



Town of Fairhaven Planning Board

Town Hall

40 Center Street Fairhaven, MA 02719

508-979-4082

INSTRUCTIONS TO BE FOLLOWED WHEN PETITIONING THE FAIRHAVEN PLANNING BOARD

REZONING APPLICATION

1. Petitioner must be the owner of the property requested to be rezoned; or by a petition of ten registered voters for an Annual Town Meeting or one hundred registered voters for a Special Town Meeting. Petitions must be submitted to the Board of Selectmen for inclusion on the Town Warrant (MGL c. 39, § 10). In addition, the petition and a Planning Board Application shall be submitted to the Planning Department.
2. A detailed narrative that supports your request shall be submitted.
3. Ten prints of a plan to scale, referenced for location to the Town Zoning Map and illustrating relevant zoning information, property boundaries, structures and natural features shall be submitted to the Planning Board.
4. A written legal description of the bounds of the property shall be submitted.
5. Fees: *see Fee Schedule*.
6. An abutters list as they appear on the Town tax list, approved by the Town Assessor, for all property owners within a 300 ft. radius of the Site. In addition, all surrounding Towns, DHCD and SRPEDD must be notified. (Surrounding towns, DHCD & SRPEDD list available in Planning & Economic Developments Office).
7. MGL c. 40A requires a Public Hearing be held on all Rezoning request. Said notice must be advertised in two consecutive weeks, the first advertisement being at least fourteen days prior to the hearing.
8. The Planning Board will hold a Public Hearing on the proposed Rezoning request. The Planning Board can choose to report its support or lack of support for an amendment proposal or it may choose to not report. A positive or negative report by the Planning Board allows Town Meeting Action. If a Public Hearing is held less than twenty-one days before Town Meeting, no report by the Planning Board will have the effect of blocking Town Meeting Action. If there are more than twenty-one days between the hearing and Town Meeting, Town Meeting may act without a Planning Board report (MGL c. 40A, § 5).
9. A 2/3 vote of Town Meeting is required to pass a Rezoning request; endorsed amendments are forward to the Massachusetts Attorney General's Office for review and approval.



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REZONING APPLICATION

Date: _____, 20_____

The undersigned petitions the PLANNING BOARD FOR A REZONING in the manner and for the reasons herein after set forth, the application of the provisions of MGL c. 39, § 10 and MGL c. 40A, § 5:

Name of Applicant(s): _____

Applicant(s) Address: _____

Phone Number: _____ Fax Number: _____

Name of Owner(s): _____

Owner(s) Address: _____

1. Location of Site: _____

2. Assessors' Plat(s): _____ Lot No(s): _____

3. Dimensions, Frontage: _____ Depth: _____ Area: _____

4. Zoning District in which Site is located: _____

5. Proposed Zoning: _____

6. State present use of site: _____

7. Please attach a detailed narrative and any other documentation that supports your request.

Applicant Signature: _____

Owner Signature: _____

File one completed form with the Planning Board and one copy with the Board of Selectmen's Office