

CPC FY23 APPLICATION INSTRUCTIONS, FORM, CHECKLISTS & REQUIRED ATTACHMENTS

Final CPC Applications are Due Wednesday, October 13, 2021 by 12:00 pm.

Submit six (6) printed copies and one (1) digital copy of the application, including all attachments, to:

Community Preservation Committee
c/o Department of Planning & Economic Development
Fairhaven Town Hall
40 Center Street
Fairhaven, MA 02719

Attach the following with all final applications: Please note additions to this year's application

Address each item as it applies:

- **Narrative:** A complete and detailed description of the project and, when applicable, of the property involved and its proposed use. Describe how the project will benefit the Town and the citizens of Fairhaven and how the project is consistent with the Community Preservation Plan's "Guidelines for Submission" and "Review and Recommendation Criteria." Include a work plan showing the anticipated steps or phases for completion of the project and the timing and estimated cost of each phase.
- **Checklist:** Check off and address each criterion that applies to your proposal on the checklists that are on pages 4-8 of this Application. (**NEW**)
- **Site Control:** A copy of the deed, purchase and sale agreement, option agreement, or other document to prove that the applicant has site control; or the property owner's written consent to the application and to the proposed project. If site control is not established, please explain in detail.
- **Project Scope:** An itemized project scope, with details describing each item and its estimated cost.
- **Cost Estimate:** Professionally prepared appraisal; or professionally prepared cost estimate (or detailed cost estimate with full explanation by line item and back-up material). Large projects, historic preservation projects in particular, may require the assistance of a professional consultant.
- **Feasibility:** List and explain all further action or steps that will be required for completion of the project, such as environmental assessments, zoning or other permits and approvals, agreement on terms of any required conservation, affordability, or historic preservation restrictions, subordination agreements, and any known or potential barriers or impediments to project implementation.
- **Maps:** USGS topographical map, assessors map, and/or other map as appropriate, showing the location of the project.
- **Photographs** of the site, building, structure, and/or other subject for which the application is made.

Include the following, if applicable and available:

- Record plans of the land.
- Natural resource limitations (wetlands, flood plain, etc.).
- Zoning (district, dimensional and use regulations as applies to the land).
- Inspection reports.
- 21E Reports and other environmental assessment reports.
- Architectural plans and specifications for new construction and rehabilitation.
- Site plans and specifications.
- Maps, renderings, etc.
- Historic inventory sheet.
- Existing conditions report.
- Names and addresses of project architects, contractors, and consultants.
- Other information deemed useful for the Committee in considering the project.

Notes:

- Following the initial review of all applications, the Community Preservation Committee may request from applicants additional or more detailed information, and further clarifications to the submitted proposals. The Committee may request from the applicant a legal opinion to help it assess CPA project eligibility and to provide answers to any other questions that the Committee may have before finalizing its recommendation to Town Meeting.
- Once the Committee has made a preliminary selection of projects for funding, the Committee will work with the applicants to advance them for funding by Town Meeting.
- The Committee reserves the right to attach conditions, and to require deed restrictions and additional agreements, before it makes a favorable funding recommendation to Town Meeting.

PROJECT APPLICATION FORM – FY23

Applicant: Fairhaven Historical Commission

Submission Date: October 10, 2021

Applicant's Address, Phone Number and Email

Purpose: (Please select all that apply)

40 Center Street

Fairhaven, MA 02719

774-930-4966 Woliveira@Fairhaven-MA.Gov

- Open Space
- Community Housing
- Historic Preservation
- Recreation

Town Committee (if applicable): Fairhaven Historical Commission

Project Name: Spring St. Firehouse Exterior Renovations

Project Location/Address: 2 Spring Street

Amount Requested: \$17,000

Project Summary: In the space below, or attached sheets if necessary, provide a detailed summary of the project citing the elements of the Review and Recommendation Criteria found in the Application Guidelines and checklists below (p. 4-8)

This project would be a complete renovation of the exterior of the building starting with powerwashing of the cedar shingles with a final seal coat of Thompson's Waterseal.

The trim will be scraped, primed and painted with Sherman Williams exterior paint (Hunter Green).

There are areas of rotted wood trim that will be replaced including replacement of the solid window shutters as required.

2 sets of louvered wood shutters will be replaced using the existing hinges and shutter holders that make them functional.

Because, there are areas that will be opened up during the repair phase it is unknown what the condition of some sheathing and studs will be like. We have tried to include some extra funds so that repairs can be done while these spaces are accessible.

Finally, the building sign as well as the historical marker will be replaced by Signature sign of Westport, MA.

Estimated Date for Commencement of Project: August 2022

Estimated Date for Completion of Project: September 2022

General Criteria for All Projects – Check off and address each criterion as it applies:

- Is the project consistent with the goals of the Town of Fairhaven *Community Preservation Plan*?

- Does the project have other sources of funding? If so, indicate percentage. No

- Does the project leverage additional or multiple sources of public and/or private funding? No

- Does the project preserve a threatened resource? Historic property

- Is the project consistent with existing Planning Documents such as the Master Plan and Open Space Plan? No

- Does the project comply with the zoning regulations? N/A

- Does the project have a means of support for maintenance and upkeep? Yes, the building is maintained by FHC

- Does the project involve currently owned municipal assets? Town property

- Does the project serve underserved populations or address more than one focus area of the CPA? No

- Does the project reclaim abandoned or previously developed lands? No

- Does the project require a Special Permit, NOI, Building Permit or other permitting? Please list all local and State permits you are aware of that the project will need. No

- Does the project have community support? Does the project provide a positive impact to the community? Historic property

- Does the project have sufficient supporting documentation? Yes

- Has the applicant/ team demonstrated the ability and competency to implement the project as proposed?
Yes, the building is maintained by FHC

- Does the applicant have site control, or the written consent by the property owner to submit an application?
Town owned property

Historic Preservation Selection Criteria - Check off and address each criterion as it applies:

- Is the building on the National or State Register of Historic Places? No
- Is the property eligible for listing on the National or State Register of Historic Places? No
- Has the property been included in the local Survey of Historic Properties (MACRIS)? Yes
- Is the property in danger of being demolished? No
- Are there potential archeological artifacts at the site? No
- Did the property ever play a documented role in the history or is it noted in published histories of the Town?
Served as a Firehouse from 1839. Moved from the site of the Millicent Library
- Are there any particularly important historic aspects about the property?
Moved from the site of the Millicent Library in 1891
- Are there other potential uses for the property, which could benefit the Town? No
- Could the building be converted for affordable housing use while still retaining its historic character? No
- Is the owner interested in preserving the historic integrity of the property? Yes
- Does the proposal conform to the Secretary of the Interior's Standards for the Treatment of Historic Properties? Has previous work on the building conformed to the Standards? Yes
- Was the structure built before 1921? Has it otherwise been identified as being historic or have cultural value?
Built in 1839

Recreation Criteria - Check off and address each criterion as it applies:

- Will more than one age group use the project? Yes
- Can the project be used by more than one activity (multi-use)? No
- How many participants will normally use the project at once? N/A
- Is this project the first of its kind in the Town or County? N/A
- Can participants be unsupervised by an adult use the project? No
- Are grants available to help pay for the construction? If so, has application been made for the grant? No
- Does the project include considerations for additional parking? No
- Can the project be used more than 1 of the 4 seasons per year? 3 seasons
- Does the project match the character of the surrounding area? yes
- Does the project include all normal safety considerations? yes
- Does the project meet all building and safety codes? yes
- Is the project accessible by pedestrians, bicycles, transit? yes

Open Space Criteria for Parcel Selection - Check off and address each criterion as it applies:

- Is the project within the Nasketucket Watershed Area?

- Is the project with 100 feet of wetlands? Is the project with 200 feet of a river?

- Is stream and bank protection an issue? Is vernal pool protection a consideration?

- Would this proposal enhance protection of any FEMA designated floodway?

- Does the project include any Area of Critical Environmental Concern?

- Would this proposal contribute to preservation and/or creation of forested land?

- Will this proposal protect other parcels? Will this proposal impact other parcels?

- Does this parcel abut protected land? Does this parcel support a significant wildlife habitat?

- Is this parcel at risk for development? Did this parcel have a past proposal for development? Is it for sale?

- Are grants available? If so, has application been made?

- Does the property or structures have historic significance?

- Are there and stonewalls, old foundations, roads, trails, cart paths or scenic vistas?

- Are there any active or passive recreation possibilities associated with this parcel?

- Is this parcel suitable for a community garden or farm?

- Is this parcel suitable for nature observation and educational programs?

Affordable Housing Selection Criteria - Check off and address each criterion as it applies:

- Will this involve the renovation of an existing building?
 - Is the existing building structurally sound?
 - Is the building free of lead paint? Is it free of asbestos, pollutants, and other hazards?
 - Is this a conversion of market rate to affordable housing?
 - Is there Town sewerage? If not, is the septic system in compliance with Title 5?
 - Does the proposed building or renovation comply with building, sanitary and accessibility codes?
 - Is this a tax title property?

- Does this project involve the building of a new structure? If so,
 - Will the structure be built on tax title property, on Town owned land or donated land?
 - Will the building be free of environmental hazards?
 - Are there programs such as Habitat for Humanity involved?
 - Will the project be built on a previously developed site?

- Does the project provide housing that is similar in design and scale with the surrounding community?

- Does this serve the 60% income level population? Does this serve the 80% income level population?

- Is long-term affordability assured? Will this be geared to one age group?

- Will there be more than two bedrooms? Will there be multiple units?

- Will it be located near services such as grocery, mass transit, etc.?

- Will priority be given to local residents or employees of local businesses?

- Will the project incorporate solar power or renewable energy?

HISTORY OF THE SPRING STREET FIREHOUSE

On December 11, 1838, the Town of Fairhaven purchased a lot of land on Walnut Street from A. D. Stoddard.

The following year a Firehouse was built for the Columbia Engine #3 purchased by the town in 1836.

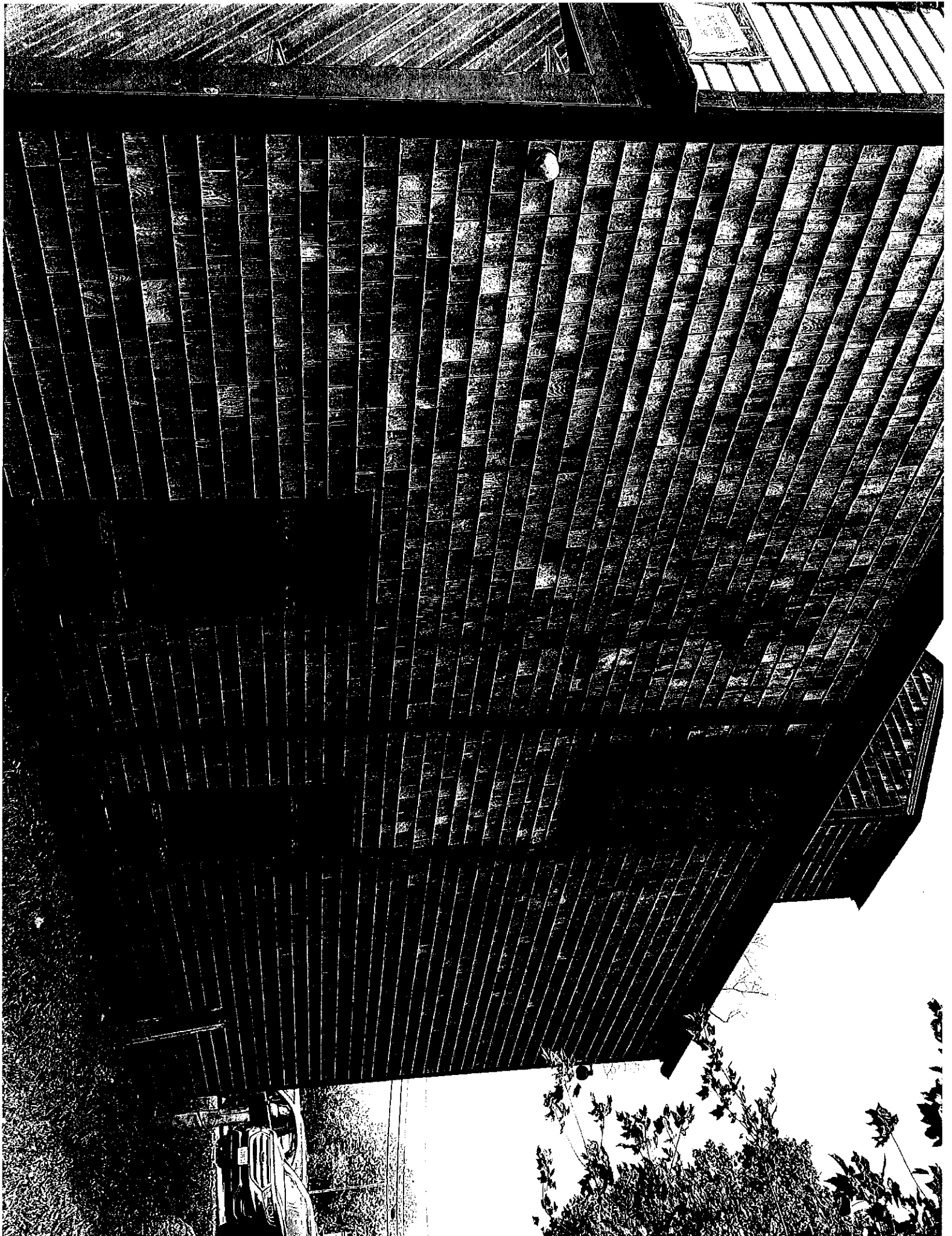
In 1857, Fairhaven purchased Contest Engine #3 and the Firehouse was renamed to reflect this newest acquisition. The new engine could spray 4 streams of water simultaneously and carried 750 feet of fire hose.

In 1981, the structure was relocated to Spring Street to make way for construction of the new Millicent Library. Later in its history the old barn served as a storage shed for the Town's Department of Public Works.

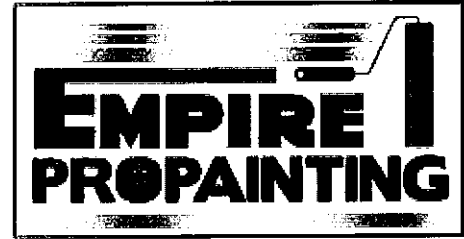
Currently, the building serves to house the town's antique fire apparatus which is used during various town events and parades. It remains town owned and is maintained by the Fairhaven Historical Commission. In recent years the building has been maintained to its original 1839 character with new cedar shingles, clapboards and construction of swinging barn doors and interior restoration.







Empire Pro Painting
 8 Charity Stevens Lane
 Fairhaven Ma. 02719
 774 319 9165



Wayne Oliveira
 Fire Station
 Fairhaven Ma.

Proposal

Invoice # 0000234
 Invoice Date 10/11/2021
 Due Date 10/11/2021

Item	Description	Unit Price	Quantity	Amount
Service	<p>Carpentry / Prep Work</p> <p>Power wash complete exterior with Zep outdoor cleaner to remove all mold and mildew from siding, shutters, doors and trim, all clapboards, trim and doors to be sanded with 180 grit sandpaper, any imperfections on trim to be repaired with exterior wood filler and or 2 part wood bondo, all shutters to be removed, any broken or rotten shutters to be replaced with new wooden shutters, any shingles with rot to be removed and replaced with new shingles, any trim with rot to be replaced with new trim boards, missing sections on front doors to be replaced with new lumber, rear door to be completely replaced with new lumber, all open seams to be sealed with exterior caulking, all trim, doors and shutters to get 1 coat of oil base primer, all primer to get sanded with 220 grit sandpaper for smooth finish, all dust to be removed with blowers for clean surface.</p> <p>Finish Work</p> <p>All trim, doors and shutters to get 2 coats of latex finish paint, all siding to get 2 coats of stain (either clear or colored), all clapboards to get 2 coats latex finish paint.</p> <p>Additional funds may be required depending on what is found behind shingles that are being replaced. If more rot is found on sheathing and plate job will require more materials and labor.</p>	14829.90	1.00	14,829.90
Days	<p>6 to 7 days for completion all materials included with price</p>			

NOTES: Thank you for choosing Empire Pro Painting
www.empirepropaintingma.com

HIC # 198944

	Subtotal	14,829.90
	Total	14,829.90
	Amount Paid	0.00
	Balance Due	\$14,829.90

Signature SIGNS

833 American Legion Highway
Westport MA 02790-4128
tel: 774-309-3307 / fax: 774-309-3309

Estimate

Date	Estimate #
10/11/2021	19924

Name / Address
Fairhaven Historical Commission

Project

Description	Qty	Rate	Total
PVC sign cut to shape 24" x 120" x 3/4"	1	325.00	325.00
Installation of new and remove old		75.00	75.00

Terms & Conditions

Good for 30 days. 50% down balance due when complete. Seller owns signs till paid in full. If final payment not made when complete Seller has right to remove signs. Additional expenses apply to reinstall once payment in full is made. Production does not begin till permits approved. Prices do not include electrical hookup, engineering fees or permit fees unless noted. If item is not listed it is not included.

Subtotal	\$400.00
Sales Tax (0.0%)	\$0.00
Total	\$400.00

Signature _____

Date _____