

REGULAR MEETING OF THE BOARD OF HEALTH
Minutes of Meeting
July 26, 2018

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A Regular Meeting of the Board of Health was held at the Town Hall on Thursday, June 21, 2018, at 6:30 p.m. The meeting was duly posted. Board members present: Chairman Peter DeTerra, Jeannine Lopes, and Michael Silvia. Also present: Mary Freire-Kellogg, Health Agent and Amanda Blais, Administrative Assistant.

Before the Board:

Chairman DeTerra asked for a motion to approve the minutes of the Regular Meeting of June 21, 2018. Motion to approve the minutes was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

James and Mary Moraux, owners of Off the Hook, appeared before the Board to discuss an increase in the establishments seating capacity. Ms. Moraux stated she would like to have alcohol on the patio and is requesting permission to increase the seating capacity to 94 seats. Chairman DeTerra turned to audience members for their thoughts and opinions and all were in full support of the request. Ms. Lopes asked what the current seating capacity was for the establishment and Ms. Moraux was unsure, as documents could not be located. The Health Agent stated from records she has seen, the current seating capacity is 98, and also added the septic would need to be pumped out more often with the increase. Mr. Silvia wanted to add that this is a seasonal establishment. Motion to approve the request to increase seating capacity to 94 was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

Mr. Silvia continued the personnel policy discussion from the previous meeting, while the Human Resources Director and the Town Administrator were present. Mr. Silvia asked for clarification regarding the policy directed for the Health Agent, stated the Board does have a letter of employment and asked about the policy for all salary employees. Town Administrator Mark Rees stated himself and Human Resources were present as an advisory to the Board. The Town has received a grant to update policy that has not been reviewed in ten years and is currently in the process of changing policy and procedure. A new time clock system will be computerized and manual entry of time in and out, sick, vacation and personal time will be inputted. It is encouraged that all departments do their best to have staff in the office at all times. Chairman DeTerra asked when the new policy would begin and Mr. Rees stated once the drafted policy has been completed. Mr. Rees also offered to hold a supervisory role for the Health Agent. Mr. Silvia mentioned the Board would revisit in a few months to see if supervision is necessary from the Town Administrator. Mr. Rees further offered to facilitate a workshop with the Board of Health and the Health Agent.

The Board reviewed septic repair plans for 360 New Boston Road. Chairman DeTerra mentioned the plans were for an existing house. The Health Agent stated the home was originally on a well, however the owner decided to tie in to the septic system. Motion to approve the septic repair plan for 360 New Boston Road was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

The Board reviewed septic plans for 2 Tecumseh Avenue. Chairman DeTerra mentioned the proposed septic tank is a conventional system, however approval through Conservation Commission is required. Motion to tentatively approve septic plans for 2 Tecumseh Avenue was made by Ms. Lopes; seconded

by Mr. Silvia; abstained by Chairman DeTerra due to providing backup at the jobsite. The motion passed.

The Board reviewed plans and approved the septic installer application for 307 New Boston Road. The Health Agent informed the Board a Dbox had been installed.

The Board heard prior complaints from the Health Agent regarding 51 Mangham Way. The Health Agent stated the original complaint was from water going through pipes that passed through a paper street onto 51 Mangham Way. An additional complaint involved people living in a tent on the property; the tent was no longer on the property at the time of the present meeting.

The Board discussed Frosty Ice Cream and the portioning of frozen ice. The Health Agent mentioned this is not potentially hazardous but approval is required from the Board. The Board was in agreement that a disposable scoop needs to be used when portioning the frozen ice. An amended permit was signed for Frosty Ice Cream.

The Board reviewed the current fee schedule for the Health Department as requested by the Health Agent. Mr. Silvia stated he would like more time to review. The Health Agent mentioned the concern at this time is the \$400.00 swimming pool fee and recommended the annual permit fee for semi-public pools be changed to \$150.00. Motion to change the semi-public pool fee to \$150.00 was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

The Board reviewed and accepted a seasonal food permit for the Fairhaven Acushnet Youth Athletics. The applicant requested to use the concession stand at Livesey Park for seasonal events.

The Board reviewed and accepted a farmer's market permit for Emma Jeans.

The Board reviewed a variance request made by Hampton Inn. The Health Agent informed the Board that regulations say inns are required to have a lifeguard unless a variance request is given to the Board of Health, along with stairs in the pool. Motion to approve the variance request was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously. The Health Agent also noted that rooming houses should be permitted and inspected through the Board of Health.

Public Hearing:

None.

Health Agent's Report:

Ms. Freire-Kellogg updated the Board regarding the recycling program. There has been less than twenty residents with concerns and a public service announcement video has been filmed with Intern Dan Shea, the Health Agent and Cable Access Director Derek Frates regarding recycling education. Mr. Shea stated that residents are being receptive towards the program and want to be educated; data that is entered depends on the street and those who come out to talk with the recycle team.

Ms. Freire-Kellogg informed the Board there are residents requesting additional recycle bins and asked for clarification as to whether or not the Health Department can issue additional bins. Chairman DeTerra stated the contract with ABC Disposal allows for one trash bin and additional recycle bins. Permission was given to contact ABC Disposal with the addresses of residents who have put in their request.

Ms. Freire-Kellogg mentioned changes will have to be made to the draft recreational marijuana regulations that were tentatively adopted.

Ms. Freire-Kellogg informed the Board of a thank you letter submitted by Rein Ciarfella of Rein's Rye Baking regarding the Homecoming Day event for 2018.

Ms. Freire-Kellogg briefly touched upon the MOPC and SOPC programs she has attended. The programs relate to addiction and drug use.

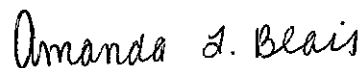
Ms. Freire-Kellogg informed the Board the Community Nurse has brought to her attention there is an increase in tick-borne diseases compared to last year.

Invoices/Other Business:

The next Board meeting will be September 13, 2018.

There being no other business before the Board, Mr. Silvia made a motion to adjourn and was seconded by Ms. Lopes. The motion passed unanimously. Meeting adjourned at 7:41 p.m.

Respectfully submitted,



Amanda L. Blais
Recording Secretary/Administrative Assistant

