

REGULAR MEETING OF THE BOARD OF HEALTH  
Minutes of Meeting  
June 21, 2018

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A Regular Meeting of the Board of Health was held at the Town Hall on Thursday, June 21, 2018, at 6:30 p.m. The meeting was duly posted. Board members present: Chairman Peter DeTerra, Jeannine Lopes, and Michael Silvia. Also present: Mary Freire-Kellogg, Health Agent and Amanda Blais, Administrative Assistant.

**Before the Board:**

Chairman DeTerra asked for a motion to approve the minutes of the Regular Meeting of May 24, 2018. Motion to approve the minutes was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

Chairman DeTerra asked for a motion to approve the minutes of the Special Meeting of June 7, 2018. Motion to approve the minutes was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

Keith Silvia represented Alex and Sara Kalife pertaining to the property located directly across the street from the property at 66 Winasegansett Avenue. Mr. Silvia explained that Mr. Kalife would like to add a room above the garage for storage, as well as a toilet and a sink in the new structure. The Kalife's were aware they would need to install a new septic system. Chairman DeTerra stated past practice has been to require a deed restriction that explains the added room would not be used as a bedroom. Mr. Silvia asked if the homeowners would come back with a design for the septic system and Mr. Silvia stated they would. Motion to approve the additional storage room, toilet and sink with a deed restriction was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

The Board reviewed a seasonal mobile permit for Southcoast Popcycle. The Health Agent explained prepackaged ice cream novelties would be sold and the base of operation is Greasy Luck in New Bedford. Motion to approve the seasonal mobile permit was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

The Board reviewed a seasonal mobile permit for Silly Bean Coffee. The Health Agent explained this is a mobile push cart that will sell coffee, mainly at the Huttleston Marketplace, and their base of operation is in New Bedford. Motion to approve the seasonal mobile permit was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

The Board reviewed letters of interests and resumes for those who applied for the four available Temporary Recycling Enforcement Agent positions. Motion to approve Daniel Shea as coordinator of the recycling program was made by Ms. Lopes; seconded by Mr. Silvia. Motion to approve Nancy Ashley as cart checker for the recycling program was made by Ms. Lopes; seconded by Mr. Silvia. Motion to approve Whitney McClees as cart checker for the recycling program was made by Ms. Lopes; seconded by Mr. Silvia. All motions passed unanimously. The Health Agent stated the program is still in need of a fourth person to be a cart checker.

The Board reviewed an animal permit renewal for 41 Weeden Road. The Health Agent explained the applicant was originally permitted for nine chickens, however the renewal application stated fifteen

chickens. Ms. Lopes stated the Health Department would need to send a written letter along with the permit for original allowance and the applicant would need to reapply for additional chickens. Mr. Silvia added the applicant should come before the Board as a new applicant and Chairman DeTerra mentioned the applicant should also notify their abutting neighbors. Ms. Lopes made a motion to accept the original renewal with notification of a new permit for the exceeding number of chickens. Mr. Silvia amended Ms. Lopes' motion by adding the applicant can either renew their permit for nine chickens or apply as a new applicant for fifteen chickens. Ms. Lopes made a motion to accept Mr. Silvia's amendment; seconded by Mr. Silvia. The motion passed unanimously.

The Board reviewed an application from Challenger Sports for a recreational camp. The Health Agent notified the Board of new recreational camp regulations. The Board did not have an issue with the application.

The Board reviewed plans for a potential Chinese restaurant to be called Festiva Buffet located at 16 Berdon Way. The Board did not have an issue with the proposed plans.

The Board reviewed the 2018 contract for Community Nurse. Mr. Silvia noted that #2 in the 2017 contract was not listed in the 2018 contract. The Health Agent mentioned all communicable diseases are now reported through the State and are followed through until the end. Mr. Silvia asked about foodborne illnesses not being listed in the new contract and the Health Agent stated she would ask Community Nurse to include in the new contract. The Health Agent informed the Board the contract expires July 1<sup>st</sup>. Motion to individually come to the office to sign the amended 2018 contract was made by Mr. Silvia; seconded by Ms. Lopes. The motion passed unanimously.

The Board reviewed a repair license application for Aaron's Auto Glass LLC located at 232 Huttleston Avenue. The application was for informational purposes to the Board.

Chairman DeTerra and Mr. Silvia signed for written approval regarding Homecoming vendor reimbursements. Three vendors will receive a reimbursement.

The Board briefly discussed who is responsible for signing septic construction applications, after clarification was asked for from the Health Agent. The Health Agent requested clarification because the septic construction application mentions the individual signing the form will agree to constructing and maintaining the installed septic system. Chairman DeTerra stated the department should follow DEP standards and have the septic installer sign. Mr. Silvia mentioned it would be a civil matter between the installer and the homeowner if the homeowner didn't want the work performed. Ms. Lopes stated she would feel more comfortable seeking guidance from Town Council for clarification. Mr. Silvia stated the Health Agent should reach out to Town Administrator Mark Rees to contact Town Council.

Mr. Silvia wished to continue the personnel policy discussion from the previous meeting. He informed the Board of a new software system and policies being established and would like to postpone the matter until next meeting when Mark Rees, Human Resources and the Finance Director can be present for further clarification.

**Public Hearing:**

None.

**Health Agent's Report:**

Ms. Freire-Kellogg informed the Board that all inspections have been completed in half of the required time. All schools will be reinspected in September.

Ms. Freire-Kellogg informed the Board that the beach water testing is currently in progress. The Health Agent and the Intern are two weeks into testing.

Ms. Freire-Kellogg informed the Board of a Title V inspection fail at 36 Monondach Avenue. The septic system failed due to ground water infiltration. Motion to approve the failed inspection was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

Ms. Freire-Kellogg distributed copies of the final Master Plan on behalf of the Planning and Economic Development Department.

Ms. Freire-Kellogg received annual notification of the drinking water in Town. The report mentioned there were no issues.

Ms. Freire-Kellogg briefly discussed the Opioid Task Force. The Health Agent mentioned Intern Dan Shea has compiled data of opioid related deaths from the past five years. The Intern stated ages of deaths ranged from 21 to 59 and there is a correlation between occupation and time of death.

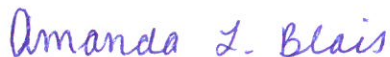
Ms. Freire-Kellogg mentioned that her and the Intern visited the MRF Recycling Center last week.

**Invoices/Other Business:**

The next Board meeting will be July 26, 2018.

There being no other business before the Board, Ms. Lopes made a motion to adjourn and was seconded by Mr. Silvia. The motion passed unanimously. Meeting adjourned at 7:31 p.m.

Respectfully submitted,



Amanda L. Blais  
Recording Secretary/Administrative Assistant

