



Fairhaven Town Clerk Study Committee

January 22, 2018 Meeting Minutes

Present: Chairperson Ann Richard, Kyle Bueno, Clerk Anne O'Brien, Mark Badwey, Vice Chairperson Bernard Roderick, Carolyn Hurley.

Ms. Richard called the meeting to order in the Town Hall East Room at 5:00 p.m. The meeting was video recorded by the Cable Access Department.

MINUTES

The Committee reviewed the minutes of the January 16, 2018 meeting. Ms. Hurley motioned to approve the minutes. Mr. Bueno seconded. Vote was unanimous. (6-0).

COMPARABLE COMMUNITIES

The Committee discussed the communities that it would consider for comparables, and the criteria by which communities would be selected. The following communities were presented for reasons ranging from population, per capita income, operating budget, and whether or not they have considered the appointed vs. elected Town Clerk issue: Seekonk, Somerset, Swansea, Westport, Hanover, Pembroke, East Bridgewater, Abington, Norton, Wareham, Rockland, Acushnet, Bourne, Carver, Everett, Halifax, Gardner, Kingston, Lakeville, Needham, North Attleboro, Sharon, Norwood, Plymouth and Yarmouth. Mr. Roderick distributed Attachment A for the Committee's consideration.

QUESTIONS FOR COMMUNITIES

The Committee discussed the questions that it would like to see on a script to selected communities. Questions included:

- What was the public response to an Appointed Town Clerk implementation? Was it more efficient?
- Did you have any unanticipated outcomes from this position changing?
- Why did you change it?
- How did you change it? (Method by which the vote was completed)
- What was the public reaction?
- Is it working?
- How do you evaluate your appointed Town Clerk?
- What was the motivation for making the change?
- Who originally suggested the change?
- What was the financial impact?

- How long did the process take? How many times did you have to present the issue? Was it ever voted down? If so, how many times?
- If the position is currently elected, have there been discussions to change it to appointed? How far did that effort go?

The Committee discussed who would be selected from each community for interviewing purposes. The Committee decided to not contact the Town Clerks from each community, for the sake of eliminating the potential for bias or pressure. After some discussion, it was decided that after the community comparables were selected, the three community leaders that would be contacted for interviews from each community would be: the Town Administrator (or equivalent), the Chair of the Select Board (or Council/Alderman equivalent) and the Town Moderator. Ms. Richard will select two communities to assign to each individual member, and will generate a script, based on the Committee's discussion, by which the interviews will be conducted.

TOWN CLERK INTERVIEW

A scheduled appointment with the Town Clerk to discuss her job duties at 5:15 p.m. was canceled per the Town Clerk's request. Ms. Hurley said that she had drafted a listing of duties and responsibilities and would submit it to the group via Ms. O'Brien. Mr. Roderick distributed a print-out of the Town of Fairhaven webpage, that contains a bulleted listing of Town Clerk functions. See Attachment B.

MEETING DATE

At the request of Mr. Roderick, the group changed the date of the next meeting from Monday, February 5, to Tuesday, February 6, still to remain at 5 pm. Ms. O'Brien will follow up with Town Administrator Mark Rees to see if he will be able to come in at the February 6 meeting for an interview.

PRESS RELEASE

Ms. O'Brien asked the Committee to review the public forum notice that she had drafted and submitted via email for approval. See Attachment C. Mr. Bueno motioned to approve the public hearing, to be placed on Town Clerk Study Committee letterhead. Mr. Roderick seconded. Vote was unanimous. (6-0). Ms. O'Brien will post the meeting on social media right away, and will wait until later in February, to share the press release with news outlets.

PROS/CONS – ELECTED VERSUS APPOINTED TOWN CLERK

The Committee agreed that it did not to see a need to make any changes to the Pros/Cons listing created at the previous meeting, with the exception of confirming that the Town Clerk is not eligible for unemployment benefits, if not re-elected. This listing will be discussed at the next meeting.

ADDITIONAL MEMBERS

Ms. Richard said that there were two additional candidates seeking appointment to the TCSC. She asked the group if there was need for additional membership. The Committee agreed that it had gotten a lot of research completed and the timeline is short, but would not object to additional members if the Board of Selectmen wished to add more.

At 5:56 p.m. Mr. Roderick motioned to adjourn. Ms. Hurley seconded. Vote was unanimous. (6-0).

Respectfully,

Anne O'Brien

Anne O'Brien
Clerk – Human Resources Director
Minutes approved 02/06/2018

Documents appended:

Attachment A: Listing of communities based on per capita income (provided by Mr. Roderick)

Attachment B: Town Clerk responsibilities, as listed on Town Hall website (provided by Mr. Roderick)

Attachment C: Public Forum Press Release

Incorporated Cities and Towns [[edit](#)]

Attachment A

Ranking of Cities and Towns based on per capita income.

Rank	Municipality	Type	County	Per capita income	Median household income	Median family income	Population	Number of households
1	Weston	Town	Middlesex	\$105,217	\$192,563	\$250,000+	11,538	3,769
2	Dover	Town	Norfolk	\$89,476	\$187,829	\$193,750	5,677	1,891
3	Carlisle	Town	Middlesex	\$77,585	\$160,034	\$175,833	4,918	1,745
4	Sherborn	Town	Middlesex	\$73,420	\$153,444	\$164,063	4,169	1,427
5	Sudbury	Town	Middlesex	\$72,744	\$170,924	\$186,507	17,922	5,783
6	Wellesley	Town	Norfolk	\$72,046	\$159,167	\$186,518	28,504	8,544
7	Winchester	Town	Middlesex	\$70,876	\$141,849	\$163,012	21,621	7,546
8	Manchester-by-the-Sea	Town	Essex	\$70,075	\$115,650	\$145,409	5,185	2,055
9	Lexington	Town	Middlesex	\$69,959	\$139,561	\$164,480	31,886	11,541
10	Boxford	Town	Essex	\$69,734	\$125,833	\$141,563	8,040	2,752
11	Wayland	Town	Middlesex	\$75,144	\$121,036	\$204,033	13,166	5,084
12	Concord	Town	Middlesex	\$68,934	\$134,705	\$160,205	18,442	6,493
13	Brookline	Town	Norfolk	\$65,340	\$96,488	\$150,351	58,738	25,403
14	Norwell	Town	Plymouth	\$64,205	\$123,944	\$152,222	10,560	3,468
15	Newton	City	Middlesex	\$63,872	\$119,148	\$154,787	86,241	31,295
16	Needham	Town	Norfolk	\$63,117	\$127,753	\$160,644	29,240	10,519
17	Westwood	Town	Norfolk	\$62,949	\$128,984	\$157,656	14,714	5,325
18	Southborough	Town	Worcester	\$62,663	\$143,581	\$163,400	9,807	3,266
19	Medfield	Town	Norfolk	\$62,076	\$133,931	\$144,263	12,136	4,150
20	Lincoln	Town	Middlesex	\$62,061	\$126,395	\$133,125	6,470	2,204
21	Boxborough	Town	Middlesex	\$61,461	\$101,502	\$169,875	5,048	2,141
22	Cohasset	Town	Norfolk	\$61,267	\$117,829	\$146,250	7,935	2,831
23	Hingham	Town	Plymouth	\$60,770	\$106,854	\$142,820	22,330	8,262
24	Marblehead	Town	Essex	\$58,082	\$98,399	\$121,235	19,958	8,036
25	Hopkinton	Town	Middlesex	\$56,899	\$129,578	\$146,696	15,271	5,072
26	Belmont	Town	Middlesex	\$56,850	\$110,584	\$135,676	24,943	9,242
27	Topsfield	Town	Essex	\$56,488	\$111,696	\$126,653	6,211	2,146
28	Bolton	Town	Worcester	\$55,369	\$146,029	\$155,313	4,967	1,668
29	Alford	Town	Berkshire	\$55,322	\$76,750	\$106,250	474	203
30	Duxbury	Town	Plymouth	\$54,596	\$118,272	\$143,048	15,126	5,413
31	Longmeadow	Town	Hampden	\$53,767	\$106,173	\$118,954	15,835	5,720
32	Acton	Town	Middlesex	\$53,379	\$110,592	\$144,946	22,291	8,479
33	Boylston	Town	Worcester	\$53,378	\$97,938	\$124,653	4,366	1,611
34	Sharon	Town	Norfolk	\$53,227	\$125,625	\$143,630	17,756	6,264
35	Richmond	Town	Berkshire	\$53,209	\$85,588	\$108,056	1,489	646
36	West Newbury	Town	Essex	\$53,144	\$111,652	\$127,880	4,305	1,459
37	Andover	Town	Essex	\$52,275	\$112,681	\$139,111	33,746	12,169
38	Harvard	Town	Worcester	\$52,258	\$137,500	\$153,047	6,540	1,882
39	Pelham	Town	Hampshire	\$50,637	\$82,596	\$94,688	1,353	575

Rank	Municipality	Type	County	Per capita income	Median household income	Median family income	Population	Number of households
40	Tyringham	Town	Berkshire	\$50,351	\$75,938	\$77,292	410	165
41	Holliston	Town	Middlesex	\$50,118	\$95,202	\$121,115	33,634	13,690
42	Arlington	Town	Middlesex	\$49,549	\$89,841	\$117,590	43,308	18,688
43	Westford	Town	Middlesex	\$49,341	\$124,464	\$137,240	22,458	7,573
44	Mount Washington	Town	Berkshire	\$49,247	\$57,500	\$60,000	129	62
45	Scituate	Town	Plymouth	\$49,146	\$99,034	\$117,467	18,181	6,732
46	Chelmsford	Town	Middlesex	\$48,725	\$107,705	\$126,816	13,557	4,977
47	Swampscott	Town	Essex	\$48,611	\$92,258	\$113,456	13,862	5,518
48	Groton	Town	Middlesex	\$48,248	\$117,127	\$135,324	10,842	3,876
49	Dunstable	Town	Middlesex	\$48,133	\$119,022	\$133,942	3,255	1,134
50	Stow	Town	Middlesex	\$47,880	\$115,714	\$135,582	6,737	2,338
51	Littleton	Town	Middlesex	\$47,502	\$105,455	\$125,798	9,038	3,416
52	Cambridge	City	Middlesex	\$47,448	\$72,529	\$93,460	105,737	44,345
53	Nantucket	Town	Nantucket	\$47,331	\$85,478	\$92,500	10,224	4,069
54	Reading	Town	Middlesex	\$47,981	\$107,654	\$124,485	24,957	9,164
55	North Andover	Town	Essex	\$46,788	\$96,002	\$121,414	28,677	10,515
56	Lynnfield	Town	Essex	\$46,659	\$110,980	\$122,333	11,812	4,136
57	Wenham	Town	Essex	\$46,255	\$127,606	\$148,897	4,964	1,340
58	Natick	Town	Middlesex	\$46,206	\$110,323	\$130,647	13,811	4,877
59	Milton	Town	Norfolk	\$46,166	\$111,071	\$133,446	27,094	9,056
60	Newburyport	City	Essex	\$46,124	\$78,638	\$118,003	27,569	10,465
61	Canton	Town	Norfolk	\$46,086	\$89,900	\$115,595	21,781	8,475
62	Westborough	Town	Worcester	\$45,929	\$100,905	\$126,902	18,371	6,980
63	Ashland	Town	Middlesex	\$45,834	\$93,233	\$117,418	16,792	6,702
64	Nahant	Town	Essex	\$45,464	\$66,964	\$126,316	3,432	1,656
65	Marion	Town	Plymouth	\$45,269	\$80,456	\$92,258	4,915	1,911
66	Provincetown	Town	Barnstable	\$45,204	\$41,140	\$49,362	2,964	1,719
67	Chatham	Town	Barnstable	\$45,078	\$64,936	\$83,972	6,138	2,926
68	North Reading	Town	Middlesex	\$45,031	\$110,852	\$131,209	15,076	5,273
69	Wrentham	Town	Norfolk	\$45,019	\$100,574	\$115,403	11,058	3,899
70	Watertown	Town	Middlesex	\$44,732	\$87,401	\$104,266	32,352	14,159
71	Hamilton	Town	Essex	\$44,500	\$105,865	\$117,458	7,995	2,822
72	Berlin	Town	Worcester	\$44,297	\$95,962	\$99,485	2,886	1,038
73	Chilmark	Town	Dukes	\$44,195	\$64,457	\$101,429	886	326
74	Northborough	Town	Worcester	\$43,878	\$108,415	\$124,128	14,529	5,079
75	Medway	Town	Norfolk	\$43,335	\$106,132	\$125,865	12,866	4,439
76	Georgetown	Town	Essex	\$43,297	\$107,775	\$125,962	8,295	2,885
77	Marshfield	Town	Plymouth	\$43,291	\$92,555	\$110,215	25,307	9,663
78	Norfolk	Town	Norfolk	\$43,151	\$134,104	\$149,302	11,409	3,128
79	Dedham	Town	Norfolk	\$43,063	\$84,704	\$106,783	24,906	9,587
80	Ipswich	Town	Essex	\$43,021	\$77,087	\$102,756	13,354	5,513
81	Princeton	Town	Worcester	\$42,921	\$120,607	\$127,558	3,424	1,193
82	Walpole	Town	Norfolk	\$42,869	\$92,397	\$109,206	24,360	8,715
83	Foxborough	Town	Norfolk	\$42,801	\$91,601	\$105,818	16,990	6,451
84	Upton	Town	Worcester	\$42,745	\$105,729	\$133,190	7,574	2,659

Rank	Municipality	Type	County	Per capita income	Median household income	Median family income	Population	Number of households
85	Bedford	Town	Middlesex	\$42,402	\$96,336	\$113,810	34,199	13,303
86	Melrose	City	Middlesex	\$42,361	\$85,704	\$109,452	27,239	11,436
87	Sutton	Town	Worcester	\$42,293	\$110,362	\$118,092	9,021	3,097
88	Essex	Town	Essex	\$42,259	\$74,211	\$100,083	3,546	1,424
89	Mansfield	Town	Bristol	\$42,207	\$93,539	\$112,977	23,293	8,290
90	Franklin	City	Norfolk	\$41,946	\$99,194	\$119,957	32,064	11,014
91	Newbury	Town	Essex	\$41,891	\$91,678	\$111,319	6,732	2,584
92	Rockport	Town	Essex	\$41,762	\$66,402	\$90,679	7,040	3,100
93	Mendon	Town	Worcester	\$41,740	\$105,389	\$115,946	5,851	2,063
94	Orleans	Town	Barnstable	\$41,573	\$60,303	\$76,343	5,877	2,768
95	Hanover	Town	Plymouth	\$41,219	\$99,250	\$119,110	14,027	4,742
96	Burlington	Town	Middlesex	\$41,186	\$94,804	\$111,882	24,875	9,216
97	Hull	Town	Plymouth	\$41,064	\$75,551	\$93,776	10,319	4,679
98	Tyngsborough	Town	Middlesex	\$40,920	\$90,987	\$115,476	11,675	4,142
99	Holden	Town	Worcester	\$40,800	\$95,244	\$107,055	17,531	6,268
100	Sterling	Town	Worcester	\$40,536	\$98,872	\$115,742	7,839	2,795
101	Leverett	Town	Franklin	\$40,416	\$73,000	\$92,656	1,759	752
102	Egremont	Town	Berkshire	\$40,308	\$55,388	\$82,353	1,097	555
103	Groveland	Town	Essex	\$40,222	\$97,463	\$103,634	6,675	2,334
104	Wakefield	Town	Middlesex	\$40,111	\$84,011	\$109,944	25,400	9,921
105	Shrewsbury	Town	Worcester	\$39,920	\$92,132	\$107,955	35,849	13,014
106	Grafton	Town	Worcester	\$39,887	\$87,077	\$109,515	17,895	6,447
107	Tolland	Town	Hampden	\$39,806	\$81,667	\$86,500	551	214
108	Tewksbury	Town	Middlesex	\$39,675	\$89,241	\$107,070	29,429	10,907
109	Millis	Town	Norfolk	\$39,651	\$91,341	\$103,173	7,950	2,946
110	Falmouth	Town	Barnstable	\$39,545	\$61,685	\$78,926	31,591	14,138
111	New Ashford	Town	Berkshire	\$39,527	\$73,333	\$88,750	220	100
112	Truro	Town	Barnstable	\$39,472	\$57,578	\$62,260	1,731	829
113	Maynard	Town	Middlesex	\$39,447	\$77,622	\$104,398	10,211	4,324
114	Aquinnah	Town	Dukes	\$39,414	\$76,667	\$109,792	397	128
115	Plainville	Town	Norfolk	\$39,346	\$77,109	\$107,451	8,429	3,399
116	Wellfleet	Town	Barnstable	\$39,276	\$47,166	\$69,423	3,012	1,689
117	Middleton	Town	Essex	\$39,115	\$104,245	\$109,904	9,131	2,608
118	Hopedale	Town	Worcester	\$38,747	\$89,408	\$108,125	5,928	2,219
119	Wilbraham	Town	Hampden	\$38,682	\$86,958	\$109,873	14,301	5,377
120	Amesbury	City	Essex	\$38,659	\$78,486	\$95,983	16,429	6,602
121	Plympton	Town	Plymouth	\$38,629	\$93,563	\$105,109	2,834	972
122	Edgartown	Town	Dukes	\$38,588	\$66,711	\$81,961	4,135	1,422
123	Stoneham	Town	Middlesex	\$38,561	\$76,127	\$100,959	21,498	8,855
124	Easton	Town	Bristol	\$38,522	\$93,922	\$113,957	23,417	7,596
125	Shutesbury	Town	Franklin	\$38,361	\$69,722	\$88,661	1,780	746
126	Stockbridge	Town	Berkshire	\$38,355	\$58,750	\$80,464	1,990	861
127	Rowley	Town	Essex	\$38,324	\$83,237	\$107,132	5,914	2,201
128	Danvers	Town	Essex	\$38,252	\$79,478	\$94,055	26,899	10,147
129	Conway	Town	Franklin	\$37,737	\$77,143	\$86,250	1,674	702
130	Becket	Town	Berkshire	\$37,726	\$50,438	\$67,153	1,868	831

Rank	Municipality	Type	County	Per capita income	Median household income	Median family income	Population	Number of households
131	Winthrop	City	Suffolk	\$37,720	\$64,548	\$85,246	17,763	7,513
132	Beverly	City	Essex	\$37,554	\$70,563	\$93,238	40,026	15,704
133	Monterey	Town	Berkshire	\$37,498	\$45,417	\$71,667	695	283
134	Wilmington	Town	Middlesex	\$37,424	\$99,508	\$108,458	22,656	7,400
135	Rochester	Town	Plymouth	\$37,340	\$87,370	\$104,300	5,299	1,809
136	Kingston	Town	Plymouth	\$37,330	\$82,661	\$91,902	12,673	4,563
137	Norwood	Town	Norfolk	\$37,213	\$75,957	\$97,147	28,698	11,456
138	West Stockbridge	Town	Berkshire	\$37,118	\$64,038	\$95,625	1,376	584
139	Rehoboth	Town	Bristol	\$36,959	\$82,500	\$100,179	11,664	3,988
140	Pembroke	Town	Plymouth	\$36,916	\$86,887	\$99,427	17,916	6,221
141	Montgomery	Town	Hampden	\$36,894	\$83,611	\$93,355	905	342
142	Waltham	City	Middlesex	\$36,864	\$74,198	\$86,808	61,321	23,951
143	Sturbridge	Town	Worcester	\$36,709	\$77,096	\$93,799	9,306	3,647
144	Merrimac	Town	Essex	\$36,605	\$79,423	\$93,615	6,440	2,458
145	Douglas	Town	Worcester	\$36,525	\$83,253	\$97,459	8,519	3,230
146	Hadley	Town	Hampshire	\$36,471	\$73,250	\$92,047	5,254	2,084
147	Brimfield	Town	Hampden	\$36,406	\$81,196	\$112,743	3,635	1,478
148	Braintree	City	Norfolk	\$36,351	\$81,844	\$97,713	36,051	13,382
149	Eastham	Town	Barnstable	\$36,328	\$58,356	\$76,414	4,945	2,309
150	East Longmeadow	Town	Hampden	\$36,171	\$80,469	\$96,449	15,816	5,798
151	Bellingham	Town	Norfolk	\$36,165	\$80,179	\$99,157	16,438	6,181
152	Lenox	Town	Berkshire	\$36,094	\$51,089	\$74,531	5,014	2,229
153	Whately	Town	Franklin	\$36,054	\$80,298	\$90,729	1,366	575
154	Deerfield	Town	Franklin	\$35,998	\$76,726	\$88,668	5,115	2,067
155	Mattapoissett	Town	Plymouth	\$35,941	\$78,864	\$93,235	6,086	2,192
156	Gloucester	City	Essex	\$35,928	\$61,449	\$76,388	29,043	12,070
157	Lunenburg	Town	Worcester	\$35,866	\$76,063	\$83,324	10,549	4,189
	Massachusetts	State		\$35,763	\$66,866	\$84,900	6,605,058	2,530,147
158	Hatfield	Town	Hampshire	\$35,751	\$58,839	\$80,558	3,283	1,544
159	Hampden	Town	Hampden	\$35,736	\$80,582	\$86,848	5,161	1,908
160	Barnstable	City	Barnstable	\$35,723	\$60,135	\$73,349	44,944	19,729
161	Williamsburg	Town	Hampshire	\$35,721	\$62,683	\$80,972	2,655	1,176
162	Hudson	Town	Middlesex	\$35,713	\$71,971	\$88,539	19,263	7,746
163	Lakeville	Town	Plymouth	\$35,711	\$87,900	\$96,882	10,798	3,683
164	Pepperell	Town	Middlesex	\$35,689	\$81,193	\$94,625	11,645	4,252
165	Charlton	Town	Worcester	\$35,678	\$93,963	\$105,064	13,034	4,576
166	Salisbury	Town	Essex	\$35,656	\$72,131	\$84,693	8,396	3,357
167	Washington	Town	Berkshire	\$35,641	\$70,000	\$71,442	478	206
168	Southwick	Town	Hampden	\$35,587	\$78,476	\$89,970	9,552	3,623
169	Brewster	Town	Barnstable	\$35,564	\$60,515	\$78,565	9,786	4,232
170	New Marlborough	Town	Berkshire	\$35,479	\$65,278	\$71,810	1,544	628
171	Medford	City	Middlesex	\$35,476	\$73,497	\$87,152	56,607	22,067
172	Plymouth	Town	Plymouth	\$35,369	\$76,565	\$93,351	56,965	21,658

Rank	Municipality	Type	County	Per capita income	Median household income	Median family income	Population	Number of households
173	East Bridgewater	Town	Plymouth	\$35,360	\$85,912	\$103,496	13,894	4,806
174	Marlborough	City	Middlesex	\$35,335	\$70,304	\$83,756	38,842	15,730
175	Paxton	Town	Worcester	\$35,309	\$106,375	\$109,855	4,824	1,503
176	Westport	Town	Bristol	\$35,249	\$78,013	\$91,381	15,587	6,007
177	Woburn	City	Middlesex	\$35,134	\$74,431	\$93,218	38,528	15,186
178	North Attleborough	Town	Bristol	\$35,081	\$79,289	\$101,466	28,719	10,241
179	Uxbridge	Town	Worcester	\$34,910	\$84,909	\$96,083	13,487	4,957
180	Worthington	Town	Hampshire	\$34,898	\$68,882	\$76,094	1,149	541
181	Westminster	Town	Worcester	\$34,860	\$83,840	\$94,232	7,320	2,821
182	Leyden	Town	Franklin	\$34,857	\$75,156	\$80,750	684	297
183	Weymouth	City	Norfolk	\$34,832	\$68,113	\$88,987	54,366	22,526
184	Dighton	Town	Bristol	\$34,827	\$81,625	\$94,028	7,113	2,423
185	Raynham	Town	Bristol	\$34,802	\$80,380	\$100,225	13,422	4,702
186	Somerville	City	Middlesex	\$34,781	\$67,118	\$72,994	76,945	31,524
187	Sheffield	Town	Berkshire	\$34,779	\$51,758	\$72,353	3,245	1,439
188	Otis	Town	Berkshire	\$34,746	\$59,271	\$69,821	1,421	603
189	Townsend	Town	Middlesex	\$34,722	\$80,162	\$92,921	9,037	3,273
190	Mashpee	Town	Barnstable	\$34,717	\$63,657	\$78,330	14,000	6,011
191	Ashfield	Town	Franklin	\$34,716	\$69,583	\$78,750	1,703	759
192	Heath	Town	Franklin	\$34,649	\$53,750	\$72,885	593	267
193	Auburn	Town	Worcester	\$34,624	\$73,263	\$94,863	16,245	6,245
194	Seekonk	Town	Bristol	\$34,580	\$70,966	\$89,730	13,932	4,851
195	Abington	Town	Plymouth	\$34,567	\$78,395	\$92,452	16,009	5,798
196	Middlefield	Town	Hampshire	\$34,563	\$75,156	\$87,679	464	213
197	Billerica	Town	Middlesex	\$34,545	\$88,296	\$98,421	40,932	14,276
198	Northampton	City	Hampshire	\$34,466	\$57,991	\$81,620	28,586	11,538
199	Westhampton	Town	Hampshire	\$34,464	\$77,875	\$89,896	1,569	630
200	Harwich	Town	Barnstable	\$34,459	\$62,927	\$73,338	12,223	5,414
201	Ashburnham	Town	Worcester	\$34,454	\$83,532	\$99,159	6,119	2,223
202	Sandwich	Town	Barnstable	\$34,443	\$82,617	\$91,527	20,615	7,476
203	Lanesborough	Town	Berkshire	\$34,375	\$69,651	\$90,694	3,062	1,190
204	Peabody	City	Essex	\$34,367	\$64,351	\$82,197	51,522	21,305
205	Saugus	Town	Essex	\$34,350	\$76,339	\$90,225	27,051	10,322
206	Gill	Town	Franklin	\$34,215	\$74,583	\$82,411	1,532	562
207	Southampton	Town	Hampshire	\$34,196	\$80,000	\$90,870	5,878	2,306
208	Yarmouth	Town	Barnstable	\$34,096	\$53,089	\$67,826	23,726	11,461
209	Bourne	Town	Barnstable	\$34,012	\$62,216	\$78,321	19,729	8,047
210	Windsor	Town	Berkshire	\$33,975	\$73,750	\$81,250	921	355
211	Boston	City	Suffolk	\$33,964	\$53,601	\$62,014	629,182	249,414
212	Warwick	Town	Franklin	\$33,803	\$55,859	\$72,344	642	331
213	Hubbardston	Town	Worcester	\$33,730	\$86,979	\$93,615	4,398	1,519
214	Williamstown	Town	Berkshire	\$33,706	\$71,612	\$99,267	7,699	2,524
215	Framingham	Town	Middlesex	\$33,695	\$67,915	\$88,730	69,288	26,501
216	Holbrook	Town	Norfolk	\$33,343	\$62,897	\$76,393	10,857	4,359
217	Hanson	Town	Plymouth	\$33,337	\$92,560	\$98,828	10,250	3,455

Rank	Municipality	Type	County	Per capita income	Median household income	Median family income	Population	Number of households
218	Rutland	Town	Worcester	\$33,229	\$86,482	\$110,385	8,075	2,727
219	Ashby	Town	Middlesex	\$33,228	\$82,778	\$86,723	3,114	1,072
220	Berkley	Town	Bristol	\$33,189	\$90,741	\$98,469	6,452	2,050
221	Halifax	Town	Plymouth	\$33,177	\$67,760	\$82,500	7,546	2,912
222	Quincy	City	Norfolk	\$33,131	\$61,328	\$74,544	92,595	39,778
223	Stoughton	Town	Norfolk	\$33,094	\$74,262	\$93,869	27,522	10,333
224	Ayer	Town	Middlesex	\$33,092	\$60,345	\$76,782	7,585	3,236
225	Swansea	Town	Bristol	\$33,067	\$70,991	\$80,105	15,951	6,148
226	Lee	Town	Berkshire	\$33,018	\$57,683	\$71,550	5,932	2,558
227	Avon	Town	Norfolk	\$33,005	\$73,194	\$91,522	4,400	1,660
228	Bridgewater	Town	Plymouth	\$32,991	\$87,015	\$105,821	26,573	7,649
229	Great Barrington	Town	Berkshire	\$32,963	\$50,137	\$69,946	7,052	2,756
230	Hardwick	Town	Worcester	\$32,935	\$58,073	\$69,063	2,976	1,239
231	Dennis	Town	Barnstable	\$32,843	\$50,672	\$67,702	14,168	6,650
232	Oakham	Town	Worcester	\$32,805	\$85,556	\$87,813	1,839	656
233	Holland	Town	Hampden	\$32,734	\$67,684	\$83,438	2,442	1,017
234	West Bridgewater	Town	Plymouth	\$32,725	\$80,347	\$100,526	6,928	2,334
235	Dracut	Town	Middlesex	\$32,690	\$78,169	\$91,845	29,968	11,049
236	Blandford	Town	Hampden	\$32,651	\$72,273	\$78,417	1,110	442
237	Whitman	Town	Plymouth	\$32,541	\$72,462	\$88,321	14,567	5,492
238	Blackstone	Town	Worcester	\$32,488	\$74,294	\$87,175	9,035	3,374
239	Norton	Town	Bristol	\$32,414	\$81,069	\$102,725	19,209	6,353
240	Millbury	Town	Worcester	\$32,361	\$71,681	\$84,455	13,278	5,204
241	Belchertown	Town	Hampshire	\$32,222	\$71,875	\$86,048	14,673	5,798
242	Freetown	Town	Bristol	\$32,095	\$85,393	\$91,765	8,923	2,991
243	Northbridge	Town	Worcester	\$32,055	\$66,541	\$86,597	15,844	5,857
244	Milford	Town	Worcester	\$32,031	\$66,311	\$77,865	28,109	10,538
245	Northfield	Town	Franklin	\$32,021	\$60,608	\$72,262	3,033	1,270
246	Hawley	Town	Franklin	\$31,946	\$63,750	\$70,714	405	154
247	Petersham	Town	Worcester	\$31,904	\$72,917	\$89,167	1,215	462
248	New Salem	Town	Franklin	\$31,880	\$72,656	\$73,063	1,106	431
249	Monson	Town	Hampden	\$31,805	\$65,280	\$81,555	8,627	3,403
250	Clinton	Town	Worcester	\$31,765	\$64,723	\$81,687	13,634	5,803
251	Barre	Town	Worcester	\$31,754	\$69,016	\$81,908	5,412	1,967
252	Middleborough	Town	Plymouth	\$31,719	\$77,607	\$86,524	23,247	8,178
253	Cummington	Town	Hampshire	\$31,648	\$51,458	\$66,417	967	443
254	Somerset	Town	Bristol	\$31,585	\$73,160	\$84,889	18,241	6,822
255	Shelburne	Town	Franklin	\$31,553	\$55,500	\$77,500	1,852	848
256	Hancock	Town	Berkshire	\$31,535	\$79,438	\$80,192	714	251
257	Acushnet	Town	Bristol	\$31,477	\$66,367	\$82,775	10,314	3,843
258	Chesterfield	Town	Hampshire	\$31,467	\$61,250	\$67,083	1,162	492
259	Salem	City	Essex	\$31,385	\$55,780	\$64,214	41,926	18,363
260	Ludlow	Town	Hampden	\$31,117	\$61,073	\$76,679	21,247	8,223
261	Easthampton	City	Hampshire	\$31,021	\$57,617	\$76,440	16,036	7,295
262	Granby	Town	Hampshire	\$31,002	\$73,231	\$84,273	6,255	2,547

Rank	Municipality	Type	County	Per capita income	Median household income	Median family income	Population	Number of households
263	Attleboro	City	Bristol	\$30,978	\$67,039	\$75,874	43,677	16,402
264	New Braintree	Town	Worcester	\$30,961	\$82,569	\$88,125	1,053	361
265	Tisbury	Town	Dukes	\$30,955	\$48,935	\$52,212	3,995	1,291
266	Carver	Town	Plymouth	\$30,918	\$72,161	\$90,531	11,493	4,327
267	Plainfield	Town	Hampshire	\$30,907	\$64,167	\$66,071	601	264
268	West Boylston	Town	Worcester	\$30,810	\$72,026	\$87,569	7,788	2,352
269	Goshen	Town	Hampshire	\$30,670	\$68,750	\$73,894	1,102	455
270	South Hadley	Town	Hampshire	\$30,664	\$61,793	\$82,926	17,723	7,126
271	Wales	Town	Hampden	\$30,582	\$56,302	\$68,462	1,837	723
272	Methuen	City	Essex	\$30,520	\$67,556	\$83,125	47,690	17,669
273	Leicester	Town	Worcester	\$30,516	\$71,062	\$76,613	11,074	4,086
274	Granville	Town	Hampden	\$30,474	\$73,795	\$83,438	1,657	607
275	Bernardston	Town	Franklin	\$30,466	\$53,750	\$71,731	2,205	1,000
276	West Brookfield	Town	Worcester	\$30,454	\$63,667	\$88,056	3,728	1,456
277	Fairhaven	Town	Bristol	\$30,381	\$60,326	\$77,717	15,952	6,655
278	Oak Bluffs	Town	Dukes	\$30,190	\$69,844	\$91,603	4,563	1,667
279	East Brookfield	Town	Worcester	\$30,172	\$66,042	\$82,115	2,253	801
280	West Tisbury	Town	Dukes	\$30,136	\$70,963	\$67,135	2,628	997
281	Rockland	Town	Plymouth	\$30,051	\$66,329	\$78,518	17,546	6,717
282	Dartmouth	Town	Bristol	\$30,049	\$67,997	\$84,881	34,313	11,692
283	Agawam	City	Hampden	\$29,857	\$63,609	\$77,414	28,555	11,497
284	Haverhill	City	Essex	\$29,778	\$60,429	\$71,736	61,335	23,716
285	Wareham	Town	Plymouth	\$29,740	\$59,186	\$74,960	22,086	9,125
286	Oxford	Town	Worcester	\$29,646	\$69,818	\$86,772	13,735	5,078
287	Millville	Town	Worcester	\$29,546	\$82,083	\$89,702	3,197	1,004
288	Sandisfield	Town	Berkshire	\$29,539	\$55,917	\$69,333	930	377
289	Russell	Town	Hampden	\$29,525	\$67,554	\$76,550	1,651	629
290	Leominster	City	Worcester	\$29,392	\$58,846	\$75,897	40,867	16,607
291	Brookfield	Town	Worcester	\$29,391	\$61,800	\$74,091	3,382	1,346
292	Colrain	Town	Franklin	\$29,109	\$50,833	\$58,359	1,777	748
293	Spencer	Town	Worcester	\$28,983	\$60,197	\$78,324	11,733	4,534
294	Hinsdale	Town	Berkshire	\$28,948	\$64,766	\$70,856	2,317	899
295	Cheshire	Town	Berkshire	\$28,769	\$49,619	\$80,240	3,227	1,382
296	Savoy	Town	Berkshire	\$28,533	\$56,500	\$64,000	675	302
297	Buckland	Town	Franklin	\$28,359	\$49,760	\$66,875	2,093	859
298	Phillipston	Town	Worcester	\$28,307	\$71,989	\$76,587	1,778	603
299	Clarksburg	Town	Berkshire	\$28,274	\$57,600	\$62,639	1,670	670
300	Dudley	Town	Worcester	\$28,240	\$70,590	\$82,908	11,445	3,932
301	Randolph	City	Norfolk	\$28,172	\$61,899	\$73,496	32,762	11,740
	<i>United States</i>	Country		\$28,155	\$53,046	\$64,719	311,536,594	115,610,216
302	Lancaster	Town	Worcester	\$28,082	\$77,575	\$94,205	7,989	2,349
303	Sunderland	Town	Franklin	\$28,057	\$47,000	\$78,167	3,692	1,520
304	Westfield	City	Hampden	\$28,000	\$59,581	\$78,906	41,209	15,028
305	Royalston	Town	Worcester	\$27,999	\$60,750	\$67,237	1,161	466
306	Dalton	Town	Berkshire	\$27,938	\$49,597	\$66,899	6,744	2,667

Rank	Municipality	Type	County	Per capita income	Median household income	Median family income	Population	Number of households
307	Ware	Town	Hampshire	\$27,894	\$50,467	\$63,799	9,869	4,394
308	West Springfield	City	Hampden	\$27,853	\$54,126	\$63,211	28,498	11,703
309	Templeton	Town	Worcester	\$27,657	\$65,165	\$77,912	8,044	2,977
310	Wendell	Town	Franklin	\$27,575	\$48,000	\$60,000	980	444
311	North Brookfield	Town	Worcester	\$27,452	\$54,439	\$72,393	4,706	1,844
312	Huntington	Town	Hampshire	\$27,331	\$55,526	\$74,426	2,037	824
313	Greenfield	City	Franklin	\$27,267	\$48,230	\$54,817	17,526	7,786
314	Winchendon	Town	Worcester	\$27,204	\$58,288	\$78,969	10,386	4,062
315	Warren	Town	Worcester	\$27,074	\$42,478	\$52,500	5,135	2,066
316	Montague	Town	Franklin	\$26,889	\$45,342	\$70,444	8,422	3,715
317	Florida	Town	Berkshire	\$26,852	\$54,375	\$64,722	774	341
318	Charlemont	Town	Franklin	\$26,720	\$50,329	\$55,833	1,256	551
319	Malden	City	Middlesex	\$26,642	\$53,798	\$61,897	59,803	22,952
320	Taunton	City	Bristol	\$26,446	\$51,637	\$66,969	55,953	21,657
321	Peru	Town	Berkshire	\$26,436	\$67,813	\$73,958	872	331
322	Chester	Town	Hampden	\$26,415	\$65,563	\$76,625	1,465	547
323	Webster	Town	Worcester	\$26,411	\$47,885	\$57,038	16,782	6,930
324	Pittsfield	City	Berkshire	\$26,304	\$42,114	\$56,896	44,431	19,724
325	Revere	City	Suffolk	\$26,092	\$51,863	\$59,231	52,534	19,763
326	Palmer	City	Hampden	\$25,993	\$50,668	\$60,247	12,155	4,968
327	Gosnold	Town	Dukes	\$25,741	\$30,833	\$39,167	75	60
328	Erving	Town	Franklin	\$25,165	\$54,735	\$63,333	1,784	723
329	Chicopee	City	Hampden	\$24,810	\$46,708	\$57,760	55,478	23,003
330	Adams	Town	Berkshire	\$24,686	\$40,318	\$51,750	8,418	3,705
331	Shirley	Town	Middlesex	\$24,469	\$65,882	\$78,938	7,435	2,212
332	Worcester	City	Worcester	\$24,330	\$45,932	\$57,704	181,901	68,850
333	Rowe	Town	Franklin	\$23,932	\$53,750	\$59,286	493	199
334	Monroe	Town	Franklin	\$23,709	\$36,875	\$67,969	117	63
335	Everett	City	Middlesex	\$23,410	\$49,368	\$54,318	42,092	15,298
336	Gardner	City	Worcester	\$23,327	\$48,843	\$63,184	20,251	7,896
337	Lowell	City	Middlesex	\$23,136	\$49,452	\$55,915	107,466	39,258
338	Athol	Town	Worcester	\$23,036	\$46,964	\$59,688	11,605	4,616
339	Lynn	City	Essex	\$22,982	\$44,849	\$53,557	90,788	33,122
340	Fitchburg	City	Worcester	\$22,620	\$45,363	\$53,810	40,358	14,931
341	Brockton	City	Plymouth	\$21,942	\$49,025	\$57,773	93,911	32,856
342	Southbridge	City	Worcester	\$21,579	\$42,471	\$52,360	16,741	6,500
343	North Adams	City	Berkshire	\$21,263	\$38,317	\$51,071	13,657	5,874
344	Fall River	City	Bristol	\$21,257	\$33,211	\$42,962	88,811	38,258
345	Orange	Town	Franklin	\$21,203	\$44,825	\$52,598	7,819	3,165
346	New Bedford	City	Bristol	\$21,056	\$35,999	\$44,607	94,927	39,068
347	Chelsea	City	Suffolk	\$20,617	\$47,291	\$48,849	36,222	11,550
348	Holyoke	City	Hampden	\$19,968	\$31,628	\$37,299	40,029	15,846
349	Amherst	Town	Hampshire	\$19,796	\$53,191	\$96,733	38,651	8,583
350	Springfield	City	Hampden	\$18,133	\$34,311	\$39,535	153,428	55,894
351	Lawrence	City	Essex	\$16,987	\$32,851	\$36,073	76,820	26,455

Rank	Municipality	Type	County	Per capita income	Median household income	Median family income	Population	Number of households
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Attachment B



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Town Clerk

Mission Statement

It is the mission of the office of the Town Clerk to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with the varied departments and groups while performing a myriad of tasks to achieve established goals and comply with state and local statutes.

The Fairhaven Town Clerk serves the residents of Fairhaven through its function as official record keeper for **Town Meeting and Vital Records and the Administration of Elections** and voter related activities.

Records found in this office are: **Birth Certificates, Death Certificates, Marriage Licenses; Zoning Decisions; Town Meeting Records; Annual Town Reports and Special Reports to Town Meeting;** records of elections and lists of those who have served the town of Fairhaven in elective or appointive office.

This office issues a number of licenses: **marriage licenses, dog licenses, DBA Certificates, raffles and bazaars permits.**

The Town Clerk maintains records of amendments to the **Town By-Law, and Zoning By-Law** and references to accepted State Statutes.

This office accepts the required **postings for all public meetings** and maintains the public meetings calendar.

The Town Clerk conducts the **Annual Census** and maintains the voter lists. The department conducts all Federal, State and Local elections.

The office attempts to respond efficiently, accurately and speedily to all requests by Town Officials, Boards and members of the public.

The Town Clerk's office welcomes inquiries from all citizens seeking assistance/information in relation to services provided by the Town of Fairhaven. The staff will assist in redirecting your questions to the appropriate department.

The Town Clerk is elected for a three year term and receives a salary.

For a backlog of Town Meeting warrants and information on the Town Meeting process, please visit [the Town Moderator page](#).

Staff Contacts

Name	Title	Phone
Eileen M. Lowney	Town Clerk	Ext. 105
Carolyn A. Hurley	Assistant Town Clerk	Ext. 106

Annual Town Meeting & Election Information

Birth Certificate Information

Business Certificate Information

Death Certificate Information

Dog License Information

Ethics Training for Town Employees and Volunteers

Fairhaven Precinct Map

Fee Schedule

Marriage License Information

Public Meeting Calendar

Raffle Permit Information

Records Access Officers

School Work Permit Information

Town Census

Voting and Election Information

Contact Info

Hours of Operation:

Monday - Friday 8:30am to 4:30pm

Phone:

(508) 979-4025 ext. 3

Fax:

(508) 979-4079

Address:

Town Hall

40 Center Street

Fairhaven, MA 02719

United States

See map: [Google Maps](#)

News

[Water and Sewer Demand Payments](#)

[Vehicle Excise Tax Bills](#)

[Third Quarter Taxes Due 02/01/18](#)

Fairhaven Massachusetts
40 Center Street,



Town of Fairhaven
Massachusetts
Town Clerk Study Committee
40 Center Street
Fairhaven, MA 02719

Tel: (508) 979-4023
Fax: (508) 979-4079

January 23, 2018

Contact: Anne O'Brien, Secretary
508-979-4023 ext. 149
aobrien@Fairhaven-MA.gov

TOWN CLERK STUDY COMMITTEE SEEKS PUBLIC INPUT

Forum Scheduled for Feb. 26

FAIRHAVEN, MA – The Fairhaven Town Clerk Study Committee would like to invite all Fairhaven residents to a public forum on Monday, February 26, 2018, 7 pm, at the Fairhaven Town Hall, 40 Center Street. The purpose of this forum is to discuss the role of the Town Clerk, his/her duties and functions, and whether Town residents would like to keep it elected or consider changing it to an appointed position.

The Town Clerk Study Committee is charged with studying the role of the Town Clerk, and with making a recommendation to the Board of Selectmen/Town Meeting whether the Town would like to change the position to appointed. Voters are urged to attend this meeting, to give their opinions and ask questions of the Town Clerk Study Committee.

This meeting will be held in the auditorium and will be filmed by the Cable Access Department. Light refreshments will be provided.

Please forward any questions to Human Resources Director Anne O'Brien – (508) 979-4023 ext. 149.