

**Fairhaven Cultural Council**  
**FY 2017 LCC Grant Voting Meeting Minutes**

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**Date:** November 7, 2017  
**Location:** East Room, Town Hall  
**Time:** 6:00 p.m.

2018 JUN 29 A 9:51

**Present:** K. Daniels, M. Luey, J. Kenworthy, A. Hevey, W. Levasseur, S. Dorian, M. McQuilken

FAIRHAVEN,  
MASS.

**Agenda:**

• **Secretary's Report:**

- Minutes unanimously accepted from August 21, 2017

• **Pilot Project Update:**

- Reviewed new procedure whereby applicants receive grant monies at start of fiscal year. Reminder that in light of pilot, recipients' past compliance with submitting final receipts may be considered when awarding grants. Past recipients have been informed of expectation when notified of awards.
- Discussion on what paperwork to require upon completion of project. MCC does not allow the pilot program forms to be altered.
- Council votes to add wording into our council's grant approval letter that will be sent with pilot program forms to the effect that:
  - a) Recipients must provide proof that event happened as described in application and that MCC/LCC was credited if publicized.
  - b) The council reserves the right to audit or request receipts for project expenses.

• **Treasurer's Report:**

- Amount to be awarded for FY 2018 Grants: \$6602 from state, \$2500 from town (total \$9102)
- Reimbursement paperwork from Whaling Museum, East Fairhaven Zeiterion trip not yet received. St. Joe's Zeiterion field trip grant paperwork received/pending. All other FY2017 grants have been reimbursed.

• **LCC 2017 Grant Awards Voting**

- Discussion and voting on all FY 2018 grant proposals and funding allotments. (See attached spreadsheets; voting record available upon request.)
- A. Hevey will send out denial letters, approval letters, and complete the final report for the MCC.
- Barring grant reconsideration voting, next meeting will be held in spring 2018.

**Meeting Adjourned:** 7:30 p.m.

Respectfully submitted by  
Kristine Daniels,  
Chairperson