

RECEIVED
TOWN CLERK

Invitation for Bids
Wood Window Restoration Project - Phase V
Fairhaven High School
12 Huttleston Avenue
Fairhaven, Massachusetts 02719

2022 MAY -9 P 3:10

FAIRHAVEN,
MASS.

I. INTRODUCTION

The Fairhaven School Department seeks to engage an experienced and qualified contractor to accomplish restoration of designated historic wood window sashes and sills at the Fairhaven High School. The contractor must provide evidence of similar projects available for inspection. These projects should have similar conditions to that required for this project.

II. GENERAL INFORMATION

1. All interested parties must submit a proposal in the form, and in accordance with the criteria, prescribed in this Invitation. The bid must be submitted as one (1) set of unbound original materials containing an original signature of the firm's principal and two (2) copies of the same which shall be bound.
2. Bid Proposals must be submitted no later than **Friday, May 6, 2022, @ 11:00 am.**
3. Proposals should be submitted to and addressed as follows:

Fairhaven Public Schools
Office of the Superintendent
128 Washington Street
Fairhaven, MA 02719

ATTN: Nicole Verronneau Potter

4. Bids should be clearly marked: **"FHS Wood Window Restoration – Phase V"**
5. Questions or clarifications concerning this IFB must be made in writing, addressed to John Hecker, Spencer Preservation Group, at the address of the Architect, email at john@spencerpreservationgroup.com at least five (5) days prior to the due date. Any response will be in writing and both the inquiry and the response will be distributed by e-mail to all persons who have requested a copy of this IFB.

III. PRE-PROPOSAL SESSION

A non-mandatory exterior-only site visit on this project is scheduled for **April 15, 2022, at 10:00 a.m.** at the Fairhaven High School, 12 Huttleston Avenue, Fairhaven, Massachusetts.

IV. TIMELINE FOR RENOVATION

The work shall commence **Monday, June 27, 2022 (Last day of 2021-2022 school year is Thursday, June 23, 2022)** and shall be completed no later than **Friday, August 26, 2022. (First day of 2022-2023 school year is Tuesday, August 30, 2022).**

V. MINIMUM QUALIFICATIONS

Bidders shall have a minimum eight-years of experience in similar window sash restoration projects.

VI. PROPOSAL SUBMISSION REQUIREMENTS

Bid Form

Bid Deposit

OTHER SUBMISSIONS

District Forms:

Agency Contact Information
Certificate of Non-Collusion
Tax Compliance
Insurance Certificate
Bidders Qualifications Form

Relevant experience and references should include names, address and phone numbers of contact persons. References should list the communities for which the firm has implemented similar projects, a brief description of the work performed and the total cost of each project. Include sketches/drawings or photocopies of photographs of relevant projects, if available.

Any other information that the applicant considers relevant for the purpose of evaluating its qualification for the project.

VII. GENERAL AND SPECIAL PROVISIONS

1. The Fairhaven School Committee reserves the right to reject any and all proposals, waive informalities, and to award contracts as may be in the best interests of the School District.
2. Ownership of Documents: All proposals, materials, drawings, plans, model, etc. shall become the property of the Fairhaven Public Schools and may be disposed of without notification and shall be considered public information. These documents may be provided in electronic and paper formats.
3. The successful proposal shall be expected to comply with all applicable federal and state laws in the performance of services.

4. The consideration of all proposals and subsequent selection of the successful proposal shall be made without regard to race, color, sex, age, handicap, religion, political affiliation or national origin.
5. The successful proposal shall adhere to the provisions of the Fair Employment Practices Law of the Commonwealth (Chapter 151B of the M.G.L.).
6. The provisions relating to non-discrimination and affirmative action in employment shall flow through all contracts and subcontracts that the successful proposal may receive or award as a result of this contract.
7. Services provided by the contractor shall be rendered through a contract; the contractor will not be considered an employee of the Fairhaven School Department and will not receive any benefits of any employee.
8. A Bidder shall be required to furnish a 5% percent bid bond with their respective bid packet.
9. The Owner requires the Contractor to carry and maintain General Liability Insurance coverage of a minimum of Five hundred thousand dollars (\$500,000) naming the Owner as an additionally insured party. The Contractor will also maintain worker's compensation, disability, and unemployment insurance in accordance with State Law. Certificates of Insurance shall be filed with the Owner prior to the commencement of work.
10. The successful General Bidder will be required to furnish a 50% Performance Bond. The Contractor will be required to pay the premium for such bond and shall include such premium in the Bid Price. Such bond shall be of a surety company qualified to do business under the laws of the Commonwealth of Massachusetts and in a form acceptable to the Owner.
11. It is the policy of the Fairhaven Public Schools to obtain all available Criminal Offender Record Information (C.O.R.I.) from the criminal history systems board of prospective employee(s), volunteer(s) or contractors of the school department.
12. No Bidder may withdraw his bid for at least sixty (60) days after the day and date set for the receipt of General Bids. All bids shall remain effective until **June 30, 2022**.

**FAIRHAVEN PUBLIC SCHOOLS
FORM of BID**

SUBMITTED BY: Westmill Preservation Services LLC
(Full Name)

725 Old Plymouth St, Halifax, MA 01338
(Complete Address)

The Owner reserves the right to reject any or all bids if it deems this action to be in its best interest or if it is in the public interest to do so.

1. OFFER

Having examined the Place of the Work and all matters referred to in the Instructions to Bidders and the Contract Documents for the above-mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work, including the work of all Subcontractors, for the

BASE BID PRICE of:

72,800⁰⁰dollars and 00 cents (\$72,800.00)
Seventy two thousand eight hundred.

UNIT PRICES as follows:

No. 1 **Wood Window Sill Repair:** Per (12) lineal inches of window sill width (full depth of sill):

ADD: 100⁰⁰dollars and 00 cents (\$100.00)

No. 2 **Supplemental Sash Weights:** Per additional pound of steel or lead sash weights required:

ADD: 75⁰⁰dollars and 00 cents (\$75.00)

No. 3 **Bronze Weather-Stripping:** Per twelve (12) lineal inches at window jambs and window sill:

ADD: 75⁰⁰dollars and 00 cents (\$75.00)

ADD window pricing 1-3 included in base bid.

2. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for *sixty* days, Saturdays, Sundays and legal Holidays excluded, from the bid closing date. If the Owner accepts this bid within the time period stated above, we will:

-Execute the Agreement within *ten* days of receipt of Notice of Award.

-Furnish the required 50 percent (50%) Performance Bond and within ten days of receipt of Notice of Award in the form described in Supplementary Conditions.

The work shall commence on **June 27, 2022**, and shall be completed no later than **August 26, 2022**.

If this bid is accepted within the time stated, and we fail to provide the required bonds, the security deposit shall be forfeited as damages to the Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed. In the event our bid is not accepted within the time stated above, the required security deposit will be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

3. CONTRACT TIME

If this Bid is accepted, the successful bidder will be required to complete the entire project no later than **August 26, 2022**.

4. BIDDING LAWS

Bids for this contract are subject to MASSACHUSETTS GENERAL LAWS, CHAPTER 149, AS AMENDED TO DATE, APPLIES.

5. ADDENDA The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Price.

Addendum # N/A Date _____

Addendum # N/A Date _____

Addendum # N/A Date _____

6. APPLICABLE GENERAL LAWS AND REGULATIONS

This Contract is governed by applicable provisions of Massachusetts General Laws and Regulations and/or the United States Code and Code of Federal Regulations. Any provision violation of the foregoing shall be deemed null, void and of no effect. Where conflict between Code of Federal Regulations and State Laws and Regulations exist, the more stringent requirement shall apply.

7. CERTIFICATION STATEMENTS

The Undersigned certifies under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this paragraph, the word "person" shall mean any natural person, joint venture/partnership, corporation or other business or legal entity.

The Undersigned further certifies, under penalties of perjury, and pursuant to M.G.L. c.62c., s.49A, that to the best of his knowledge and belief has filed all State tax returns and paid all State taxes required by law, and has complied with reporting of employees and contractors, and withholding and remitting of child support.

The Undersigned certifies under penalties of perjury that there have been no substantial changes in his financial position or business organization other than those changes noted within the application since the applicant's most recent pre-qualification statement and that the bid is in all respects bona fide, fair and made without collusion or fraud with any other person. "Person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity which sells material, equipment or supplies used in or for, or engages in the performance of, the same or similar construction, reconstruction, installation, demolition, maintenance or repair work or any part thereof.

The Undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work and that he will comply fully with all laws and regulations applicable to awards made subject to s.44A.

The Undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of s.29 F of c.29, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

The Undersigned hereby certifies that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least ten (10) hours in duration at the time the employee begins work. The Undersigned shall furnish documentation of successful completion of said course with the first certified payroll report for each employee.

8. BID FORM SIGNATURES

The Corporate Seal of

Westmill Preservation Services LLC

(Bidder - print the full name of your firm)

725 Old Plymouth St Halifax, MA, 02338

(Bidder's business address, city, state, zip)

Virginia

(Bidder's State of Incorporation) was hereunto affixed in the presence of:

N/A

(Print name of authorized signing officer and Title)

Mason B. Cook
(Signature)

(Seal)

Mason B. Cook, Manager WPS LLC
(Print name of authorized signing officer and Title)

Mason B. Cook
(Signature)

Business Telephone No. 508-954-2910 Business Fax No. N/A

Tax Identification No. 223-04-8544

If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture/partnership in the appropriate form or forms as above.

9. PROJECT COMPLETION HISTORY

Have you ever failed to complete any work awarded to you? If so, state where, when and why.

AFFIDAVIT

(Bid Opening Date)

The undersigned being duly sworn, deposes and says that he is the sole owner, partner, president, treasurer, or other duly authorized agent or official of

Westmill Preservation Services LLC
(Name of bidder as appearing in submitted proposal) for work in

Fairhaven, MA.
(City/Town)

and certifies that of his own knowledge, said bidder has not either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this contract.

Musica B. Cook Manager, WPS LLC
(Signature and title of person making affidavit)

Sworn to before me this _____ day of 2022.

**BID DEPOSIT
(PLEASE ATTACH HERE)**

Include in Bid Response a Bid Deposit in the amount of 5% of the contract price.

AGENCY CONTACT INFORMATION

This Form and All Accompanying Bid Documents Must Be Typed Or Legibly Printed.

Please Print:

MASOW B. COOK
Agent Submitting Bid (Full name)

MANAGER, WPS LLC
Title

Westmill Preservation Serv. LLC (508) 954-2918
Company Phone

725 Old Plymouth St Haverhill, MA 02338
Street State Zip

8 a.m. to 5 p.m.
Office Hours

() N/A
Fax

WestmillPres@201.com
email address

Masow B. Cook
Agent's Signature

May 4, 2022
Date

CERTIFICATE OF NON-COLLUSION FORM

The undersigned certifies, under penalties of perjury, that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

PLEASE PRINT

Mason B. Cook

Name of Person Signing Bid or Proposal

Westmill Preservation SOS LLC

Name of Company or Business

Mason B. Cook

Signature

May 4, 2022

Date

TAX COMPLIANCE CERTIFICATION FORM

All providers of goods or services to any agency of the **Commonwealth of Massachusetts** or of any subdivisions shall be required to attest that he/she is in compliance with all the laws of the **Commonwealth of Massachusetts**. The form of attestation shall also provide space for the provider to furnish his/her:

1. Social Security Number or;
2. Federal Identification Number

It should be noted that submission of a **Social Security Number** or **Federal Identification Number** is purely voluntary. The attestation shall be in the following form:

"Pursuant to Section 49A of Chapter 62C of the Massachusetts General Laws,

i:
MASON B. COOK, MANAGER WPS LLC
(Name and Title)

Authorized signatory for:

Westmill Preservation Services LLC
(Contracting Party)

Whose principal place of business is at:

725 Old Plymouth St, Hellen, MA 02538
(Address)

do hereby certify under the penalties of perjury, that :

MASON B. COOK, MASON B. COOK
(Contracting Party)

Has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support."

Social Security Number or Federal Identification Number

54-200-7009 223-04-8544