

**Town of Fairhaven
Board of Public Works Meeting
February 24, 2020**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Cameron Durant, Commissioner
Keith Silvia, Commissioner
Frank Coelho, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Administrative Assistant
Mike Atkinson, Farland Corp.
Jeff Thomas, 312 Mill Road
Scott Pomfret, 142 Cottonwood Street



I. Call to Order

Mr. Wotton called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. February 10, 2020

Mr. Hobson motioned to approve the minutes of February 10, 2020. Mr. Durant seconded. Vote unanimous.

IV. Appointments

A. Mike Atkinson, Farland Corp., Pasta House

Mr. Wotton - Per the Town's requirements the Pasta House needs to have an external grease trap installed.

Mr. Atkinson - We are going to have to put the tank right in line with the sewer. Mr. Ribeiro asked us if we could do the job on April 7, 2020 and they would close down for two days for the work to be done. Also, Mr. Ribeiro asked since Jake's Diner is next door. What will happen if there is another plug up once the grease trap is installed? He does not want to have to do anymore because he is stopping the problem by installing a grease trap.

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Mr. Wotton- Once the grease trap is installed there should no longer be any more maintenance needed from the Town there. If there is an issue once the trap is installed than that issue would not be coming from their line it would be coming from upstream.

Mr. Furtado – I am not sure if you know this but there has been quite a bit of going back and forth between the Town and the Pasta House. We have had the foreman from the sewer department go there every Friday and check the lines. Every time they checked the lines there was never an issue with the line that comes from Jake's.

Mr. Atkinson – Is there a sewer cleanout in that line next to Town Property?

Mr. Furtado – There is a sewer cleanout on the sidewalk.

Mr. Coelho - Did you follow up with the Board of Health?

Mr. Atkinson - I did send her a copy of the plan last week. I thought that she would be here tonight. If she has any issues with the plan she has my number and she can give me a call.

Mr. Furtado - I will follow up with Ms. Kellogg because we will have to get the approval from the Board of Health as well.

Mr. Silvia motioned to accept the proposed work schedule and the engineered drawings for the external grease trap for the Pasta House pending the approval from the Board of Health. Mr. Hobson seconded. Vote unanimous.

Items for Action

A. Articles

1. Road Work

Mr. Furtado – If you look at the list of streets the Highway Superintendent and myself gave our recommendations based on the Pavement Management Assessment that is done every few years. The top three streets that we chose are first Bellevue Street, second Massasoit Avenue and third Fisherman Road which comes to \$340,889. We asked for \$375,000, which leaves a little more than \$34,000 for a fourth street.

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Mr. Hobson – I am willing to go with the recommendations of the Superintendents. Sconticut Neck and West Island are 90 percent of dirt roads.

Mr. Coelho - I agree with Fisherman Road being done. You will be taking care of twenty-three homes if that street is paved. I will go along with the recommendations from the superintendents as well.

Mr. Durant - I agree with picking the first three streets as recommended by the superintendents. I know we spoke about Fir Street last year by the treatment plant it is full of ruts and needs to be done.

Mr. Furtado – Fir Street going north was approved last year and that will be done sometime this year.

Mr. Durant - Is there any merit with finishing any of the other roads on West Island that have already been started?

Mr. Furtado – We try to base it on the number of houses and the current condition of the street. If you wanted to pick a gravel road, we have about thirty-four thousand dollars left after the first three picks.

Mr. Silvia - I think the first three streets are good. I did have a resident talk to me about the top of Fir Street where Mr. Durant has already mentioned.

Mr. Furtado – Fir Street is scheduled to be done this year.

Mr. Wotton - I agree with Bellevue Street and Massasoit Avenue but I do not agree with Fisherman Road for a few reasons. I know a few residents that live on Fisherman Road and they do not want the road to be paved.

Mr. Furtado – Fisherman Road is currently paved and they are just going to repave it.

Mr. Wotton – The residents do not want it repaved. They prefer to keep it as it is to stop people from speeding. The other issue that I have with Fisherman Road is last year we said that we were not going to do any more roads on West Island this year.

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Mr. Coelho motioned to approve Bellevue Street, Massasoit Avenue, Fisherman Road and Roberts Street. Mr. Silvia seconded. Vote 4-0-1 with Mr. Wotton abstained.

Mr. Pomfret - I am a resident of West Island and a West Island Improvement Association Board Member. I appreciate all the support and consideration that this Board gives to West Island every year and for all the work being done on West Island.

2. Electric Vehicle

Mr. Furtado – Since the last meeting we were asked by the Town Administrator to put in an additional article for an electric vehicle.

Mr. Hobson - What do we need it for?

Mr. Furtado – Last year when the Police Department was getting rid of a vehicle and they declared that vehicle surplus, we took that vehicle from them to replace the Crown Victoria that we had with the condition that we would have to get a more energy efficient vehicle. Now that the Town is considered a green community, we have to get a more efficient vehicle. In the budget request for Fiscal Year 2021, we requested a staff vehicle and we were denied. We were then told that we would be getting one of the electric vehicles that the Town would be leasing.

Mr. Wotton - Who would drive this vehicle?

Mr. Furtado - It would be used for the employees to attend trainings, for the garage to run and get parts or if any of the superintendents vehicle go down they would use this vehicle until theirs is fixed. The only question that I asked and I did not receive an answer yet is how long the charge on the vehicle will last.

Mr. Hobson - Is this coming out of our budget?

Mr. Furtado –No, it will be from a grant and the vehicle will be a low mileage lease.

Mr. Hobson motioned to approve the Article for the electric vehicle. Mr. Silvia seconded. Vote unanimous.

B. Recycling Material Surplus

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Mr. Furtado – In the packet there is a draft policy for surplus compost material. It states that if the Highway Department finds it necessary to get rid of the compost material that has no value because it has not been screened we will bring it to the Board who will then vote to declare this material surplus. As part of the vote, the Board will declare if the material may be delivered locally using Municipal vehicles. Once the material is declared surplus the residents will be offered the material first and then the contractors, both free of charge.

Mr. Hobson - As long as we advertise it I have no problem with it.

Mr. Furtado – This would only be in instances that it has no value. In instances that it has value then we would have to follow the states surplus policy. Moving forward we will present it to the Board to declare it surplus and then we will go from there.

Mr. Coelho - Maybe we could separate the material and make it more appealing to people. Maybe we could even make some money off of it.

Mr. Furtado – We would have to see how much that would cost.

Mr. Silvia motioned to accept the surplus material policy. Mr. Durant seconded. Vote unanimous.

Mr. Thomas - I am the resident that you have been delivering the compost to on Mill Road. It is good material and I could use an abundance of it but unfortunately, my little dump truck is not going to work for the volume that I could use. I am looking to see if I can get your support and have them deliver it to me. I would truly appreciate it.

Mr. Wotton - We have it and we are looking to get rid of it. You can have whatever you need. You will just have to let them know when you want them to stop delivering it.

Mr. Furtado – I have put in the packet the draft policy for the Solid Waste and Recycle Carts. It states that a resident shall place the carts to the curb no earlier than 5:00 p.m. on the day prior to the collection day or no later than 7:00 a.m. on the designated collection day. The carts shall be removed from the curb no later than 9:00 p.m. on the collection day.

Mr. Hobson – Is this because people are leaving their barrels out?

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Mr. Furtado- Yes, unfortunately there are some spots in Town where the barrels never move. The resident leaves their barrels at the curb in front of their property and they throw their garbage and recycling away without ever moving the barrels.

Mr. Coelho – I wished that this was posted on the Town’s website just in case a resident wanted to comment on it.

Mr. Furtado – This has to be voted on at Town Meeting.

Mr. Durant – Will there be a penalty for this?

Mr. Furtado – Yes, Town Counsel will add it to the violation section.

Mr. Durant – I would like to see the residents have 24 hours to bring their barrels in.

Mr. Furtado – I will change it to 7:00 a.m. the day after pickup.

Mr. Wotton – I think that is a good start and if we have to amend it in the future we can.

Mr. Durant motioned to accept the Solid Waste and Recycling Cart Policy to send to Town Meeting. Mr. Hobson seconded. Vote unanimous.

C. Meeting Dates

Mr. Furtado - We made a list of the Mondays that they we are looking to meet. We do have a couple of conflicts with the Selectmen. If you wanted to change the dates, we could do so at any time.

Mr. Coelho motioned to accept the dates from the memo for future BPW meetings, subject to change with board approval. Mr. Silvia seconded. Vote unanimous.

D. Cintas Contract Agreement

Mr. Furtado - If you compare the last contract to the quote we just received there is quite a bit of savings. Since the last contract, Cintas went through all the trouble of getting on the State bid list. With this new contract, we would be saving about twenty dollars per week and we would be getting the same service. My recommendation is that we enter into agreement with Cintas and have this contract expire on June 30, 2023.

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Mr. Silvia motioned to enter into agreement with Cintas from March 20, 2020 to June 30, 2023. Mr. Durant seconded. Vote unanimous.

E. Mass Maritime Academy Interns – Letter of Engagement

Mr. Furtado - This is a contract that we are looking to enter into agreement with Massachusetts Maritime Academy. This would be to help us with our new stormwater permit that we signed jointly with the Board of Selectmen, back in October 2018. There are new field assignments as well as paperwork that we need to do. This agreement is to help us with some of the sampling that is required. At Town Meeting last November, we created a new MS4 line item in the Highway Budget and we put fifty thousand dollars into it. We also requested this money in fiscal year 2021. One of the requirements for the new permit is we have to sample our outfalls and when we get the results depending on what the outcome is we would have sixty days to fix the issue. Mass Maritime has set up a group of interns that will be working throughout twelve communities that surround Buzzard's Bay to do this type of work.

Mr. Hobson motioned to approve the Letter of Engagement with Massachusetts Maritime Academy in the amount of \$11,200. Mr. Silvia seconded. Vote unanimous.

VI. Tabled Matters

A. Contract Agreement, Stantec Consulting Services Inc., Town Wide Evaluation of Sanitary Sewer Force Mains \$250,000

VII. Public Comments / Open Forum

Mr. Pomfret - We are coming up on April when we usually do the West Island beach cleanup. Thank you for all the help in the past. This event has been very successful and the amount of participation that we receive is great. I am here just looking to see if you have any suggestions of how we can handle it differently this year because people are putting debris from their yards in the pile that the Town picks up at the Community Center. The pile usually sits there for a couple of days after the cleanup. Are there any suggestions of how we can handle it differently this year?

Mr. Wotton - What about getting a dumpster? Do you think that would be able to contain it or possibly deter people from just dumping it in a pile on the side of the road?

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Mr. Furtado - I can talk to ABC to see about getting a dumpster. I know in the past we picked up the pile and then we would have to go back a second time because people dumped stuff off after we picked it up.

Mr. Wotton - I think that putting a dumpster at the association building would deter some of the issue. Putting a dumpster there would save the Town the man power with having to load all the debris.

Mr. Hobson – It is nice to see all the kids and their parents walking around and helping clean up.

Mr. Wotton – Let us try to coordinate so we do not have this and the bike path clean up on the same day. We can try to team up and get more people involved in both cleanups.

Mr. Pomfret – The sooner the dumpster is dropped off the sooner we can have it picked up and hopefully deter people from dumping items that do not belong.

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for February 24, 2020

- Attend OSHA Training
- Meet with engineer to discuss drainage projects
- Loam and seed Cushman in Spring – will no longer drive in park to pick-up garbage
- Becky and I meet with Cintas re: Uniform contract
- Attend/chair MRV Meeting
- Wrote draft policies for curbside cart times and surplus yard waste
- Request Chapter 90 \$\$ for Green St Phase 3
- Meet with BETA re: additional documents required for MS4 year 2
- Meet School AD at HS to pick-up scrap

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- Review bids for 2nd phase of Hedge St CDBG work – due to the prices of the bids, we are going to have to use ~\$20,000 of Chapter 90
- Meet with MMA re: contracting interns for MS4 – waiting for contract approval from Town Counsel
- Receive/review drainage design for Stetson/Farmfield
- Survey work begins on Billy's Way
- Met with applicable departments re: neighborhood complaints about A-1 Crane
- Met with AFSCME union re: light duty/FMLA
- Linda and I met with owner and engineer re: sewer tie-in at Shawmut St

Mr. Furtado – I have two new things that are not on the Superintendent Report. The first thing is the BPW is going in front of the Finance Committee on Thursday night to present the budgets and you are welcome to come if you wish. The second thing is Ms. Kellogg found another company called Black Earth Compost, that company has been invited to our meeting on March 23, 2020 to present to the Board. Depending how the Board votes we do have a target area that we could try this program out in. This program is not free to people so we have to make sure that we ask how much it is going to cost the Town.

B. Board Members

Mr. Silvia - When are they going to start grading roads again? The bottom of Gilbert Street is full of ruts. Even if they just throw some stone in the holes for now.

Mr. Hobson - What is going on at Union Wharf? Are they having the land surveyed there to find out who owns what?

Mr. Coelho - The last thing that I heard about Union Wharf is the Selectmen and Town Counsel are working on it.

Mr. Hobson – Have you heard any more on the Hiller Avenue project?

Mr. Furtado – Nothing since the last time.

Mr. Hobson - Why wouldn't we be interested in that piece of land for the recycling center?

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Mr. Wotton – Is that land for sale?

Mr. Hobson – Yes, it is for sale with the stipulation that so many houses can be built there.

Mr. Wotton – The land is right here behind the Treatment Plant?

Mr. Hobson – Yes, on Hiller Avenue.

Mr. Furtado – It is on the other side of the western gate of the Wastewater Treatment Plant.

Mr. Wotton – How many Acres is it?

Mr. Hobson – Quite a few.

Mr. Furtado - I will inquire about that land.

Mr. Silvia – There are a lot of wetlands there.

Mr. Wotton - I would like you to set up a meeting with the engineer and the Board to talk about the site at Bridge Street.

Mr. Coelho - Maybe we should also meet with the Selectmen and Town Administrator to discuss the location of the new Recycling Center.

Mr. Silvia- Moving the Recycling Center is a priority and this needs to start soon.

C. Marine Resources Committee – BPW Related Matters

Mr. Coelho - We are in the process of getting an engineer to do a study of dredging West Island. We are looking to see if there is a grant for this. We are also still looking to see if we can put a pump out station at Seaview Avenue.

IX. Set Date for the Next Meeting

Mr. Silvia motioned to set the date of the next meeting on March 9, 2020 at 6:00 p.m. Mr. Durant seconded. Vote unanimous.

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X. Adjourn

Mr. Hobson motioned to adjourn the meeting at 7:38 p.m. Mr. Silvia seconded. Vote unanimous.

XI. Executive Session

A. n/a

Respectfully submitted,

Rebecca Vento
Office Manager

Minutes approved on March 9, 2020.