vote carried. Ms. Powers abstained. (4-0-1)

Motion: Mr. Murphy motioned to yield to petitioner Article 55: Citizens Petition - Street Light Requests. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to yield to petitioner Article 56: Citizens Petition – Hard Surface. Mr. Silvia seconded. Vote carried. Ms. Powers abstained. (4-0-1)

Motion: Mr. Murphy motioned to yield to petitioner Article 57: Citizens Petition – Hard Surface. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to yield to petitioner Article 58: Citizens Petition – Hard Surface. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to yield to petitioner Article 59: Citizens Petition – Hard Surface. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Motion: Mr. Murphy motioned to yield to petitioner Article 60: Citizens Petition – Hard Surface. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

The Board would like to hear from the Tree Warden and the Planning Director regarding Article 40: Public Shade Tree Bylaw-FY23. The Board requested the Tree Warden, Mr. Foley and Marcus Ferro to be at the next meeting to address concerns on Article 29. The Board also invited the School Department, the Recreation Department, Capital Planning Committee Chairperson and Conservation Agent Whitney McClees to the next meeting to discuss their Department's Articles on the warrant.

The Board and Ms. Ellison had a discussion regarding changing the order of some of the articles to complement each other on the warrant.

Ms. Ellison provided documentation regarding the wind turbine revenues as requested by the Board at their last meeting. (Attachment B). The Board discussed the revenue from the turbines and the energy credits that are produced but would like to hear from Fairhaven Wind for more clarification. Mr. Espindola would like to have Sustainability Coordinator Whitney McClees put a report together showing the turbines and the solar farms revenues and energy credits.

Ms. Powers offered a moment of silence for the people of Ukraine.

Mr. Espindola would like to discuss general staffing issues at a future meeting and do a study across all departments and look at trends with the Department of Revenue data.

Notes and Announcements

The Board offered their Congratulations to Mr. Espindola and his wife Anne on the birth of a new grandchild.

The Board wished everyone a Happy Mother's Day.

Mr. Espindola said he, Ms. Ellison and the Board attended the Manjiro Cherry Blossom Festival on Sunday and it was really nice to see everyone.

Ms. Powers said the Little League parade was wonderful and well attended. Mr. Correy complemented the young lady who sang the national anthem as amazing.

Motion: Mr. Correy motioned to adjourn at 8:22 pm. Mr. Silvia seconded. Vote was unanimous.
(5-0-0)

Respectfully submitted
On behalf of the Select Board Clerk,



Vicki L. Oliveira
Administrative Assistant
(Approved 5/9/2022)

- A. Fire Chief presentation
- B. Wind Turbine Revenues

Attachment A

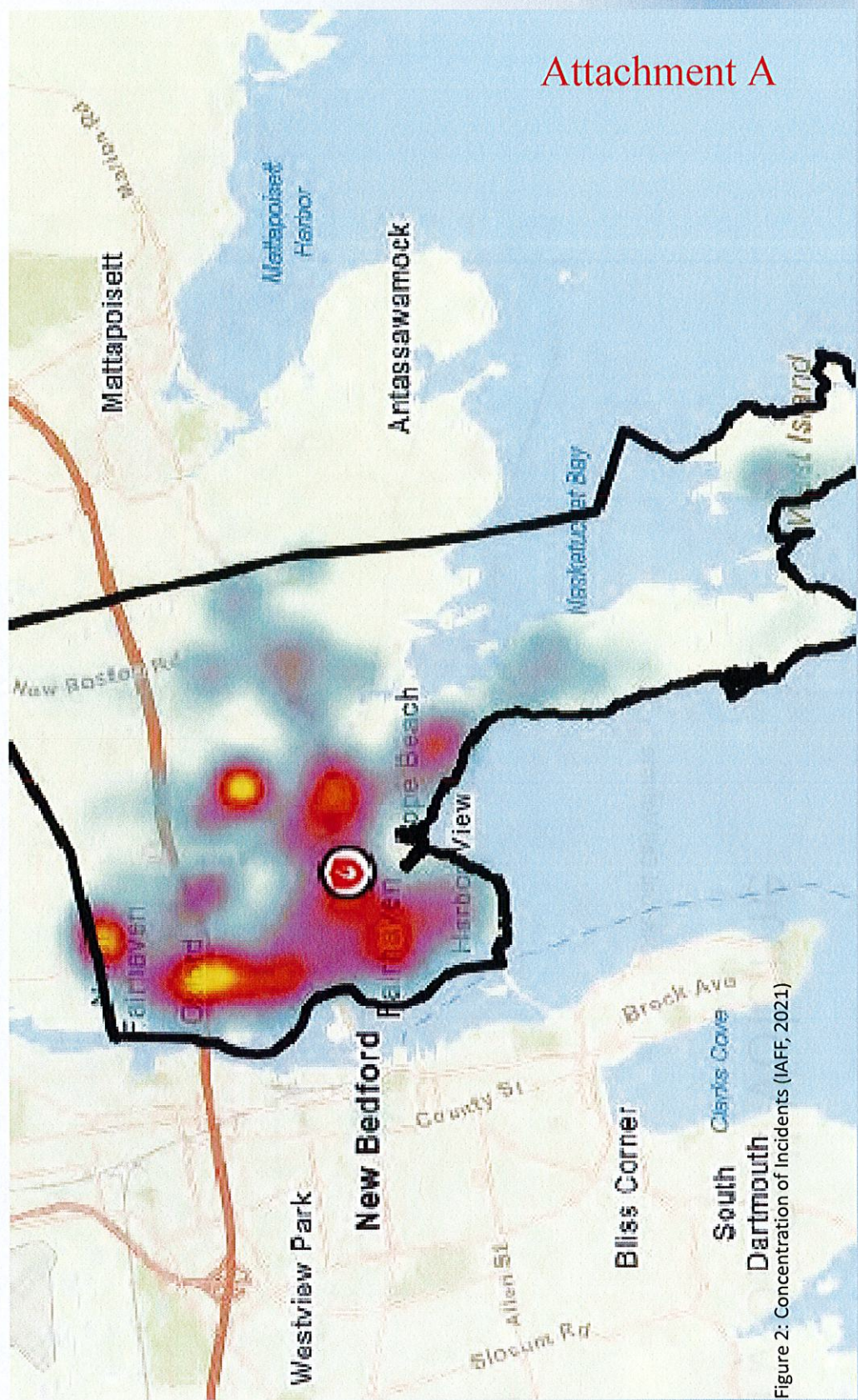
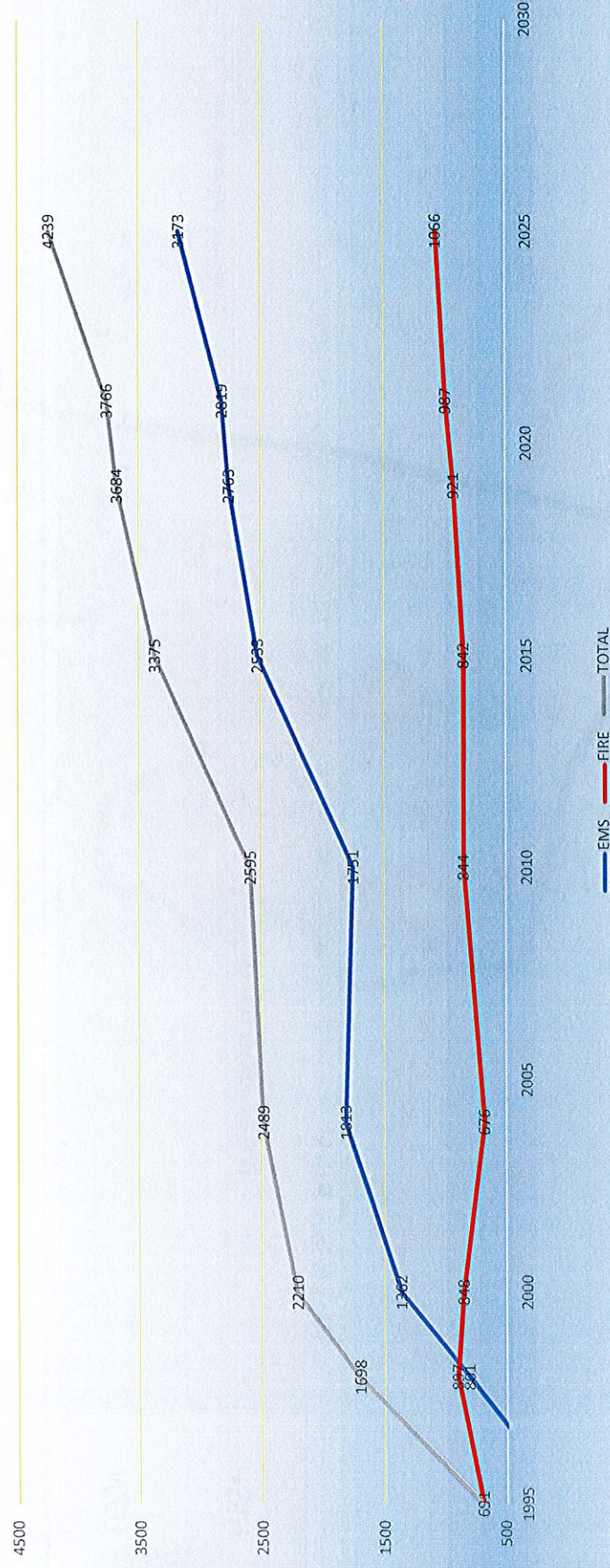


Figure 2: Concentration of Incidents (IAFF, 2021)



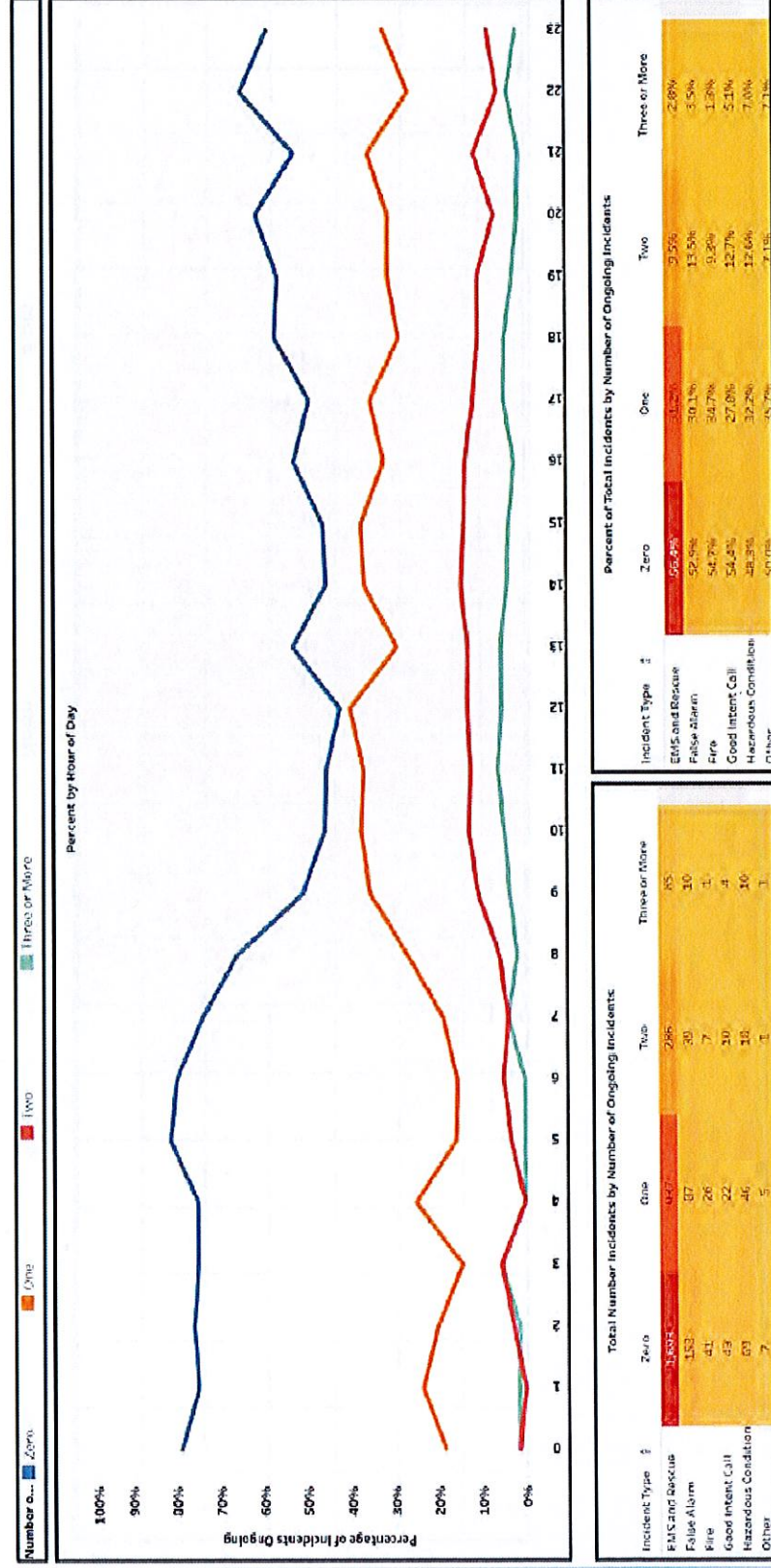
History of Call Volume

Annual Call Volume



Graph 1: Call Volume Comparison (Fairhaven, 1995, 1998, 2000, 2004, 2010, 2015, 2019, 2021)

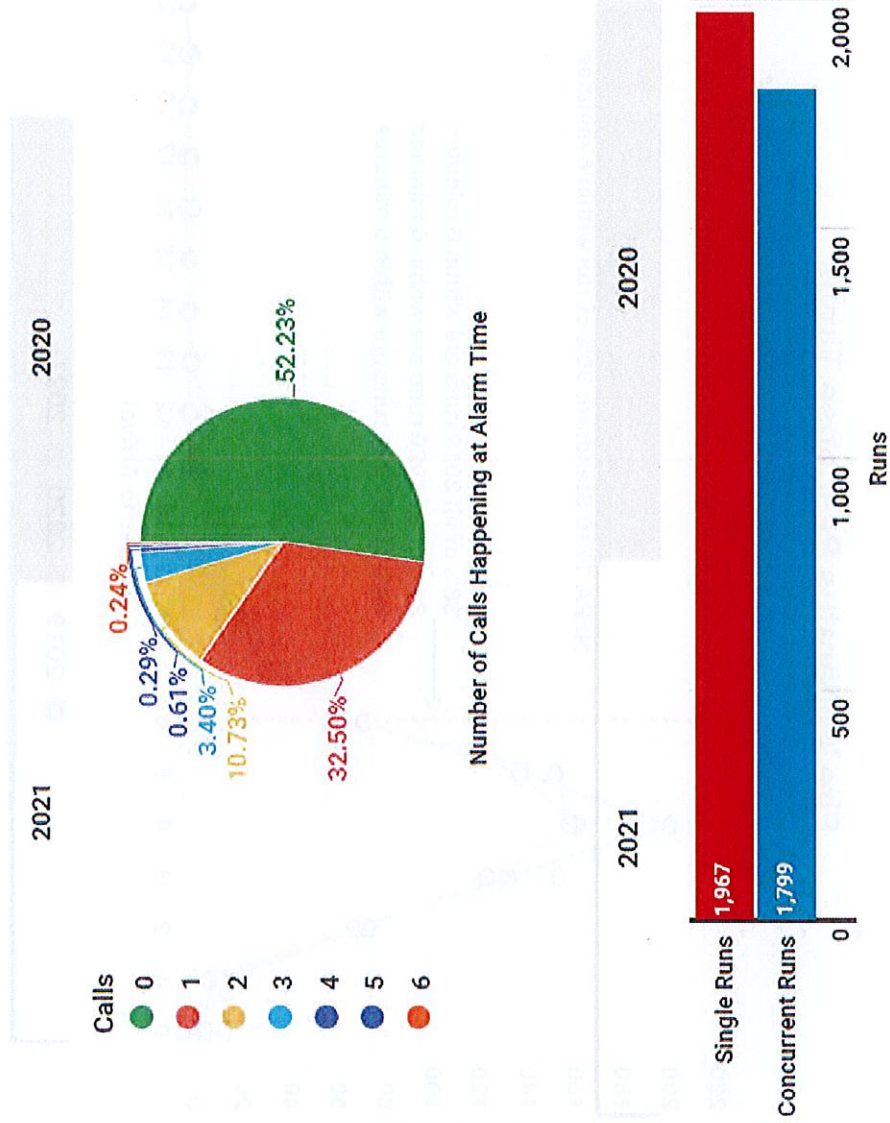
Multiple Call Graph



Graph 3: Total Number of Incidents by Number of Ongoing Incidents (IAFF, 2021)

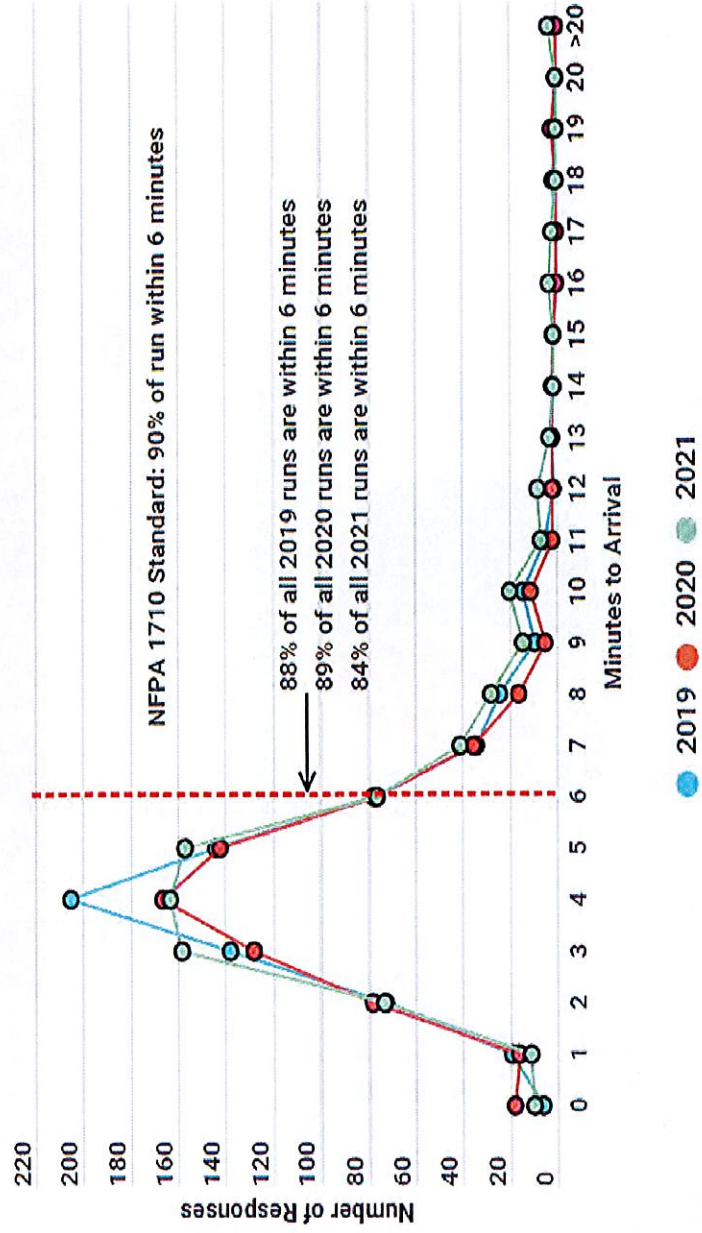


Concurrent Call Summary



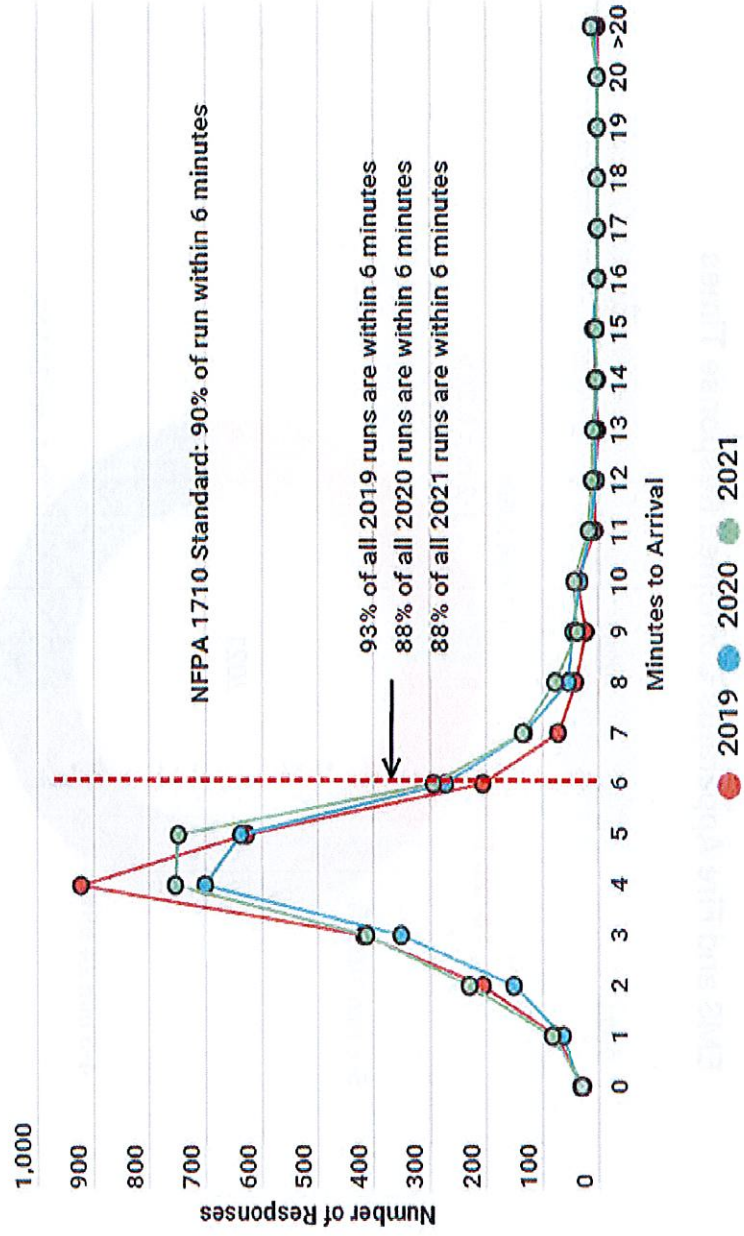


Fire Apparatus Response Times



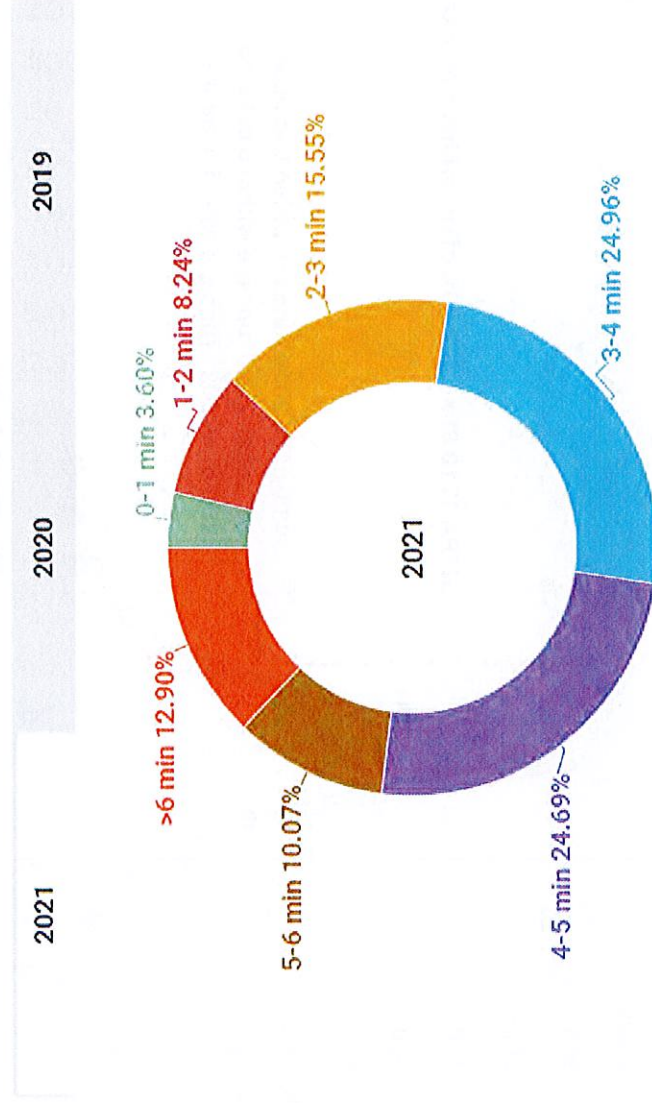


EMS Apparatus Response Times





EMS and Fire Apparatus Combined Response Times



Fire Dispatch Policy

On Duty FF (1 = Lieutenant)	1 st Due Piece	2 nd Due Piece	3 rd Due Piece	Additional
6 Personnel	Engine w/2FF – 1 Lt	Ladder w/2 FF	Disp + Eng w/1FF	Request for Call FF and off Duty FF
5 Personnel	Engine w/2FF – 1 Lt	Ladder w/1 FF	Disp + Eng w/1FF	Request for Call FF and off Duty FF
4 Personnel	Engine w/1FF – 1 Lt	Ladder w/1 FF	Disp + Eng w/1FF	Request for Call FF and off Duty FF
3 Personnel	Engine w/1 Lt	Ladder w/1 FF	Disp + Eng w/1FF	Request for Call FF and off Duty FF
2 Personnel	Engine w/1 Lt	Disp + Ladder w/1 FF	Not dispatched	Request for Call FF and off Duty FF
1 Personnel	Disp + Engine w/1 Lt	Not Dispatched	Not Dispatched	Request for Call FF and off Duty FF/Mutual Aid

EMS Response Policy

On Duty Personnel (1=Lieutenant)	Response: Units/Personnel	Available Personnel
5	Ambulance with 2 Firefighter/Paramedics	3
4	Ambulance with 2 Firefighter/Paramedics	2
3	Ambulance with 2 Firefighter/Paramedics	1
2	Mutual Aid – Engine staffed with 1 dispatched to assist	1
1	Mutual Aid – PD Response to assist unless high priority	1 or 0
0	PD Response only	0

NFPA 1221: Two personnel should be on duty and in the communications center.

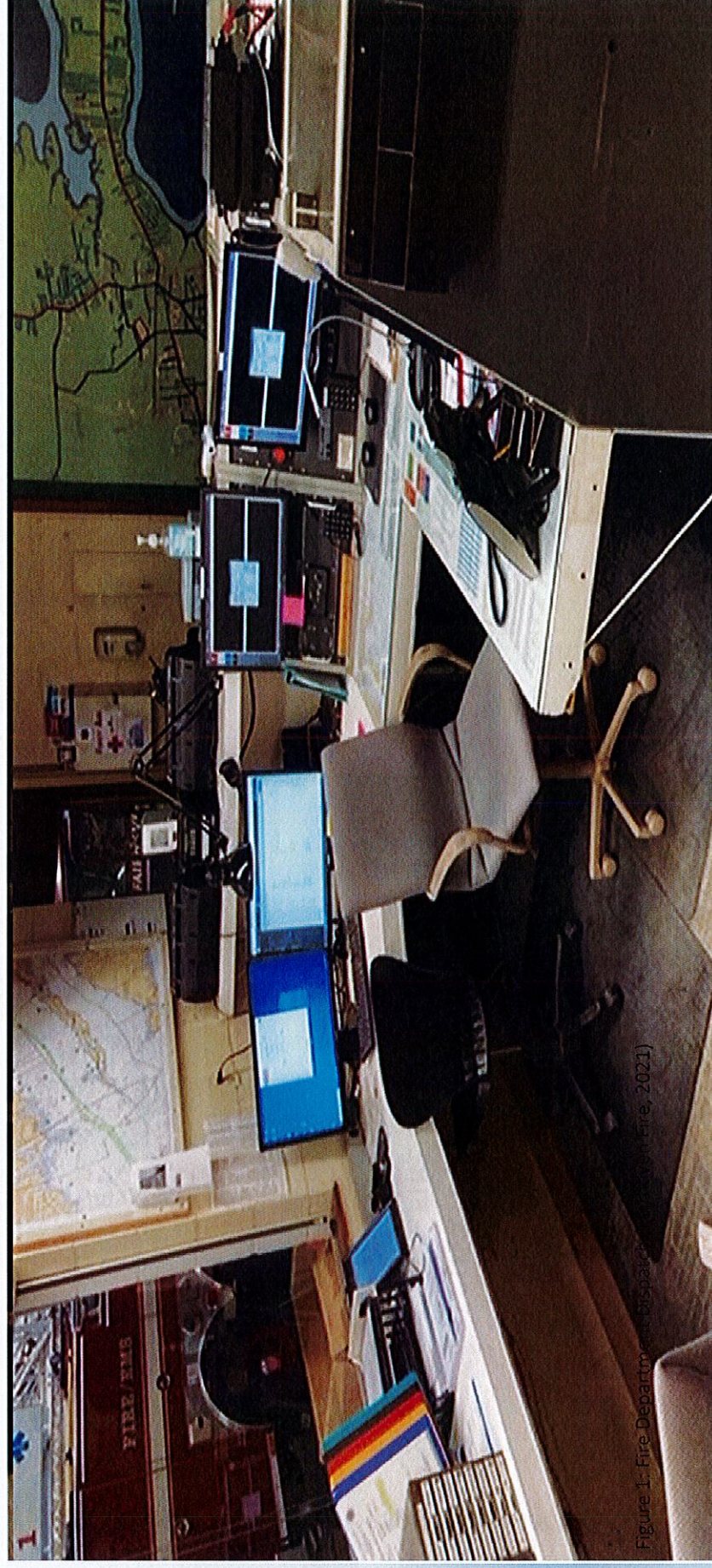
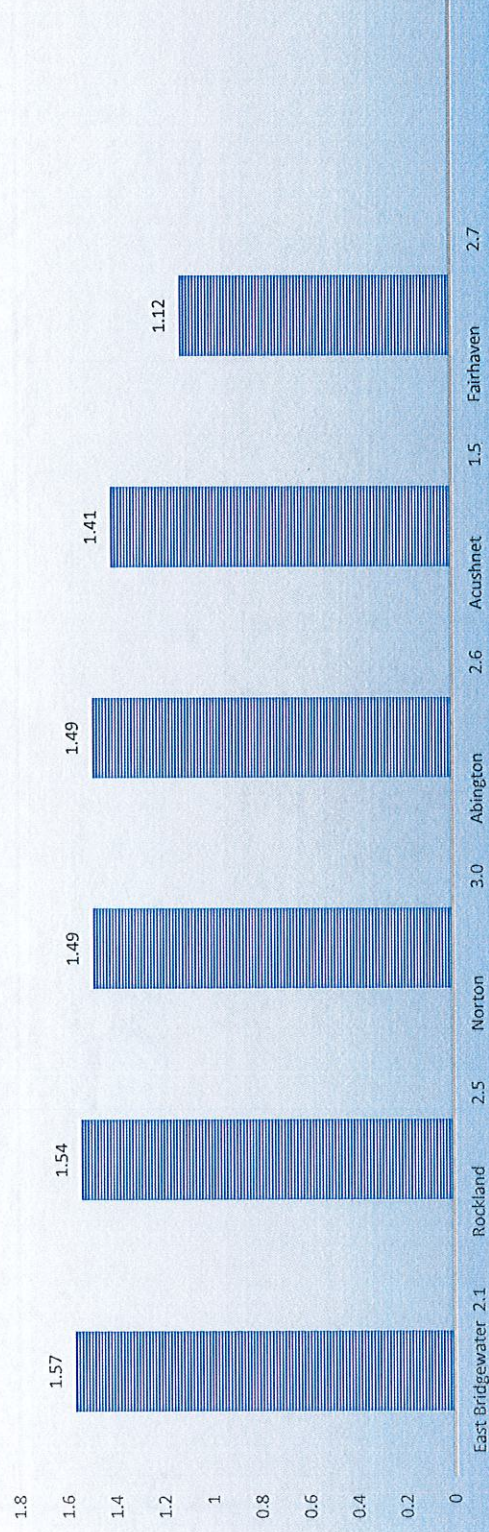


Figure 1: Fire Department Dispatch Center in Green Fire, 2021)

Fire Depart Cost per \$1,000 of property Protected

CALCULATED USING 2022 TOTAL PROPERTY VALUES AND 2021
FIRE DEPARTMENT EXPENDITURES PER DOR



Community and Total Property Value in Billions

References

- Fairhaven, T. o. (1995, 1998, 2000, 2004, 2010, 2015, 2019, 2021). *Annual Report*. Fairhaven. IAFF. (2021). *Fairhaven Fire Staffing Report*. IAFF.
- J. Curtis Varone, E. (1998, April 29). *Two-In/two-out procedure in firefighting/IDLH environments*. Retrieved from Occupational Safety and Health Administration: <https://www.osha.gov/laws-regs/standardinterpretations/1998-04-29>
- NFPA-1061. (2018). Standard for Public Safety Telecommunications Personal Professional Qualifications. Quincy: National Fire Protection Association.
- NFPA-1221. (2019). Standard for Public Emergency Communication Systems. Quincy: National Fire Protection Association.
- NFPA-1710. (2020). Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments. Quincy: National Fire Protection Association.
- NFPA-1720. (2020). Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments. 1720. Quincy: National Fire Protection Association.

Attachment B

WIND TURBINE REVENUE

For Year	Revenue To Town Wind Turbines	Lease Payments	Total Income
FY 13	\$58,782.12	\$100,000.00	\$158,782.12
FY14	\$114,451.86	\$100,000.00	\$214,451.86
FY15	\$249,147.54	\$100,000.00	\$349,147.54
FY16	\$203,471.37	\$100,000.00	\$303,471.37
FY17	\$118,287.31	\$100,000.00	\$218,287.31
FY18	\$259,364.28	\$100,000.00	\$359,364.28
FY19	\$312,073.89	\$100,000.00	\$412,073.89
FY20	\$218,968.31	\$100,000.00	\$318,968.31
FY21	\$141,791.48	\$100,000.00	\$241,791.48
*FY22	\$176,594.03	\$100,000.00	\$276,594.03
*Thru April 22			
Totals	\$1,852,932.19	\$1,000,000.00	\$2,852,932.19

Parameters: Fiscal Year: 2013

Start Date: 7/1/2012

end: 6/30/2013

Ledger History - Detail with Payables - Revenue Ledger

Tran. Type	Block/Batch	Voucher	Posted	By	Tran. Name	JE Seq	Comment	Beginning	Debit	Credit	Ending
Warrant			Vendor Number	Payee				Payment Type	Payment Number		
Account: 001-000-4333-0051											
Receivable	15/2013		10/12/2012	amc	LAND LEASE-TURBINE		1st Qtr FY13		0.00	33,152.20	33,152.20
Receivable	26/2013		12/28/2012	amc			Quarterly Lease - Wind Turbines		0.00	25,000.00	58,152.20
Receivable	40/2013		04/05/2013	amc			Rent - QE 2/28/13 Removal Security		0.00	25,000.00	83,152.20
Receivable	53/2013		06/30/2013	amc			Qtr 5-31-13		0.00	25,000.00	108,152.20
								Summary:	0.00	108,152.20	108,152.20
								1 Account(s) totaling:	0.00	108,152.20	108,152.20

Parameters: Fiscal Year: 2014

Start Date: 7/1/2013

enid: 6/30/2014

Ledger History - Detail with Payables - Revenue Ledger

Tran. Type	Block/Batch	Voucher	Posted	By	Tran. Name	JE Seq	Comment	Beginning	Debit	Credit	Ending
Warrant			VendorNumber	Payee				Payment Type	Payment Number		
Account: 001-000-4333-0051											
Receiveable	14/2014		10/04/2013	amc	LAND LEASE-TURBINE		Base Rent - August & Adjust - 2-28-		0.00	25,126.53	25,126.53
Receiveable	28/2014		01/10/2014	amc			Base Rent - qtr ending 11/30/13		0.00	25,000.00	50,126.53
Receiveable	41/2014		04/11/2014	amc			Qtr End 2/28/2014		0.00	25,000.00	75,126.53
Receiveable	53/2014		06/30/2014	amc			Base Rent Wind LLC ending 5-28		0.00	25,000.00	100,126.53
Summary:								0.00		100,126.53	100,126.53
1 Account(s) totaling:								0.00		100,126.53	100,126.53

Parameters: Fiscal Year: 2015

Start Date: 7/1/2014

End: 6/30/2015

Ledger History - Detail with Payables - Revenue Ledger

Tran. Type	Block/Batch	Voucher	Posted	By	Tran. Name	JE Seq	Comment	Beginning	Debit	Credit	Ending
Warrant			VendorNumber	Payee				Payment Type	Payment Number		
Account: 001-000-4333-0051											
Receivable	14/2015		10/03/2014	amc	LAND LEASE-TURBINE		Retn QE 8-28-14		0.00	25,000.00	25,000.00
Receivable	28/2015		01/09/2015	amc			QE 11-30-14		0.00	25,000.00	50,000.00
Receivable	41/2015		04/10/2015	amc			QTR - 2-28-15		0.00	25,000.00	75,000.00
Receivable	53B/2015		06/30/2015	amc			05-31-15		0.00	25,000.00	100,000.00
Summary:								0.00	0.00	100,000.00	100,000.00
1 Account(s) totaling:								0.00	0.00	100,000.00	100,000.00

