

REGULAR MEETING OF THE BOARD OF HEALTH  
Minutes of Meeting  
October 18, 2018

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A Regular Meeting of the Board of Health was held at the Town Hall on Thursday, October 18, 2018, at 6:30 p.m. The meeting was duly posted. Board members present: Chairman Peter DeTerra, Jeannine Lopes and Michael Silvia. Also present: Mary Freire-Kellogg, Health Agent and Amanda Blais, Administrative Assistant.

**Before the Board:**

Chairman DeTerra asked for a motion to approve the minutes of the Regular Meeting of September 13, 2018. Motion to approve the minutes was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

The Health Agent brought to the Board's attention a draft copy of the Tobacco regulations to be adopted. The Health Agent mentioned the age stated in the regulations will need to be changed from 18 years old to 21 years old, in order to accompany the marijuana age requirement. Ms. Lopes asked if this age was the requirement to smoke or purchase marijuana and the Health Agent replied it is intended for both acts; our draft regulations currently do not reflect this change and only the Town of Marion has the correct regulations. Ms. Lopes stated the Board would have to hold a public hearing in order to change the age requirement and wording to supplement marijuana guidelines. The Health Agent included the Board would need to hold the public hearing by December 31<sup>st</sup> of 2018 or else the department would have to follow the same regulations for the next three years.

The Board reviewed septic repair plans for 905 Scoticut Neck Road. Chairman DeTerra stated the owner is seeking full compliance and asking for more bedrooms. Motion to approve the septic repair plans for 905 Scoticut Neck Road was made by Ms. Lopes; seconded by Mr. Silvia; abstained by Chairman DeTerra due to inspection involvement. The motion passed.

The Board reviewed a food establishment plan approval for the relocation of Dorothy Cox. The Health Agent mentioned the establishment is taking previous equipment and moving to the old Radio Shack building located at 21 Berdon Way. The equipment list was distributed and reviewed. Motion to approve the plan approval for Dorothy Cox's new location was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

The topic of the landfill mowing was asked to be discussed at the present meeting by Ms. Lopes, whom stated she spoke with employees of the Public Works department during the Household Hazardous Waste event regarding the mowing of the landfill. Such employees mentioned the Department of Public Works mowed the landfill in previous years. Ms. Lopes asked the Board if the Department of Public Works could be a utilized resource for free instead of putting the project to bid. Mr. Silvia stated it wouldn't hurt to put a call in to Vincent Furtado, Superintendent of the Department. The Health Agent responded she had already put in a call to Mr. Furtado, whom stated the department does have the equipment to mow the landfill, however the Board of Health would have to go before the Board of Public Works to further discuss. Mr. Silvia mentioned the Board would have to revert back to Plan B if the BPW were to decline. Motion for the Board to go before the BPW to discuss the mowing of the landfill but to revert to Plan B of awarding project to Northeast Slope Mowing if the BPW declines was made by Ms. Lopes; seconded by Mr. Silvia; abstained by Chairman DeTerra. The motion passed.

The Board reviewed a Title V Inspection report regarding 42 Fir Street. The septic system had passed inspection. Motion to approve the inspection report was made by Mr. Silvia; seconded by Chairman DeTerra; abstained by Ms. Lopes. The motion passed.

The Board reviewed a Title V Inspection report regarding 46 Winona Avenue. The septic system had passed inspection. Motion to approve the inspection report was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

The Board reviewed the creation of a percolation test application for the department and compared the application to surrounding Town and City percolation test applications. Ms. Lopes commented she liked how detailed our application was. Motion to approve the use of the newly created percolation test application was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

**Public Hearing:**

None.

**Health Agent's Report:**

Ms. Freire-Kellogg informed the Board of the new State Food Code. The Health Agent mentioned marks made in blue were new additions to the code and marks made in red were removed completely from the code. The Health Agent further explained the new State Food Code qualifies the department for Standard #1 on the Retail Food Program. The Health Agent mentioned employee illness doesn't need to be a written policy if the manager can answer questions, however she highly recommended the policy stay in the written format. The link to the new State Food Code will be included with the renewal notification.

Ms. Freire-Kellogg briefly informed the Board of the Emergency Preparedness meeting she attended.

Ms. Freire-Kellogg informed the Board of two Retail Food Standards grants she is in the process of applying for. The National Association of County and City Health Officials (NACCHO) is a mentorship program that will aid in writing the food standards and the Association of Food and Drug Officials (AFDO) will support staff to make sure the department adheres to the retail food standards. Monies are grant funded through both programs. The Health Agent explained she would need signed letters of support from the Board to attach to both grant applications. Motion to sign letters of support to accompany the grant programs was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

Ms. Freire-Kellogg updated the Board regarding the flu clinics that were offered to Town employees and their families during recent weeks. Between the Police, Fire, Board of Public Works and Town Hall departments, sixty-two individuals participated in the clinic. A poster was created to advertise the free clinic. The Health Agent hopes to have more participants during the next offered clinic. Also during the event, Rotary Club made snack bags to hand out to participants and the Wellness Committee raffled a \$25 gift card. Fairhaven Walgreens, Rite-Aid and CVS pharmacies participated in the clinics.

Ms. Freire-Kellogg mentioned the Rotary Club received a \$1,000 grant to use within the community and they have decided to contribute \$15 to each compost bin sold; 14 compost bins were sold in total, along with 23 rain barrels. A member from the Rotary Club is making sleeves for residents to place their plastic

bags in. The Health Agent approached a few establishments regarding purchasing metal straws to eliminate plastic straws; the Sustainability Committee is also on board with this initiative.

Ms. Freire-Kellogg touched upon the different events the department has participated in this Fall. Household Hazardous Waste Day was a success; 7 pallets of latex paint was able to be reclaimed. The Fire Department Open House had a good turn out; the Health Agent created a recycle game where children won various prizes for putting items in the correct recycle/trash bins. Harvest Fun Day resulted in a rainy, cold event with few participants. The Health Agent also supplied the Labor Union event in New Bedford with information and brochures from the department to display at the event.

Ms. Freire-Kellogg stated she was approached by the School Department in regards to having a paper issue. The Health Agent explained the paper retrieval bin program. The Health Agent also spoke with the Recreation Center and Council on Aging about having money from the program go towards funding seniors and children who are unable to afford Recreation Center and Council on Aging programs. The Health Agent explained the crayon recovery program; establishments who have crayons for child patrons can put broken or orphaned crayons in a box, the Health Agent collects the box once it becomes full, then she ships the box to the company where they will melt the broken crayons down to create new crayons, which will then be mailed to children who stay in various hospitals. Lastly, the Health Agent briefly discussed that MOPC and SOPC visited to speak to the School Department about participating in the youth survey.

Ms. Freire-Kellogg informed the Board of a written variance request from Richard and Rosemary Bruce of 314 New Boston Road. The owners were requesting a 4-foot variance to add to the existing 6-feet, for a total of 10-feet for the septic tank. Motion to provide the 4-foot variance for the existing tank was made by Ms. Lopes; seconded by Mr. Silvia. The motion passed unanimously.

Ms. Freire-Kellogg briefly touched upon the YMCA Diabetes support group that is currently being offered.

Ms. Freire-Kellogg explained in great detail the recycle notice that was included in the water/sewer bill mailing. The following items are not allowed in curbside recycle bins: Styrofoam, plastic lids and straws, cartons due to the wax coating, shredded paper, bubblewrap and insulated envelopes. The Health Agent is in the process of conducting a Public Service Announcement with Government Access to reiterate how these items are not allowed.

Ms. Freire-Kellogg informed the Board she was approved to attend the Massachusetts Health Office Conference in Falmouth.

Ms. Freire-Kellogg stated she had a conversation with Mr. Furtado regarding the recycling contract. Mr. Furtado mentioned he was not opposed to taking over recycling in his department if the Health Agent continues to apply for grants and promote recycling throughout Town. Ms. Lopes stated the Board would need to conduct a joint meeting with the Board of Public Works for approval.

#### **Invoices/Other Business:**

The next Board meeting will be November 29, 2018.

There being no other business before the Board, Ms. Lopes made a motion to adjourn and was

seconded by Mr. Silvia. The motion passed unanimously. Meeting adjourned at 7:34 p.m.

Respectfully submitted,

*Amanda L. Blais*

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Recording Secretary/Administrative Assistant