



Fairhaven Board of Selectmen

April 30, 2018 Meeting Minutes

Present: Chairman Daniel Freitas, Vice Chairman Charles Murphy, Clerk Robert Espindola, Town Administrator Mark Rees, and Administrative Assistant Vicki Paquette.

Mr. Freitas called the meeting to order in the Town Hall Banquet Room at 6:30 p.m. The meeting was recorded by Cable Access. An audio recording was made for the purpose of minutes.

MINUTES

Mr. Murphy motioned to approve the minutes of the April 9, 2018 meeting, open session. Mr. Espindola seconded. Vote was unanimous. (3-0)

Mr. Murphy motioned to approve the minutes of the April 19, 2018 meeting, open session. Mr. Espindola seconded. Vote was unanimous. (3-0)

Mr. Murphy motioned to approve the minutes of the March 12, 2018 meeting, open session. Mr. Espindola seconded. Vote was unanimous. (3-0)

TOWN ADMINISTRATORS REPORT

Mr. Rees updated the Board on several matters:

- Mr. Rees reported that he has been preparing for Town Meeting, May 5, 2018
- Mr. Rees received word from the Massachusetts Historical Commission that the Stratford Group has been awarded a \$200,000 tax credit for the Oxford School
- Mr. Rees, DPW Superintendent Vincent Furtado and Health Agent Mary Kellogg attended a Recycling IQ Kick off meeting this morning where the Town was awarded a \$30,000 grant
- Mr. Rees reported that the Environmental Protection Agency (EPA) Superfund cleanup will begin the cleanup North of Cogshall Street

- Mr. Rees told the Board that Finance Director, Wendy Graves and Human Resources Director, Anne O'Brien will be eliminating the employee time clock and implementing a new electronic tracking system for hours and leave
- Mr. Rees said he will be attending an Economic Development Seminar in Worcester, MA on Tuesday, May 1, 2018

COMMITTEE LIASON REPORT

Under Committee liaison reports:

- Mr. Murphy reported to the Board that the Commission on Disability, at their latest meeting discussed the budget for Town Meeting and the Community Preservation Committee appropriation of funds for the automatic door openers for Town Hall. They are also discussing the facilities study to look at the front of Town Hall.
- Mr. Murphy noted that on May 10, 2018 there will be a technology session for elders by the Office of Elder Affairs.
- Mr. Murphy reminded the Board that the Cherry Blossom Festival at the Whitfield-Manjiro House will be this Sunday, May 6, 2018.
- Mr. Espindola offered his thanks the members Fire Department for joining in at the last volleyball game offered by the Wellness Committee

SMEC WALK – A- THON

Mr. Murphy made a motion to support the Southeastern MA Educational Collaborative (SMEC) Walk - A - Thon on September 22, 2018. Mr. Espindola seconded. Vote was unanimous. (3-0).

MUNICIPAL RECYCLED PROCUREMENT POLICY

Mr. Rees told the Board that the Board of Health is actively pursuing grant funds and as a condition for some of those grants that the town have a municipal recycling procurement policy. Mr. Rees said he searched existing records and found a policy from another town. He is looking to adopt a similar policy for the Town Hall municipal building. Mr. Murphy made a motion to approve the Municipal recycling policy. Mr. Espindola seconded. Vote was unanimous. (3-0)

VOLUNTEER CHECK

Council on Aging Director, Anne Silvia was in attendance to present a mock check that represented all the hours put in by the volunteers at the Senior Center. She calculated that if each volunteer were given \$12 an hour the Town would have paid out \$248,556.00. Mrs. Silvia told the Board that she recently held a volunteer luncheon at the Council on Aging to thank the

volunteers for their time. She had over 70 volunteers that were celebrated. Selectmen thanked Mrs. Silvia for all her hard work she has done at the Council on Aging.

MACKATAN GENERAL STORE

Mr. Rees explained to the Board that this is a routine change. There is no change in the premise or manager, they are just adding another shareholder. Troy Tonnessen will be the new share holder for Mackatan General Store. Mr. Murphy made a motion to approve the change of Officers/Directors, Change of Stock Holder and Issuance of Stock for Mackatan General Store. Mr. Espindola seconded. Vote was unanimous. (3-0)

MIKE'S RESTAURANT

Mr. Murphy made a motion to approve the pledge of license for Mike's Restaurant. Mr. Espindola seconded. Vote was unanimous. (3-0)

PREPARATION FOR TOWN MEETING

In attendance were Anne O'Brien, Human Resources Director, and Finance Director Wendy Graves. Chairman of the Finance Committee Pat Elliot as well as Finance Committee members Bernard Roderick, Lisa Plant, Kathy Carter, Bob Furtado, Jessica Dwelly, and Tracy Diggins were also present. Mr. Rees stated that he had met with members of the Finance Committee last week on the recommendations. Mr. Rees told the Board that the wage and classification plan was started before he arrived in Fairhaven. He reminded them that Article 5 (See Attachment A) is based on position not the person holding the position. The recommendation at Town Meeting is to ask to transfer the money based on budget. Article 10 (See Attachment B) is to recommend for FY 19. Mr. Murphy stated he was very strong 4 years ago about wage and compensation and remembers it was a very heated discussion. He feels we should make sure to pay our employees equally. His feelings haven't changed since then. Mr. Espindola was very pleased about the results. He said that the Board is aware that pays are low and we need to play catch up now. Ms. O'Brien stated that under the current laws municipalities need to show that they are making efforts to have gender equality. Mr. Rees explained that under the new personal by-law it removes the Personnel Board and the Town Administrator has to bring the information before the Board of Selectmen. There would also have to be a public hearing. The money can't be spent until the Board of Selectmen vote to expend it. Chairman Freitas feels there may be an issue because some employees may feel like they should be getting paid more than what the plan has come back as. Finance Chair Mr. Elliot said his committee has not had a chance to digest the information in depth and would like more time to discuss it. Mr. Rees explained that an expert consultant put together the system and employees will start on a step closest to where they are at now and they will move up steps. The study was paid for through a grant.

Some members of the finance committee are unsure of the plan and feel careful consideration should be taken because this plan will be in place for a long time.

Both Fire Chief Tim Francis and DPW Superintendent spoke to the Board to say they feel that department heads have been fighting for this for a long time. They are losing good employees because other towns are more competitive with their wages. Fairhaven is paying to train these employees and they are going elsewhere. Some longtime employees have not seen pay raises in many years because they have reached their top step.

Mr. Rees will put together options for the Board of Selectmen and the Finance Committee to consider.

COMMUNITY BIKE SHARE PROGRAM

Mr. Phil Hallstedt from VeoRide was on hand to speak to the Selectmen about a dockless bike share program he represents. He brought a sample bicycle for the Board to see. Mr. Hallstedt explained that the bike was designed for bike shares. The Company is seeking permission to deploy a set of bikes to the Town. The bike is ordered through an app on your phone, the app will then unlock the bike for someone to rent at .50 per 15 minutes. There bike is tracked and is solar operated. Mr. Murphy like the idea and thinks this is great for visitors and tourists as well as out residents. Mr. Espindola said the efforts will be coordinated through the Bikeway Committee, Council on Aging, Recreation Center and the DPW. Mr. Hallstedt said his company would like to partner with local bike shops and would like to encourage bike safety. Mr. Murphy made a motion to authorize the Town manager to sign the agreement sign on behalf of the Board of Selectmen subject to the agreement be reviewed by Town Counsel. Mr. Espindola seconded. Vote was unanimous. (3-0) (Attachment C)

BPW VACANCY

Mr. Rees explained that there will be a court hearing next week. There will be a request to ask the Judge to order a recount. If there is still a tie after the recount then a decision will need to be made for the next step on this process.

OTHER BUSINESS

Mr. Murphy told the Board that the Rotary Club recently held a talent show in the Town Hall auditorium and it was well attended. Mr. Espindola stated that the Bike Path Cleanup was held yesterday. He also reminded the Board that the South Coast Bike Alliance will be Thursday, May 2, 2018 at Fort Taber in New Bedford. Mr. Espindola also thanked the Board for their support on the Bike Share program.

Mr. Murphy made a motion to adjourn at 8:26 pm. Mr. Espindola seconded. Vote was unanimous. (3-0)

Respectfully

Vicki L. Paquette

Vicki L. Paquette
Administrative Assistant
(Approved on 5/14/2018)

Documents appended:

A: Article 5

B: Article 10

C: Veo Bike Share

Attachment A

ARTICLE 5: Amended FY18 General Fund Fund Budget	<u>Town Meeting Approved FY18</u>	<u>Budget Shortfalls</u>	<u>Pay and Classification Distribution</u>	<u>FY18 Budget Adjusted</u>
GENERAL GOVERNMENT				
MODERATOR				
Salaries & Wages	\$800	\$0	\$0	\$800
SELECTMEN/TOWN ADMINISTRATOR				
Salaries & Wages	\$384,849		\$7,000	\$391,849
Operating Expenses	\$57,340			\$57,340
S/T	\$442,189	\$0	\$7,000	\$449,189
TOWN ACCOUNTANT				
Salary & Wages	\$122,470		\$2,000	\$124,470
Operating Expenses	\$43,475			\$43,475
S/T	\$165,945	\$0	\$2,000	\$167,945
FINANCE DIRECTOR (TREASURER/COLLECTOR)				
Salaries & Wages	\$335,847		\$1,700	\$337,547
Operating Expenses	\$93,552			\$93,552
S/T	\$429,399	\$0	\$1,700	\$431,099
TOWN CLERK/ELECTIONS				
Salaries & Wages	\$109,908			\$109,908
Operating Expenses	\$31,141			\$31,141
S/T	\$141,049	\$0	\$0	\$141,049
ASSESSORS				
Salaries & Wages	\$153,756		\$9,800	\$163,556
Operating Expenses	\$32,854			\$32,854
S/T	\$186,610	\$0	\$9,800	\$196,410
TOWN HALL				
Salaries & Wages	\$54,134		\$600	\$54,734
Operating Expenses	\$80,375			\$80,375
S/T	\$134,509	\$0	\$600	\$135,109
TOWN MEETING/FINANCE COMMITTEE				
Salaries & Wages	\$1,121			\$1,121
Operating Expenses	\$7,715			\$7,715
S/T	\$8,836	\$0	\$0	\$8,836
PLANNING BOARD				
Salaries & Wages	\$2,540			\$2,540
Operating Expenses	\$3,905			\$3,905
S/T	\$6,445	\$0	\$0	\$6,445
PLANNING AND ECONOMIC DEVELOPMENT				
Salaries & Wages	\$106,831	\$7,600	\$400	\$114,831
Operating Expenses	\$15,655			\$15,655
S/T	\$122,486	\$7,600	\$400	\$130,486
ECONOMIC DEVELOPMENT COMMITTEE				
	\$5,000	\$0	\$0	\$5,000
BOARD OF APPEALS				
Salaries & Wages	\$1,639			\$1,639
Operating Expenses	\$3,600			\$3,600
S/T	\$5,239	\$0	\$0	\$5,239
LEGAL EXPENSE				
	\$170,000	\$0	\$0	\$170,000
CONSERVATION COMM/SUSTAINABILITY				
Salaries & Wages	\$12,636			\$12,636
Operating Expenses	\$6,120			\$6,120
S/T	\$18,756	\$0	\$0	\$18,756
BUZZARD'S BAY ACTION COMM.				
	\$1,140	\$0	\$0	\$1,140
TOTAL GENERAL GOVERNMENT	\$1,838,403	\$7,600	\$21,500	\$1,867,503

ARTICLE 5: Amended FY18 General Fund Fund Budget	Town Meeting Approved FY18	Budget Shortfalls	Pay and Classification Distribution	FY18 Budget Adjusted
<u>PUBLIC SAFETY</u>				
POLICE DEPARTMENT & Animal Control				
Salaries & Wages	\$3,317,970	\$30,000	\$7,500	\$3,355,470
Operating Expenses	\$323,174			\$323,174
<i>S/T</i>	\$3,641,144	\$30,000	\$7,500	\$3,678,644
FIRE DEPARTMENT				
Salaries & Wages	\$2,177,054	\$20,000	\$14,000	\$2,211,054
Operating Expenses	\$232,892	\$15,000		\$247,892
<i>S/T</i>	\$2,409,946	\$35,000	\$14,000	\$2,458,946
BUILDING DEPARTMENT				
Salaries & Wages	\$147,114		\$2,100	\$149,214
Operating Expenses	\$6,808			\$6,808
<i>S/T</i>	\$153,922	\$0	\$2,100	\$156,022
MARINE RESOURCES				
Salaries & Wages	\$97,261		\$1,300	\$98,561
Operating Expenses	\$41,995			\$41,995
<i>S/T</i>	\$139,256	\$0	\$1,300	\$140,556
EMERGENCY MANAGEMENT AGENCY				
Salaries & Wages	\$1,768			\$1,768
Operating Expenses	\$11,480			\$11,480
<i>S/T</i>	\$13,248	\$0	\$0	\$13,248
SEALER OF WEIGHTS AND MEASURES				
Salaries & Wages	\$6,863			\$6,863
Operating Expenses	\$1,598			\$1,598
<i>S/T</i>	\$8,461	\$0	\$0	\$8,461
STREET LIGHTING				
	\$51,000	\$0	\$0	\$51,000
TOTAL PUBLIC SAFETY	\$6,416,978	\$65,000	\$24,900	\$6,506,878
<u>EDUCATION</u>				
FAIRHAVEN PUBLIC SCHOOLS				
	\$19,783,472	\$0	\$0	\$19,783,472
GNRVH HIGH SCHOOL				
	\$1,955,224	\$0	\$0	\$1,955,224
BRISTOL COUNTY AGGIE HS				
	\$37,000	\$1,106	\$0	\$38,106
TOTAL EDUCATION	\$21,775,696	\$1,106	\$0	\$21,776,802
<u>PUBLIC WORKS</u>				
ADMINISTRATION				
Salaries & Wages	\$178,515		\$4,700	\$183,215
Operating Expenses	\$2,816			\$2,816
<i>S/T</i>	\$181,331	\$0	\$4,700	\$186,031
HIGHWAY DIVISION				
Salaries & Wages	\$980,282		\$5,500	\$985,782
Operating Expenses	\$1,191,942			\$1,191,942
Snow and Ice Removal	\$50,000			\$50,000
<i>S/T</i>	\$2,222,224	\$0	\$5,500	\$2,227,724
TREE WARDEN DEPARTMENT				
Salaries & Wages	\$36,114			\$36,114
Operating Expenses	\$18,705			\$18,705
<i>S/T</i>	\$54,818	\$0	\$0	\$54,818
TOTAL PUBLIC WORKS	\$2,458,373	\$0	\$10,200	\$2,468,573
<u>HEALTH AND HUMAN SERVICES</u>				

ARTICLE 5: Amended FY18 General Fund Fund Budget	<u>Town Meeting Approved FY18</u>	<u>Budget Shortfalls</u>	<u>Pay and Classification Distribution</u>	<u>FY18 Budget Adjusted</u>
BOARD OF HEALTH				
Salaries & Wages	\$152,298		\$1,500	\$153,798
Operating Expenses	\$572,915			\$572,915
<i>S/T</i>	\$725,213	\$0	\$1,500	\$726,713
COUNCIL ON AGING				
Salaries & Wages	\$146,490		\$5,100	\$151,590
Operating Expenses	\$34,922			\$34,922
<i>S/T</i>	\$181,412	\$0	\$5,100	\$186,512
VETERANS SERVICES				
Salaries & Wages	\$46,444		\$300	\$46,744
Operating Expenses	\$892,100			\$892,100
<i>S/T</i>	\$938,544	\$0	\$300	\$938,844
COMMISSION ON DISABILITY				
	\$1,300	\$0	\$0	\$1,300
RAPE CRISIS PROJECT				
	\$2,000	\$0	\$0	\$2,000
TOTAL HEALTH & HUMAN SERVICES				
	\$1,848,469	\$0	\$6,900	\$1,855,369
<u>CULTURE AND RECREATION</u>				
MILLICENT LIBRARY				
	\$665,102	\$0	\$0	\$665,102
RECREATION				
Salaries & Wages	\$161,257		\$8,000	\$169,257
Operating Expenses	\$161,770			\$161,770
<i>S/T</i>	\$323,027	\$0	\$8,000	\$331,027
PARK DIVISION				
Salaries & Wages	\$102,431			\$102,431
Operating Expenses	\$26,319	\$8,063		\$34,382
<i>S/T</i>	\$128,750	\$8,063	\$0	\$136,813
OFFICE OF TOURISM				
Salaries & Wages	\$56,176		\$2,800	\$58,976
Operating Expenses	\$23,500			\$23,500
<i>S/T</i>	\$79,676	\$0	\$2,800	\$82,476
FINE ARTS				
	\$1,200	\$0	\$0	\$1,200
HISTORICAL COMMISSION				
	\$14,750	\$0	\$0	\$14,750
MEMORIAL DAY				
	\$2,500	\$0	\$0	\$2,500
TOTAL CULTURE AND RECREATION				
	\$1,215,005	\$8,063	\$10,800	\$1,233,868
CONSOLIDATED INFORMATION TECHNOLOGY				
	\$502,879	\$0	\$0	\$502,879
<u>NON-DEPARTMENTAL</u>				
CONTRIBUTORY RETIREMENT	\$2,946,801	\$0	\$0	\$2,946,801
GROUP INSURANCE	\$3,881,204	\$0	\$0	\$3,881,204
MA EMPLOYMENT SECURITY	\$120,000	\$0	\$0	\$120,000
TOWN INSURANCE	\$861,010	\$0	\$0	\$861,010
MEDICARE ASSESSMENT (EMPLOYER SHARE)	\$385,000	\$0	\$0	\$385,000
TOTAL NON-DEPARTMENTAL	\$8,194,015	\$0	\$0	\$8,194,015
<u>DEBT SERVICE</u>				
Principal	\$878,293	\$0	\$0	\$878,293
Interest	\$309,044	\$0	\$0	\$309,044
Interest on Temp Loans	\$60,000	\$0	\$0	\$60,000
TOTAL DEBT SERVICE	\$1,247,337	\$0	\$0	\$1,247,337
<u>ASSESSMENTS (Cherry sheet charges)</u>				

ARTICLE 5: Amended FY18 General Fund Fund Budget	<u>Town Meeting Approved FY18</u>	<u>Budget Shortfalls</u>	<u>Pay and Classification Distribution</u>	<u>FY18 Budget Adjusted</u>
<i>County Tax</i>	\$226,880	\$0	\$0	\$226,880
<i>Mosquito Control District</i>	\$42,836	\$0	\$0	\$42,836
<i>Air Pollution District</i>	\$4,925	\$0	\$0	\$4,925
<i>RMV Non-Renewal Surcharge</i>	\$18,228	\$0	\$0	\$18,228
<i>Regional Transit</i>	\$32,136	\$0	\$0	\$32,136
<i>Special Education Charges</i>	\$14,368	\$0	\$0	\$14,368
<i>School Choice Sending Tuition</i>	\$76,278	\$0	\$0	\$76,278
<i>Charter School Sending Tuition</i>	\$34,566	\$0	\$0	\$34,566
TOTAL ASSESSMENTS	\$450,217	\$0	\$0	\$450,217
				\$0
TOTAL GENERAL FUND OPERATING BUDGET	\$45,947,371	\$81,768	\$74,299	\$46,103,438
				\$0
WAGE AND SALARY RESERVE	\$150,000	\$0	-\$74,299	\$75,701
SURPLUS REVENUE (FREE CASH)		-\$81,768		
SURPLUS/DEFICIT		\$0	\$0	

Article 10: FY 18-19 General Fund Operating Budget

Attachment B

	<u>Town Meeting Approved FY18</u>	<u>Department Requests FY19</u>	<u>Bd. Of Sel & Town Adm. Recommend FY19</u>	<u>FINCOM RECOMMEND</u>	<u>Adjustments to FY19 Budget</u>	<u>Revised FY19 Budget</u>	<u>Town Meeting Approved</u>
GENERAL GOVERNMENT							
MODERATOR							
Salaries & Wages	\$800	\$800	\$800	\$800		\$800	<input type="text"/>
SELECTMEN/TOWN ADMINISTRATOR							
Salaries & Wages	\$384,849	\$288,443	\$271,473	\$271,473	\$4,719	\$276,192	<input type="text"/>
Operating Expenses	\$57,340	\$51,513	\$44,013	\$44,013		\$44,013	<input type="text"/>
S/T	\$442,189	\$339,956	\$315,486	\$315,486	\$4,719	\$320,205	
HUMAN RESOURCES							
Salary & Wages	\$0	\$110,147	\$110,147	\$110,147	\$5,561	\$115,708	<input type="text"/>
Operating Expenses	\$0	\$29,750	\$23,750	\$23,750		\$23,750	<input type="text"/>
S/T	\$0	\$139,897	\$133,897	\$133,897	\$5,561	\$139,458	
TOWN ACCOUNTANT							
Salary & Wages	\$122,470	\$121,995	\$121,995	\$121,995	\$6,521	\$128,516	<input type="text"/>
Operating Expenses	\$43,475	\$45,830	\$45,830	\$45,830		\$45,830	<input type="text"/>
S/T	\$165,945	\$167,825	\$167,825	\$167,825	\$6,521	\$174,346	
FINANCE DIRECTOR (TREASURER/COLLECTOR)							
Salaries & Wages	\$335,847	\$342,367	\$342,367	\$342,367	\$5,092	\$347,459	<input type="text"/>
Operating Expenses	\$93,552	\$139,270	\$139,270	\$139,270		\$139,270	<input type="text"/>
S/T	\$429,399	\$481,637	\$481,637	\$481,637	\$5,092	\$486,729	
TOWN CLERK/ELECTIONS							
Salaries & Wages	\$109,908	\$132,851	\$132,851	\$132,851		\$132,851	<input type="text"/>
Operating Expenses	\$31,141	\$36,206	\$33,206	\$33,206		\$33,206	<input type="text"/>
S/T	\$141,049	\$169,057	\$166,057	\$166,057	\$0	\$166,057	
ASSESSORS							
Salaries & Wages	\$153,756	\$170,847	\$154,234	\$154,234	\$13,109	\$167,343	<input type="text"/>
Operating Expenses	\$32,854	\$34,113	\$33,113	\$33,113		\$33,113	<input type="text"/>
S/T	\$186,610	\$204,960	\$187,347	\$187,347	\$13,109	\$200,456	
TOWN HALL							
Salaries & Wages	\$54,134	\$72,253	\$57,632	\$57,632	\$1,944	\$59,576	<input type="text"/>
Operating Expenses	\$80,375	\$66,792	\$66,792	\$66,792		\$66,792	<input type="text"/>
S/T	\$134,509	\$139,045	\$124,424	\$124,424	\$1,944	\$126,368	
TOWN MEETING/FINANCE COMMITTEE							
Salaries & Wages	\$1,121	\$1,067	\$1,067	\$1,067		\$1,067	<input type="text"/>
Operating Expenses	\$7,715	\$7,715	\$7,715	\$7,715		\$7,715	<input type="text"/>
S/T	\$8,836	\$8,782	\$8,782	\$8,782	\$0	\$8,782	
PLANNING BOARD							
Salaries & Wages	\$2,540	\$3,200	\$3,200	\$3,200		\$3,200	<input type="text"/>
Operating Expenses	\$3,905	\$3,905	\$3,905	\$3,905		\$3,905	<input type="text"/>
S/T	\$6,445	\$7,105	\$7,105	\$7,105	\$0	\$7,105	
PLANNING AND ECONOMIC DEVELOPMENT							
Salaries & Wages	\$106,831	\$137,875	\$107,273	\$107,273	\$29	\$107,302	<input type="text"/>
Operating Expenses	\$15,655	\$15,726	\$15,726	\$15,726		\$15,726	<input type="text"/>
S/T	\$122,486	\$153,601	\$122,999	\$122,999	\$29	\$123,028	
ECONOMIC DEVELOPMENT COMMITTEE							
	\$5,000	\$8,000	\$8,000	<i>To be made at Town Meeting</i>			<input type="text"/>
BOARD OF APPEALS							
Salaries & Wages	\$1,639	\$2,572	\$2,572	\$2,572	\$42	\$2,614	<input type="text"/>
Operating Expenses	\$3,600	\$3,800	\$3,800	\$3,800		\$3,800	<input type="text"/>
S/T	\$5,239	\$6,372	\$6,372	\$6,372	\$42	\$6,414	
LEGAL EXPENSE							
	\$170,000	\$170,000	\$170,000	\$170,000	\$0	\$170,000	<input type="text"/>
CONSERVATION COMM/SUSTAINABILITY							
Salaries & Wages	\$12,636	\$80,290	\$55,290	\$55,290	-\$3,859	\$51,431	<input type="text"/>
Operating Expenses	\$6,120	\$6,120	\$6,120	\$6,120		\$6,120	<input type="text"/>
S/T	\$18,756	\$86,410	\$61,410	\$61,410	-\$3,859	\$57,551	
BUZZARD'S BAY ACTION COMM.							
	\$1,140	\$1,520	\$1,520	\$1,520	\$0	\$1,520	<input type="text"/>
TOTAL GENERAL GOVERNMENT							
	\$1,838,403	\$2,084,968	\$1,963,661	\$1,955,661	\$33,158	\$1,988,819	
PUBLIC SAFETY							
POLICE DEPARTMENT & Animal Control							
Salaries & Wages	\$3,317,970	\$3,529,122	\$3,489,210	\$3,489,210	\$10,897	\$3,500,107	<input type="text"/>
Operating Expenses	\$323,174	\$359,851	\$347,451	\$347,451		\$347,451	<input type="text"/>
S/T	\$3,641,144	\$3,888,973	\$3,836,661	\$3,836,661	\$10,897	\$3,847,558	
FIRE DEPARTMENT							
Salaries & Wages	\$2,177,054	\$2,400,416	\$2,275,052	\$2,275,052	\$15,694	\$2,290,746	<input type="text"/>

Article 10: FY 18-19 General Fund Operating Budget

	<u>Town Meeting Approved FY18</u>	<u>Department Requests FY19</u>	<u>Bd. Of Sel & Town Adm. Recommend FY19</u>	<u>FINCOM RECOMMEND</u>	<u>Adjustments to FY19 Budget</u>	<u>Revised FY19 Budget</u>	<u>Town Meeting Approved</u>
Operating Expenses	\$232,892	\$259,271	\$249,406	\$249,406		\$249,406	
S/T	\$2,409,946	\$2,659,687	\$2,524,458	\$2,524,458	\$15,694	\$2,540,152	
BUILDING DEPARTMENT							
Salaries & Wages	\$147,114	\$180,657	\$162,239	\$162,239	\$7,934	\$170,173	
Operating Expenses	\$6,808	\$6,808	\$6,458	\$6,458		\$6,458	
S/T	\$153,922	\$187,465	\$168,697	\$168,697	\$7,934	\$176,631	
MARINE RESOURCES							
Salaries & Wages	\$97,261	\$125,877	\$125,877	\$125,877	\$4,446	\$130,323	
Operating Expenses	\$41,995	\$48,505	\$43,505	\$43,505		\$43,505	
S/T	\$139,256	\$174,382	\$169,382	\$169,382	\$4,446	\$173,828	
EMERGENCY MANAGEMENT AGENCY							
Salaries & Wages	\$1,768	\$1,768	\$1,768	\$1,768		\$1,768	
Operating Expenses	\$11,480	\$24,204	\$24,204	\$24,204		\$24,204	
S/T	\$13,248	\$25,972	\$25,972	\$25,972	\$0	\$25,972	
SEALER OF WEIGHTS AND MEASURES							
Salaries & Wages	\$6,863	\$6,863	\$6,863	\$6,863		\$6,863	
Operating Expenses	\$1,598	\$998	\$998	\$998		\$998	
S/T	\$8,461	\$7,861	\$7,861	\$7,861	\$0	\$7,861	
STREET LIGHTING							
	\$51,000	\$51,000	\$51,000	\$51,000	\$0	\$51,000	
TOTAL PUBLIC SAFETY	\$6,416,978	\$6,995,339	\$6,784,031	\$6,784,031	\$38,972	\$6,823,003	
EDUCATION							
FAIRHAVEN PUBLIC SCHOOLS							
	\$19,783,472	\$20,383,354	\$20,383,354	\$20,383,354	\$0	\$20,383,354	
GNBRVT HIGH SCHOOL							
	\$1,955,224	\$1,956,485	\$1,956,485	\$1,956,485	\$0	\$1,956,485	
BRISTOL COUNTY AGGIE HS							
	\$37,000	\$40,000	\$40,000	\$40,000	\$0	\$40,000	
TOTAL EDUCATION	\$21,775,696	\$22,379,839	\$22,379,839	\$22,379,839	\$0	\$22,379,839	
PUBLIC WORKS							
ADMINISTRATION							
Salaries & Wages	\$178,515	\$183,593	\$183,243	\$183,243	\$4,234	\$187,477	
Operating Expenses	\$2,816	\$2,816	\$2,816	\$2,816		\$2,816	
S/T	\$181,331	\$186,409	\$186,059	\$186,059	\$4,234	\$190,293	
HIGHWAY DIVISION							
Salaries & Wages	\$980,282	\$1,004,820	\$1,004,820	\$1,004,820	\$6,173	\$1,010,993	
Operating Expenses	\$1,191,942	\$1,205,799	\$1,205,799	\$1,205,799		\$1,205,799	
Snow and Ice Removal	\$50,000	\$60,000	\$60,000	\$60,000		\$60,000	
S/T	\$2,222,224	\$2,270,619	\$2,270,619	\$2,270,619	\$6,173	\$2,276,792	
TREE WARDEN DEPARTMENT							
Salaries & Wages	\$36,114	\$37,906	\$37,906	\$37,906		\$37,906	
Operating Expenses	\$18,705	\$26,205	\$26,205	\$26,205		\$26,205	
S/T	\$54,818	\$64,111	\$64,111	\$64,111	\$0	\$64,111	
TOTAL PUBLIC WORKS	\$2,458,373	\$2,521,139	\$2,520,789	\$2,520,789	\$10,406	\$2,531,195	
HEALTH AND HUMAN SERVICES							
BOARD OF HEALTH							
Salaries & Wages	\$152,298	\$134,658	\$134,658	\$134,658	\$8,894	\$143,552	
Operating Expenses	\$572,915	\$709,060	\$652,560	\$652,560		\$652,560	
S/T	\$725,213	\$843,718	\$787,218	\$787,218	\$8,894	\$796,112	
COUNCIL ON AGING							
Salaries & Wages	\$146,490	\$147,454	\$147,454	\$147,454	\$9,880	\$157,334	
Operating Expenses	\$34,922	\$35,151	\$35,151	\$35,151		\$35,151	
S/T	\$181,412	\$182,605	\$182,605	\$182,605	\$9,880	\$192,485	
VETERANS SERVICES							
Salaries & Wages	\$46,444	\$71,614	\$71,614	\$71,614	\$3,703	\$75,317	
Operating Expenses	\$892,100	\$892,100	\$792,100	\$792,100		\$792,100	
S/T	\$938,544	\$963,714	\$863,714	\$863,714	\$3,703	\$867,417	
COMMISSION ON DISABILITY							
	\$1,300	\$1,300	\$1,300	\$1,300	\$0	\$1,300	
RAPE CRISIS PROJECT							
	\$2,000	\$2,000	\$2,000	\$2,000	\$0	\$2,000	
TOTAL HEALTH & HUMAN SERVICES	\$1,848,469	\$1,993,337	\$1,836,837	\$1,836,837	\$22,476	\$1,859,313	
CULTURE AND RECREATION							
MILLICENT LIBRARY							
	\$665,102	\$669,283	\$669,283	\$669,283	\$0	\$669,283	

Article 10: FY 18-19 General Fund Operating Budget

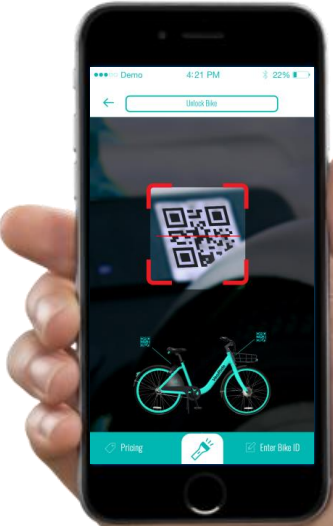
	<u>Town Meeting</u> <u>Approved FY18</u>	<u>Department</u> <u>Requests FY19</u>	<u>Bd. Of Sel & Town</u> <u>Adm. Recommend</u> <u>FY19</u>	<u>FINCOM</u> <u>RECOMMEND</u>	<u>Adjustments to</u> <u>FY19 Budget</u>	<u>Revised FY19</u> <u>Budget</u>	<u>Town Meeting</u> <u>Approved</u>
RECREATION							
Salaries & Wages	\$161,257	\$161,797	\$161,797	\$161,797	\$13,409	\$175,206	
Operating Expenses	\$161,770	\$164,700	\$164,700	\$164,700		\$164,700	
S/T	\$323,027	\$326,497	\$326,497	\$326,497	\$13,409	\$339,906	
PARK DIVISION							
Salaries & Wages	\$102,431	\$103,079	\$103,079	\$103,079		\$103,079	
Operating Expenses	\$26,319	\$26,319	\$26,319	\$26,319		\$26,319	
S/T	\$128,750	\$129,398	\$129,398	\$129,398	\$0	\$129,398	
OFFICE OF TOURISM							
Salaries & Wages	\$56,176	\$57,825	\$57,825	\$57,825	\$5,421	\$63,246	
Operating Expenses	\$23,500	\$24,155	\$24,155	\$24,155		\$24,155	
S/T	\$79,676	\$81,980	\$81,980	\$81,980	\$5,421	\$87,401	
FINE ARTS							
	\$1,200	\$2,200	\$1,200	\$1,200	\$0	\$1,200	
HISTORICAL COMMISSION							
	\$14,750	\$14,750	\$14,750	\$14,750	\$0	\$14,750	
MEMORIAL DAY							
	\$2,500	\$2,500	\$2,500	\$2,500	\$0	\$2,500	
TOTAL CULTURE AND RECREATION							
	\$1,215,005	\$1,226,608	\$1,225,608	\$1,225,608	\$18,830	\$1,244,438	
CONSOLIDATED INFORMATION TECHNOLOGY							
	\$502,879	\$455,012	\$426,397	\$426,397	\$0	\$426,397	
NON-DEPARTMENTAL							
CONTRIBUTORY RETIREMENT	\$2,946,801	\$3,079,385	\$3,079,385	\$3,079,385		\$3,079,385	
GROUP INSURANCE	\$3,881,204	\$3,975,317	\$3,956,977	\$3,956,977		\$3,956,977	
MA EMPLOYMENT SECURITY	\$120,000	\$115,000	\$115,000	\$115,000		\$115,000	
TOWN INSURANCE	\$861,010	\$880,000	\$880,000	\$880,000		\$880,000	
MEDICARE ASSESSMENT (EMPLOYER SHARE)	\$385,000	\$398,000	\$398,000	\$398,000		\$398,000	
TOTAL NON-DEPARTMENTAL	\$8,194,015	\$8,447,702	\$8,429,362	\$8,429,362	\$0	\$8,429,362	
DEBT SERVICE							
Principal	\$878,293	\$873,294	\$873,294	\$873,294		\$873,294	
Interest	\$309,044	\$284,074	\$284,074	\$284,074		\$284,074	
Principal Authorized but not issued		\$100,000	\$100,000	\$100,000		\$100,000	
Interest Authorized but not issued		\$32,375	\$32,375	\$32,375		\$32,375	
Interest on Temp Loans	\$60,000	\$60,000	\$60,000	\$60,000		\$60,000	
TOTAL DEBT SERVICE	\$1,247,337	\$1,349,743	\$1,349,743	\$1,349,743	\$0	\$1,349,743	
ASSESSMENTS (Cherry sheet charges)							
County Tax	\$226,880	\$226,580	\$226,580	\$226,580		\$226,580	
Mosquito Control District	\$42,836	\$42,945	\$42,945	\$42,945		\$42,945	
Air Pollution District	\$4,925	\$4,820	\$4,820	\$4,820		\$4,820	
RMV Non-Renewal Surcharge	\$18,228	\$16,660	\$16,660	\$16,660		\$16,660	
Regional Transit	\$32,136	\$34,606	\$34,606	\$34,606		\$34,606	
Special Education Charges	\$14,368	\$0	\$0	\$0		\$0	
School Choice Sending Tuition	\$76,278	\$111,900	\$111,900	\$111,900		\$111,900	
Charter School Sending Tuition	\$34,566	\$15,021	\$15,021	\$15,021		\$15,021	
TOTAL ASSESSMENTS	\$450,217	\$452,532	\$452,532	\$452,532	\$0	\$452,532	
TOTAL GENERAL FUND OPERATING BUDGET							
	\$45,947,371	\$47,906,220	\$47,368,799	\$47,360,799	\$123,843	\$47,484,642	
APPROPRIATIONS TO RESERVES							
OVERLAY RESERVE (ABATEMENTS & REFUNDS)	\$250,000	\$300,000	\$300,000	\$300,000		\$300,000	
RESERVE FUND	\$100,000	\$100,000	\$100,000	\$100,000		\$100,000	
O(ther) P(ost) E(mployment) B(enefits) RESERVE	\$150,000	\$200,000	\$200,000	\$200,000		\$200,000	
WAGE AND SALARY RESERVE	\$150,000	\$150,000	\$150,000	\$150,000	-\$87,087	\$62,913	
COLA FOR NON-UNION EMPLOYEES		\$70,000	\$47,000	\$47,000	-\$36,757	\$10,243	
TOTAL APPROPRIATIONS TO RESERVES	\$650,000	\$820,000	\$797,000	\$797,000	-\$123,844	\$673,156	
Total General Fund and Reserves							
	\$46,597,371	\$48,726,220	\$48,165,799	\$48,157,799	\$0	\$48,157,799	
And Further to Transfer from the General Fund:							
Waterway Funds	\$64,000		\$79,500	\$79,500		\$79,500	
Ambulance Funds	\$1,050,000		\$1,050,000	\$1,050,000		\$1,050,000	
Title 5 Receipts	\$20,000		\$20,000	\$20,000		\$20,000	
Wetland Protection Fund	\$4,000		\$4,000	\$4,000		\$4,000	
Council on Aging -Social Day Program	\$36,000		\$36,000	\$36,000		\$36,000	
Animal Control Gift Account	\$6,000		\$6,000	\$6,000		\$6,000	
Storm Water Subdivision Fees	\$10,000		\$10,000	\$10,000		\$10,000	
Water Enterprise Fund-Indirect Costs	\$413,886		\$442,211	\$442,211		\$442,211	
Sewer Enterprise Fund-Indirect Costs	\$549,590		\$580,590	\$580,590		\$580,590	

VeoRide: Bike Share Overview

Provided by: Phil Hallstedt (VP: Community Engagement)



Introduction to VeoRide: Dockless, Fee-based System



**One-stop
Bike Share
Solution**

**We
Design**

Simplicity

**We
Engineer**

Rideability

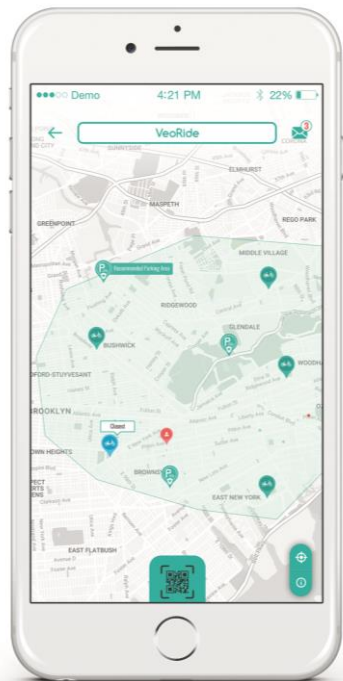
**We
Develop**

Connectivity

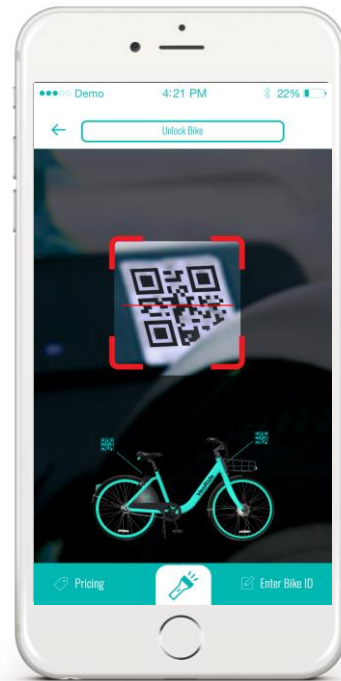
Fast Renting, Easy Process



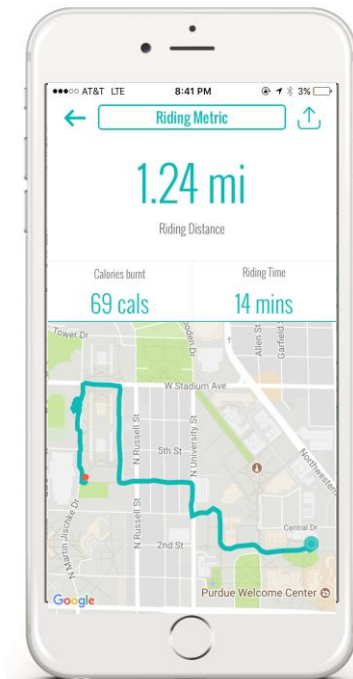
Find a Ride



Scan to Unlock



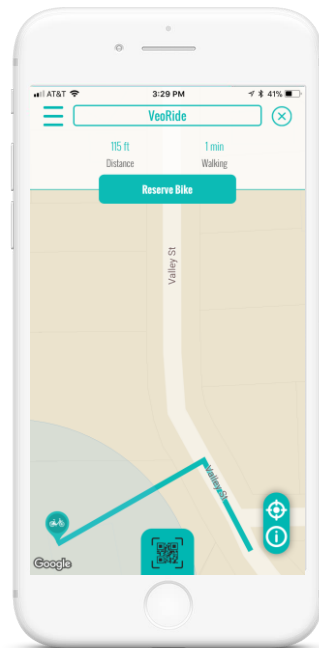
Park and Go



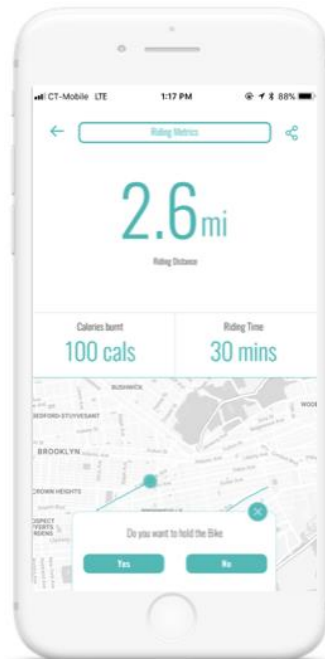
Enhanced User Options

- Features to enhance rider experience

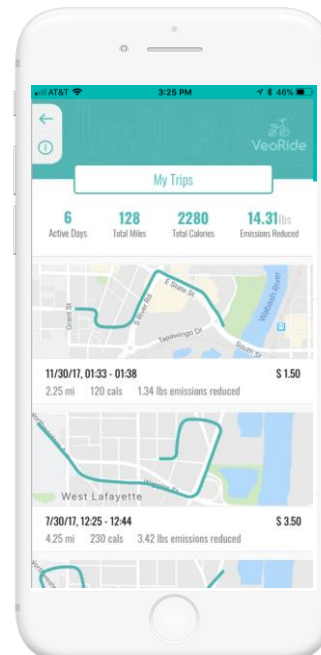
Reserve



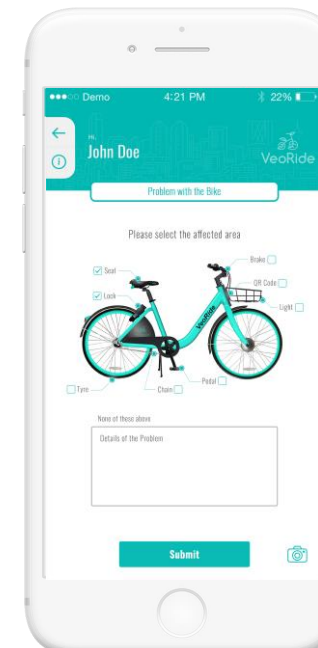
Hold



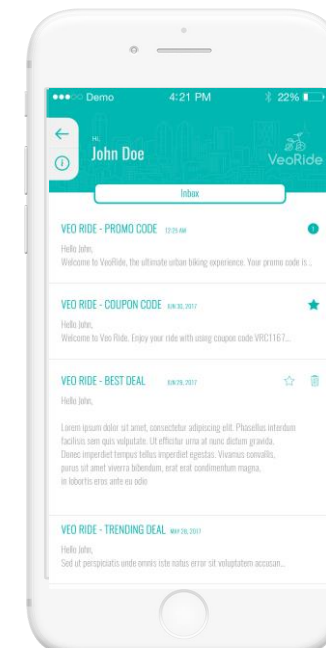
Summary



Report

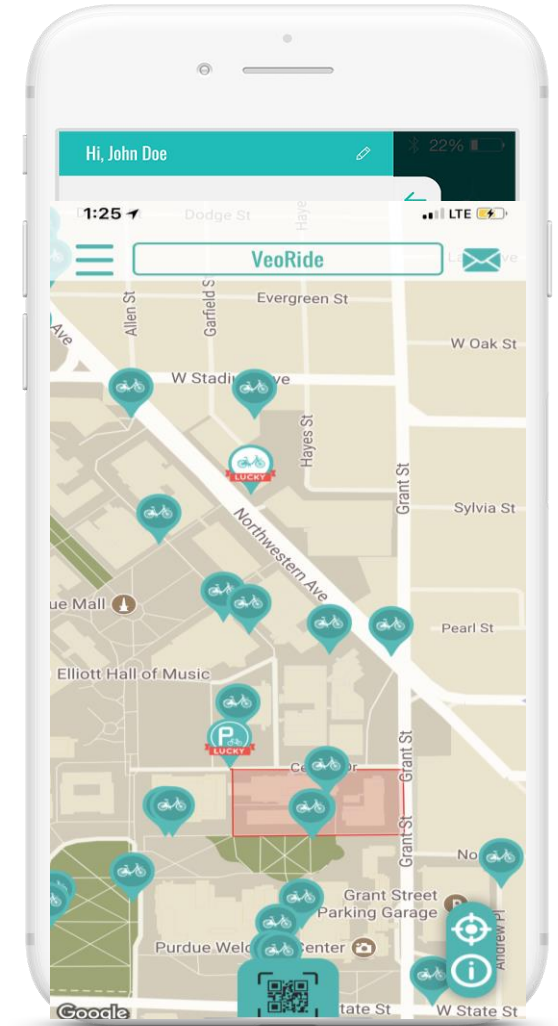
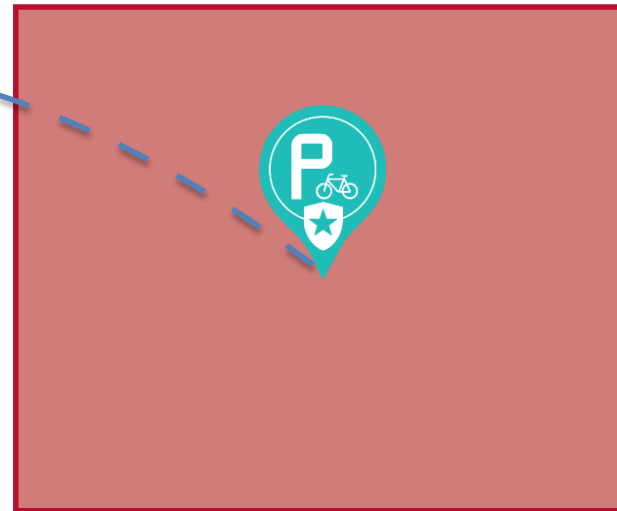


Inbox

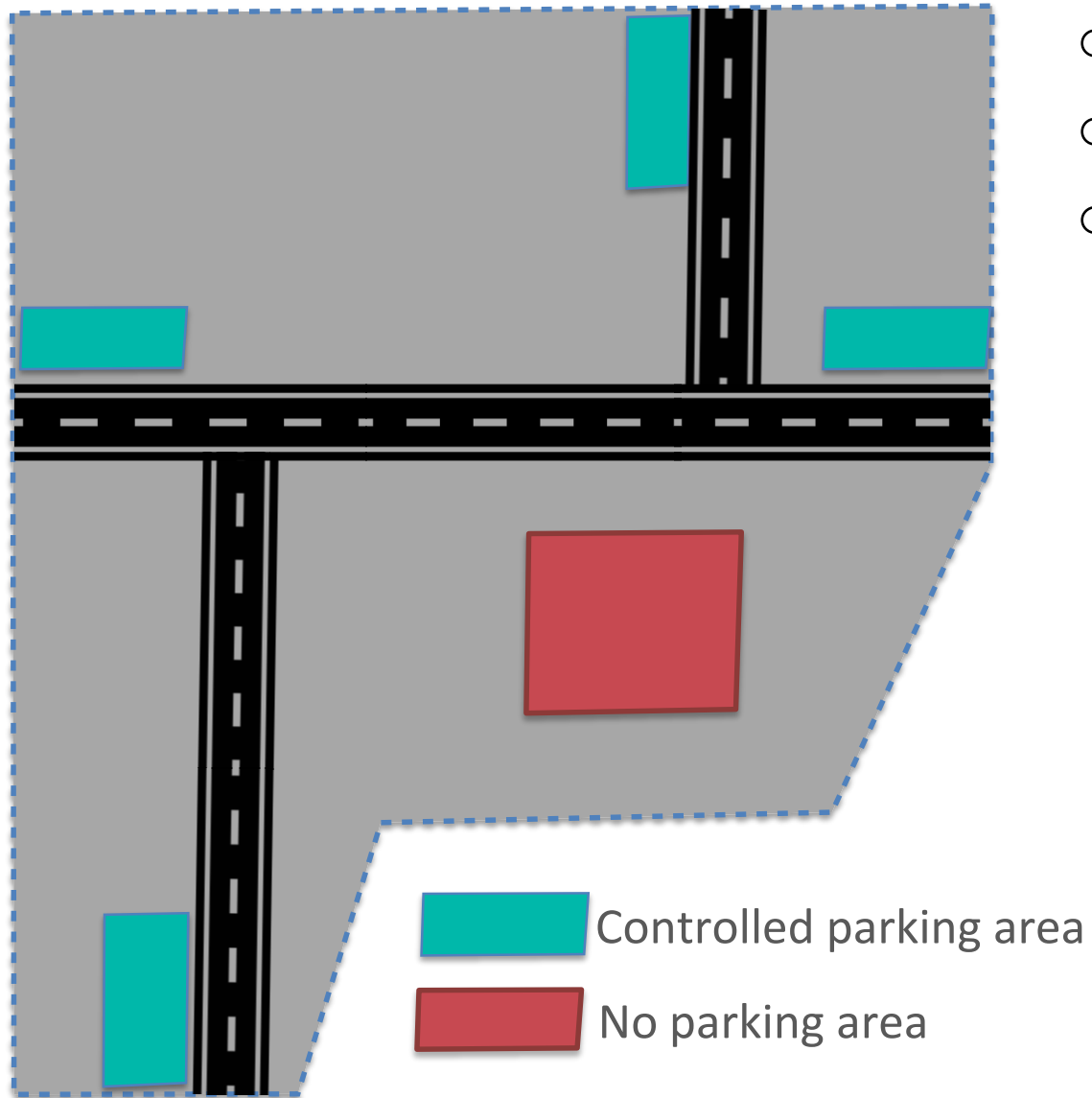


Smart Feature – Automatic Rebalancing

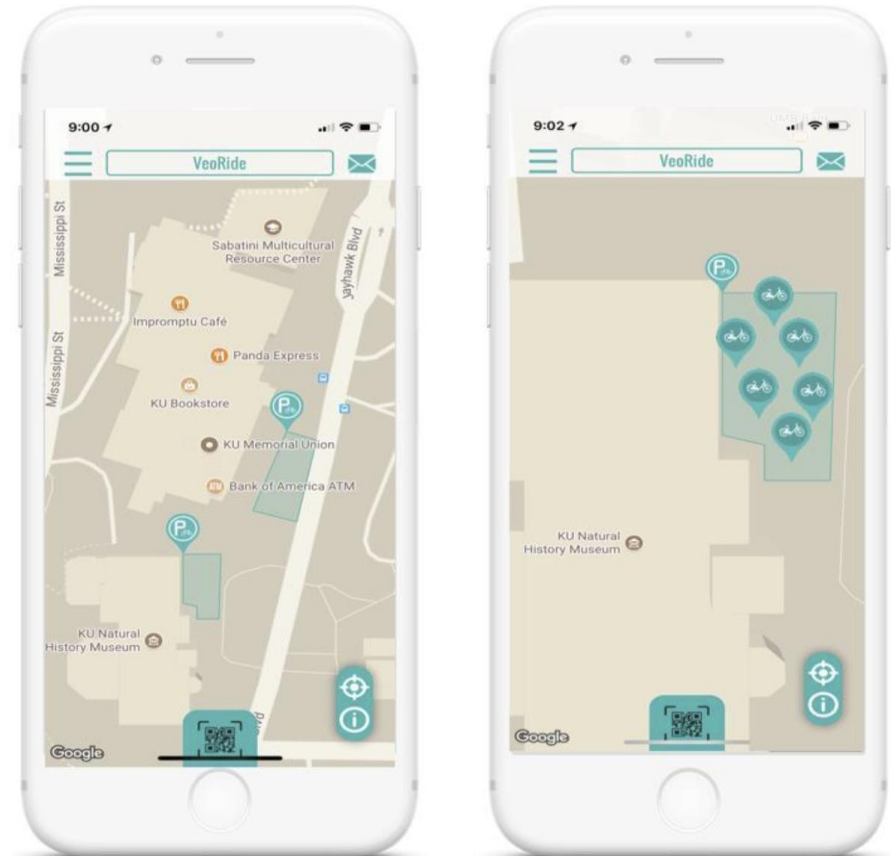
- Lucky Bike – Free bike motivates re-balancing
- Users engagement to increase ridership
- Gamification system assists re-distribution
- Partnership opportunity with local business



Virtual Parking Stations

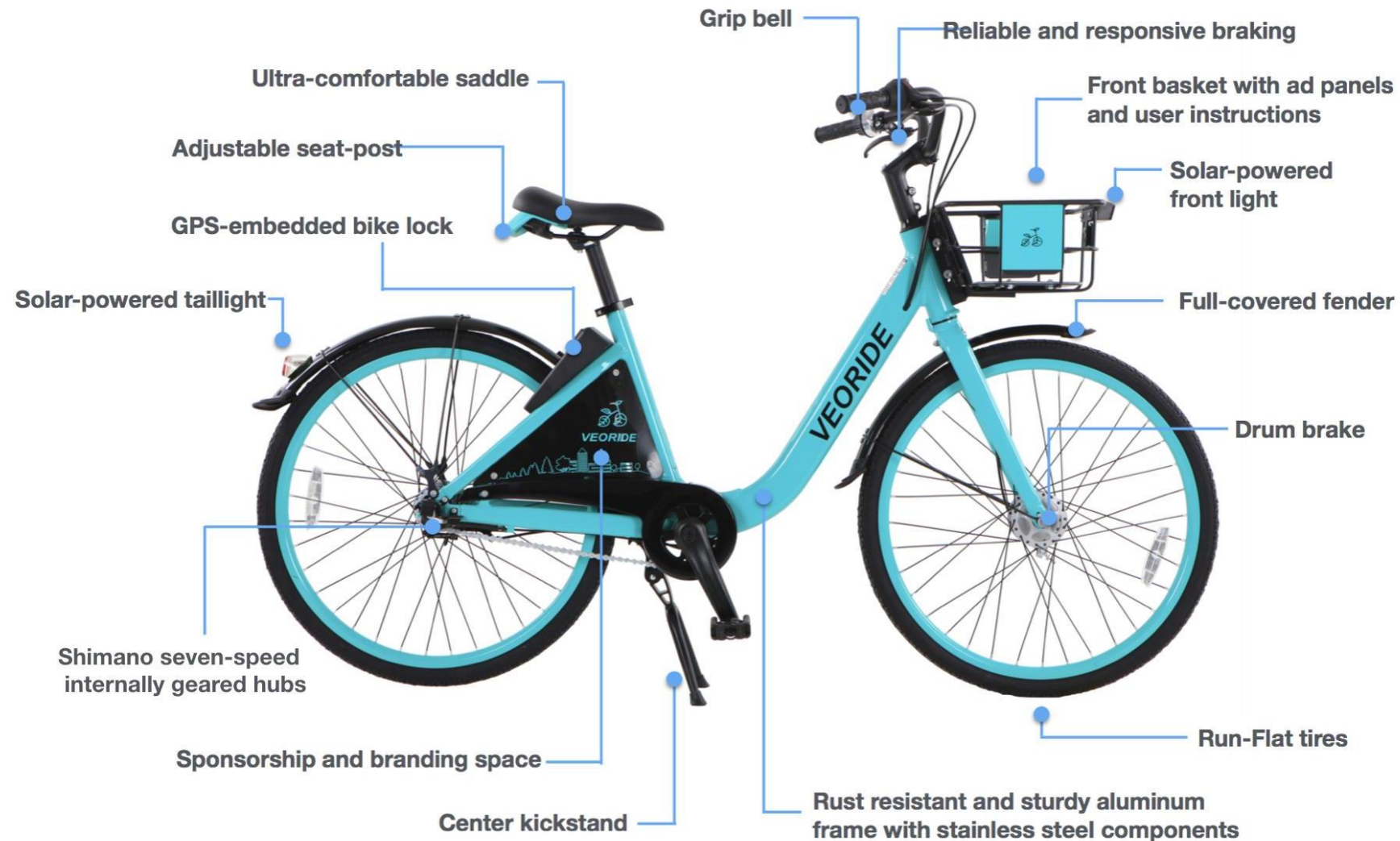


- Create multiple geo-fenced parking spots
- Create prohibited parking locations
- Collaborate with local community



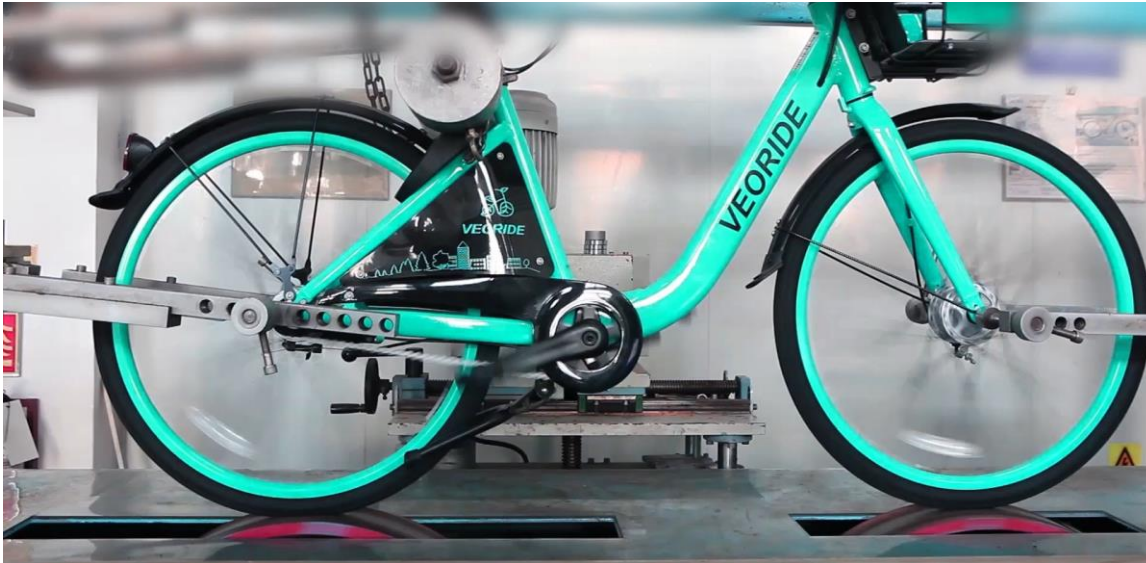
The VeoRide Bike: Self Sufficient and Comfortable

Designed and based in United State

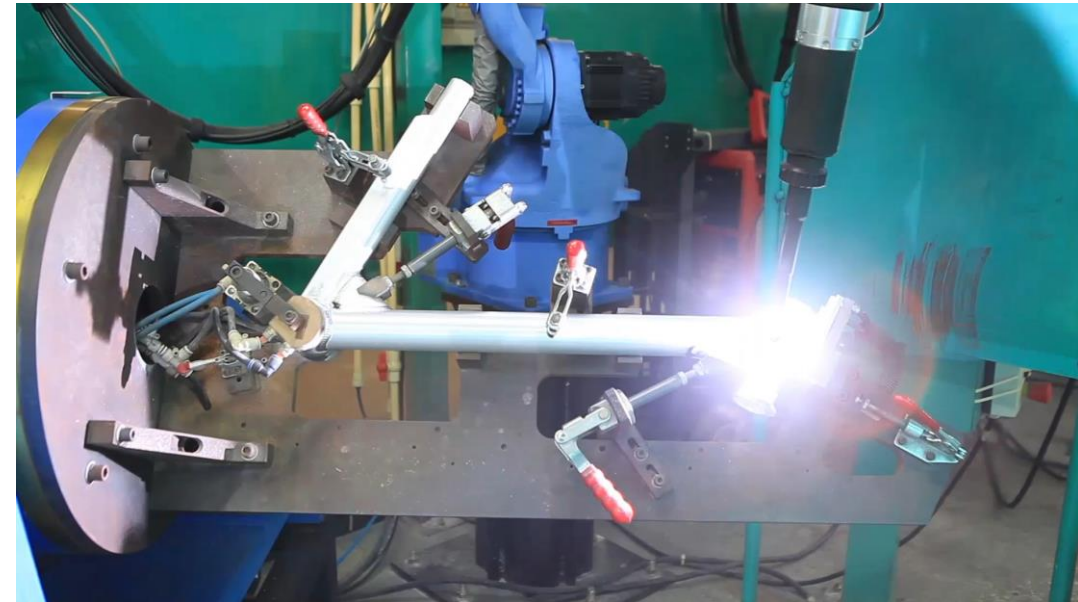


VeoRide Bike – Engineered for Rental Fleets

Testing



Manufacturing



- Set extreme testing environment to ensure high quality and durable product
- Partner with the world's leading bicycle manufacturer
- Sustainable product life cycle: 95% reclaimable; water-based paint

Marketing and Communication

Marketing Activities

- Marketing outreach activities
- Collaborate with local businesses, park services and rider organizations

Safety Education

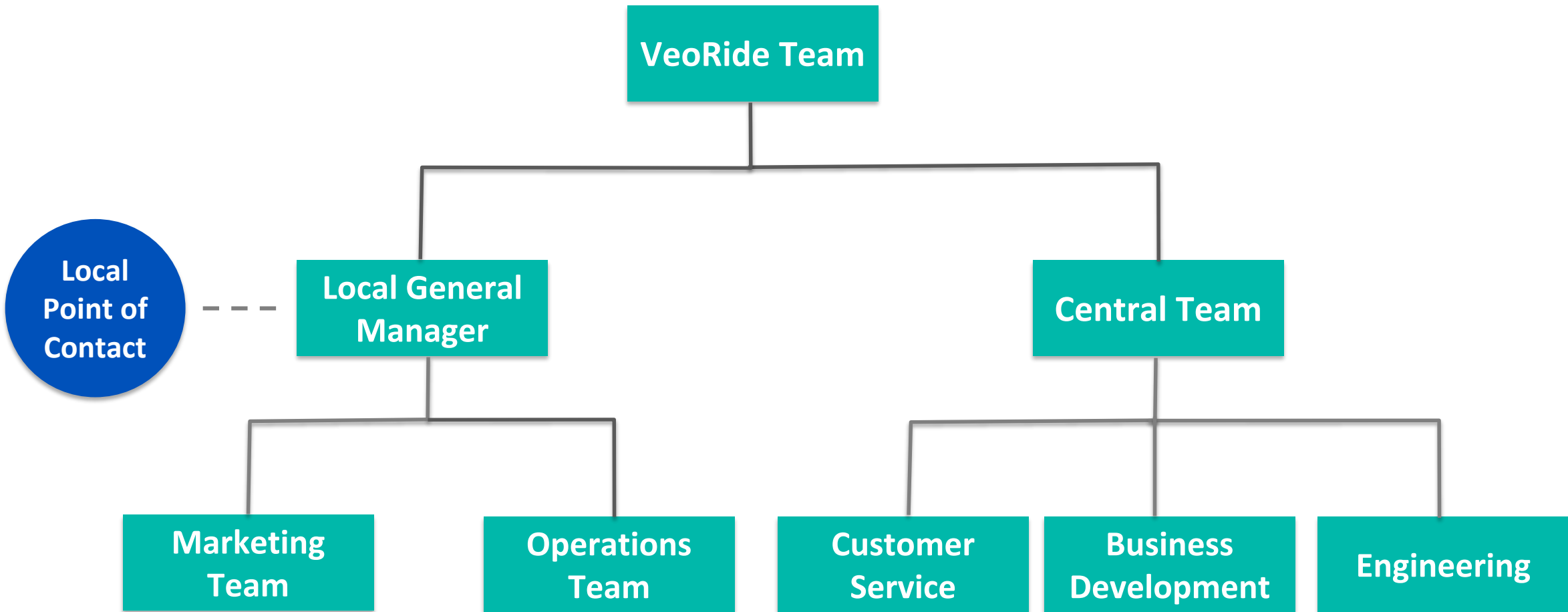
- Meet-and-greet events with safety education
- Riding guide and parking rule communications

Customer Service

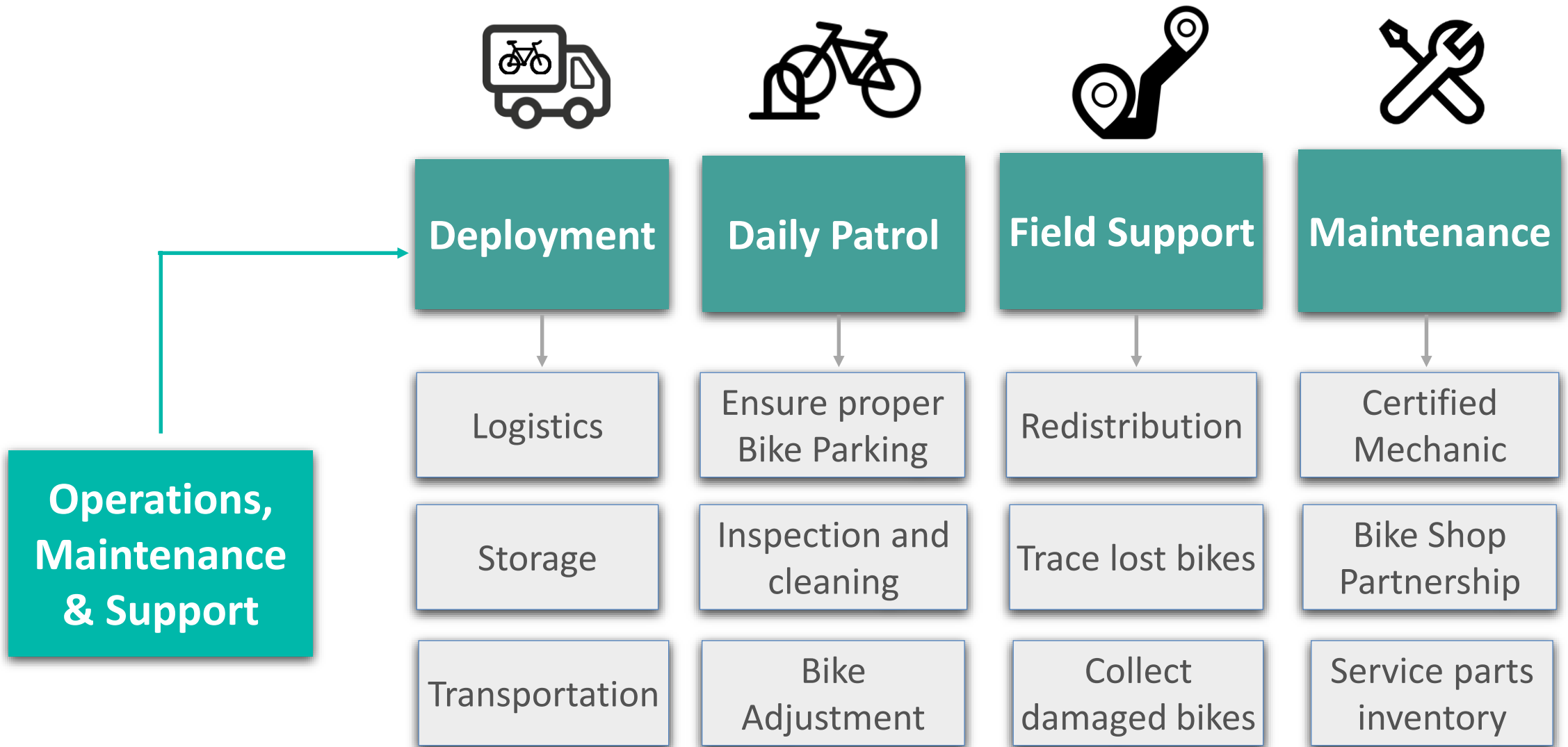
- Toll-free customer service number
- In-App ticket reporting system
- General Manager feedback gathering



VeoRide Local Team: Local Point of Contact



Operations and Maintenance



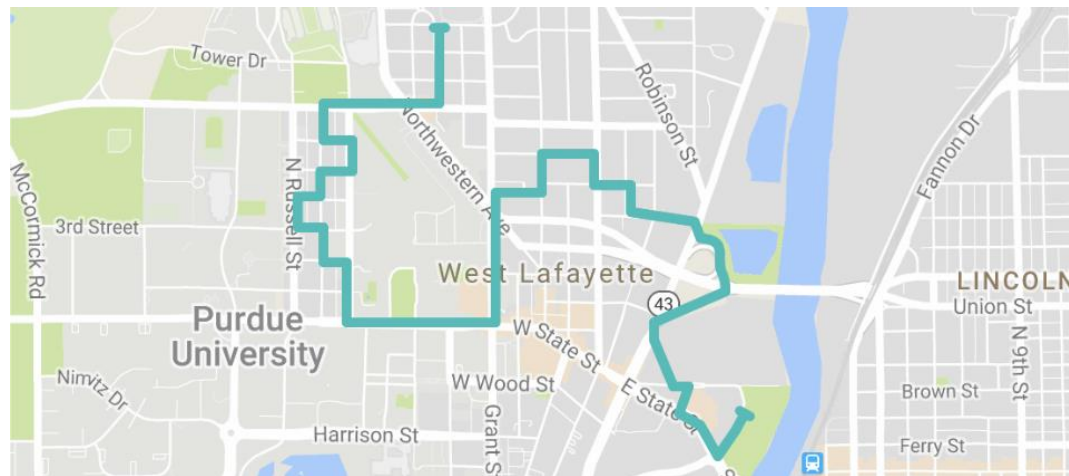
Data for Addressing Community Strategic Goals



Overall Ride statistics



Daily, Weekly, Monthly Usage



Rider Trip Data



Heat Map

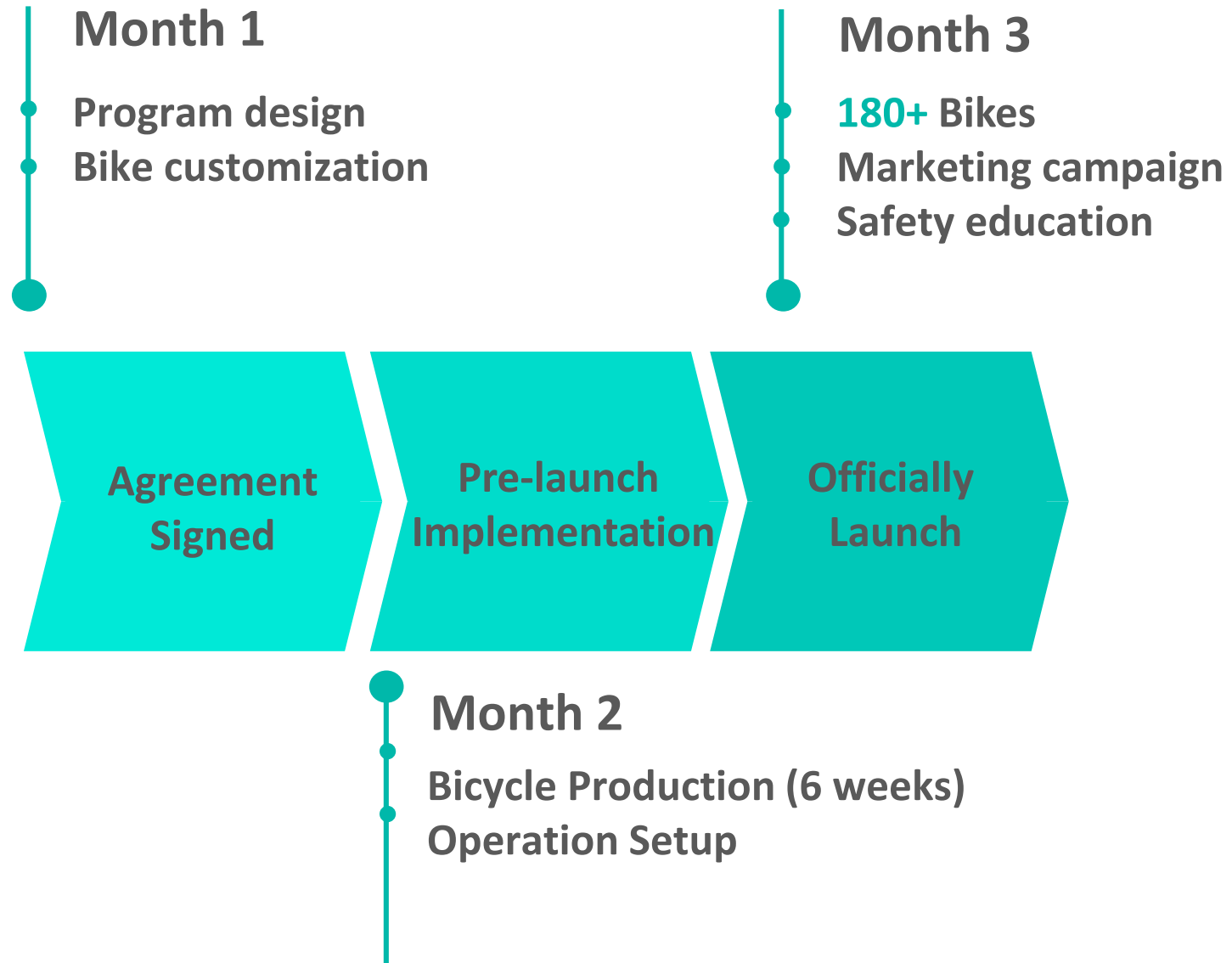
Veoride Pricing and Incentive Plan (final TBD)

- Discounted riding package for University students, faculties, and staffs

Package Type	Students, faculties, and staffs	Community Riders	Visitors
Pay-As-You-Ride	50 cents every 15 minutes		
*Monthly Package	\$13.99	TBD	TBD
*Yearly Package	\$48.99	\$99.99	TBD
*Day Pass	NA	NA	TBD

*Packages include unlimited 30-min free rides, and Day Pass include unlimited 2-hour free rides.
 No capital outlay to community

Fast Installation Timeline



We Can Accomplish Great Things Together

- **Improve mobility by providing alternative transportation methods**
 - Enable residents, students and visitors to travel across the area without using a vehicle.
- **Reduce fuel use, air pollution and carbon dioxide emissions.**
 - Can project savings of CO² per year.
- **Inspire Healthier Lifestyle**
 - Lower health care costs for sponsors
 - Help track exercise performance
- **Signal progressive culture**
 - Attract more young professionals
 - Promote bike culture and help to build bike friendly neighborhoods

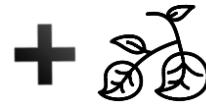


VeoRide is So Much Better



\$0

Zero program setup cost for communities.



Customization Plan

100% customizable bikes to build your brand.



Adaptive Planning

Industry-first comprehensive bike share solution.



Smart Operation

Geo-fenced Parking, Lucky Bike, and Ticket Reporting features makes operation a breeze.



50 cents to Ride

With available monthly and yearly discount packages



Data Analysis

Ridership data can inform infrastructure planning.

Here are a few of the questions that have been raised in the past, with corresponding answers in CAPS.

1) Can you offer or recommend any sort of solution to the concern about offering bicycles to people without offering them a helmet to wear. One of our other two (2) Selectmen was particularly concerned about that when I introduced this Bike Share concept. I told him we would see if there is any way we could include a helmet share arrangement also but we never really got very far with that (and we recognize it is not as simple as it sounds due to perceptions people may have about wearing a used helmet).

THIS QUESTION COMES UP A LOT, AND ALWAYS GET ANSWERED WITH TWO WORDS – HEAD LICE. THE ISSUE IS A PUBLIC HYGIENE/SAFETY ONE AS THERE IS NO WAY TO 100% STERILIZE THE HELMETS BETWEEN USERS. VEORIDE WILL PROVIDE SOME HELMETS FOR PROMOTIONAL ITEMS AND WE DO STRONGLY ENCOURAGE HELMET USE, BUT IT IS THE USER’S RESPONSIBILITY TO OPERATE THE CYCLE IN A SAFE MANNER. WOULD BE GLAD TO DISCUSS IN MORE DETAIL AS DESIRED....

2) Is there an age limit on use of the bikes?

ONE MUST BE 18 YEARS OF AGE TO RENT A CYCLE BUT CAN BE 13 YEARS TO OPERATE THE CYCLE, MEANING THE PARENT WILL NEED TO PROVIDE AUTHORITY CREATING A VEORIDE ACCOUNT FOR A MINOR.

3) Can a single person rent multiple bikes? For example, say a family of four wanted to rent bikes but only the Mother had her wallet. Would she be able to rent bikes for her and the other three (3)?

AT THIS TIME, ONE WOULD NEED TO CREATE A SEPARATE ACCOUNT FOR EACH RIDER TO USE THE APP, BUT I HAVE REFERRED THIS REQUEST TO OUR TECHNICAL TEAM. THAT SAID, WE HAVE A 1800 NUMBER WHERE ONE COULD CALL AND MULTIPLE BIKES CAN BE UNLOCKED AT ONE TIME.

4) What happens if bikes are left in an inappropriate place or, for some other reason, a Town employee (i.e. police officer, public works department employee, etc) must relocate the bike. Is there any issue with that?

WE APPRECIATE COLLABORATING WITH LOCAL TOWNSHIP EMPLOYEES TO MOVE THE BIKES IF AN ISSUE COMES UP. USUALLY IT IS ONE OF EDUCATION. IN ADDITION, IF THEY SEND US THE CYCLE ID, WE WILL TRACK THE LAST USER AND IF IT IS A REPEATED OFFENDER, WE WILL SPEAK WITH THEM AND IF NECESSARY, SUSPEND THEIR ACCOUNT. THAT SAID, PENDING THE SIZE OF THE FLEET LOCALLY, WE WILL HAVE PART-TIME OR FULL-TIME VEORIDE EMPLOYEES AVAILABLE TO REBALANCE THE FLEET AND RESPOND TO ISSUES.

5) Can the paints be personalized to the local community?

VEORIDE MANUFACTURES THE BIKES ON A “JUST IN TIME” BASIS. THUS, WE ARE ABLE TO CUSTOMIZE A COMMUNITY’S FLEET OF OVER 180 BIKES AT NO CHARGE. FOR SMALLER COMMUNITIES, WE FIND THEY LIKE THE VEORIDE TEAL COLOR. THE LEAD TIME TO DELIVER CUSTOM COLORED BIKES IS 6-7 WEEKS.

6) How fast could we launch bikes at Fairhaven?

MAY 15! WE HAVE THE VEORIDE TEAL COLORED BIKES AVAILABLE IN THE LOCAL AREA AND COULD LAUNCH THEM IMMEDIATELY UPON SIGNING MOU AS THE CITY WOULD REQUEST. IN ADDITION, WE COULD ADD ELECTRIC ASSIST BIKES THIS SUMMER, AND WE HAVE AN ADA COMPLIANT HANDBIKE AND A FAT TIRE BIKE COMING THIS FALL.