



## FAIRHAVEN SELECT BOARD AGENDA

November 6, 2023, 6:30 p.m.

Town Hall – 40 Center Street – Fairhaven

The meeting can also be viewed on Channel 18 or on FairhavenTV.com

*On March 24, 2023, the bill to extend Open Meeting Law regulations governing remote participation has passed MA legislation and been signed by the Governor. This bill will allow remote and hybrid meeting options for public bodies through March 31, 2025.*

*Pursuant to an amendment to Town Bylaw Chapter 50 § 13, all government meetings are available through web/video conference and are recorded.*

### A. EXECUTIVE SESSION

Meeting with Town Counsel in Executive Session Pursuant to Massachusetts General Laws, Chapter 30A, Sections 21(a)(3) to discuss strategy with respect to potential litigation (Rasputin Tavern)

### B. MINUTES

1. Approve the minutes of October 23, 2023 – Open Session
2. Approve the minutes of October 23, 2023 – Executive Session

### C. TOWN ADMINISTRATOR

1. Staffing Updates
2. Veterans Service Officer Michael Jenney
3. Zoning Board of Appeals resignation
4. Free Cash Certification
5. Union Wharf repair update
6. Town Hall Update

### D. ACTION / DISCUSSION

1. Fairhaven Police Ian Furtado
2. School Committee Appointment (joint with the School Committee)
3. Dedication Request: Animal Shelter Garden
4. Street Sign Request
5. Cultural Commission Appointment
6. Library Trustee Appointment
7. Bikeway Committee Name and Charge
8. Change of Officers/Directors: Paul's Sports Corner, Inc.
9. 2024 Select Board Meeting Calendar
10. Rasputin's Tavern Deliberation (continued from October 23, 2023)
11. Revenue and Expenditure Report

### E. CORRESPONDENCE

1. Kizuna Magazine Autumn 2023 Edition

### F. COMMITTEE LIAISON REPORTS

### G. PUBLIC COMMENT

### H. BOARD MEMBER ITEMS

### I. NEWS AND ANNOUNCEMENTS

1. The next regularly scheduled Select Board meeting is *Monday, November 20, 2023* at 6:30 p.m., Town Hall Banquet Room

### ADJOURNMENT

<https://us06web.zoom.us/j/89485993911?pwd=OFd5MzJvVnBxQkxLzdQcFRlYVM0QT09>

Log on or call 1-929-205-6099, Meeting ID: 894 8599 3911, Passcode: 330130

*Subject matter listed in the agenda consists of items reasonably anticipated (by the Chair) to be discussed. Not all items listed may be discussed and other items not listed (such as urgent business not available at the time of posting) may also be brought up for discussion in accordance with applicable law.*



# **Executive Session**

**Monday, November 6, 2023**

Meeting with Town Counsel in Executive Session  
Pursuant to Massachusetts General Laws, Chapter 30A,  
Sections 21(a)(3) to discuss strategy with respect to  
potential litigation (Rasputin Tavern)

**Free Cash Certification**  
**Free Cash Calculation - Fiscal Year 2024**

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**Begin:**

Unreserved Undesignated Fund Balance	5,455,772.00
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**Subtract:**

Personal Property Tax Receivable	13,820.00
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Real Estate Tax Receivable	525,661.00
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**Other Receivables in Deferred Revenue**

Deferred Taxes	29,506.00
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<b>Total</b>	<b>29,506.00</b>
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**Other Receivables, Overdrawn Accounts, Deficits**

UNDEFERRED RECEIVABLE BALANCE	297.00
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SRF DEFICIT - CHAPTER 90	464.00
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SRF DEFICIT - FHS WINDOW REPAIR	3,650.00
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SRF DEFICIT - TRAFFIC SAFETY	1,065.00
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SRF DEFICIT - CIVIL DEFENSE	2,685.00
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SRF DEFICIT - BCBS WELLNESS GRANT	222.00
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SRF DEFICIT - CHARGING STATIONS	1,796.00
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SRF DEFICIT - MUNICIPAL VULN	595.00
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SRF DEFICIT - GREEN COMMUNITIES	238.00
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SRF DEFICIT - FORT PHEONIX EARMARK	2,447.00
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SRF DEFICIT - BRIDGE ST	50,000.00
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SRF DEFICIT - SCHOOL LOST BOOKS	217.00
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TRUST DEFICIT - MATTY OLIVEIRA	2,191.00
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TRUST DEFICIT - ANDRUS SPIRIT TRUST	645.00
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AGENCY DEFICIT - OFF DUTY - SCHOOL	6,725.00
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TAX LIENS UNRECONCILED VARIANCE	21.00
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UNRECONCILED CASH VARIANCE	2,696.00
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REFUNDS ISSUED AFTER YEAR END	20,023.00
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UNIDENTIFIED LIABILITY - UNKNOWN CASH	770.00
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<b>Total</b>	<b>96,747.00</b>
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Free Cash Voted from Town Meeting Not Recorded	0.00
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**Add:**

**Circuit Breaker, Other Closed Accounts, Adjustments:**

**Free Cash Certification**  
**Free Cash Calculation - Fiscal Year 2024**

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	0.00
<b>Total</b>	<b>0.00</b>
Deferred Revenue (Credit Balance+, Debit Balance-)	-35,407.00
<b>Free Cash Calculation for 2023</b>	<b>4,754,631.00</b>

Reviewed By: Bethiny Moseley

Certified On: 10/25/2023

**Free Cash Certification**  
**Retained Earnings Calculation - Water Enterprise - Fiscal Year 2024**

Enterprise Fund Number A-2(1ST)  
Type of Enterprise Fund Water  
Name of Enterprise Fund/Statutory Reference Water Enterprise

Part I Cash 2,318,276.00

**Current Liabilities, Designations of Fund Balance:**

Accounts Payable 0.00  
Payroll Payable 0.00  
Warrants Payable 64,247.00  
Encumbrances 17,849.00  
Expenditures 658,155.00  
Continuing Appropriations 215,121.00

**Other Liabilities**

Deposits 2,791.00  
Total 958,163.00

Cash less Current Liabilities 1,360,113.00

Part II Retained Earnings, Undesignated 1,360,113.00

**Accounts Receivable (net):**

User Fees 0.00

**Other Accounts Receivable**

0.00  
Total 0.00

Undesignated Retained Earnings Less Accounts Receivable 1,360,113.00

**Fixed Assets**

**Debits:**

0.00  
Total 0.00

**Credits:**

0.00  
Total 0.00

**Free Cash Certification**

**Retained Earnings Calculation - Water Enterprise - Fiscal Year 2024**

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Fixed Assets Variance (Debits - Credits)

0.00

**Free Cash Certification**  
**Retained Earnings Calculation - Sewer Enterprise - Fiscal Year 2024**

Enterprise Fund Number A-2(2ND)  
Type of Enterprise Fund Sewer  
Name of Enterprise Fund/Statutory Reference Sewer Enterprise

Part I Cash 4,012,000.00

Current Liabilities, Designations of Fund Balance:

Accounts Payable 0.00  
Payroll Payable 0.00  
Warrants Payable 33,682.00  
Encumbrances 115,554.00  
Expenditures 300,000.00  
Continuing Appropriations 911,276.00

Other Liabilities

Deposits 33,672.00  
Reserved fund balance - betterments 285,777.00  
Total 1,679,961.00

Cash less Current Liabilities 2,332,039.00

Part II Retained Earnings, Undesignated 2,332,039.00

Accounts Receivable (net):

User Fees 0.00

Other Accounts Receivable

0.00  
Total 0.00

Undesignated Retained Earnings Less Accounts Receivable 2,332,039.00

Fixed Assets

Debits:

0.00  
Total 0.00

Credits:

0.00

Free Cash Certification

Retained Earnings Calculation - Sewer Enterprise - Fiscal Year 2024

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Total	<u>0.00</u>	
Fixed Assets Variance (Debits - Credits)		<u>0.00</u>



Free Cash Certification

Retained Earnings Calculation - Cable TV Enterprise-Town - Fiscal Year 2024

Enterprise Fund Number A-2(3RD)  
Type of Enterprise Fund Cable/Broadband  
Name of Enterprise Fund/Statutory Reference Cable TV Enterprise-Town

Part I Cash 725,450.00

Current Liabilities, Designations of Fund Balance:

Accounts Payable 0.00  
Payroll Payable 0.00  
Warrants Payable 3,146.00  
Encumbrances 20,609.00  
Expenditures 40,380.00  
Continuing Appropriations 0.00

Other Liabilities

0.00

Total 64,135.00

Cash less Current Liabilities 661,315.00

Part II Retained Earnings, Undesignated 661,315.00

Accounts Receivable (net):

User Fees 0.00

Other Accounts Receivable

0.00

Total 0.00

Undesignated Retained Earnings Less Accounts Receivable 661,315.00

Fixed Assets

Debits:

0.00

Total 0.00

Credits:

0.00

Total 0.00

**Free Cash Certification**

**Retained Earnings Calculation - Cable TV Enterprise-Town - Fiscal Year 2024**

Fixed Assets Variance (Debits - Credits)

0.00

Free Cash Certification

Retained Earnings Calculation - Cable TV Enterprise-School - Fiscal Year 2024

Enterprise Fund Number A-2(4TH)  
 Type of Enterprise Fund Cable/Broadband  
 Name of Enterprise Fund/Statutory Reference Cable TV Enterprise-School

Part I Cash 376,535.00

Current Liabilities, Designations of Fund Balance:

Accounts Payable 0.00  
 Payroll Payable 0.00  
 Warrants Payable 289.00  
 Encumbrances 0.00  
 Expenditures 5,376.00  
 Continuing Appropriations 0.00

Other Liabilities

0.00

Total 5,665.00

Cash less Current Liabilities 370,870.00

Part II Retained Earnings, Undesignated 370,870.00

Accounts Receivable (net):

User Fees 0.00

Other Accounts Receivable

0.00

Total 0.00

Undesignated Retained Earnings Less Accounts Receivable 370,870.00

Fixed Assets

Debits:

0.00

Total 0.00

Credits:

0.00

Total 0.00

Free Cash Certification

Retained Earnings Calculation - Cable TV Enterprise-School - Fiscal Year 2024

Fixed Assets Variance (Debits - Credits)

0.00



# **School Committee Appointment**

**Monday, November 6, 2023**

## **Applicants:**

- Tracey Francis
- Brendalee Smith
- Erik Baumann
- Nicole Pacheco
- Eleanor Chew

# Volunteer Application

**Full Name:** Tracey Francis

**How long have you been a Fairhaven resident?** 20 YEARS

**What Board(s)/Committee(s) are you interested in joining?**  
School Committee

**What is your reason for joining?**

Currently I have a daughter in Fairhaven Public Schools and I would like to take a more active role in the behind the scenes. A fresh prospective on what our schools need and want for all their students and families.

**Have you attended a meeting of this Board or Committee?** Yes

**Have you (or are you currently) served on any Town of Fairhaven Boards?**  
**If so, please indicate what Board and number of years:** No

**Interests and Qualifications:** I considered myself to be a very involved parent since my children were in elementary school. I have sat on PTO boards for Wood and for Fairhaven High School. Currently I am the class advisor for the FHS Class of 2025. I have always loved children and believe everyone deserves a chance to be the best they can be. We moved to Fairhaven for the school system as my husband is an alumni of Fairhaven Public Schools.

Brendalee A. Smith

October 2, 2023

Office of the Select Board  
School Committee

Re: Fairhaven School Committee Letter of Intent

Dear Members of the Select Board & School Committee:

I would like to take this opportunity for consideration to fill the available School Committee seat. I am confident my career in curriculum writing, education and project development will enhance the overall goal and expectations of this role.

As the founder of Stop Abduction, a preventative education solution, I had the incredible privilege of training students in kindergarten through college with safeguard tools for in-person and online communications. My passion for interactive instruction began when I studied various learning styles and the effectiveness of incorporating them into all aspects of instruction. My career includes curriculum development for students of any age to live protected at school, online, home and in their communities. While working as a multi-disciplinary team coordinator, I consulted with all branches of law enforcement for the rescue and restoration of juvenile victims of sex trafficking and violent crimes. The highest honor in my life has been to coordinate wellness initiatives for the children affected, and to assist in the ongoing process of academic life.

As the Director of Admissions at a junior/senior high school I was tasked with managing the admission process from inquiry to integration into the school while maintaining strong relationships with constituents, partner schools, community organizations and parent admissions ambassadors. Additionally, I had an active role in the official recognized accreditation.

Currently, I am the Director of Community Development for a New Bedford-based nonprofit organization where I assist individuals on the verge of homelessness with housing and strength-based programs. My team and I are committed to providing support and resources of appropriate care to prevent and end homelessness in our communities.

The best part of my life are my four incredible children who reside all around the United States. They are genuine adventurers and pioneers. I am overjoyed that they have all taken courageous efforts to becoming their best selves.

Fairhaven is filled with generations of extraordinary people who work hard, are self-reliant and are devoted to their family and friends. I cannot think of a more rewarding opportunity than to replicate these values as a member of the school committee. I believe the role of a school committee is to create an atmosphere of collective respect for one another, understand the task at hand and represent the overall good of our community. With all of my combined experience and love for education, I know my skills and qualifications are an ideal match to an outstanding committee.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Brendalee A. Smith', with a long horizontal flourish extending to the right.

Brendalee A. Smith

To:

- Office of the Select Board
- School Committee

Attached Documents:

- Fairhaven Board & Committee Volunteer Application – *See below.*
- Letter of Intent
- Resume
- Reference

BOARD AND COMMITTEE VOLUNTEER APPLICATION

**Full Name:**

Brendalee A. Smith

**Address:**

**Email Address:**

**Contact Phone Number:**

**How long have you been a Fairhaven resident?**

5 years.

**What Board(s) or Committee(s) are you interested in joining?**

The School Committee.

**What is your reason for joining?**

Please see attached letter of intent.

**Have you attended a meeting of this Board or Committee?**

No.

**Have you (or are you currently) served on any Town of Fairhaven Boards? If so, please indicate what Board and number of years.**

I have not served on any Fairhaven Town Boards. I have been serving as a Town Member for 4 years and will continue through the election in 2026. In addition, I have been serving on the Charter Commission Committee since 2021.

**Interests and Qualifications (tell us about yourself).**

Please see attached resume.



# BRENDALEE A. SMITH

## Overview:

Senior Advisor with 20+ years of exceptional business partnering experience for corporate, academic, and non-profit organizations. Expert in building effective teams, strategic agility, and talent development.

## Leadership Mission:

Drive cultural change; encourage engagement and business partnering; introduce innovative technology; and create a momentum of personal empowerment through resources of education and interactive wellness initiatives.

## Expertise

Collaborative Communication & Interactive Facilitator

Entrepreneur and Visionary

Fiscal Management & Budget Monitoring

Confidentiality & Accountability Driven

Curriculum Developer & Trainer

Project Planning & Strategy Development

Inform & Engage Internal/External Stakeholders

Align & Sustain Resources/Team Development

Board Member

## GENERAL SUMMARY

Successful entrepreneur in both public and non-profit sectors/segments, managing of complex relationships, leading multi-leveled projects, implementing strategies, and delivering education and communication initiatives. Significant collaboration with key executive leaders and stakeholders to leverage and influence multi-disciplinary teams with required work components and roles and improving long term management for information assimilation.

### Areas of Emphasis:

- **Founder, President, and CEO:** Proven record for success in the development of global patented technology revolutionizing the delivery and quality of liquid crystal display (LCD) technology. Extensive knowledge in building strong relationships, work teams, and project management methodologies.
- **Director of Community Development:** Expert in managing and developing staffing in the design, development, and delivery of individualized solutions for strength-based wellness programs for individuals affected by homelessness. Known for ability to motivate numerous project teams and key participants. Leader in identifying, mentoring, and developing mid-managers and early career professionals for leadership.
- **Founder of Preventative Education Solutions:** Broad knowledge of education methods specific to a range of learning styles. Designed, developed, and executed comprehensive safeguard tools with focus on vulnerable in-person and online communications for students in Kindergarten – College with an emphasis on reducing acts of aggression on our students.

## PROFESSIONAL EXPERIENCE

### Founder | President | Chief Executive Officer

Amel Technology | Fairhaven, MA 2014 – Present

- Create structural vision, mission, and operational procedures.
- Direct patent vision to engineers, patent attorneys and stakeholders.
- Design, develop, and execute global patent.
- Formulate a focused solution strategy.
- Plan and establish Department of Defense contracts.
- Collaborate with senior executives to develop multi-year technology roadmaps.
- Develop corporate social responsibility.

### Director of Community Development

Rebuilding Lives, Inc | New Bedford, MA 2019 – Present

- Execute housing strategies for individuals on the verge of homelessness.
- Monitor programs and budgets for department initiatives.
- Strategic planning and development of 12–18-month wellness goals.
- Develop interactive training for staff and volunteer growth.
- Manage individual-led integrated care and support practices.
- Collaborate leadership advice & guidance with law enforcement and rehabilitative organizations.

*Lilia Cabral-Bernard*

*Fairhaven, MA 02719*

September 19, 2023

The Fairhaven Select Board  
40 Center Street  
Fairhaven, MA 02719

The Fairhaven School Committee  
128 Washington Street  
Fairhaven, MA 02719

Dear Board Members:

It is my pleasure to recommend Brendalee Smith to be a member of the Fairhaven School Committee. I have worked closely with Ms. Smith as a member of the Fairhaven Charter Committee since September 2021.

As a member of the Charter Committee, Ms. Smith has shown a willingness to contribute to a variety of work tasks and is conscientious in completing them. She has the ability to research and absorb pertinent, and often complex, information and materials. She also has the temperament and communication skills to collaborate effectively and respectfully with all other committee members. She has been crucial and invaluable to the work we have completed thus far.

I believe that Ms. Smith would be an asset to the School Committee and please contact me if I can be of further assistance.

Sincerely,



Lilia Cabral-Bernard  
Vice-Chair, Fairhaven Charter Committee

# Volunteer Application

**Full Name:** Erik Baumann

**How long have you been a Fairhaven resident:** 6 years

**What Board/Committee are you interested in joining? What is your reason for joining:**

I am interested in joining the School Committee. I am a firm believer that education changes the world. My entire career has been dedicated to increasing access to education for all types of students. In addition, I have two daughters currently enrolled in the Fairhaven Public Schools.

I am currently a Town Meeting Member and would like to become more involved. I believe my experiences and skills would best be utilized on the School Committee.

**Have you attended a meeting of this Board or Committee:** No

Have you (or are you currently) served on any Town of Fairhaven Boards? If so, please indicate what Board and number of years: I have not served on any boards yet. However, as stated above, I am currently a Town Meeting member for Ward 5.

**Interests and Qualifications:**

I have worked in public education for 20 years both at Bristol Community College and now UMass Dartmouth. I currently work as a Program Coordinator for College Now which recruits and supports students to the University who have, historically, been underrepresented in higher education.

I have extensive experience working in partnership with several school districts across the state and region to build pathways from high school to higher education by identifying and addressing barriers to student success.

High quality, public education that is accessible and equitable for all students is one of the most important functions of government. It is my hope that my background and experience can assist the Fairhaven School Committee continue to provide the education that all students deserve.

# Volunteer Application

**Full Name:** Nicole Pacheco

**How long have you been a Fairhaven resident:** 36 years

**What Board/Committee/ are you interested in joining? What is your reason for joining? :**

I am interested in joining the school committee. I have 3 children ages 14, 10 and 2 and was a Fairhaven Public Schools alumni myself, graduating in 2003. After graduation I went on to receive my bachelors degree in Marketing Communications.

I believe that the role that schools play in children's lives is so important to their well-being and future success, and not just academically; schools are their second homes and teachers are an extension of their families. My personal experiences at Fairhaven Public schools were overwhelmingly positive and I want that to also be true for my children and the children in my community.

Supporting teachers and staff is so important to me, having an aunt who taught for over 30 years in Fairhaven schools gave me a glimpse into how much our teachers genuinely care for their students and celebrate their achievements alongside them.

It truly takes a village and I believe I have the experience, the availability and the genuine compassion and understanding needed to support all of our town's children, not just my own. I have the unique perspective of having a soon to be high schooler, soon to be middle schooler and soon to be preschooler in my house and that helps me build relationships and understand issues facing multiple age brackets in our school system.

I would be so honored to be chosen for this position and would work my hardest to make decisions fairly and respectfully.

**Have you attended a meeting of this Board or Committee:** Yes

**Have you (or are you currently) served on any Town of Fairhaven Boards?** No, I have not.

**Interests and Qualifications:** I am a 38 year old mom of 3 and nearly life-long Fairhaven resident. I currently sit on the board of a local nonprofit for the performing arts. Prior to having my middle daughter, I worked in marketing within the supply chain field.

**Full Name:** Eleanor Chew

**How long have you been a Fairhaven resident?** : 19 years

**What Board/Committee are you interested in joining? What is your reason for joining? :**

School Committee. I believe that I have the knowledge to be a support as I have a Bachelor's in Special Education with a Minor in Early Childhood Education and 38 years' experience in the field of education with children five and under. I want to see all children and youth succeed and see that children and youth have all of the basics needed to succeed and be well adjusted children as the health of our children and youth determines the healthiness of them as adults.

**Have you attended a meeting of this Board or Committee?** : No

**Have you (or are you currently) served on any Town of Fairhaven Boards? If so, please indicate what Board and number of years :**

Yes, Commission On Disability since February, 2021. I am currently the secretary for the COD.

\*\* Although I have not attended a meeting of the School Committee I have watched many of their meetings on Fairhaven TV

**Interests and Qualifications:**

I love to read. I have a passion for working with those that need a helping hand in life so they can be successful.

Terence Cripps

Animal control officer

[aco@fairhaven-ma.gov](mailto:aco@fairhaven-ma.gov)

subject: Garden dedication

attn.: Fairhaven select board

Good morning,

This is a letter to request permission to dedicate the garden in front of the Fairhaven animal shelter to a volunteer that has passed away.

Her name was Brittany Tavares and she was a Fairhaven resident and long time volunteer at our shelter. Her life was cut short from cancer in August. She leaves behind a loving husband Ryan and two young children, Easton and Ryan, both under 5 years old.

If the permission is granted, we would like to have an official dedication at a future date. We will extend an invitation to the select board as well as her family, friends and other volunteers from the shelter.

Thank you for your consideration.

Terry Cripps



## Street Sign Requests

**Monday, November 6, 2023**

- Pope Beach-End of Manhattan Avenue  
Request for “no overnight parking”
- Bridge Street-west of Main Street intersection  
No parking restriction M-F 8a-4:30p
- Informational Only  
Bridge Street-east of Mill Road  
Deer crossing signs

To: Chief Michael Myers

From: Lieutenant David R. Sobral

Date: 09/20/2023

Re: Request for signage Pope Beach lot

The undersigned officer received a request for traffic or parking control at the Pope Beach parking lot at the bottom of Manhattan Ave. The request was made by Patricia Duxbury, [REDACTED] who stated the following why she is requesting a sign at the parking lot for "No Overnight Parking".

She stated there have been multiple vehicles with occupants and dogs have been spending the nights in the parking lot of Pope Beach at the bottom of Manhattan Ave.

She also stated that these vehicles with occupants on several occasions have created disturbances, littering in the lot and upon being requested to leave the area by her, has been verbally accosted by the occupants in the vehicles that are parked in the lot, replying back to her: "we see no signs prohibiting us from parking in the lot".

The requesting party has called the Police Department on several occasions to have these vehicles removed from the lot, but reports that these same vehicles do return to the lot after a short period of time.

The requesting party is hoping by having a NO Overnight Parking sign placed in the parking lot of Pope Beach, this will possibly curtail further activity of these vehicles parking and remaining in the parking lot overnight.

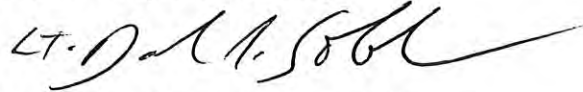
The Reporting party also stated that she believes that there was an original No Overnight parking sign in the lot in the past, but it was removed from the area of the lot by unknown individuals.



Upon reviewing the request and checking on past calls to the area for issues within the parking lot of Pope Beach regarding Overnight parking, I'm requesting that a No Overnight Parking sign be placed in the parking lot area of Pope Beach at the bottom of Manhattan Ave.

This request will be brought before the Chief Of Police for his signature and then submitted to the Selectboard for approval regarding the "No Overnight Parking" in the parking lot of Pope Beach.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "LT. David R. Sobral". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Lieutenant David R. Sobral #019

Fairhaven Police Department

Operations/ Patrol Division



David Sobral <david.sobral@fairhavenpolice.org>

# No Parking Request

1 message

**Joshua Crabb** <jcrabb@fairhaven-ma.gov>  
To: David Sobral <david.sobral@fairhavenpolice.org>  
Cc: Vincent Furtado <vfurtado@fairhaven-ma.gov>

Wed, Aug 2, 2023 at 11:48 AM

Lt. Sobral,

The sewer department has made a request to get No Parking Signs installed in front of their pump station at 11 Bridge Street during business hours as there have been repeated issues with parking hindering chemical deliveries. Vinnie and I discussed this and agreed with the request so we would like to formally bring this to your attention for the next steps please.

No parking signs are requested to be placed adjacent to the 11 Bridge Street Pump Station, one sign from the driveway apron to the west of the building to the easterly limit, an approximate no parking zone of 50 feet, Monday thru Friday from 8:00AM to 4:30PM. Below is the approximate zone we would be requesting.



please let me know the next steps that would be needed from BPW to get this process underway

thanks,  
Josh

--  
Joshua Crabb  
Highway Superintendent  
Fairhaven, MA  
Office: 508-979-4031

To: Chief Michael Myers

From: Lieutenant David R. Sobral

Date: 09/21/2023

Re: Request for Temporary Hours/ No Parking

The undersigned officer received a request for a traffic/parking control in the area of Bridge Street between Middle St. and Main St. The request was made by Josh Crabb, Superintendent Of the BPW Highway Department. He informed me that the Sewer Department who monitors and maintains the pumping station located at 11 Bridge St. between Middle St. and Main St. has been having repeated issues during business hours with parking in the area of the pumping station which has hindered chemical deliveries and maintenance of the pumping station.

The Sewer Department is requesting Temporary Hours/No Parking signs to be installed on the south side of the walkway on Bridge Street between Middle St. and Main St.

Upon viewing the area, the undersigned officer has concurred with the Sewer Department that there is a need for parking control in that area of Bridge St. in front of the Sewer pumping station. The pumping station is in a residential and business area with has several businesses in the immediate area which at times creates the parking issues which then hinders the day to day operations of the Sewer Department working within the pumping station.

The undersigned officer is requesting two (2) Temporary Hours/ No Parking signs stipulating Monday-Friday 8:00am – 4:30PM with an approximately 50 foot no parking zone directly in front of the Sewer pumping station.

The request will be brought before the Chief Of Police for his signature and then submitted o the Selectboard for approval regarding the Temporary Hours/No Parking Signs” on Bridge Street.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lt. David R. Sobral". The signature is fluid and cursive, with a long horizontal stroke at the end.

Lieutenant David R. Sobral # 019

Fairhaven Police Department

Operations/Patrol Division

To: Chief Michal Myers

From: Lieutenant David R. Sobral

Date: 09/20/2023

Re: Request for "Deer Crossing Signs"

The undersigned officer received a request for traffic/parking control in the area of Bridge Street between # 345 and 366 Bridge Street. The Request was made by Linda Gallant, [REDACTED] in regards to a Deer Crossing Sign in that immediate area.

The reporting party stated she had sent a letter to the BPW in regards to the matter. The undersigned officer will summarize the letter in which the reporting party stated the following: She is requesting a Deer Crossing Sign in the area of Bridge Street because of the volume of traffic traveling on Bridge Street as an access Road towards Rt.240.

The vehicles that are traveling in that area of Bridge Street between (#345-#366) are unaware of Deer crossing between the fields on either side of Bridge Street. Due to this situation there have been several Deer have been struck by vehicles which create a hazard for other drivers traveling on Street.

The reporting party stated for the safety of the drivers and the protection of the deer, she is requesting two (2) "Deer Crossing" signs to be installed on Bridge Street to make drivers aware that Deer are likely to cross in that area.

The reporting party is requesting the placement of the signs on the east bound side of Bridge Street just after #349 and the west bound side in the vicinity of #366 Bridge Street.

Upon reviewing the allegations Deer being struck in that area, there is reported incidents of Deer being struck on Bridge Street and in the area of Rt.240. Also,

there are two fields in the area across from one another on the south side and north side of Bridge Street. The reporting party also stated that these Deer feed/graze in the fields and travel back and forth crossing that section of Bridge Street, which the reporting party is very concerned about regarding further collisions between vehicles and deer in that area.

After conversation with the reporting party and viewing the area and the concerns of further collisions between vehicles and Deer in that area, I'm requesting that two (2) Deer Crossing signs be placed on Bridge Street as a warning for motorist that there is a possibility of Deer crossing in that immediate area.

The request will be brought before the Chief Of Police for his signature of approval for the Deer Crossing signs.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lt. David R. Sobral". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Lieutenant David R. Sobral #019

Fairhaven Police Department

Operations/Patrol Division

December 2, 2022

Fairhaven Department of Public Works  
Highway Department  
Arsene St.  
Fairhaven, Ma 02719

Re: Deer Crossing Signs for Bridge St.

Dear Mr. Charbonneau,

In the area of Bridge St. between Mill Road and New Boston Road there is a stretch along the road where deer use as a crossing point between two fields. One field is located on the north side of Bridge St. believed to be owned by Mr. Denormandy, the other is on the south side of Bridge St. owned by the Olivia L. Piela Nominee Trust located between 349 Bridge St. and 357 Bridge St.


Deer frequently cross there and have been hit by oncoming cars. Most recently this past Wednesday evening a young buck was hit. An environmental officer needed to be called to euthanize the injured deer.

The traffic on this area of road has become very heavy and fast due to people in East Fairhaven, Acushnet, and Rochester using that street as an access road to Rt.240. Many are not aware of the deer movements in the area so they are not driving with awareness of the situation.

For driver safety and protection of the deer, I am requesting two Deer Crossing signs be installed along this area of Bridge St. to make drivers aware that deer are likely to cross there. One sign on the East bound side just after 349 Bridge and the other on the West bound lane near 366 Bridge St.

Please feel free to call me with any questions or concerns regarding this request.

Respectfully submitted,

  
Linda Gallant



 12/2/22



# Cultural Council Appointment

**Monday, November 6, 2023**

## **Applicants:**

- Beth Ann Gallagher
- John Walker



# Volunteer Application

Ms. Beth Ann Gallagher

**How long have you been a Fairhaven resident:** 29 years

**What Board(s) or Committee(s) are you interested in joining? What is your reason for joining:** Fairhaven Cultural Council.

After becoming a later in life mother, I returned to Fairhaven, my hometown, and I am eager to contribute to its cultural community. I am a strong proponent of the arts, and I want to help them thrive here. I know they are a part of a healthy and thriving community and benefit citizens enormously, and they help a town keep and attract citizens as well as tourists.

**Have you attended a meeting of this Board or Committee:** Yes

**Have you (or are you currently) served on any Town of Fairhaven Boards:** No

**Interests and Qualifications:**

This August in partnership with the Millicent Library, I founded a classic film club called South Coast Cinemaniacs. I am a freelance film writer and classic movie blogger. I've been publishing my blog, Spellbound with Beth Ann, since 2008. Inspired by my Portuguese heritage, I co-founded the Luso World Cinema Blogathon in 2019 to highlight the contributions of Lusophones and their descendants to film. My writing has appeared in a wide range of publications such as the Toronto Silent Film Festival's programs, Turner Classic Movies' Backlot site, Discover Rio Vista Magazine, and Indicator Series' Columbia Noir #4 boxed set. I used to book music and film events at the Flywheel Arts Collective in Western Massachusetts, and before that I was a WSMU DJ and board member, where I was its first female General Manager. I graduated from UMass-Dartmouth with a BA in English Literature and Writing Communications, and I am a Fairhaven High School graduate.

# Volunteer Application

**Full Name:** John Walker

**How long have you been a Fairhaven resident:** 8 years

**What Board/Committee are you interested in joining?** Fairhaven Cultural Council

**Have you attended a meeting of this Board or Committee:** Yes

**Have you (or are you currently) served on any Town of Fairhaven Boards? If so, please indicate what Board and number of years:** No

**Interests and Qualifications:**

Dear Select Board Members,

My name is John Walker and I have lived in Fairhaven for eight years with my wife and two sons (14 and 16). I am the Director of Operations at International House of Rhode Island (IHRI), a nonprofit in Providence, RI, and have been there for eight years. One of my roles at IHRI is to review grants that we submit for funding, and I believe this will be helpful for my role on the Cultural Council in reviewing and awarding grant submissions to the Council.

I also have experience being on the board of the San Marcos Arts Council (SMAC) in San Marcos, CA. At SMAC we awarded small grants to individual artists and organizations to promote art in the city of San Marcos, CA.

Thank you for considering my application to be a member of the Fairhaven Cultural Council.

Sincerely,  
John Walker



# Millicent Library Trustee Appointment

**Monday, November 6, 2023**

## **Applicants:**

- Meredith Lodge Smith

## **The Millicent Library Board of Trustees Member Application**

### **Brief Biography**

My name is Meredith Smith and I am interested in being considered for a position on the Millicent Library Board of Trustees. I was born and raised in Fairhaven, and after living in Western Massachusetts for over 20 years, returned to Fairhaven about three years ago with my husband and children. A large part of the decision to return to my hometown was inspired by a desire to be closer to family, but a deep rooted love for this community was an additional draw. There is something very special about this town, and while my husband and children have had countless visits over the years, I wanted them to experience the feeling that came from living here. Thankfully, they obliged.

My husband and I both work in education - he as a principal at an alternative school in Middleborough, and I as a Special Education teacher at Fairhaven High School. We have two daughters, a junior at FHS and a 7th grader at Elizabeth Hastings Middle School. We live just on the outskirts of the center of town in a house that is 2 blocks away from where my grandparents once lived, a place where I spent a large part of my childhood. We are within walking or biking distance to Cushman Park, Fort Phoenix, the library and town hall, the Unitarian Church where my husband and I were married over 20 years ago, and several restaurants and businesses. While we loved the life we built in the small town of Granby out in Western Massachusetts after graduating from UMass Amherst, we have found more joy, developed new passions, and have felt a greater sense of community since moving to Fairhaven.

### **Why do I want to become a Library Trustee?**

As an educator, I believe in the importance of being a lifelong learner. This is a value I work hard to instill in my students and try to model in my own life. I also believe in the importance of public institutions that provide people with access to resources and opportunities to expand and enhance their own learning experiences. My career started in the year 2000, and in that time, I have not only been a classroom teacher, but I have held positions such as an Educational Team Leader within my previous school district and as an adjunct professor at American International College in Springfield, MA. I got into teaching because I wanted to work with kids. For many years, I developed personal career goals that focused on improving my own knowledge and professional practice in order to pursue advancement within the school system. In recent years, however, that goal has shifted, and my priority has become to build a deeper connection with the community. While my employment opportunities have helped me build valuable skills, they have also made me recognize the importance of developing connections in order to help people pursue and achieve their own goals. Returning to Fairhaven and working in the school system here has only strengthened that desire to connect with my community. I have found that the biggest impact a person can have is working directly with the people where you want to see change and development take place. For that reason, I am extremely interested in building on that community connection by being considered for a position on the Board of Trustees. Being

an educator and feeling connected to others is equally part of who I am as a person and as a professional. I look forward to the opportunity to meeting with you so that the current board can decide whether I will be a good fit for the work that you do.

## Proposed Changes to Name and Charge for Bikeways Committee

### Proposed Name

We request that the Select Board change the name of our committee to the **Fairhaven Livable Streets Committee**.

### Proposed Charge

We request that the Select Board change the charge of our committee to the following:

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*The Fairhaven Livable Streets Committee is an advisory committee to the Select Board. Our mission is to make our town the most bicycle and pedestrian-friendly community on the Southcoast. We will do this by:*

- Encouraging **alternative modes of transportation** throughout town

and

- Working with town leadership to increase the **safety and accessibility** of our streets for all users through improved bicycle and pedestrian facilities, street design, and safety education

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### Rationale

While much of the focus of this committee was previously on the bike path, our committee sees the need to expand the scope of our work. The completion and expansion of the Phoenix Rail Trail has increased both recreational cycling and active transportation in general in Fairhaven. Building on this success, we would like to work toward a future where all of Fairhaven's streets and neighborhoods are as safe and as accessible as possible for all users, including kids, the elderly, disabled people.

*Livable* streets are streets that are not only safe, they're comfortable for and inviting to pedestrians. They're economically productive. They are unique places that reflect the people who live on them. Both longtime residents and newcomers alike acknowledge that this town is truly special— for its people, natural resources and visible history. We're not Anytown USA, just an exit or just a place to drive through on the way to somewhere else. As the Livable Streets

Committee, we hope to build on what's great about Fairhaven, while improving our streets for the benefit of all.

The above-proposed changes are rooted in Transportation Goal 1 of Fairhaven's Vision 2040 Master Plan, which reads that **Fairhaven will become a bicycle and pedestrian-friendly community by expanding existing bicycle and pedestrian facilities.**

## **Approach**

If this proposal is approved by the Select Board, the Livable Streets Committee will take a bottom-up approach in pursuing our charge. Our core strategy will be to identify the most pressing needs and challenges of Fairhaven residents using our streets and then support the town in implementing the quickest and most cost-effective ways to address those challenges in the short term. This short-term work will inform and augment larger, more long-term improvements of pedestrian, bike, and other transportation facilities in Fairhaven. We will do this work under the direction of the Select Board and in partnership with the Planning Department and the Board of Public Works.

**Fairhaven Select Board**  
**Action Item**  
Monday Nov 6, 2023

**Notice is hereby given that the Fairhaven Select Board  
will vote on an action item  
Monday November 6, 2023 in the Town Hall  
40 Center Street, Fairhaven, MA**

The purpose of the hearing will be for  
a change of officers/directors from  
Nancy Gordon to Michael Landry

**For:**

**Paul's Sports Corner, Inc.**



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358  
 www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
 MONETARY TRANSMITTAL FORM**

**APPLICATION FOR AMENDMENT-Change of Officers, Stock or Ownership Interest**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN  STATE  ZIP CODE

For the following transactions (Check all that apply):

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> New License  | <input type="checkbox"/> Change of Location   | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal)         | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License                                      | <input type="checkbox"/> Alteration of Licensed Premises  | <input type="checkbox"/> Change of License Type (i.e. club / restaurant)  | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock)    |
| <input type="checkbox"/> Change of Manager  | <input type="checkbox"/> Change Corporate Name  | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement               |
| <input checked="" type="checkbox"/> Change of Officers/<br>Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest<br>(LLC Members/ LLP Partners,<br>Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder       | <input type="checkbox"/> Change of Hours                              |
|   | <input type="checkbox"/> Other <input type="text"/>   |   | <input type="checkbox"/> Change of DBA                                |

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL

Alcoholic Beverages Control Commission  
 95 Fourth Street, Suite 3  
 Chelsea, MA 02150-2358





# 2024 Calendar

**Proposal to move Select Board meetings to the  
second and fourth Mondays monthly**

# 2024 DRAFT-SB Meeting Calendar

Calendar for year 2024 (United States)



**January**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**February**

S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

**March**

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**April**

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28	29	30				

**May**

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19	20	21	22	23	24	25
26	27	28	29	30	31	

**June**

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23	24	25	26	27	28	29
30						

**July**

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**August**

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**September**

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22	23	24	25	26	27	28
29	30					

**October**

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27	28	29	30	31		

**November**

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24	25	26	27	28	29	30

**December**

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- |                                     |                       |                           |                         |
|-------------------------------------|-----------------------|---------------------------|-------------------------|
| Jan 1 • New Year's Day              | Apr 15 • Tax Day      | Jul 4 • Independence Day  | Nov 29 • Black Friday   |
| Jan 15 • Martin Luther King Jr. Day | May 5 • Cinco de Mayo | Sep 2 • Labor Day         | Dec 24 • Christmas Eve  |
| Feb 14 • Valentine's Day            | May 12 • Mother's Day | Oct 14 • Columbus Day     | Dec 25 • Christmas Day  |
| Feb 19 • Presidents' Day            | May 27 • Memorial Day | Oct 31 • Halloween        | Dec 31 • New Year's Eve |
| Mar 17 • St. Patrick's Day          | Jun 14 • Flag Day     | Nov 5 • Election Day      |                         |
| Mar 31 • Easter Sunday              | Jun 16 • Father's Day | Nov 11 • Veterans Day     |                         |
| Apr 1 • Easter Monday               | Jun 19 • Juneteenth   | Nov 28 • Thanksgiving Day |                         |

# KIZUNA

Autumn  
2023

Linking Japan and the World



New Technologies  
for a Sustainable Future



JAPAN GOV  
THE GOVERNMENT OF JAPAN

## Bob Espindola – Committee Liaison Report 11-6-2023

The Fairhaven Bikeway Committee met on Thursday night, November 2<sup>nd</sup>. Staff Liaison Kelley Ramirez, from the REC Department, attended her first meeting as Staff Liaison and Joshua Crab and Vincent Furtado from Public Works also attended.

Several members of the Friends of Mattapoissett Rail Trail. It was a good opportunity for the Fairhaven Committee members and Mattapoissett Committee members to share information about what is going on in each community and to see if there are opportunities for collaboration.



The Mattapoissett contingent wanted to explain a program that they are involved in called “Bikes for All” program where they work to gather gently used bicycles, recondition them and get them into the hands of those less fortunate.

They are looking for volunteers from Fairhaven to join their effort, including people willing to work on repairing bicycles, running basic repair clinics, locations where bikes can be stored temporarily, etc. Anyone interested can reach out through the Towns Bikeway Committee webpage.

### Teaming up with Tabor Academy

On April 19th, our program Bikes for All collaborated with faculty member Noel Pardo and his students at Tabor Academy. The students repaired and cleaned our donated bikes as part of their community service.

A huge thank you goes out to all who donated bikes, to Noel (far left in photo) and his students, and to our volunteer Jim Finnerty for transporting the bikes to and from Tabor. The bikes were then transported to New Bedford, where our regional partners distributed them to children and adults in the area.

We are looking for more volunteers with trucks who could help transport the donated bikes.

Please contact Jane Finnerty at [jane.mattrail@gmail.com](mailto:jane.mattrail@gmail.com) if you would like to help.



3/5



The members of the Fairhaven and Mattapoisett committees also jointly discussed the concept of working with a company that would install signs along the bike path at no cost to the Town in exchange for a sign sponsorship, similar to what you see on State Highways. The photo here is an example of what they would look like, with the sponsor sign shown on the bottom. The signs would be custom designed to meet the interest of the community and can show trails, provide information on local points of interest, history, etc. There would also be a QR code on the signs and mile markers that would allow people to relay their location quickly to public safety in the event of an emergency. This could be especially helpful for people who are not from Fairhaven and may not know which cross road they are near. In some cases, in addition to the sponsorship covering the cost of the sign installation, there may be an opportunity for the sponsorship to provide funding above and beyond that and to serve as a potential revenue source to help offset the cost of trail maintenance or other Town expenses. The concept was originally introduced through the South Coast Bikeway Alliance, of which I am a member and the Alliance is making an effort to share the information with all member communities, such as Fairhaven and Mattapoisett in an effort to establish uniform signage along the South Coast. The South Coast Bikeway Alliance is interested in establishing uniform messaging about “rules of the road” in the interest of promoting safer use most enjoyment of the bike paths in our area.



FBC member Will Gardner led a discussion about how the group could focus on key initiatives and then have individual members lead the effort on each initiative.

Topics included advocating for safety improvement on the bike path and roads in Town, encouraging more people to get out on the bike path and in our community in general through social groups, etc. The group also talked about the prospect of working with Mattapoisett to consider adding regulations regarding E-Bikes and speed control on the bike path. Several members were absent from this meeting so the discussion is to be continued.

There was one bit of disappointing news as Mr. Crab and Mr. Furtado broke the news that, although the Bike Path Overlay project was originally scheduled to be completed this fall, the project will now be delayed until the spring because they have to wait for a Force Main repair project (sewer pipe partially under the bike path) to be completed first and then for the overlay

take place after. The Force Main project has been delayed due to high cost of the bids and is currently in a rebidding stage. Mr. Furtado said he is very confident that, even with delays, there will still be adequate funds to complete the project in the spring.