

Fairhaven Housing Authority  
275 Main Street, Fairhaven, MA 02719 508-993-1144  
**Regular Meeting SEPTEMBER 21, 2023 – 2:30 pm**  
**Oxford Terrace - Computer Room, 2<sup>nd</sup> Floor, 275 Main St. Fhvn**

\*\*\*REMOTE - ZOOM LINK \*\*\*

<https://us06web.zoom.us/j/82643368629?pwd=TzA5TmFVdGkycnBFdDBaSXRIeGsyUT09>

**Meeting ID: 826 4336 8629 Passcode: 043614**

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**AGENDA**

1. Call to Order
2. Attendance–Roll Call: Chair C. Alfonso, A. Silveira, R. Manzone , G. Souza, T. Francis
3. Acceptance of the Minutes - Regular Meeting August 17, 2023 -Board vote Enclosure #1
4. Tenant/Public Participation – In Person /Remote
5. Warrant & Operating Reports
  - Bills 08/18/2023-09/15/2023 Board vote Enclosure #2
  - Bills 09/16/2023 –09/21/2023 Board vote @Meeting
  - AUGUST Tenant Aging - Board vote Enclosure #3
  - AUGUST Breakdown of Vacancy Numbers & Timing – Board vote Enclosure #4
  - AUGUST Utility Usage and Expense- Board vote Enclosure #5
  - Mod Phase update – thru August 17 Board vote Enclosure #6
6. Fenton and Ewald – August Financials (statement clarification) Board vote Enclosure #7
7. Annual Plan 2024 – Board vote (distributed under separate cover) Roll call vote
8. Old Business
  - A. Security - Nothing to report
  - B. Pest Control – One case of bed bugs started treatment 9/15 two more treatments scheduled.
  - C. Maintenance Garage – Drawings have been submitted to EOHLIC.
  - D. Smoking – On going.
  - E. Gas Company replacing piping/electrification – leak survey required by end of the year. Kyle from RCAT stated that it would be up to each individual housing authority to get the leak test. We got a name from Eversource and have made a tentative appointment for them to see the property.
  - F. Dumpster Enclosures project #094086 – Fencing – We have a company and are looking at a start date.
  - G. Spring Street Garage – No update
9. New Business
  - A. Oxford Land 2.2 acres – No update
  - B. EOHLIC Project #094085 – Went out to bid 9/6 and we have a low bidder. References are being checked
  - C. EOHLIC #094079 Cottage doors C/O #001 (~~-\$7,355.70~~) Board vote Enclosure #8
  - D. EOHLIC #094069 C/O #012 \$22,702.20 for a total of \$370,585.26 Board vote Enclosure #9
10. Personnel Policies – Amended 1/31/2017 and 6/17/2021 Enclosure #10 and 10A  
(sick incentive and vacation buy back past practice)
10. Tabled Items: Broadband Grant – Draft Management of Understanding Enclosure #11
11. Communications/Correspondence – July/August NAHRO newsletter Enclosure #12
12. Items/ Documents /Forms Not Anticipated
13. Director’s Report
14. Questions or Concerns of Commissioners
15. Future Agenda Items – Home Rule Petition
16. Adjourn

*Janet E. Falone, E.D.*