

# Agenda

## Town of Fairhaven Broadband Committee

Date: April 8, 2021 6:00 p.m. E.T.

### Join Zoom Meeting

<https://zoom.us/j/93599813221?pwd=eVV2dnAvclVzbHJlYlhmRkRtNlFUVjQ09>

or call 1-929-205-6099

Meeting ID: 935 9981 3221

Passcode: 722301

Fairhaven Staff Appointee:

- Derek Frates

Committee Members:

- Bob Espindola
- Sean Powers
- Alyssa Botelho
- Stephanie Garde
- Cathy Melanson
- Jeff Christensen, EntryPoint Networks
- Devin Cox, EntryPoint Networks

### Agenda Items:

- Review Minutes from March Meeting
- Review First Webinar
- Plan Next Webinar
- Education of Town Meeting Member
- Other Community Engagement

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TOWN CLERK  
2021 APR - 6 A 9:38  
FAIRHAVEN,  
MASS.

### Scope of Work:

EntryPoint's Consulting Services Group, will work with the Broadband Committee to develop a *Broadband Master Plan* and Feasibility Analysis for the Town of Fairhaven. The contemplated Scope of Work will be performed in coordination with Fairhaven's Broadband Committee and includes the following:

- Develop Broadband Strategy
- Conduct SWOT Analysis
- Assess Existing Broadband Infrastructure
- Conduct Market Analysis
- Prepare Community Engagement Plan & Timeline
- Assist with Early Community Engagement Efforts
- Coordinate Broadband Surveys with Residents and Businesses in Wilbraham
- Prepare Comparison of Municipal Broadband Models
- Prepare a High-level Fiber Optic Network Design and Materials Cost Summary
- Prepare Cost Analysis
  - Prepare Projected Capital Expenditures and Funding

- Prepare Projected Income and Cash Flow
- ➡ Coordinate with Potential Project Partners
  - Middle-Mile
  - Internet Service Providers
  - Engineering
  - Construction
- ➡ Assist with Introduction of Potential Financial Partners for a Project
- ➡ Coordinate Planning for Financing Options
- ➡ Assist with Securing Legal Opinions to Establish Authority to Build Broadband Infrastructure
- ➡ Conduct Risk Analysis
- ➡ Assist with Preparation of RFP for Engineering & Construction
- ➡ Prepare Report Summary and Conclusions

