



## FAIRHAVEN SELECT BOARD

### Agenda

*Tuesday, September 6, 2022*

*6:30 p.m.*

*Town Hall – 40 Center Street – Fairhaven*

FAIRHAVEN TOWN CLERK  
RCUD 2022 SEP 1 AM 11:07

*Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted in person and via remote means, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting in person, or via virtual means. In person attendance will be at the meeting location listed above, and it is possible that any or all members of the public body may attend remotely, with in-person attendance consisting of members of the public.*

Log onto: or call 1-929-205-6099

<https://us06web.zoom.us/j/82315859411?pwd=Z2pJVkpmalFMdUJkMm92MEVwSTUwZz09>

**Meeting ID: 823 1585 9411**

**Passcode: 706804**

The meeting can also be viewed on Channel 18 or on FairhavenTV.com

#### **A. MINUTES**

1. Approve the minutes of July 30, 2022 — Working Session- Retreat
2. Approve the minutes of August 1, 2022 — Open Session
3. Approve the minutes of August 15, 2022— Open Session
4. Approve the minutes of August 15, 2022— Executive Session

#### **B. TOWN ADMINISTRATOR REPORT**

1. Staff Updates
2. Costume Trade Drive – Sustainability Committee
3. Accessibility Concerns for Town Hall – Booth Study
4. Contractual Goals: 3 Month
5. Social Media Updates
6. Mutual Aid: Mattapoisett Fire
7. Office of Tourism's Old Time Holiday: December 10, 2022
8. Municipal Vulnerability Program Grant
9. Rogers School – National Register Eligibility
10. Eversource Vegetation Management
11. Other

#### **C. COMMITTEE LIAISON REPORTS**

#### **D. APPEAL HEARING:**

1. 7:00 pm: Wayne Oliveira Appeal Hearing – No Trespass Order

**E. ACTION ITEM:**

1. Appointment to Cultural Council: Lisa Breese
2. Road Closure: Laurel Street on September 10
3. Road Closure Policy
4. Open Meeting Law Complaints
5. Special Municipal Employee: Assistant Animal Control Officer
6. Surplus Items for Town Auction on September 17, 2022
7. Town Clerk: Plymouth County Parking Ticket System

**F. PUBLIC COMMENT**

**G. BOARD MEMBER ITEMS**

**H. NOTES AND ANNOUNCEMENTS**

1. The next **regularly** scheduled meeting of the Select Board is **Monday, September 19, 2022** at 6:30 p.m. in the Town Hall Banquet Room

**I. EXECUTIVE SESSION-Pursuant to MGL Ch. 30A§ 21(a)(3)**

1. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares

**ADJOURNMENT**

*Subject matter listed in the agenda consists of those items that are reasonable anticipated (by the Chair) to be discussed. Not all items listed may be discussed and other items not listed (such as urgent business not available at the time of posting) may also be brought up for discussion in accordance with applicable law.*

*MGL, Ch. 30a, § 20(f) requires anyone that intends to record any portions of a public meeting, either by audio or video, or both, to notify the Chair at the beginning of the meeting.*



**Fairhaven Select Board**  
*Working Session*  
*Retreat at Buzzards Bay Coalition*  
**Meeting Minutes**  
**July 30, 2022**

**Present:** Select Board members Chair Stasia Powers, Vice-Chair Leon Correy, Clerk Robert Espindola, Select Board member Charles Murphy Sr., Town Administrator Angie Lopes Ellison and facilitator Nicole Chabot-Wieferich

**Absent:** Select Board member Keith Silvia

The session began at 9:35am

Nicole Chabot-Weiferich facilitated a working session of the Select Board (SB) members with principles of team building and strength assessment. The SB and the Town Administrator (TA) were asked to fill out a Gallup poll survey assessing many factors. The responses were the topic of discussion at this working session and developing working relationships, understanding how each member processed information with the hopes of greater understanding of how to utilize each other's strengths to assist the team work more cohesive.

Each member and the TA were given a Gallup poll strength assessment results with the top 5 themes. The group were divided by their shared theme. Ms. Powers, Mr. Espindola and Ms. Ellison shared the theme of responsibility; Mr. Correy and Mr. Murphy shared the achiever. Discussions in individual groups were monitored by Ms. Chabot-Weiferich.

When the entire group reconvened, it was evident the conversations helped facilitate perceived conflicts and created an opportunity for better understanding. Mr. Espindola commented that it was amazing that although the themes may have been similar, each person responded differently to that subject.

Ms. Chabot-Weiferich commented on the collective group strengths and how we can work in collaboration, taking into account our individual needs as well as the greater strength we bring to the table. She shared that she is available for future follow up sessions.

The meeting ended with the group having lunch at 12:45pm.

Respectfully Submitted,  
 On behalf of the Select Board Clerk



**Fairhaven Select Board  
Meeting Minutes  
August 1, 2022**

**Present:** Select Board members Chair Stasia Powers, Vice-Chair Leon Correy, Clerk Robert Espindola, Select Board member Keith Silvia, Select Board member Charles Murphy Sr., Town Administrator Angie Lopes Ellison.

**Also present:** Finance Director Wendy Graves and Health Agent Dave Flaherty.

The meeting was videotaped by Cable Access and Zoom meeting application.

Ms. Powers opened meeting at 6:34 pm and asked for a moment of silence for the retired Call Fire Lieutenant Kevin Polson who recently passed away.

**Minutes**

**Motion:** Mr. Murphy motioned to approve the open session minutes of July 5, 2022. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Murphy motioned to approve the executive session minutes of July 5, 2022. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Murphy motioned to approve the open session minutes of July 18, 2022. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Murphy motioned to approve the open session minutes of July 26, 2022. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Murphy motioned to approve the executive session minutes of July 26, 2022. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

**Town Administrator Report**

Ms. Ellison updated the Select Board on:

*Health Agent Update:*

- Health Agent David Flaherty provided an update to the Select Board regarding the recent outbreak of Monkeypox. Mr. Flaherty said there have been no deaths reported at this time; he explained the risks of monkeypox and the ways to reduce the risks of catching the virus. Vaccinations will be available for any resident on a needed basis for those who are at risk for exposure.

*Staffing Updates*



- Cameron Durant started Monday, August 1, 2022 as the Human Resources Director. Andy Babola will be filling in as the interim Building Commissioner until a permanent Commissioner is hired and Acushnet Building Commissioner Jim Merot will be providing his services when Mr. Babola is unavailable. Currently, other vacant positions are in the process of being filled.

#### *Council on Aging*

- Starting September 8, 2022, the Council on Aging will be extending their hours until 8 pm on Wednesday nights in an effort to help reach more residents.

#### *ARPA (American Rescue Plan Act)*

- Most municipalities are not using ARPA funds for premium pay; after speaking with labor counsel it was stated the intent was to give the funds to the employees who are low income frontline workers. Ms. Ellison would like to use the ARPA funds to hire a third-party administrator support person and recommends some funds be used for water, sewer, broadband and for upkeep of our town buildings. All recommendations will be brought to the Board for approval. (Attachment A)
- Kevin Gonsalves, President of Fire Fighter Local 1555, feels that the fire department have been on the frontlines each day risking their families and should be considered for some of this funding.

**Motion:** Mr. Murphy motioned to accept the Town Administrator's recommendation of use and allocation process of the ARPA funds. Seconded by Mr. Silvia. Vote was unanimous. (5-0-0)

#### *New Tree by-law panel*

- Tree Warden Don Collasius is spearheading a panel to look at and suggest a tree bylaw that includes the Town Planner and other vested individuals. Mr. Collasius would like to see a member of the Board of Public Works and a two (2) residents on this panel.

#### *Office Relocation*

- Some Town offices in Town Hall have recently moved locations. The Mass Historic Commission has approved the structural changes but as of right now, nothing will be moved until the staff settle into their new space and it can be determined how each space is being used. (Attachment B). Mr. Corey inquired if Ms. Ellison will come back to the Select Board before any more changes will be made. Ms. Ellison stated since Mass Historical Commission has already approved the plan; if anything changes then she would have to go back to the Mass Historical Commission to amend the changes, but she will keep the Select Board informed. Mr. Espindola reminded the Select Board that several years ago there was a Town Hall study by Architect Joe Booth involving accessibility and to address some of the concerns.

#### *Transportation Bond Bill*

- Through Senator Mark Montigny's office, the town has requested 1 million dollars for the Bridge Street renovations through the transportation bond. Town Planner Paul Foley recommends this is a good use of the town's funds and there may be more funding in the future for possible charging stations.

### *Vacancy on Board of Public Works*

- The posting for the vacancy on the Board of Public Works has been advertised with a deadline of August 11, 2022 for letter of interest. It is anticipated for the Select Board and the Board of Public Works will hold a joint meeting on August 15, 2022 to appoint someone to fill the spot vacated by Cameron Durant.

### *Cybersecurity Monitoring System*

- The town is now being monitored for threats and cyber-crimes. Most of the town's infrastructure is on this program.

### *Other*

- Huttleston Marketplace made it on the the South Coast Almanac's 8 Great things list. Great work by our Director of Tourism, Chris Richard and his continued work on the project.
- There is a new form on the town website for anyone interested in joining a town board or committee.
- The first opioid payment has been delivered in the amount of \$23,000.00
- Chair Powers and Ms. Ellison have been invited to attend a meeting with New Bedford's Mayor Mitchell to discuss collaborative efforts between Fairhaven and New Bedford.

**Motion:** Mr. Murphy motioned to approve the Chair of the Select Board to attend a meeting with Ms. Ellison to meet with the New Bedford mayor to discuss collaborative efforts with Fairhaven and New Bedford. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **Committee Liaison Reports**

#### *Mr. Espindola reported:*

- The Fairhaven Bikeway Committee meeting was cancelled due to lack of a quorum and will be rescheduled.
- The South Coast Bikeway Alliance continues to plan for the 5th Annual Pedal for the Path ride on September 11, 2022. The group will hold its Annual Meeting and election of Officers on August 9, 2022
- There is a scheduled meeting for the Broadband Study Committee (BSC) Chair Sean Powers and Entry Point Consultant Jeff Christensen to review the transition plan for moving from a Broadband Study Committee to a Municipal Light Board and the specific goals for the BSC before it is phased out. The BSC will review the recommendations and receive feedback and then will bring the information to the Select Board for comment.
- Southeastern Mass. Metropolitan Planning Organization (SMMPO) held a meeting on Tuesday, July 19, 2022. There were two amendments made to the Regional Transportation Improvement Plan, both related to a pair of Taunton Projects valued at about 8 million dollars and increased construction costs. Those proposed changes are out for public comment and the SMMPO will be having a special meeting on August 9, 2022 to review any comments and consider approving the changes.
- Southeastern Regional Planning and Economic Development District (SRPEDD) met on Wednesday, July 27, 2022 and wanted to encourage Municipalities to utilize the Municipal Assistance Hours available to each community every year at no cost. This past year Paul Foley applied for use of this program for the Alden Road study but the last time the program was utilized in Fairhaven was several years ago when the Economic Development Committee

advocated for us for a vacant building survey. This is a free service available to the Town each year. Special Guest Thomas O'Brien from the Plymouth County Treasurers office presented to the commission about several areas including;

- ARPA Guidance at the County level
  - Mayflower Municipal Health Insurance group. <https://www.mmhg.org/>
  - Plymouth County OPEB Trust <https://www.plymouthcountyma.gov/plymouth-county-opeb-trust-pcot>.
- At the SRPEDD meeting, it was noted there is an opportunity to utilize Junior and Senior year students from Bridgewater State University with a special focus on Risk Management. This could be an opportunity for low or no cost to the town.

*Mr. Correy reported:*

- The Millicent Library Trustees met and discussed a long-term Capital project of cooling and dehumidifying the library.

*Mr. Murphy reported:*

- Expressed his appreciation to the Select Board members for their participation in the opening ceremony for the Loaga traveling photo display. The photos will be on display until August 3, 2022 for those who have not been able to see it.
- Whitfield- Manjiro Sister City will be offering Japanese classes to those who are interested.

*Ms. Powers reported:*

- There will be a meeting of the Bristol County Advisory Board next week.

### **Public Hearing**

At 7:04 pm Ms. Powers opened the public hearing for a Transfer of Inn Holder License: Seaport Inn, LLC, 110 Middle Street by reading the public hearing notice.

Inn owner Uday Patel was in attendance via Zoom with manager Jami Calvao to answer any questions from the Select Board. There were no question or comments from the public.

Mr. Espindola said it is nice to see all the upgrades and improvements being done to the hotel.

Ms. Powers closed the public hearing at 7:13 pm.

**Motion:** Mr. Murphy motioned to approve the Transfer of Inn Holder License: Seaport Inn, LLC as submitted and in accordance with ABCC regulations. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **New Bedford Bridge project:**

This item was tabled until a future meeting.

### **Town Counsel appointment:**

Heather White and Chris Petrini from Petrini and Associates joined the meeting via zoom and explained to the Select Board about themselves, their firm and their experiences as municipal attorneys. They have a combined 125 years of experience and serve over 10 other cities and towns in the Commonwealth.



Attorney White told the Board, she has knowledge regarding Municipal Light Plants having been lead council in two (2) other towns on this subject.

**Motion:** Mr. Murphy motioned to appoint Petrini and Associates as town counsel for Fairhaven. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **FY21 Audit Report**

Zach Fentoss from the Melanson audit firm reviewed the most recent Town's audit report for FY2021. Mr. Fentoss said the town received a "clean opinion"; this the best opinion that a town can receive by a financial audit. Ms. Graves noted the bond rating company is happy with the town's progress in regards to the bond rating.

### **Signing of Town Bonds**

Mr. Espindola read the bond statement to the Board. (Attachment C)

**Motion:** Mr. Murphy motioned for the approval of signatures for the Bond Statement. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **Rogers Reuse Committee:**

Ms. Cathy Melanson met with the Select Board on behalf of the Rogers Reuse Committee to provide an update. There will be a cleanup of the grounds of Roger School on Saturday October 1, 2022 at 9 am for anyone interested in volunteering. Ms. Melanson reported that The National Historical register application was sent back for a few minor changes that needed to be made and will be resubmitted to the State.

### **40R Overlay Consultant and Working Group**

Town Planner Paul Foley said the town is asking for volunteers to serve on a working group to help develop a 40R Overlay bylaw and Design Guidelines. He hopes to have the bylaw and guidelines ready for the Annual Town Meeting in May 2023. The 40R Overlay will allow property owners to do higher density mixed-use types of development with housing above commercial. This may allow taller buildings if they look good with nicer landscapes and possibly more solar as determined through the design guidelines. Consultant Peter Flinker from Dodson and Flinker, Landscape Architects and Planners stated the zoning process is straightforward in creating 40R districts but in order to write the bylaw and design guidelines we need public input on what the Town is looking for and define what types of buildings and uses would be incorporated. It is important to include the public to help them understand the process because if the people who are affected in the plan are not included then it rarely goes anywhere at Town Meeting. The purpose of a working group is to determine the future look and needs of the town 20 or 30 years from now. The members of the working group will provide input to the development of the bylaw and design guidelines that need to be followed as well as vet the process. Volunteers can use the new online volunteer form or contact the Planning Office. ([pfoley@fairhaven-ma.gov](mailto:pfoley@fairhaven-ma.gov)).

Ms. Powers volunteered and Mr. Espindola nominated Mr. Correy to serve as the Select Board representatives on the working group.

**Motion:** Mr. Murphy motioned to appoint Mr. Correy and Ms. Powers to represent the Select Board on the working group to review the 40R process for the town of Fairhaven. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **Ocean State Job Lot: Amendment of Liquor license, Management Agreement**

Ms. Powers said OSJL, LLC d/b/a Ocean State Job lot has asked for an amendment to their management agreement.

There were no questions or concerns from the Select Board or the public.

**Motion:** Mr. Murphy motioned to amend the liquor license- Management agreement for OSJL Spirits, LLC d/b/a Ocean State Job Lot license no. 89301-PK-0384. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **West Island 2022 Regatta, August 13, 2022**

Ms. Powers read a letter from Harbormaster Tim Cox regarding the use of Hoppy's Landing for the Annual West Island Regatta and his approval to waive the parking during the regatta.

**Motion:** Mr. Murphy motioned to approve the event permit for the 2022 West Island Regatta to take place on August 13, 2022 and to waive Hoppy's Landing parking fees for that event. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **Conrad Henri Roy III 5K**

Kim Bozzi met with the Board via zoom regarding the 5K for Conrad Henri Roy III, explaining the purpose of this fundraiser is to raise awareness of a law called Conrad's Law S.2382, to make suicide coercion illegal in Massachusetts. More information about Conrad Law S.2382 can be found on their Facebook page.

**Motion:** Mr. Murphy motioned to approve the event permit for the Conrad Henri Roy III 5K walk/run to take place on September 10, 2022 at 9 am. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **No Parking Sign Request- Oliver Street**

Police Chief Myers has requested four (4) no parking signs on Oliver Street due to safety concerns.

**Motion:** Mr. Murphy motioned to approve a no parking sign request on Oliver Street as requested, outlined and recommended by the Fairhaven Police Department. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **Stop Sign Request – Mina Street**

Police Chief Myers has requested a 4 way stop sign on Mina Street at the intersections of Nancy Street and Marguerite Street.

**Motion:** Mr. Murphy motioned to approve a stop sign request on Mina Street as requested, outlined and recommended by the Fairhaven Police Department. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **Public Comment**

Resident Kathleen Isaksen voiced her concerns regarding the changes at Town Hall and feels the Town Hall has been working the way it has for many years and the recent changes are unnecessary.



Resident Diane Hahn has some concerns with alerts regarding the cooling center at the Council on Aging and would like to see the cooling center open to all residents not just seniors. Ms. Powers said that in a recent conversation she addressed Ms. Hahn's concerns and advised her to contact Mr. Flaherty, the Health Agent.

**Board Member Items**

*Mr. Silvia:*

- Thanked Finance Director Graves and Town Accountant Anne Carreiro for their hard work with the auditors.

*Mr. Espindola:*

- Thanked Ms. Ellison for organizing the recent Select Board retreat.

*Mr. Correy:*

- There is a Go Fund Me for the Fairhaven/Acushnet youth baseball 12 under team who are headed to Missouri for the baseball nationals.
- Thanked Finance Director Graves and Town Accountant Anne Carreiro for their hard work with the auditors.
- Encourage residents to recycle more to reduce the amount of trash that is collected each week.

*Mr. Murphy:*

- There will be box in the hall at Town Hall to collect school supplies to fill backpacks for children in need.

*Ms. Powers:*

- Thanked Ms. Ellison for the recent Select Board retreat.

*Adjournment*

***Motion:*** At 8:50 pm Mr. Murphy motioned to adjourn. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

Respectfully submitted  
On behalf of the Select Board Clerk. (ss)

Attachments:

- A. ARPA memo
- B. Mass. Historical Commission Letter
- C. Bond Statement



## Fairhaven Select Board Meeting Minutes August 15, 2022

**Present:** Select Board members Chair Stasia Powers, Vice-Chair Leon Correy, Clerk Robert Espindola, Select Board member Keith Silvia, Select Board member Charles Murphy Sr., and Town Administrator Angie Lopes Ellison.

The meeting was videotaped by Cable Access and Zoom meeting application.

Ms. Powers opened the meeting at 6:35 pm. There was a moment of silence for Principal Town Assessor, Del Garcia who passed away. She also noted there are issues with the power this evening. The meeting will not be streamed live on Facebook, but will be on Zoom as well as recorded for the public.

### Minutes

The approval of minutes from August 1, 2022 were tabled until the next meeting.

### Town Administrator Report

Ms. Ellison updated the Select Board on:

#### *Staffing Update*

- Branden Costa was introduced as the new potential Conservation and Sustainability Agent contingent upon the Select Board approval. Mr. Costa addressed the Board, telling them about himself.

**Motion:** Mr. Murphy motioned to approve the appointment of Mr. Branden Costa as the Conservation and Sustainability Agent. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

- Interviews have been completed for the Recreation Department Director. Ms. Lopes Ellison should have a candidate for the Board by the next meeting. The Town Assessor's position interviews have been completed and the only position still pending the interview process is the Building Commissioner. This job opportunity is posted until August 26, 2022 so will have more updates next month.

#### *Safe Route to School Public Hearing*

- This item is on today's agenda to bring awareness to the community regarding the Public Hearing. The Board of Public Works is sponsoring this Public Hearing on September 15, 2022, from 7:00 to 8:00pm. This will be hosted on the Mass DOT website, more information is also posted on the School's website.

### *Marine Resources Gold Star*

- Ms. Ellison would like Mr. Cox to be present for this item. He was unavailable, helping with the current power outage issue. Harbormaster Cox has another agenda item this evening, we can address the Gold Star Audit then.

### *S & P Global Rating Summary Report*

- We received the highest rating that is possible for Fairhaven.

### *Special Town Meeting Calendar*

- A copy of the Special Town Meeting Calendar has been provided in your packet. It is important to have the dates available so one can plan accordingly. Ms. Powers pointed out that the next important date is September 9, 2022. This is the deadline for all Departments, Boards, & Committees that need to submit Articles for the Warrant. Ms. Powers also noted that the Special Town Meeting date is November 15, 2022 which is on a Tuesday night. There is a second night scheduled on the 16<sup>th</sup>, if needed.

### **Committee Liaison Reports**

#### *Mr. Espindola reported:*

- The South Coast Bikeway Alliance met for an Annual Meeting August 9, 2022 to elect Officers. They are looking for volunteers for the Pedal for the Path Ride on September 11, 2022. In related news, the advocacy efforts for e-bike legislation have passed. There are now regulations relative to e-bikes which will help Towns like ours with bike paths. Mr. Espindola stated the bill is primarily aimed at classifying the bikes into different categories, then locally we can regulate the type of bikes allowed on the bike paths.
- Broadband Study committee has not met since the last meeting. He requested Ms. Ellison set up a meeting with the new Town Counsel to discuss relative Articles 34 and 35 from the Town Meeting. They will be meeting early September.
- The Digital Infrastructure Collaborative has not kicked off. They should be meeting in September.
- The SMMPO held an extra meeting on Tuesday, August 9, 2022 to review and approve amendments. Mass DOT has stepped in and helped fund the Mansfield to Logan airport run.

#### *Mr. Correy reported:*

- The Belonging Committee meeting was reschedule until September.

#### *Mr. Silvia reported:*

- Harbormaster Cox advised The Marine Resources Advisory Board that he is getting quotes for repairs at Union Wharf in order to spend the \$500,00.00 ARPA Grant. Also, Ms. Lopes Ellison was able to observe and help plant the 600 bushel of quahogs with the Harbormaster this past week.
- The Historical Commission put up a hitching post behind the Academy Building. There is one house applying for a house plaque.

#### *Mr. Murphy reported:*

- Lagoa Committee will not meet until next month, hopefully with a new member.

*Ms. Powers reported:*

- The Bristol County Advisory Board met and went through year end transfers, approved the budget and county tax for 2023. The Agricultural School had interesting news. They are executing the four year plan and have built new buildings. They have accepted 100 out of the 200 allotted new students (50 students per each new incoming class). They have hired nine new teachers. The budget had a significant growth in the salary line, which resulted in an overall ten percent increase. They also had some increases in transportation. The Advisory Board was asked to change the way expenditures are shown for the yearly audit. They have \$109,000,000.00 in ARPA Funds. Ten percent is set aside for County use. Building studies are being done to identify what the needs are. They have received 67 applications for funds. Only 12 out of 20 towns have applied. They have funded \$12.3 million in projects so far. Out of the 67 applications, 47 have been related to public health, 19 went to water and sewer, and one to broadband.

**Representative Bill Straus: New Bedford Bridge Project:**

Representative Bill Straus greeted the Board stating he was here to give an update on the New Bedford Bridge project. He met with the company from Pennsylvania that specializes in mechanical bridges. Also invited were municipal officials from the area. A copy of the slide presentation from that meeting was provided. On August 10, 2022, the day the meeting was held, the Governor signed the new Transportation Bond Bill which also contains the e-bike provisions that Mr. Espindola touched upon earlier. The largest earmark was at \$100,000,000.00 for the design, permitting, and some early construction steps that can be taken to help the construction process. The design process is about to kick off, which includes some that believe the bridge should be left alone. Even if it is left alone it will cost millions of dollars to repair. The bridge was built in 1899, some of the components become more and more difficult to repair and replace. The consensus is around building a new bridge with a new design, and this will be starting this fall. The public meetings to discuss the issue, will be held in both New Bedford and Fairhaven and will occur under the sponsorship of the Massachusetts Department of Transportation. Everything will be discussed as far different designs and mechanics because this bridge opens approximately 4,000 times a year. The added parties drawn into the discussions will be the abutters and the United States Coast Guard.

He then touched upon the e-bike legislation, stating that they are asking for e-bikes that can go up to 30 miles per hour not be allowed in bike lanes or bike paths. Those bikes that are pedal with assist can now be regulated within the community. There will likely be State regulations that can guide the Towns.

Mr. Espindola asked Representative Strauss to confirm that it is not easy to get money into the Bond Bill, but it is even more difficult to get money out. Representative Straus agreed stating the Bond Bill is necessary to get the projects into process. The project becomes real when permitting and design are being worked on. This is why all the community meetings are so important.

Resident Mr. Robert Hobson asked how long it will take for the project to be completed once it is started because the fishing industry will be effected. Representative Straus noted there will be different closures at different times. There may possibly be overnight closures, weekend closures. If there is a need for anything longer than that, the road traffic would be the closure that would take place, not the water navigational traffic.



**Board of Public Works: Appoint to Fill Vacancy:**

Ms. Powers welcomed the Board of Public Works members to the meeting; Mr. Robert Hobson, Anne Morton-Smith, and Board of Public Works Superintendent, Vincent Furtado. Ms. Powers noted there are two residents that showed interest in the position. She then asked for Nominations.

*Nomination:* Mr. Espindola nominated Mr. Travis Raposa.

*Nomination:* Mr. Silvia nominated Mr. Daniel Lopes.

Mr. Raposa was asked to address the Board and tell them about himself and state why he would like to serve. Mr. Espindola then asked Mr. Raposa if he would be willing to run for the seat on this Board in the spring regardless of tonight's turnout. Mr. Raposa confirmed that he would indeed run if he is confident he can serve the board in full capacity. Mr. Correy mentioned Mr. Raposa served on the Economic Development Committee and asked if he is on any other boards or committees. Mr. Raposa is not on any other committees and if he is appointed to the Board of Public works, he will resign from the Economic Development Committee. Mr. Robert Hobson asked if Mr. Raposa would be able to attend the meetings. Mr. Raposa confirmed.

Mr. Lopes was then asked to address the board and tell them about himself and state why he would like to serve. Mr. Espindola then asked Mr. Lopes if he would be willing to run for the seat on this Board in the spring regardless of tonight's turnout. Mr. Lopes confirmed.

Ms. Powers asked to hear from the current members on the Board of Public works regarding the candidates. Mr. Robert Hobson endorsed Mr. Lopes. Ms. Smith believes they have two solid candidates and the Board will very fortunate with either.

Ms. Powers then read a statement from Mr. Ferro, who was not in attendance, endorsing Mr. Lopes. Ms. Ellison stated there was an email sent from Mr. Wotton, also not in attendance, supporting Mr. Lopes.

Ms. Powers polled the Select Board on whom they would like to motion to appoint. The poll was in favor of Mr. Raposa. (3-2) Mr. Furtado expressed a dissatisfaction of the Boards informed decision if the Board of Public Works had demonstrated a favor for Mr. Lopes to serve on the vacant seat.

*Motion:* Mr. Silvia made a motion to appoint Mr. Daniel Lopes to the Board of Public Works. Mr. Correy seconded the motion. Mr. Correy noted three members on the Board of Public works endorsed Mr. Lopes and it is important that the members work well together. Mr. Vincent Furtado re-iterated Mr. Correy's statement. Discussion ensued. Mr. Correy and Mr. Silvia voted in favor of Mr. Lopes. Ms. Powers, Mr. Murphey, & Mr. Espindola voted in favor of Mr. Raposa. Motion failed. (2-3-0)

*Motion:* Mr. Espindola made a motion to appoint Mr. Travis Raposa to the Board of Public Works. Mr. Murphy seconded the motion. Ms. Powers, Mr. Murphey, & Mr. Espindola voted in favor of Mr. Raposa. Mr. Correy and Mr. Silvia voted in favor of Mr. Lopes. Motion passed. (3-2-0)



**Amendment to Dinghy Rack Permit Rules and Regulations:**

Harbormaster Cox first explained the Gold Star Audit. The State Board of Health and the Division of Marine Fisheries tested two of our shellfish areas after going over all our paperwork. We passed with no issues.

Harbormaster Cox explained the need to amend the Dinghy Rack Permit Rules and Regulations. The Seaview Boat Ramp has multiplied in permit holders over the last few years. People are using the racks as a storage facility. He would like to change the permits into two separate permits, one for Hoppy's Landing and one for Seaview and Pease Park. Effective April 1<sup>st</sup> through October 31. The permit holders will have to pay a \$50.00 fee if the Harbormaster has to remove the dinghy. If the dinghy is not claimed within a year it will go to the Town auction. He would also like to remove section 6.3 Dinghy Waiting List. Harbormaster Cox does not want to have a waiting list he would rather address the issue.

*Motion:* Mr. Murphy motioned to approve the Dinghy Rack Permit Rules and Regulations as stated by Harbormaster Cox. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

**Appointment to Lagoa Committee: Cristina Martins Pinto, At-Large Member:**

Cristina Martins Pinto addressed the Board stating her background and reason for applying to the Lagoa Committee.

*Motion:* Mr. Murphey motioned to appoint Ms. Cristina Martins Pinto as a member at-large to the Lagoa Committee effective until May 31, 2023. Mr. Silvia seconded the motion. Vote passed unanimously. (5-0-0)

**Appointment of Historical Commission: Hillary Rotondo, Associate Member:**

Ms. Hillary Rotondo withdrew her candidacy. Appointment tabled.

**Approval of State Primary Warrant: September 6, 2022:**

Town Clerk Linda Fredette addressed the Board to approve election related items.

*Motion:* Mr. Murphy made a motion to approve the State Primary Warrant for September 6, 2022 as presented by the Town Clerk. Mr. Silvia seconded the motion. Vote was unanimous. (5-0-0)

**Approval of Poll Workers for State Election:**

Ms. Powers read the names of the poll workers for the State Primary Election on September 6, 2022.

*Motion:* Mr. Murphy made a motion to approve the poll workers for the State Primary Election on September 6, 2022 as presented by the Town Clerk. Mr. Silvia seconded the motion. Vote was unanimous. (5-0-0)

**Approval of Polling Location for State Election:**

Town Clerk, Linda Fredette, addressed the Board. Hastings Middle School is under construction and may not be done in time for the State Primary. There was a meeting of the Board of Registrars on how to resolve this issue. Rather than cause confusion moving just 2 precincts, they would like to move all voting to the Recreation Center. There is plenty of parking, it is handicap accessible, and has plenty of room for the polls.

**Motion:** Mr. Murphy made a motion to approve the polling location for the State Primary on September 6, 2022. Mr. Silvia seconded the motion. Vote was unanimous. (5-0-0)

**Approval of Police Officers for State Election:**

Town Clerk, Linda Fredette addressed the Board regarding the new State law stating that the Town's Select Board shall now decide how many police officers or constables will be at each polling location. In speaking with Police Chief Myers, it is suggested there be three officers at the polling location.

**Motion:** Mr. Murphy motioned to approve a sufficient number of police officers, no less than two at the polling location for the State Primary Election to preserve order and to protect the election officers and supervisors from any interference with their duties, and to aid in enforcing the laws relating to elections, as required by Section 72 of MGL Chapter 54. Further move to designate the Police Chief the authority to assign the specific police officers according to scheduling and availability. The Town Clerk will advise the Police Chief on the location and time the officer is needed. Mr. Silvia seconded the motion. Vote was unanimous. (5-0-0)

**CEMP (Comprehensive Emergency Response Plan) Plan Review and Approval:**

Fire Chief Todd Correia addressed the Board. The final draft of the Comprehensive Emergency Response Plan has been given to the Board. Ms. Ellison noted the Board received the document electronically due to some sensitive information that cannot be made public. Chief Correia stated this was the old Hurricane Plan and Emergency Response Plan that has been adapted to satisfy MEMA & FEMA. In a time of a large disaster or emergency, the Department Head will advise the Town Administrator to declare a State of Emergency and she will present that to the Select Board to sign off on and give her the authority to make all decisions for the Town of Fairhaven, etc. Also developed some IT infrastructure. Mr. Espindola asked if this would be replacing the West Island Hurricane Plan. Chief Correia confirmed. This plan is more comprehensive and involves more than just hurricanes. The Board as well as Ms. Ellison do need to sign off on the plan. A copy will go to MEMA & FEMA.

**Motion:** Mr. Murphy motioned to approve the Comprehensive Emergency Response Plan as presented by the Fire Chief Todd Correia. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

**Event Request: Laurel Street Neighborhood Block Party: September 10, 2022:**

Mr. Larry DeSalvatore addressed the Board. He is requesting permission to have a block party on Laurel Street, bordered by South and Church Street. There are eight families that face Laurel Street in that vicinity. He is trying to do something uplifting post Covid for the community. Ms. Powers read the Fire Chief's comments, he has no issue as long as the street be opened immediately in case of an emergency. Ms. Powers then read the list of concerns from the Police Chief. Ms. Ellison stated she did not submit her recommendation regarding this matter to the Board, because she does not know the community well enough yet. The Board can reject the request and / or charge Ms. Lopes Ellison with the responsibility of overseeing the regulations regarding the event. Ms. Powers stated to Mr. DeSalvatore there is no formal policy, but as noted there are concerns with responsibility and liability issues and would like to open the discussion to the Board.

Mr. Espindola commended Mr. DeSalvatore for coming to the Town for permission for the request. He mentioned possibly tabling the topic until the next Select Board meeting in order to research more information. Ms. Powers noted that the next meeting was only days prior to the event so that would not

work as far as timing. Mr. Espindola then asked if the Town Administrator has or can look into how other towns are handling such a request. Mr. Corey re-iterated Mr. Espindola's notion of having Town Administrator, Ms. Ellison spearhead a policy. Mr. Corey asked about the time of the event. Mr. DeSalvatore would like it to be 12:00 pm to 5:00 pm. He is looking for this to be family friendly, no bands or loud speakers. He did state there may be drinking, but no one "getting drunk". He is looking for the neighbors to get to know one another. Mr. Silvia stated he thinks it's a great idea and would also like Ms. Ellison to look into how to make this happen safely. Mr. Murphy also loves the idea. He noted there may be some permitting needed.

***Motion:*** Mr. Murphy motioned to ask Ms. Ellison to work with Mr. DeSalvatore to build a policy and guideline so that we can move forward with the Laurel Street Block Party on September 10, 2022 pending approval from the Board on September 6, 2022. Mr. Silvia seconded the motion. Vote passed unanimously. (5-0-0)

**Request the Use of Town Hall Auditorium: Stalwart Productions, September 23 and October 24, 2022**

Josh Youman, location manager from Stalwart Productions addressed the Board. The show he is working on is called Invitation to a Bon Fire. They are shooting 6 episodes in Massachusetts this fall. He is looking to shoot two episodes in the Town Hall. There was some confusion over the dates. He stated they can be flexible and will have solid dates in a couple of weeks.

***Motion:*** Mr. Murphy motioned to approve the use of the Town Hall Auditorium, for Stalwart Productions, for Invitation to a Bond Fire, for dates to be determined. Mr. Silvia seconded the motion. Vote passed unanimously. (5-0-0)

**Request the Use of Town Hall Auditorium: Friends of the Millicent Library, September 26, 2022:**

Ms. Powers read the statement from the Friends of Millicent Library with their request to use the Town Hall Auditorium for Author Michael J. Tougis to speak about his best seller and Disney movie, The Finest Hours, on September 26, 2022. This event will be free to the public. Mr. Silvia asked if the rental fee can be waived, and only charge for the custodian.

***Motion:*** Mr. Murphy motioned to allow the Friend of the Millicent Library use of the Town Hall Auditorium on September 26, 2022, beginning at 5:30 pm ending at 7:30 pm, waiving the rental fee and charging a fee for the custodian. Mr. Silvia seconded the motion. Vote was unanimous. (5-0-0)

**Request the Use of Town Hall Auditorium: Off Broadway School of Dance, December 15-17, 2022:**

Ms. Powers read the application from Off Broadway School of Dance to use the Town Hall Auditorium on December 15, 16, and 17, 2022.

***Motion:*** Mr. Murphy motioned to rent the Town Hall Auditorium to Off Broadway School of Dance on December 15, 16, and 17, 2022. Mr. Silvia seconded the motion. Vote was unanimous. (5-0-0)

**Public Comment:**

Mr. Travis Raposa addressed the Board suggesting the means of applying for a Board or Committee via the website be streamlined with more information for what said committee may want to see. As it stands now the website asks few questions and prints out as an informal email.

Eleanor Chu via Zoom noted her concerns about having the voting at only the Rec Center. She is concerned about the traffic issue and would like to have some clear signage on how to enter and exit, with police on sight. She asked Mr. Correy to bring the issue of a Southeastern Regional Transit Authority bus driver on a cell phone as he was pulling out from the bus stop. Ms. Powers confirmed there would be an officer on site and will mention to the Town Clerk the suggestion of signage. Mr. Correy will relay his concerns to SRTA as well.

### **Board Member Items**

*Mr. Murphy:*

- Our Lady of Angels Feast is Saturday, September 3<sup>rd</sup>, Sunday, September 4<sup>th</sup>, and Monday September 5<sup>th</sup>.

*Mr. Correy:*

- Soliciting for people to sign up for committees. Hoping for more people to get involved.

*Mr. Espindola:*

- Has there been outreach on the Municipal Aggregate Program. Ms. Lopes Ellison will follow up again. Governor Baker signed a Clean Energy Bill that will have a heavy focus on the wind industry, and other items such as electrical vehicle incentive, solar, etc.

### **Correspondence:**

Mass DOT notified the Town of roadwork on I-195 Bridge East Bound over Alden Rd. Start date is August 11, 2022 night operations, from 8:00 pm to 4am. Ms. Powers noted work should already be done.

### **Notes and Announcements:**

The next regularly scheduled meeting of the Select Board is Tuesday, September 6, 2022 at 6:30 pm in the Town Hall Banquet Room.

The Board is going into Executive Session pursuant to MGL CH30A, 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

**Motion:** Mr. Murphy made the motion to enter into Executive Session and not return into Open Session. Mr. Silvia seconded the motion. Roll call vote: Mr. Espindola in favor, Mr. Correy in favor, Mr. Murphy in favor, Mr. Silvia in favor, and Ms. Powers in favor.

*Adjourned 8:46 pm*

Respectfully submitted on behalf of the Select Board Clerk. (SS)





# FAIRHAVEN TOWN HALL ADA ASSESSMENT REPORT

Prepared for:  
Fairhaven Board of Selectmen  
40 Center St.  
Fairhaven, MA

Prepared by:  
J. M. Booth & Associates, Inc Architects  
47 N. 2<sup>nd</sup> St  
New Bedford, MA

October 3, 2019





## INTENT

JMBA+Architects was commissioned to review the accessible path for the first floor. The Town desired to have a public path from the north banquet hall up to the main level of the building which is several steps above the accessible entrance. This report will describe the previous work and the changes which will be necessary to allow the public to use the elevator to access the main offices area of the first floor. We will also discuss alternatives for the two offices located on the south side of the first floor which will accommodate the public as well.

## BRIEF HISTORY OF ACCESSIBILITY MODIFICATIONS & EXISTING CONDITIONS

The original building modifications were completed in 1996 and included the installation of a new exterior ramp at the northeast side of the property which led to the exterior doorway at the northeast stair. The historic nature of the structure allowed for this entrance to become the barrier-free access to the building, provided directional signs were installed at the other entrances of the building. Brass signage was installed in 1996, to direct handicap patron to this entrance.



Exterior Ramp at Northeast corner of Town Hall

On the interior, a new elevator was installed in the north west corner of the building which allowed access to the upper first floor via the Assessor's office. The elevator along with the new stair and landing, allowed access to the main level of the first floor. The door, seen in the picture at the right, leads into the current Assessor's office, while allowing the required access, it also minimizes the security of this office.



Elevator Landing within Banquet Hall

Automatic operators were installed on this door. As seen in the photograph to the right. The operator was installed on the interior of the door.



Door from Elevator platform into Assessor's Office. Note power operator on top of door.



The door from the Assessor's office has an automatic operator installed, although the swing of the door is into the space. Note the door knob on the right side of the door.



Door from Assessor's Office to upper corridor,  
leading to the Main office and Building Department

### PROPOSED BUILDING MODIFICATIONS

In order to provide security to the Town Assessor, we recommend modifying the office layout with new walls, approximately 8 feet tall within the existing offices (see attached plans). This would separate the office from the accessible path. The resulting area could be used as a conference room, or a more public oriented area to allow the public to access the main offices on the first floor. Our Estimates includes new lighting in the resultant spaces as well as electrical work that may be required to create a new office.

In the 1996 design, a telephone was intended to be installed in the Banquet Room to allow disabled individuals to contact the two office located at the south entry and on the lower first floor level. The phone was intended to be installed adjacent to the stair door along with a directory of the various departments including the departments located in the Basement and on the mezzanine under the stage on the upper floor. This alternative is allowed by the American's with Disabilities Act which states the following:

- (i) Alterations to historic properties shall comply, to the maximum extent feasible, with the provisions applicable to historic properties in the design standards specified in § 35.151(c).
- (ii) If it is not feasible to provide physical access to an historic property in a manner that will not threaten or destroy the historic significance of the building or facility, alternative methods of access shall be provided pursuant to the requirements of § 35.150.



It is our opinion, that modifying the stair at the Center St side of the first floor would alter the historic significance of the building entry. In our experience, in this instance, a phone placed within the accessible path and a corresponding conference area for the employees to meet with the public is an acceptable alternative. This was provided at the time the elevator was installed, but apparently removed from the Banquet Room since that project was completed. The attached plan indicates the area to be designated for this purpose.

### Accessible Route

Our attached plans indicate the accessible route from the handicap entry door on the North Side of the building. This door was legally designated the barrier-free entry at the time the elevator was installed. The accessible path extends through the Banquet Room to the elevator via the Northwest stair tower. Each door has been fitted with an automatic door opener. Once a visitor is within the west entry the elevator provides access to the upper first floor, the second floor auditorium, various auditorium level offices and conferences spaces and finally the stage.

The Mezzanine level located beneath the stage is not accessible and would be infeasible to make it accessible as there are limited areas which would require structural changes to provide access. This floor, which currently houses the town planner, would also be included in the telephone directory suggested above, located within the Banquet Room.

In the Basement the areas that are used by offices will also need to be included on the telephone directory.

## RECOMMENDATIONS

We offer the following recommendations to conform to the latest ADA guidelines

1. Renew the exterior signage that direct the public to the accessible path and the exterior ramp at the east side of the building.
2. Define the accessible path within the building by installing new signage at the northeast stair, within the Banquet Room, directing the public to the elevator, and within the circular stair at the northwest side of the building.
3. Adding a new telephone station within the Banquet Room along with a workstation or desk. Provide a building directory at this desk with instructions to contact the needed department, also indicating if it is accessible by the elevator. The directory should also be provided in braille.
4. At the upper first floor level of the elevator, provide signage directing the public to the various offices accessible through the door to the new conference room.
5. Modify office layouts on the first floor in 4 possible configurations:

**Option A** - Within the former Assessor Office, build a three-quarter height wall to separate the Assessor from the newly created conference room complete with a door to access the conference room

Within the new conference room, change the door swing of the door leading to the upper first floor corridor so the door swings towards the wall rather than into the space. This would require a new automatic door opener, and the existing one to be removed. By changing the door swing the new conference room becomes more usable.





**Option B** - Within the former Assessor Office, build a three-quarter height wall to separate the Principal Assessor from the outer assessor's office, and the previous veterans office will become a conference room.

**Option C** - Within the former Assessor Office, build a three-quarter height wall to separate the Principal Assessor from the outer assessor's office.

Within the former Veteran's Office, build a three-quarter height wall to separate the Veteran's Office from a new conference room where the Veteran's office was previously located.

Within the new conference room, change the door swing of the door leading to the upper first floor corridor so the door swings towards the wall rather than into the space. This would require a new automatic door opener, and the existing one to be removed. By changing the door swing the new conference room becomes more usable.

**Option D** - Within the former Assessor Office, build a three-quarter height wall to separate the Assessor from the newly created Veterans Office

The former Veterans Office would become the main Assessor's Office

6. Install a vertical wheelchair lift inside the current Tax Collectors Office accessible from the main corridor and making the front portion of the town hall (tax collector and clerk) accessible to the public.
7. Relocate the Town Administrator's/Selectmen's Office to the current Tax Collector's Office, and the Tax Collector's Office to the current Town Admin Office, in an effort to make the tax collector's office more accessible to the public. It is our understanding that the Tax Collector's Office is utilized more frequently by the public than the Town Admin. Office.
8. A new fire alarm horn strobe would need to be added to the new offices / conference rooms created by the various office modifications.





## COST ESTIMATES

<b>PROJECT COST ESTIMATE SUMMARY</b>
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Description	Factor	Totals
<b>CONSTRUCTION COST SUBTOTAL</b> (not including General Conditions)		\$20,493
DESIGN CONTINGENCY	5.00%	\$1,025
<b>SUBTOTAL PRELIMINARY COST ESTIMATE</b> ( before G.C. Cost & Adjustment Factors)		<b>\$21,517</b>
<b>GENERAL CONTRACTOR ADMINISTRATIVE COST AND OVERHEAD &amp; PROFIT</b>		
GENERAL CONDITIONS (from Section 01100 )		\$3,000
OVERHEAD	5.00%	\$1,076
PROFIT	10.00%	\$2,152
BOND	2.50%	\$694
<b>SUBTOTAL BEFORE ADJUSTMENT FACTORS</b>		<b>\$28,439</b>
<b>CONSTRUCTION CONTINGENCY</b>	10.00%	\$2,844
Permits		
Means Location Factor		

<b>TOTAL PRELIMINARY COST ESTIMATE</b>		\$31,282
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Architectural/Engineering Fee	12.00%	\$3,754
Cost to print for bidding		\$500
<b>Total</b>		<b>\$4,254</b>

<b>TOTAL PRELIMINARY COST ESTIMATE WITH SOFT COSTS</b>		<b>\$35,536.32</b>
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Section	Description				Division Total	Remarks
01 1000	General Conditions				3,000.00	
02 4100	Demolition				314.90	
06 1000	Rough Carpentry				766.91	
06 2000	Finish Carpentry				1,727.78	
07 9510	Sealants & Caulking				250.00	
08 1000	Doors & Frames				885.93	
'08 7000	Hardware				4,965.21	
09 2600	Gypsum Bd Systems				1,088.53	
'09 9000	Painting				2,672.37	
10 9000	Building Specialties				1,500.00	
26 0000	Electrical				6,321.09	
<b>SUBTOTAL CONSTRUCTION COST ESTIMATE</b>					<b>20,492.71</b>	

FAIRHAVEN TOWN HALL ADA IMPROVEMENTS		1924.00	
PRELIMINARY COST ESTIMATE			<b>Option - B</b>
03-Oct-19	16:48		
<b>PROJECT COST ESTIMATE SUMMARY</b>			
<b>Description</b>	<b>Factor</b>	<b>Totals</b>	
CONSTRUCTION COST SUBTOTAL (not including General Conditions)		\$22,726	
DESIGN CONTINGENCY	5.00%	\$1,136	
SUBTOTAL PRELIMINARY COST ESTIMATE ( before G.C. Cost & Adjustment Factors)		<b>\$23,863</b>	
<b>GENERAL CONTRACTOR ADMINISTRATIVE COST AND OVERHEAD &amp; PROFIT</b>			
GENERAL CONDITIONS (from Section 01100 )		\$3,000	
OVERHEAD	5.00%	\$1,193	
PROFIT	10.00%	\$2,386	
BOND	2.50%	\$761	
SUBTOTAL BEFORE ADJUSTMENT FACTORS		<b>\$31,203</b>	
CONSTRUCTION CONTINGENCY	10.00%	\$3,120	
Permits			
Means Location Factor			
TOTAL PRELIMINARY COST ESTIMATE		\$34,323	
Architectural/Engineering Fee	12.00%	\$4,119	
Cost to print for bidding		\$500	
Total		\$4,619	
<b>TOTAL PRELIMINARY COST ESTIMATE WITH SOFT COSTS</b>		<b>\$38,942.12</b>	
Section	Description	Division Total	Remarks
01 1000	General Conditions	3,000.00	
02 4100	Demolition	314.90	
06 1000	Rough Carpentry	796.60	
06 2000	Finish Carpentry	1,869.59	
07 9510	Sealants & Caulking	250.00	
08 1000	Doors & Frames	885.93	
'08 7000	Hardware	4,965.21	
09 2600	Gypsum Bd Systems	1,920.94	
'09 9000	Painting	4,057.48	
10 9000	Building Specialties	1,500.00	
26 0000	Electrical	6,165.62	
SUBTOTAL CONSTRUCTION COST ESTIMATE		22,726.27	

FAIRHAVEN TOWN HALL ADA IMPROVEMENTS PRELIMINARY COST ESTIMATE 03-Oct-19	1924.00	Option - C
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**PROJECT COST ESTIMATE SUMMARY**

Description	Factor	Totals
CONSTRUCTION COST SUBTOTAL (not including General Conditions)		\$30,364
DESIGN CONTINGENCY	5.00%	\$1,518
<b>SUBTOTAL PRELIMINARY COST ESTIMATE ( before G.C. Cost &amp; Adjustment Factors)</b>		<b>\$31,882</b>
<b>GENERAL CONTRACTOR ADMINISTRATIVE COST AND OVERHEAD &amp; PROFIT</b>		
GENERAL CONDITIONS (from Section 01100 )		\$3,000
OVERHEAD	5.00%	\$1,594
PROFIT	10.00%	\$3,188
BOND	2.50%	\$992
<b>SUBTOTAL BEFORE ADJUSTMENT FACTORS</b>		<b>\$40,656</b>
CONSTRUCTION CONTINGENCY	10.00%	\$4,066
Permits		
Means Location Factor		

<b>TOTAL PRELIMINARY COST ESTIMATE</b>		<b>\$44,721</b>
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Architectural/Engineering Fee	12.00%	\$5,367
Cost to print for bidding		\$500
<b>Total</b>		<b>\$5,867</b>
<b>TOTAL PRELIMINARY COST ESTIMATE WITH SOFT COSTS</b>		<b>\$50,587.61</b>

Section	Description	Division Total	Remarks
01 1000	General Conditions	3,000.00	
02 4100	Demolition	314.90	
06 1000	Rough Carpentry	1,563.52	
06 2000	Finish Carpentry	3,347.41	
07 9510	Sealants & Caulking	375.00	
08 1000	Doors & Frames	1,771.86	
08 7000	Hardware	5,430.42	
09 2600	Gypsum Bd Systems	3,009.47	
09 9000	Painting	6,729.85	
10 9000	Building Specialties	1,500.00	
26 0000	Electrical	6,321.09	
<b>SUBTOTAL CONSTRUCTION COST ESTIMATE</b>		<b>30,363.50</b>	



<b>PROJECT COST ESTIMATE SUMMARY</b>		
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Description	Factor	Totals
CONSTRUCTION COST SUBTOTAL (not including General Conditions)		\$24,179
DESIGN CONTINGENCY	5.00%	\$1,209
<b>SUBTOTAL PRELIMINARY COST ESTIMATE ( before G.C. Cost &amp; Adjustment Factors)</b>		<b>\$25,388</b>
<b>GENERAL CONTRACTOR ADMINISTRATIVE COST AND OVERHEAD &amp; PROFIT</b>		
GENERAL CONDITIONS (from Section 01100 )		\$3,000
OVERHEAD	5.00%	\$1,269
PROFIT	10.00%	\$2,539
BOND	2.50%	\$805
<b>SUBTOTAL BEFORE ADJUSTMENT FACTORS</b>		<b>\$33,001</b>
CONSTRUCTION CONTINGENCY	10.00%	\$3,300
Permits		
Means Location Factor		

<b>TOTAL PRELIMINARY COST ESTIMATE</b>		<b>\$36,301</b>
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Architectural/Engineering Fee	12.00%	\$4,356
Cost to print for bidding		\$500
<b>Total</b>		<b>\$4,856</b>

<b>TOTAL PRELIMINARY COST ESTIMATE WITH SOFT COSTS</b>		<b>\$41,156.86</b>
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Section	Description				Division Total	Remarks
01 1000	General Conditions				3,000.00	
02 4100	Demolition				314.90	
06 1000	Rough Carpentry				1,299.08	
06 2000	Finish Carpentry				2,241.97	
07 9510	Sealants & Caulking				375.00	
08 1000	Doors & Frames				885.93	
'08 7000	Hardware				4,965.21	
09 2600	Gypsum Bd Systems				2,881.41	
'09 9000	Painting				3,549.61	
10 9000	Building Specialties				1,500.00	
26 0000	Electrical				6,165.62	
<b>SUBTOTAL CONSTRUCTION COST ESTIMATE</b>					<b>24,178.72</b>	

FAIRHAVEN TOWN HALL ADA IMPROVEMENTS		1924.00		
PRELIMINARY COST ESTIMATE			<b>Wheelchair Lift</b>	
03-Oct-19	16:53			
<b>PROJECT COST ESTIMATE SUMMARY</b>				
<b>Description</b>	<b>Factor</b>		<b>Totals</b>	
CONSTRUCTION COST SUBTOTAL (not including General Conditions)			\$45,014	
DESIGN CONTINGENCY	5.00%		\$2,251	
SUBTOTAL PRELIMINARY COST ESTIMATE ( before G.C. Cost & Adjustment Factors)			\$47,265	
<b>GENERAL CONTRACTOR ADMINISTRATIVE COST AND OVERHEAD &amp; PROFIT</b>				
GENERAL CONDITIONS (from Section 01100 )			\$6,000	
OVERHEAD	5.00%		\$2,363	
PROFIT	10.00%		\$4,726	
BOND	2.50%		\$1,509	
SUBTOTAL BEFORE ADJUSTMENT FACTORS			\$61,863	
CONSTRUCTION CONTINGENCY	10.00%		\$6,186	
Permits				
Means Location Factor				
TOTAL PRELIMINARY COST ESTIMATE			\$68,050	
Architectural/Engineering Fee	12.00%		\$8,166	
Cost to print for bidding			\$500	
Total			\$8,666	
<b>TOTAL PRELIMINARY COST ESTIMATE WITH SOFT COSTS</b>			<b>\$76,715.57</b>	
Section	Description		Division Total	Remarks
01 1000	General Conditions		6,000.00	
02 4100	Demolition		1,000.00	
05 1200	Miscellaneous Metals		1,876.40	
06 1000	Rough Carpentry		443.51	
06 2000	Finish Carpentry		1,760.58	
07 9510	Sealants & Caulking		250.00	
08 1000	Doors & Frames		885.93	
09 2600	Gypsum Bd Systems		672.33	
'09 9000	Painting		1,125.27	
10 9000	Building Specialties			
140000	Wheelchair Lift		29,000.00	
220000	Plumbing / Fire Protection		5,000.00	
26 0000	Electrical		3,000.00	
SUBTOTAL CONSTRUCTION COST ESTIMATE			45,014.02	



JMBA + ARCHITECTS  
 47 N Second St, 4th Floor  
 New Bedford, MA 02740

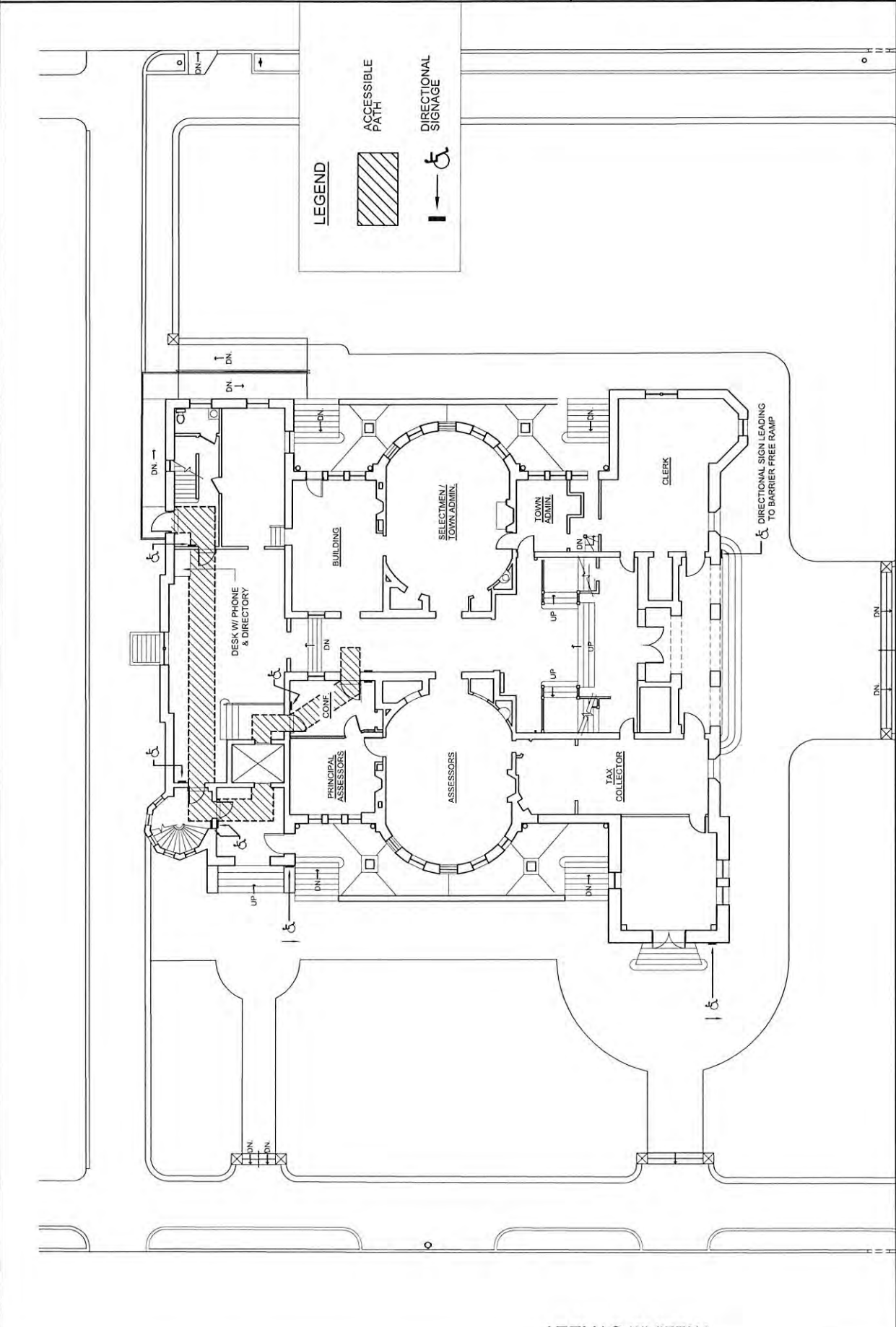
JOB: 1924  
 FAIRHAVEN TOWN HALL OFFICE  
 RENOVATION

SCALE: AS NOTED  
 DATE: DATE

DETAIL NO.  
 OPTION - A

NO.  
 SK-A

WILLIAM STREET



**LEGEND**



ACCESSIBLE PATH



DIRECTIONAL SIGNAGE





JMBA + ARCHITECTS  
47 N Second St, 4th Floor  
New Bedford, MA 02740

SCALE: AS NOTED  
DATE: DATE

DETAIL NO.

OPTION - B

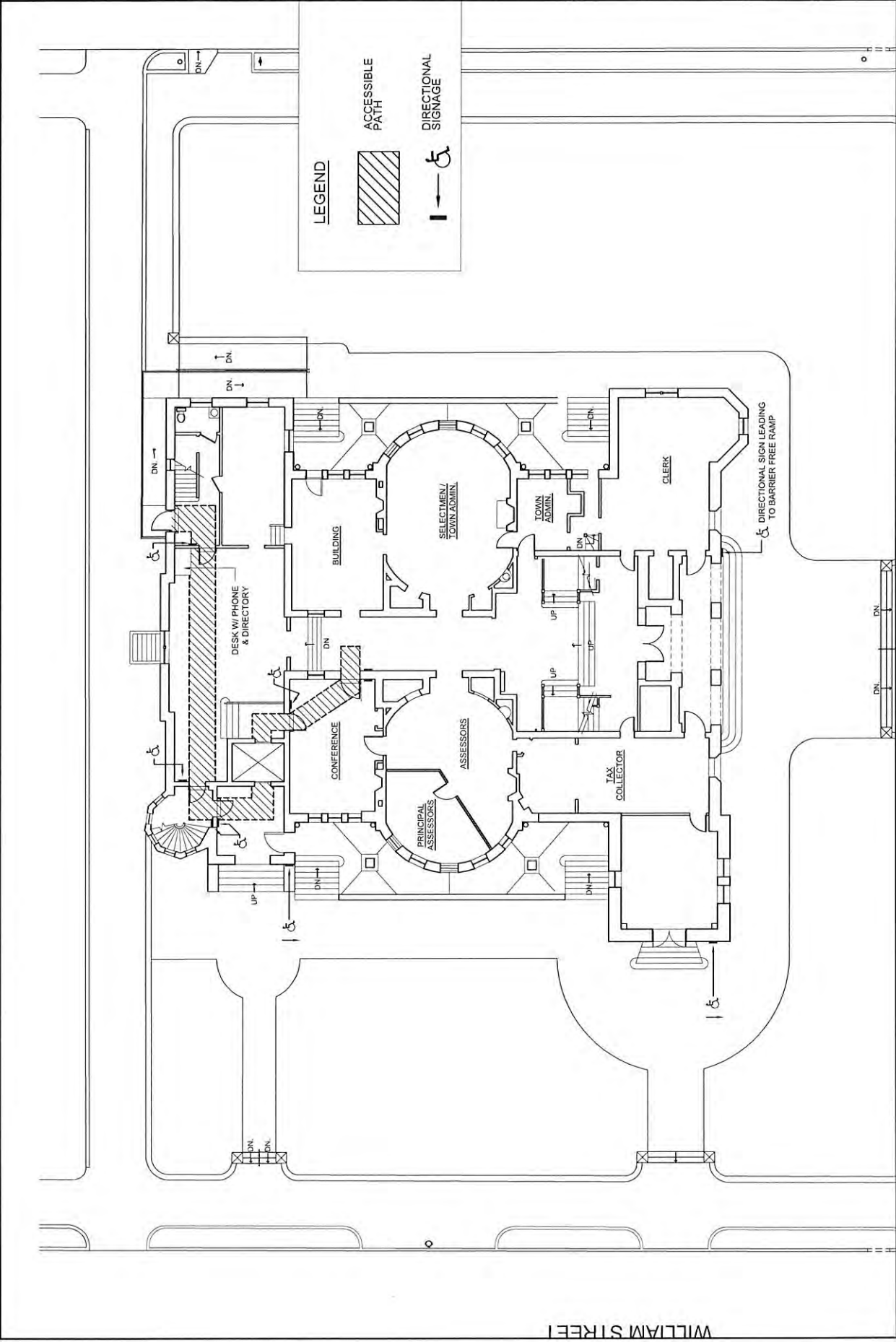
SK-B

JOB: 1924

FAIRHAVEN TOWN HALL OFFICE  
RENOVATION

TITLE:

OPTION - B





JMA + ARCHITECTS  
 47 N Second St, 4th Floor  
 New Bedford, MA 02740

JOB: 1924

FAIRHAVEN TOWN HALL OFFICE  
 RENOVATION

SCALE: AS NOTED  
 DATE: DATE

OPTION - C

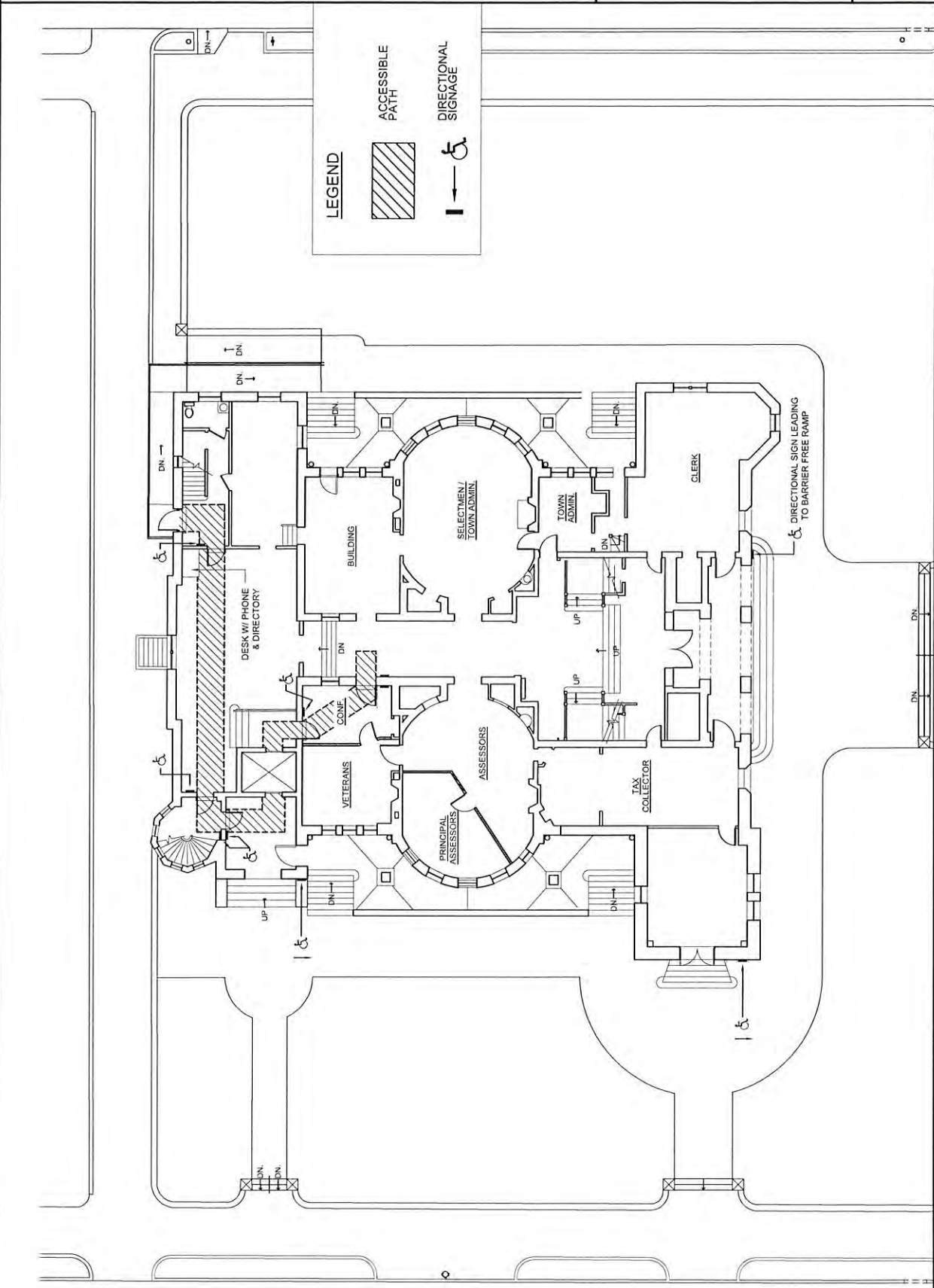
SK-C

NO.

DETAIL NO.

TITLE:

OPTION - C



WILLIAM STREET



JMA + ARCHITECTS  
47 N Second St. 4th Floor  
New Bedford, MA 02740

JOB: 1924

FAIRHAVEN TOWN HALL OFFICE  
RENOVATION

TITLE:

OPTION - D

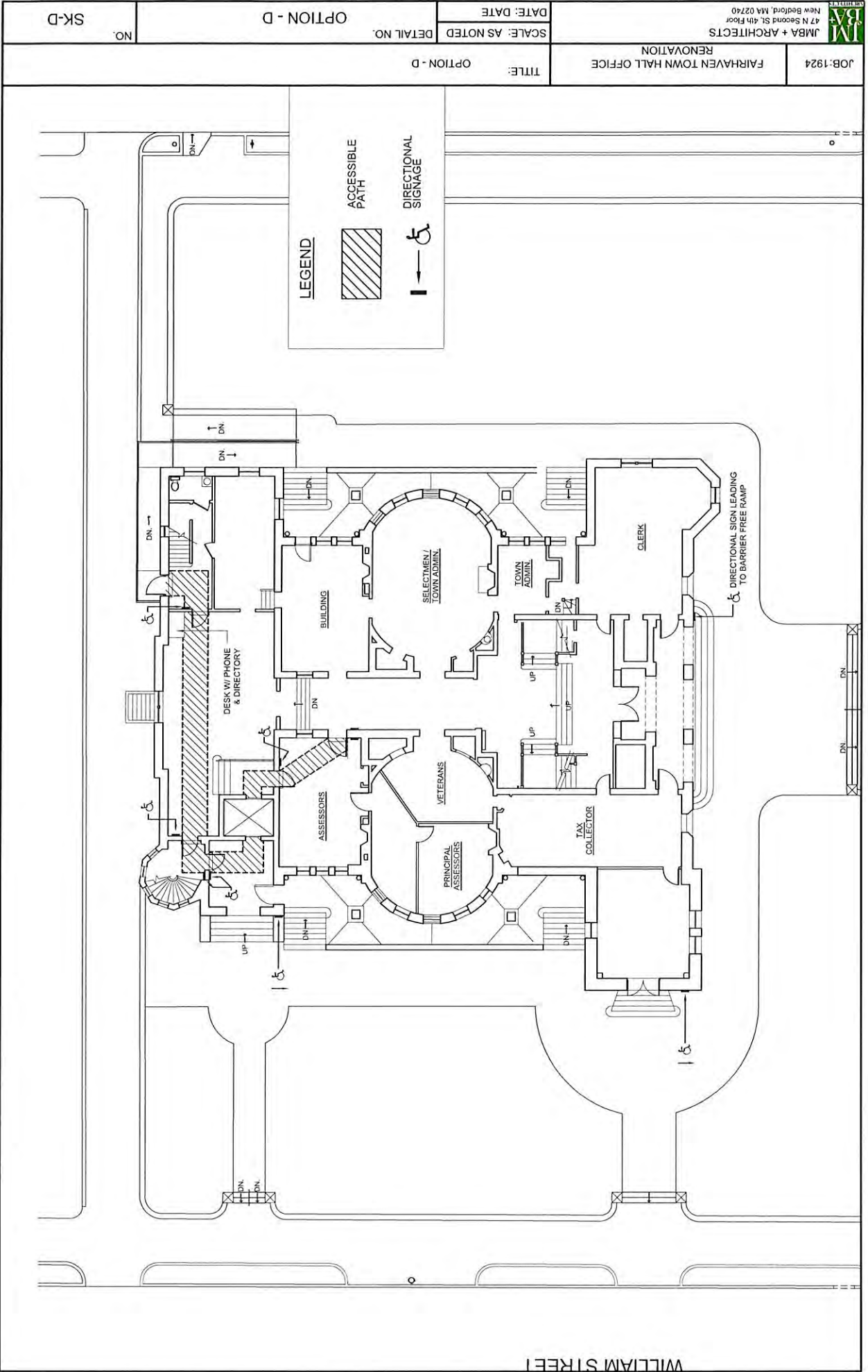
SCALE: AS NOTED  
DATE: DATE

DETAIL NO.

OPTION - D

SK-D

NO.



**LEGEND**

ACCESSIBLE PATH

DIRECTIONAL SIGNAGE

WILLIAM STREET





JMBA + ARCHITECTS  
 47 N Second St, 4th Floor  
 New Bedford, MA 02740

JOB: 1924

FAIRHAVEN TOWN HALL OFFICE  
 RENOVATION

SCALE: AS NOTED  
 DATE: DATE

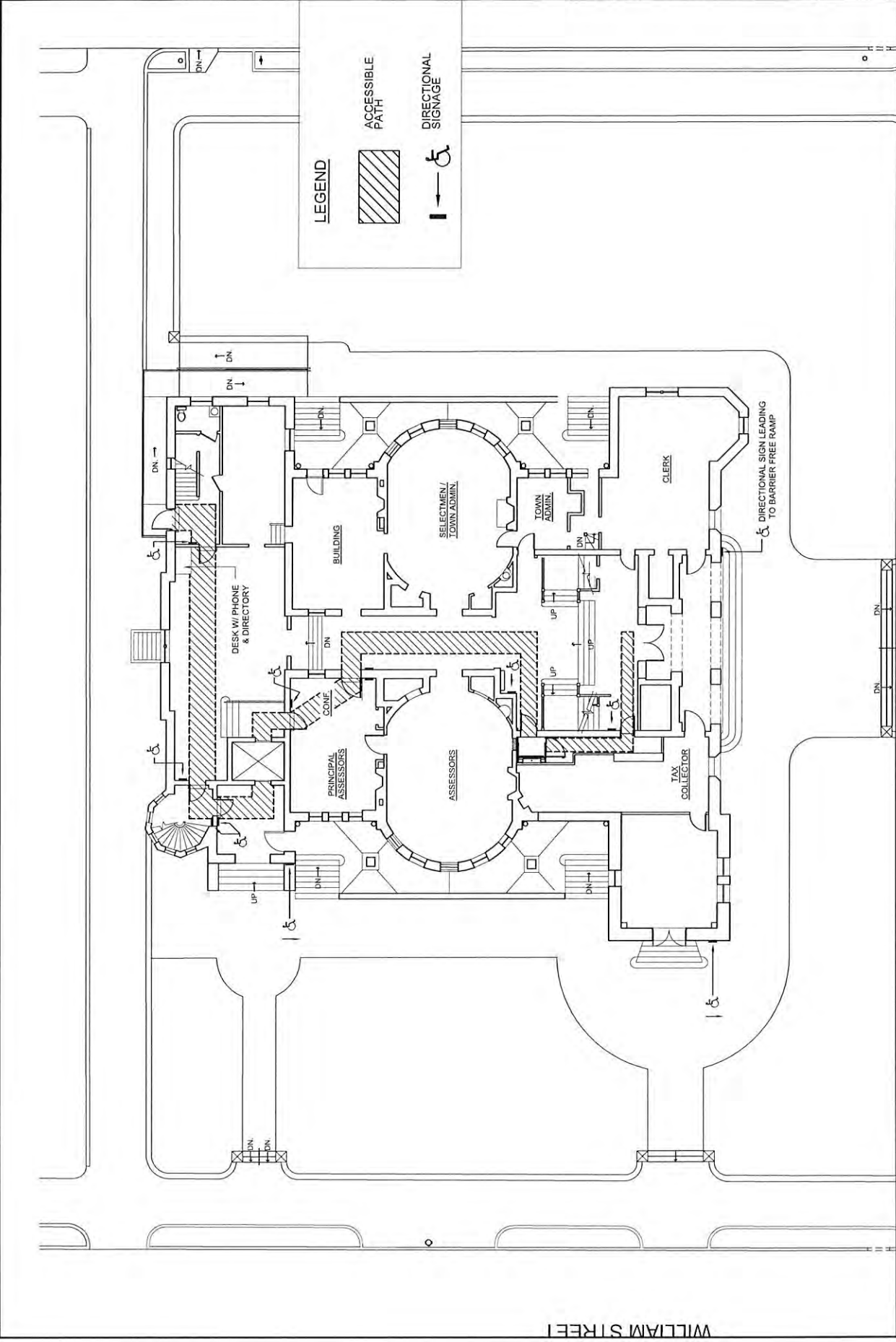
DETAIL NO.

WHEELCHAIR LIFT

SK-E

NO.

TITLE: WHEELCHAIR LIFT



**Scope of Services (Attachment A)**  
**FY23 EEA Municipal Vulnerability Preparedness Program – Action Grant**  
**Town of Fairhaven**  
**July 2022**

**Contractor:**

Paul Foley  
 40 Center Street  
 Fairhaven, MA 02719  
 (508) 979-4023 EXT. 122  
 pfoley@fairhaven-ma.gov

**Project Title:**

*Climate Change Vulnerability Assessment*

**Summary:**

*The Fairhaven Climate Change Vulnerability Assessment is a planning-level study intended to evaluate the coastal vulnerability and risk of municipal infrastructure and natural resources for exposure to sea level rise and coastal storms. The goal of the project is to develop data on likely scenarios and degrees of potential impact in vulnerable areas, and to assist in the prioritization of assets for future adaptation planning and design.*

**Scope:**

The tasks described in Attachment B to this contract will be performed under this contract according to the agreed upon schedule and budget. In addition, a monthly progress report is required and a short case study and a summary PowerPoint slide with project images (templates to be provided) will be included with final project deliverables.

**Funding Distribution:**

**Funding will be distributed by reimbursement upon completion of tasks outlined in Attachment B and submission of invoices.** Costs eligible for reimbursement include all approved project costs incurred between the contract execution date and either June 30, 2023 or June 30, 2024, depending on the end date in the contract. Any additions, deletions, or other changes to the scope must be approved by EEA prior to commencement of such activities. All grant funds must be spent according to the fiscal year breakdown below (before June 30, 2023 for FY23 funds and before June 30, 2024 for FY24 funds, if applicable). Please reference the RFR "ENV 23 MVP 02" for additional details on what is required for reimbursement and contact your MVP regional coordinator with any questions.

**FY23 - \$ 40,000**

**FY24 - \$ 0**

To receive grant funding, the applicant must have agreed to the fiscal requirements of the program by providing a statement from the authorized signatory of the organization acknowledging and accepting the following:

- The municipal entity commits to match 25% (or 10% if a Massachusetts economically disadvantaged rural community listed in Attachment N of the RFR) of total project cost using cash or in-kind contributions (or a combination of the two) and acknowledges that the funding under this grant will be provided on a reimbursement basis.
- All matching funds provided by the Applicant or direct project partners have been approved and/or appropriated (or are in the process of being approved).

**Additional details:**

- No payments will be made for Massachusetts sales tax.



- Work done prior to the project start date (the date issued and signed by the Commonwealth's Department Authorized Signatory) shall NOT be reimbursed. No funds will be granted for work performed after **June 30, 2023 for FY23 funds and June 30, 2024 for FY24 funds (if applicable)**.
- Requests for reimbursement are due before **July 31, 2023, for work completed by June 30, 2023 and July 31, 2024 for work completed by June 30, 2024 (if applicable)**.

As tasks are completed and deliverables are submitted to, reviewed and approved by EEA, the contractor must submit a package (template to be provided) containing the following items:

1. A signed letter (on city or town letterhead) from the contractor requesting reimbursement.
2. All relevant invoices, including those from subcontractors. Invoices must itemize costs consistent with the agreed upon scope of work. Invoices must demonstrate sufficient information for EEA to determine that the services were performed and/or products were received, and that the invoiced items meet all contractual performance requirements.
3. A detailed breakdown of the required match for the task. For in-kind services, include sufficient details to demonstrate the total amounts of match contributed, and as appropriate, a list of personnel, hours worked, hourly rates, etc.
4. A short case study and a summary PowerPoint slide with project images (due at the end of the project, templates to be provided).

**Reimbursement packages should be submitted as tasks are completed as part of the monthly progress report, and reflect work performed according to the schedule of deliverables included in the project budget.** Reimbursement is generally made within 45 days subsequent to approval of a reimbursement package. Reimbursement packages are due before July 31, 2023 for FY23 funds and before July 31, 2024 for FY24 funds, if applicable.

EEA will retain a minimum of ten percent (10%) of the total maximum obligation of funds until all contract provisions are satisfied and final reports and other products are delivered and accepted.

#### **Progress Reporting:**

To help EEA stay current on work being conducted over the course of the project, the Contractor will submit a brief monthly progress report (template to be provided), due by the 30<sup>th</sup> of the month, including:

- Significant activities that have occurred to show progress toward deliverables
- Whether a change in schedule or scope of work is anticipated
- Whether costs are anticipated to be overrun or underrun
- If additional assistance from EEA or partners is needed
- Invoices for work completed to date

The Applicant will be required to be in communication with their MVP Regional Coordinator (RC) throughout the course of the project and submit all reporting documentation through the RC.

#### **Changes in Scope, Schedule, or Budget:**

If a change in the schedule or scope is needed or if you expect an underrun or overrun of the budget, please inform your MVP RC as soon as possible so that we can work with you to take the necessary steps. If circumstances beyond your control make an extension or new split in funding between FY23 and FY24 necessary—please notify us no later than May 1st (so that we may discuss a potential amendment before the end of the fiscal year). These requests will be considered on a case by case basis and may not be approved. If the project will be completed under budget, please notify your MVP RC. Rescoping to use the remaining funds on new tasks is unlikely to be approved but may be considered on a case by case basis.



**COVID-19-Related Adjustments to Engagement Tasks:**

Due to the COVID-19 health emergency, the grantee may need to substitute some parts of the agreed upon scope (Attachment B) with comparable virtual or remote engagement strategies. Grantees should work with their MVP RC to approve any adjustments to the scope. Grantees should receive written approval from their MVP RC before commencing with any adjusted activities.

**Regulatory Compliance**

Grantee agrees to comply with all applicable state, federal, and local laws and ordinances. Such compliance is a condition of this grant.



Town of Fairhaven Climate Change Vulnerability Assessment FY23 MWP Action Grant Scope/Budget- Attachment B

Project Task Description	Deliverables	Approximate Start Date	Approximate End Date	Total Grant	In-Kind Match	Cash Match	Total Match	Total Project Cost
<b>Tasks to be Completed by June 30, 2023</b>								
<b>Task 1: Project Kick-off, Management, and Reporting</b>								
Sub-task 1.1 Kick-off meeting with Town, EEA, and Consultant	Meeting notes, sign-in sheet	9/1/2022	9/1/2022	\$ 140.00	\$ 320.00		\$ 320.00	\$460.00
Sub-task 1.2 Monthly progress reports FY23	Monthly progress reports submitted by the 30th of each month of the grant period to your MVP Regional Coordinator	9/1/2022	6/30/2023	\$ -	\$ 600.00		\$ 600.00	\$600.00
Sub-task 1.3 Project Case Study	Final Case Study Report, PowerPoint slide, project photos	6/1/2023	6/30/2023	\$ -	\$ 300.00		\$ 300.00	\$300.00
<b>Total Task 1 Cost</b>				\$ 140.00	\$ 1,220.00	\$ -	\$ 1,220.00	\$1,360.00
<b>Task 2: Public Involvement and Community Engagement in FY23</b>								
Sub-task 2.1 Community Progress Meeting 1	Meeting attendance sheet, PowerPoint Presentation	1/15/2023	1/15/2023	\$ 1,305.00	\$ 640.00		\$ 640.00	\$1,945.00
Sub-task 2.2 Community Progress Meeting 2	Meeting attendance sheet, PowerPoint Presentation	5/15/2023	5/15/2023	\$ 1,305.00	\$ 640.00		\$ 640.00	\$1,945.00
Sub-task 2.3 Steering Committee Meetings	Meeting attendance sheet and meeting notes	9/1/2022	6/30/2023	\$ 1,120.00	\$ 640.00		\$ 640.00	\$1,760.00
<b>Total Task 2 Cost</b>				\$ 3,730.00	\$ 1,920.00	\$ -	\$ 1,920.00	\$5,650.00
<b>Task 3: Data Collection &amp; Establishment of Study Parameters</b>								
Sub-task 3.1 Data Collection & Establishment of Study Parameters	Technical Memorandum evaluating data collected & Description/Map of Sea-Level Rise and Storm Scenarios	10/1/2022	1/1/2023	\$ 7,625.00	\$ 160.00		\$ 160.00	\$7,785.00
<b>Total Task 3 Cost</b>				\$ 7,625.00	\$ 160.00	\$ -	\$ 160.00	\$7,785.00
<b>Task 4: Perform Vulnerability Assessment</b>								
Sub-task 4.1 Perform Draft Vulnerability Assessment	Draft Technical Memorandum describing the Vulnerability Assessment.	12/1/2022	5/30/2023					
Sub-task 4.2 Perform Final Vulnerability Assessment	Final Technical Memorandum describing the Vulnerability Assessment.	12/1/2022	6/30/2023	\$ 28,505.00	\$ 200.00	\$ 10,000.00	\$ 10,200.00	\$38,705.00
<b>Total Task 4 Cost</b>				\$ 28,505.00	\$ 200.00	\$ 10,000.00	\$ 10,200.00	\$38,705.00
<b>TOTAL PROJECT COST FY23</b>				\$ 40,000.00	\$ 3,500.00	\$ 10,000.00	\$ 13,500.00	\$53,500.00
						Match	25.23%	





RECEIVED

**The Commonwealth of Massachusetts**  
 William Francis Galvin, Secretary of the Commonwealth  
 Massachusetts Historical Commission

2022 AUG 24 P 12:39

BOARD OF SELECTMAN  
FAIRHAVEN MASS

August 19, 2022

Susan Loo  
 Chair, Rogers Re-Use Committee  
 40 Center Street  
 Fairhaven, MA 02719

RE: National Register eligibility, Rogers Grammar School, 100 Pleasant St., Fairhaven

Dear Ms. Loo:

At the request of the Rogers Re-Use Committee, staff of the Massachusetts Historical Commission have evaluated the Rogers Grammar School, 100 Pleasant Street, Fairhaven (MHC # FAI.30 in the State Inventory) to see whether, in our opinion, it meets the Criteria for listing in the National Register of Historic Places. I am happy to tell you that it is our opinion that the property retains integrity of location, design, setting, materials, workmanship, feeling, and association and is eligible for listing in the National Register. The property fulfills National Register Criteria A and C at the local level with the areas of significance being Education, Social History, and Architecture. The period of significance remains to be determined, but would begin in 1885 and end sometime after the construction of the addition in 1957.

Under National Register Criterion C, the 1885 building is significant architecturally as a monumental public building in the Romanesque Revival style and as the work of architect Warren Briggs, his only known surviving commission in Massachusetts. The 1957 addition is important as a work of International Style institutional architecture in Fairhaven. Both the 1885 and 1957 portions retain historic features and finishes inside and out. Under National Register Criterion A, the property is significant for its role in the history of education in Fairhaven as well as for its associations with Henry Huttleston Rogers (1840–1909), a Fairhaven-born industrialist and financier who, after amassing a fortune, gave back to the town of his birth through a number of gifts, including funding the construction of institutional buildings, the municipal water system, and a public park. The 1885 grammar school was the first of his gifts to the town, and is thus eligible in the area of Social History as it is associated with the “history of the efforts to promote the welfare of society.”

We understand that there may be work undertaken on the building. If a project begins, please note that it is general MHC policy not to proceed with a nomination while work is in progress. We would need to see new photos when the project is substantially complete to confirm that the building retains integrity, and thus NR eligibility, before a nomination could commence.



If a project is not planned and the intention is to pursue a nomination, the MHC highly recommends that the services of a preservation consultant familiar with the preparation of National Register nominations be retained to complete the form, as it is a highly technical document. Due to the demands of the program and staff limitations, listing in the National Register generally takes eighteen months to two years from receipt of the first draft of a nomination.

Please be in touch with any questions.

Sincerely,

A handwritten signature in black ink that reads "Ben Haley". The signature is written in a cursive style with a long, sweeping flourish extending to the right.

Ben Haley  
National Register Director  
Massachusetts Historical Commission

cc: Wayne Oliveira, Chair, Fairhaven Historical Commission  
Stasia Powers, Chair, Fairhaven Select Board



RECEIVED

484 Willow St  
Yarmouth, MA 02673

2022 AUG 15 P 2: 07

August 12, 2022

Dear Angie Lopes Ellison - Fairhaven Town Administrator,

BOARD OF SELECTMAN  
FAIRHAVEN MASS

### Safety First and Always

The safety of our employees, our customers, and the public is our top priority during the ongoing COVID-19 outbreak. Our commitment to safety, first and always, is continuous. Eversource representatives will continue to abide by all COVID-19 safety guidelines, which include wearing personal protective equipment, following social distancing, enhanced sanitizing requirements and other federal and state health and safety guidelines.

### Why Tree Work is Important

- To protect the electric system, we remove tall-growing species from the right of way and cut branches extending into the right of way. These trees and branches pose a serious safety hazard, now or in the future, if they contact energized equipment.
- Vegetation contact with electric facilities may lead to power outages that could impact thousands of electric customers. The clearing of trees and branches in and along the right of way will improve system performance, especially during severe weather events.

### Work in Your Neighborhood

The vegetation management work may include:

- Clearing of incompatible trees and/or removal of branches that are encroaching into the right of way.
- Removing tall-growing tree species that are incompatible to the transmission system, using manual climbing crew or mechanical tree-harvesting equipment, and tree-chipping machinery.

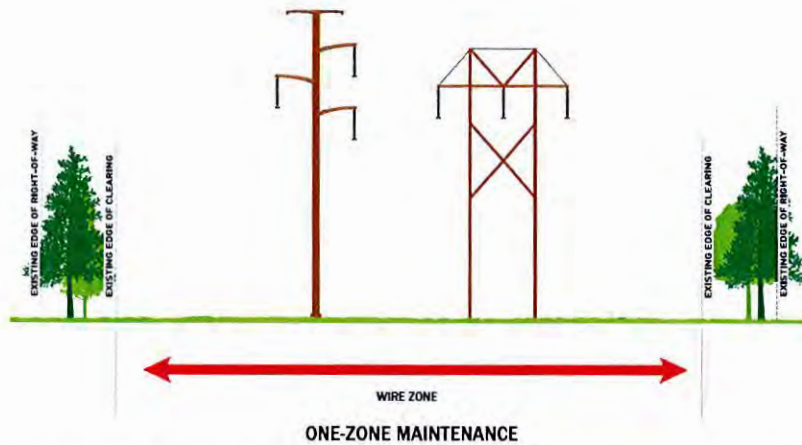
### What You Can Expect

We want you to know that this work will not interrupt electric service to your property. Work hours will typically be 7 am to 7 pm, Monday through Saturday. Due to weather or other unexpected circumstances, from time to time crews may need to work longer hours or on a Sunday.

In certain areas, this vegetation management scope may be more than what has been experienced in the past.

Based on the width of the right of way, the type and number of transmission lines, the location of the lines within the right of way and the topography, Eversource employs a "one-zone" vegetation maintenance method. This method establishes the following:

- One-zone maintenance occurs within a right of way wire zone, which is the area directly under the transmission lines, extending to the edge of the easement or the width of the maintained area. Eversource manages the wire zone to promote a low-growing plant community dominated by grasses, flowers, ferns and small shrubs under 3 feet in height at maturity. Within this zone, trees and brush are selectively removed to allow for the establishment and preservation of these native, low-growing plant communities in non-lawn areas. Only established compatible species with a mature height of 15 feet or less at maturity may be allowed to remain in the wire zone, depending on location. All other plants with a mature height greater than 15 feet will be removed.



*The diagram illustrates a typical right of way condition. This work is occurring within the existing edge of clearing. Your neighborhood may have a different configuration of transmission structures.*

#### Work Performance

Eversource is using approved contractors to conduct this work. The work may be completed in several stages, or at various times during the year. Work may also be performed by different contractors depending on the scope of work required in the particular right of way. Trimming and tree removal is performed throughout the year.

#### Keeping the Wood from Cleared Areas

If you would like to keep the wood from trees cut on your property, please call 888-673-9943. The wood that is to be kept for your personal use will be placed along the edge of the maintained area within the right of way and outside of the wire zone and environmentally sensitive areas. Wood and cut branches not left for personal use will be chipped & removed, slashed, or diced and left within the right of way. Diced vegetation will not be left within access areas or within the cleared areas around structures and guy wires. Debris will also be kept out of water courses, stream and river banks and bodies of water including standing water in wetland areas.

#### Additional Communication

Along with this letter, you will be receiving a door hanger or email informing you of the scheduled work. If you prefer e-mail, please contact us with your electronic address. The letter and door hanger are part of our requirements under the Commonwealth of Massachusetts regulation (220 CMR 22.00), providing notice of vegetation work in the transmission right of way.

#### Always Working to Serve You Better

Keeping the lines of communication open is an important part of our work in your community. Please contact us if **you have a private water well within 100' of the electric transmission right of way** or with any questions you might have. We can be reached at 888-673-9943 or [MAVegMaintenance@eversource.com](mailto:MAVegMaintenance@eversource.com)

Thank you for your patience and cooperation while Eversource performs this important system reliability work.

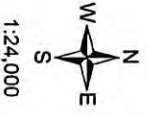
Sincerely,

*Conor Eagan*

Conor Eagan - Transmission Arborist, Vegetation Management



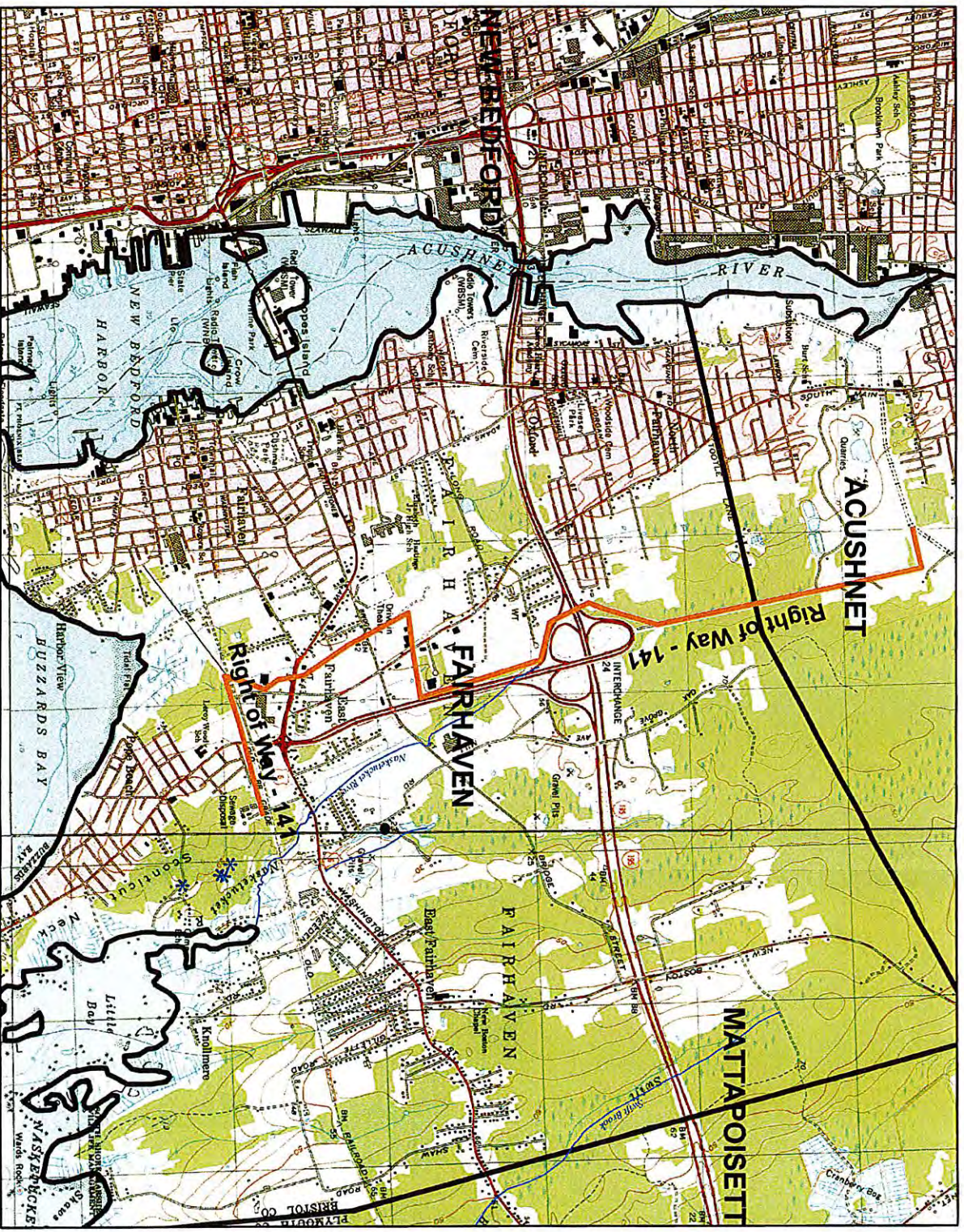
# Eversource Energy Transmission Vegetation Management FAIRHAVEN Right of Way 141



1:24,000



- \* NHESP Certified Vernal Pools
- ▶ Emergency Surface Water Well
- Ground Water Well
- Non-Transient, Non-Community Well
- ◆ Proposed Well
- ▲ Surface Water Well
- # Transient, Non-Community Well
- Eversource Right-of-Way
- Perennial Rivers and Streams
- Intermittent Rivers and Streams
- ▨ Mass Zone A
- ▭ Mass Town Lines



Source: Office of Geographic and Environmental Information (Mass GIS), Commonwealth of Massachusetts. Eversource Office of Energy and Environmental Affairs.  
Public Water Supply data provided by the DEP Drinking Water Program, October 2017. DEP Public Water Supplies.



# Board and Committee Volunteer Application

Submitted on Saturday, August 20, 2022 - 2:30pm

**Full Name:** Lisa Breese

**Address:** 92 Chestnut St

**Email Address:**

**Contact Phone Number:**

**How long have you been a Fairhaven resident?** 13 years

**What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?**

Cultural Council. As an educator in Wareham, I have worked with the cultural council there to bring my students' field trips and educational experiences that they might not experience without it. I would love to be involved in this program here in town and help bring cultural experiences to local students. It's more important than ever to ensure these experiences, stories, and voices reach our community.

**Have you attended a meeting of this Board or Committee?** No

**Have you (or are you currently) served on any Town of Fairhaven Boards? If so, please indicate what Board and number of years:**

I have never served on a board or committee for the town of Fairhaven.

**Interests and Qualifications (tells us about yourself):**

I am a parent of two students in Fairhaven Public Schools. I have been a teacher in the town of Wareham for the last 21 years. I have been a resident of Fairhaven for 13 years.



Town of Fairhaven  
Massachusetts  
Office of the Town Administrator  
40 Center Street  
Fairhaven, MA 02719

### TEMPORARY STREET CLOSURE/BLOCK PARTY APPLICATION

Date of function 9/10/22 Time of function 12N-5 PM

Road(s) to be blocked Lavel at Church & at South

Estimated number attending: 25? Age group mixed

Have the all residents been notified? all houses facing Lavel between Church + South

Name, address and telephone number of 2 residents as point of contact besides applicant.

<u>Eric + Heather Anderson</u>	<u>73</u>	<u>Lavel</u>
<u>John + Connie Whalen</u>	<u>79</u>	<u>Lavel</u>

By signing, I attest to having read, understand and will comply with the Temporary Street Closing Policy if this application is approved.

Signature of person making request. [Signature]

Print name: Lawrence E. DeSalvatore Jr.

Address. 75 Lavel St. Telephone# \_\_\_\_\_

E-mail: \_\_\_\_\_ Today's Date 8/25/22

Office use: Please sign off; provide any comments and/or modifications. Use back of sheet if needed.

DPW: [Signature]

Fire: [Signature] NO OPEN BURNING

Police: [Signature]

Town Administrator: [Signature]





## TEMPORARY STREET CLOSURE POLICY

### General

It is the policy of the Town of Fairhaven to encourage activities by neighborhood and civic groups that promote the welfare, safety, and harmony of its citizens. The Town shall allow temporary street closures for such activities when those closures will not cause harm to or be a significant disruption to the general public.

### Purpose

It is the purpose of this policy to define parameters under which local or civic groups may request temporary road closures for community events. Except as otherwise provided by law, it shall be unlawful to close any public street or block traffic therefrom unless a Street Closure Permit has been issued by the Town of Fairhaven in accordance with this policy.

### Scope

This policy applies to all roads and streets in the Fairhaven road system.

- A. Administrative Approval: Community events that occur on an annual or routine basis, or have been approved previously by the Fairhaven Select Board, may be approved administratively by the Town Administrator. Town sponsored events may be approved administratively by the Town Administrator.
- B. Select Board Approval: Events of a non-routine nature or that have not previously been approved by the Town or the Town Administrator, or events lasting longer than 10-hours, must be approved by the Select Board.

### Policy

- A. No permit shall be issued for road closures on state-controlled, numbered highways without prior approval from the Massachusetts Department of Transportation. No permit shall be issued for road closures in the business district area\* unless sponsored by the Town or the local chamber of commerce or its equivalent.
- B. Disposition of Street Closure Requests is administrative in nature under the authority of the Town Administrator and the Select Board.
- C. The applicant shall submit a letter of request for street closure to the Fairhaven Town Administrator's office at least 30 days prior to the date of the proposed street closure. Applications submitted less than 30 days cannot be guaranteed a response for approval. The letter shall include all the relevant information requested in the application and any additional information by the Town Administrator.
- D. The Town Administrator shall notify the Police Chief of the proposed closure, and the Police Chief, or designee, shall determine whether a Police detail shall be required. Such detail shall be paid by the applicant.
- E. The applicant shall be responsible for notifying the owners and tenants on the affected street at least seven (7) days prior to the proposed closure.
- F. The temporary street closure shall be for a period less than ten (10) hours as stipulated by the Town Administrator, unless approved by the Select Board.
- G. Regardless of street closure, travel lane must be kept clear to accommodate emergency vehicles.
- H. Pedestrian access to all residences or businesses shall not be obstructed as well as an unobstructed path must be maintained for emergency vehicle access to the street.

- I. The applicant shall conduct all activities in such a manner that the health and safety of the public are not negatively impacted.
- J. Promptly following the conclusion of the event, the applicant shall ensure that the street is free of debris and rubbish.
- K. Approval of the request is subject to other conditions that may be specified by the Fairhaven Town Administrator or the Select Board.
- L. The Town of Fairhaven will not be responsible for any costs for establishing, running or maintaining the closure.
- M. The Town of Fairhaven maintains the right to cancel approval of the road closure at any time.  
\* waivers may be requested and can only be approved by the Select Board.

### **Barricade Equipment**

Barricade equipment is required and is provided by the Town at a fee of twenty-five dollars (\$25). The applicant shall be responsible to pay the fee at least two (2) weeks prior to the event. Department of Public Works will be notified and coordinate the placement and timing of barricades with the Police and Fire Departments.

### **Public Notification**

The applicant is required to notify all residents/tenants affected by the street closure and direct them to contact the Town Administrator's office if they have any questions or concerns. The applicant shall attest that this requirement has been met. The applicant may obtain abutter addresses from the Assessor's office.

### **Additional Event Requirements**

- A. No stakes or penetrations may be made through the asphalt.
- B. No disposal of anything in storm sewers.
- C. Any marking on the street can be done in chalk or washable material. No paint or permanent markings can be used.
- D. No loud speaker system shall be used which is audible beyond the designated event location. Event organizers and guests shall be in compliance with state laws and local bylaws.
- E. If alcoholic beverages or marijuana products are dispensed, event organizers may be subject to criminal penalties if under-aged persons are consuming or possessing such beverages and products. Alcoholic beverages are prohibited from Town streets or public right of way unless the applicant has obtained a on day permit from the Town.

### **Damages; Insurance**

Any person or persons to whom a Street Closing Permit has been issued shall be liable for any loss or damage to any Town of Fairhaven property arising out of the issuance use of the permit.

As a condition to the issuance of any Street Closing Permit, the permittee may be required to provide insurance to indemnify the Town from any and all damages and costs of litigation arising out of the issuance and use of such permit.



Town of Fairhaven  
 Massachusetts  
 Office of the Town Administrator  
 40 Center Street  
 Fairhaven, MA 02719

## TEMPORARY STREET CLOSURE/BLOCK PARTY APPLICATION

Date of function \_\_\_\_\_ Time of function \_\_\_\_\_

Road(s) to be blocked \_\_\_\_\_  
 \_\_\_\_\_

Estimated number attending: \_\_\_\_\_ Age group \_\_\_\_\_

Have the all residents been notified? \_\_\_\_\_

Name, address and telephone number of 2 residents as point of contact besides applicant.

_____	_____
_____	_____
_____	_____

*By signing, I attest to having read, understand and will comply with the Temporary Street Closing Policy if this application is approved.*

Signature of person making request. \_\_\_\_\_

Print name: \_\_\_\_\_

Address. \_\_\_\_\_ Telephone# \_\_\_\_\_

E-mail: \_\_\_\_\_ Today's Date \_\_\_\_\_

-----  
 Office use: Please sign off; provide any comments and/or modifications. Use back of sheet if needed.

DPW: \_\_\_\_\_

Fire: \_\_\_\_\_

Police: \_\_\_\_\_

Town Administrator: \_\_\_\_\_



*Town of Fairhaven, MA  
Wednesday, August 31, 2022*

## Chapter 220. Special Municipal Employees

### § 220-1. List of special municipal employees.

The following list of special municipal employees was approved by the Board of Selectmen 1-17-1989. Amendments noted where applicable.

Board of Appeals  
Planning Board  
School Committee  
Inspector of Wires  
Sealer of Weights and Measures  
Inspector of Petroleum  
Tree Warden  
Town Moderator  
Finance Committee  
Board of Health  
Milk Inspector  
Registrars of Voters  
Safety Council  
Call Firemen  
Call or Spare Policemen  
Board of Fire Engineers  
Civil Defense  
Commissioner of Trust Funds  
Plumbing Inspector  
Moth Superintendent  
Public Weighers  
Field Driver and Pound Keeper  
Measurer of Wood and Bark  
Shellfish Advisory Board  
School Dentist  
Sanitary Inspector  
Natural Resource Officers  
Board of Retirement  
Fence Viewer  
Town Forest Committee  
Library Trustees  
Council on Aging members

Board of Public Works  
Historical Commission  
Industrial Development Financing Authority  
Southeast Regional Transit Authority Advisory Board  
Joint Transportation Planning Group of the Southeast Regional Planning and Economic Development District  
Delegates to the Southeast Regional Planning and Economic Development District  
Affirmative Action Officer  
Civil Service Director  
Conservation Commission  
Data Processing Advisory Board  
Lottery Arts Council  
Veterans Burial Agent  
New Bedford/Fairhaven Harbor Commission  
Personnel Board  
Recreation Commission  
New Bedford/Fairhaven Harbor Master Planning Committee  
Tourism Committee  
Fair Housing Coordinator  
Affordable Housing Committee  
Mattapoisett River Water Supply Protection Advisory Committee  
Consultant to the Fairhaven Conservation Commission  
[7-27-19896]  
Director of Veterans Services  
[5-13-1996]  
Veterans Agent  
[5-13-1996]  
Tourism Director  
[5-13-1996]  
Fairhaven High School Building Committee  
[7-11-1994]  
Cable Television Committee  
[8-5-1996]  
Greater New Bedford Regional Vocational Technical High School, School Committee  
[6-6-2002]  
Conservation Agent  
[3-3-2003]  
Conservation Commission Secretary  
[4-7-2003]  
Board of Appeals Secretary  
[4-7-2003]  
Coalition for Buzzards Bay Attorney  
[Added 7-25-2005]  
Planning and Economic Development Department Attorney  
[Added 1-18-2011]  
Greater New Bedford Regional Vocational Technical High School (RVT) Attorney  
[Added 4-25-2011]

Town Government Study Committee  
[Added 10-11-2013]





# Town of Fairhaven

## 2022 Auction Items

### COUNCIL ON AGING:

- 1 Swintek 7000 electric typewriter
- 4 drawer small tan filing cabinet
- 1 Tan file holder
- 1 HP Deskjet 1010 Printer
- 1 Canon MP25DV adding machine
- 1 Dymo label maker
- 1 SPCA calculator
- 1 Texas instrument calculator
- 1 Black intake tray
- 1 Black mesh file holder
- 2 Black upright file holders
- 2 plastic sign holders
- Notebook paper
- Various notebooks with paper
- Card stock –various colors
- 2 boxes of stationary paper
- 9 notebooks –various colors
- 1 black index card holder 8 ½” x 8 ½”x 5
- Various chargers
- Wooden stool
- Wooden bureau
- Cases of baby oil
- Ford Explorer 2009 Gray Vin # 1FMEU73E09UA39327

### FIRE DEPARTMENT:

- 2005 Chevy Tahoe
  - Model CK1570 UTIL
    - Reason: The vehicle has been taken off the road due to safety issues. This vehicle should be sold in an AS-IS condition. The vehicle has already been replaced.
- Sears & Roebuck Air Compressor
  - 1.6 HP 25 Gallon
  - Serial: 2816269372
  - Model: 919.167783
    - Reason: No longer needed.

- Metal Desk
  - 55" Wide Standard
    - Reason: No longer needed.
- Honda Lawn Mower
  - HRA216 / SX
  - Serial Number: MACR-5013571
    - Reason: No longer needed

**HIGHWAY DEPARTMENT:**

- 2000 Ford ECOVAN – VIN # 1FTNE24L7YHB23301

**MARINE RESOURCES:**

- 12' Aluminum Row Boat
- 8' Fiberglass Dinghy (2)
- 8' Inflatable
- 2010 Ford F150

**POLICE DEPARTMENT:**

- Uniden Bearcat Scanners (3)
  - Model BC#40CRS
- Nintendo Joy Con Controllers (2)
- 2014 Honda CRF2501 Motorcycle
- Yamaha Scooter
- Scooter
- Silver MGX Bicycle
- Black Motobecane Bicycle
- Blue Huffly Mountain Bike
- Black/Pink Kent BMX Bicycle
- Huffly Fat Tire Bicycle
- Iron Horse Warrior 1.3 Bicycle
- Black Hot Rock GT Bicycle
- White Dinghy
- Dodge Ram Rims (4)

**RECREATION DEPARTMENT:**

- 3 Kimberly Clark paper towel dispensers
- 5 Purell Hand sanitizer dispensers (wall mounting type)
- 2 Pro rotary trimmer 12 inch and 18 inch
- 29 assorted size and colors hard 3 ring binders
- 2 stand up desks (desk top)
- 1 draw organizer(metal type)
- 3 non-working TV's 32 inch Vizio

**ROGERS SCHOOL:**

- 8' Old Rec Center table (5)
- Benches to tables (9)
- Teachers Desk (5)
- Old Wooden Desks (4)
- Old Credenza (2)
- Office Chairs (5)
- Lots of Junk

**SCHOOL DEPARTMENT:**

- Radial arm saw
- Printing press
- Joiner table
- Disc/belt sanding table
- Welding station
- Pitching machine

**WATER DEPARTMENT:**

- Hydraulic hand pump
- 2" Diaphragm pump
- 3000 Watt generator

**MILLICENT LIBRARY:**

- Book Shelf: 48" X 41" X 10"
- Book Shelf : 42" X 14" X 11"
- Book Shelf : 26" X 32" X 8"
- Desk/Table Chairs (4)
- Folding Tables: 72" X 30" (7)
- Long Book Shelf: 80" X 26.5" X 11.25"



## INTERGOVERNMENTAL AGREEMENT

## PLYMOUTH COUNTY PARKING TICKET SYSTEM

AGREEMENT effective this \_\_\_ day of \_\_\_\_\_, 2022 between the County of Plymouth (“the County”), as represented by the Plymouth County Commissioners, having a usual place of business at 44 Obery Street, Plymouth, Massachusetts 02360, and the Town of Fairhaven (“the Town”), as represented by its Select Board, having a usual place of business at 40 Center Street, Fairhaven, Massachusetts 02719 for the computerization and processing of parking tickets in accordance with Massachusetts General Laws, Chapter 90, Section 20A½, as amended, issued by and under the supervision of the Town of Fairhaven in accordance with the following terms:

1. The County will provide the Town with access to its online citation issuance and administrative portal.
  - a. The County will ensure that its systems are compatible with any computers and printers deployed in Town police department vehicles. The County will provide support as needed, including, but not limited to, assisting in the setup and ongoing continuance of compatible user settings in Town computer equipment.
  - b. The Town, at its sole discretion, may obtain hand-held electronic ticketing equipment. Such equipment may be purchased through the County. Any such equipment sourced by the Town through other vendors must conform to standards and specifications as established by the County. The Town will be responsible for any cellular data plan costs, either through directly contracting with a service provider, or through reimbursing the County for using the County’s service provider.
  - c. All tickets issued by the Town via the online citation issuance portal will be uploaded to the County’s main parking ticket system server by County staff. Tickets issued prior to 3 p.m. will be uploaded the same business day. Tickets issued 3 p.m. or after will be uploaded the next business day. The main parking ticket system server will be the official record of parking violations and payments for the Town for the duration of this contract.
  
2. The Town may, at its sole discretion, issue paper parking tickets.
  - a. All paper parking tickets issued by and for the Town will be purchased by the Town and will conform to the computer design established by the County. Said ticket purchase will be billed to the Town and may be purchased through the County.
  - b. The Town will forward to the County on a weekly basis all parking tickets issued by and under the supervision of the Town of Fairhaven Police Department.
  - c. The Town may, at its sole discretion, forward such parking tickets on a weekly or more frequent basis to the County in a PDF format to an email address to be

specified by the County. The Town may, at its sole discretion, retain physical custody of tickets transmitted to the County in PDF format. Such tickets will be retained in a manner consistent with the Massachusetts Municipal Records Retention Schedule.

- d. The County will computerize all pertinent information on each ticket within one business day of receipt and will store them in a manner conducive to retrieval.
3. Tickets uploaded or entered into the main parking ticket system server will be made available for payment on the County's secure website no later than 12:01 a.m. the following day.
  4. The County will accept fine payments on a daily basis in the name of the Town and will deposit those funds and enter payments received into the official record.
    - a. The County will accept walk-in payments in the form of cash, check, money order, or postal note at its office at 44 Obery Street, Plymouth Massachusetts, Monday through Friday, 8 a.m. – 4 p.m., excepting state holidays.
    - b. The County will accept mail-in payments in the form of check, money order, or postal note.
    - c. The County will accept payments on its secure website. Payment methods shall include, but not be limited to Visa, Master Card, or Discover. The County, at its sole discretion, may charge the violator an online convenience fee and retain such fee.
    - d. The Town, at its sole discretion, may accept walk-in payments in any form, at such locations as it may designate. The Town shall notify the County of such payments within one business hour of receipt via a medium specified by the County.
    - e. The County's secure website shall be the exclusive medium for online payments. The Town may maintain a link to the County's website on its own website but shall not accept online payments.
  5. In the event that a violation is appealed within twenty-one days of issuance, the Town shall notify the County of any such violation dismissed within one business day of disposition via a medium specified by the County.
  6. The County will issue hearing notices in accordance with Massachusetts General Laws, Chapter 90, Section 20A½, as amended, to those persons with outstanding violations more than twenty-one days old in accordance with a hearing schedule to be determined by the Parking Clerk for the Town.
  7. The County will provide the Town a hearing list conforming to the hearing notices. At the conclusion of the hearing, the Town shall notify the County of any tickets dismissed or payments received within one business day of disposition via a medium specified by

the County.

8. The Town, at its sole discretion, may designate an employee of the County as hearing officer under Massachusetts General Laws, Chapter 90, Section 20A½, as amended. Said hearing officer shall conduct such hearings at no additional cost to the Town.
9. The County will obtain names and addresses of Massachusetts violators through electronic communication with the Registry of Motor Vehicles.
10. The County will report all Massachusetts violators who do not respond to the hearing notice to the Registry of Motor Vehicles by electronic means for the purposes of non-renewal of licenses and/or registrations.
11. The County will store all relevant data in accordance with the provisions and retention schedules of the Commonwealth of Massachusetts Municipal Records Retention Manual.
12. The County will respond to any questions from the Parking Clerk or the Town and will provide customer service assistance to members of the public via telephone, email, or walk-in visits during normal business hours.
13. The County will process all tickets received from the Town at a charge of two dollars (\$2.00) each and all payments against those tickets at no charge.

Any hearing notices on violations over twenty-one days old will be issued at the direction of the Town at a rate of fifty cents (\$0.50) per hearing notice for expenses, plus actual cost per hearing notice for postage.

14. On or before the tenth day of each month, the County will return to the Town all fines collected for the preceding month, less the fees noted in Item 13 of this Agreement, along with a report of all activity of the parking ticket system for the preceding month. The County reserves the right to furnish activity reports in an electronic format.
15. The terms of this Agreement shall commence August 11, 2022. Either the County or the Town may terminate this Agreement upon thirty (30) days written notice mailed to the usual place of business.

Upon termination of this Agreement, the County will provide all information in the system regarding the Town through electronic means.



16. This Agreement shall remain in full force and effect unless or until either party make a request in writing for a review, renegotiation, or termination of the terms set forth herein.

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Stasia Powers, Chairwoman

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Sandra M. Wright, Chairman

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Leon E. Correy III, Vice-Chairman

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Gregory M. Hanley, Commissioner

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Robert J. Espindola, Clerk

---

Jared L. Valanzola, Commissioner

---

Keith Silvia, Member

PLYMOUTH COUNTY COMMISSIONERS

---

Charles K. Murphy, Sr., Member

SELECT BOARD  
TOWN OF FAIRHAVEN