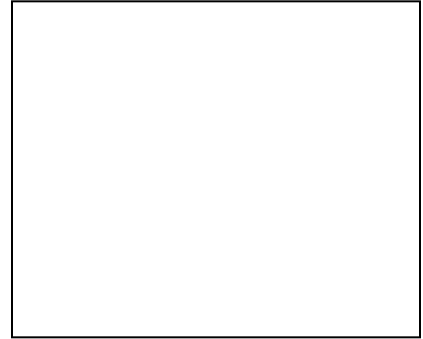


**Town of Fairhaven  
Board of Public Works Meeting  
January 22, 2024**



**Present**

Brian Wotton, Commissioner  
Robert Hobson, Commissioner  
Anne Morton Smith, Commissioner  
Daniel Lopes, Commissioner  
Vincent Furtado, BPW Superintendent  
Rebecca Vento, Office Manager  
Joshua Crabb, Highway Superintendent  
Jeffrey Furtado, Water Superintendent  
Rene Robillard, Sewer Superintendent  
Nick Parker, Assistant Sewer Superintendent

Mr. Rapoza not in attendance

**I. Call to Order**

Mr. Wotton called the meeting to order at 6:00 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. January 8, 2024**

Mr. Hobson motioned to approve the minutes of January 8, 2024. Mr. Lopes seconded. Vote unanimous.

**IV. Appointments**

**A. n/a**

**V. Item for Action**

**A. Sign Engineering Agreement, Kimley- Horn, Bridge Street Improvement Project  
Phase 1 \$96,330.00**

Mr. Furtado – We received a grant for 1 million dollars which is dedicated for Bridge Street Improvements and we are looking to move forward with the project.

Ms. Smith – Could you go into a little more detail what this project entails.

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Mr. Crabb - This is part of the money that we were awarded for the transportation bond bill. This project will be reconstructing Bridge Street from Route 6 to Route 240.

Ms. Smith motioned to Sign Engineering Agreement with Kimley Horn in the amount of \$96,330.00 for Bridge Street Improvement Project Phase 1. Mr. Lopes seconded. Vote unanimous.

**B. 2024 Recycle Center Update**

Mr. Crabb – I found out late last week that I have to vacate the current recycle center by the end of day this Friday. I am proposing that we get rid of the single stream and cardboard container at the recycle center. We pick these items up curbside and if a resident would like a second recycle bin the can purchase one from EL Harvey for a one-time fee of \$75.

Ms. Smith – We offer it curbside so I don't think that we need to offer it at the Recycle Center as well.

Mr. Wotton – I am all for eliminating the two containers at the Recycle Center and saving the Town a little bit of money.

All Board Members were in favor of eliminating the single stream and cardboard containers from the Recycle Center.

**C. Tighe & Bond, WPCF Upgrade Project Construction Services, Payment #7  
\$79,128.32**

Mr. Hobson motioned to approve Tighe & Bond Payment #7 in the amount of \$79,128.32 for WPCF Upgrade Project Construction Services. Ms. Smith seconded. Vote unanimous.

**D. Water & Sewer Development Fees**

Mr. Furtado – This was put on the agenda because whenever we have a preconstruction meeting there are associated costs for the project. We met with someone that is putting a new building in Town and they have some issues with the development fees. We will have a couple of folks attending the next meeting to discuss the fees.

Mr. Wotton – Why don't you redraft the fee schedules and then present it to the Board at the next meeting.

**E. Tata & Howard, Lead Service Line Inventory, Payment #6 \$2,241.33**

Ms. Smith motioned to approve Tata & Howard Payment #6 in the amount of \$2,241.33 for Lead Service Line Inventory. Mr. Lopes seconded. Vote unanimous.

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**F. Tata & Howard, Water Tank Maintenance RFP, Payment #5 \$2,430.81**

Mr. Hobson motioned to approve Tata & Howard Payment #5 in the amount of \$2,430.81 for Water Tank Maintenance RFP. Ms. Smith seconded. Vote unanimous.

**VI. Table Matters**

Mr. Lopes motioned to bring FY25 Budget and FY25 Capital Plans to the table for discussion. Ms. Smith seconded. Roll Call Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

**A. Superintends**

**1. FY25 Budgets & FY25 Capital Plans**

Mr. J Furtado reviewed the FY25 Water Budget & Capital Plan with the Board and answered any questions that the Board had.

Mr. Robillard reviewed the FY25 Sewer Budget & Capital Plan with the Board and answered any questions that the Board had.

Mr. Crabb reviewed the FY25 Highway & Capital Plan and FY25 Park Budget & Capital Plan with the Board and answered any questions that the Board had.

Mr. V Furtado reviewed the FY25 Sanitation Budget & Capital Plan and FY25 BPW Admin Budget & Capital Plan with the Board and answered any questions that the Board had.

**VII. Public Comments / Open Forum**

**VIII. Old Business / New Business**

**A. Superintendent**

**Superintendent Report for January 22, 2024**

- Numerous Meetings about MRV Borrowing
- Josh and I meet with TA about Storm Drain/Sewer Back-up in Town Hall
- Project meeting with Engineer and Contractor for sewer upgrade
- Chair MRV
- Drainage Issue at Bayside St
- Stormwater By-Law Meeting

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- Mobilization of Methuen - Rene is meeting with contractor daily
- CDBG Meeting
- Host Department Head Meeting - Becky attends
- Starbucks Pre-Construction Meeting
- Loan documents for Mass Trust
- Josh and I meet with Acushnet Public Works staff re Tootle Lane project
- Open Space Meeting
- Force Main Bid opening
- Chair Buzzards Bay Meeting as Town's Rep

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

**B. Board Members**

Mr. Hobson – There is seaweed on the sidewalks on Causeway Road.

**C. Marine Resources Committee – BPW Related Matters**

Mr. Hobson – We have not met since the last meeting.

**D. Community Preservation Committee – BPW Relate Matters**

Ms. Smith – We met and the walkway at Cushman Park was approved with the caveat that they would do it without the rentals. There was some discussion about the maintenance of the previously approved projects because there is only so much money to maintain these projects so people should look into grants.

**IX. Set Date for the Next Meeting**

Ms. Smith motioned to set the date for the next meeting on February 5, 2024 at 6:00 p.m. Mr. Hobson seconded. Vote unanimous.

**X. Adjourn**

Ms. Smith motioned to adjourn the meeting at 7:42 p.m. and enter into executive session and not to reconvene in open session. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

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Respectfully submitted,

*Rebecca L. Vento*

Rebecca Vento  
Office Manager

Minutes approved on February 5, 2024.