



Town Clerk Study Committee

Town Hall • 40 Center Street • Fairhaven, MA 02719

MEETING NOTICE

PLACE OF MEETING: **Town Hall – East Room**

DATE AND TIME: **Monday, January 8, 2018 at 5 pm**

Posted by: Anne O'Brien, member *AO*

Monday, January 8, 2018 at 5 PM

AGENDA

5:00 PM

- Recording disclaimer
- Member introductions
- Nominations for Chair, Vice Chair, Clerk; vote to elect
- Establish meeting schedule and location
- Discuss Charge of Committee and agree on comparable communities
- Discuss role of public engagement
- Establish milestones and deadline for recommendation
- Other questions from the committee, discussions or related committee business
- Review action items for next meeting
- Confirm next meeting date