



FY17

TOWN ADMINISTRATOR RECOMMENDED BUDGET

Presented to the Board of Selectmen on February 29, 2016

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February 26, 2016

To the Fairhaven Board of Selectmen:

This budget recommendation is the first developed under the provisions of the Town Administrator Act which provides for the following:

“(The Administrator shall) submit to the Board of Selectmen a written proposed budget for Town Government for the ensuing fiscal year. The proposed budget shall detail all estimated revenue from all sources, and all proposed expenditures, including debt service for the previous, current and ensuing five years. It shall include proposed expenditures for both current operations and capital projects during the ensuing year, detailed by department, committee, agency, purpose and position and proposed financing methods. The proposed budget shall include estimated revenues and free cash available at the close of the fiscal year, including estimated balances in special accounts.”

I believe the proposed budget document is in substantial compliance with these requirements. It is also enhanced by a format that is consistent with Uniform Massachusetts Accounting Standards (UMAS) which provides for the separation of funds and a uniform categorization of revenues and expenses.

However, a municipal budget is far more than a series of numbers arranged nicely into columns and rows; it is the most important policy document a town develops on an annual basis in that it establishes priorities and direction for the upcoming fiscal year. To that end, this recommended budget through a number of strategic initiatives begins the process of positioning Fairhaven to move confidently into the future knowing that its unique character and history will be protected, that economic development opportunities will be supported, that its infrastructure will be maintained and modernized, and that its government will be as efficient and effective as possible. Some of the major initiatives included in the recommended budget are:

- Funding (\$85,000¹) for the development of a Master Plan under the auspices of the Planning Board and the Department of Planning and Economic Development. The Town's last master plan is over 25 years old and while many of its recommendations have been implemented, there is a need for a new perspective on how the town wants to see itself develop over the next 25 years. Housing, Land Use, Historical Preservation, Economic Development, Recreation and Open Space are some of more important aspects of the study which will also include an extensive public outreach effort.
- The Capital Planning Committee recommended \$30,000 for a feasibility study for the Police and Fire Station. I am recommending that the study be expanded to a Master Facility Study (\$45,000) that would look at all municipal and school buildings and design a multiyear program to fund necessary improvements in a rational and cohesive way.
- Funding of the second year of Capital Improvement Plan previously recommended by the Capital Planning Committee and approved by the Board of Selectmen (with exception of the modification mentioned above). Added to the projects is the partial roof replacement at the Hastings Middle

¹In addition to the \$85,000 in General Fund money, the Community Preservation Fund is requested to contribute \$25,000 for the housing component of the plan for a total project cost of \$110,000.

School at a cost of \$870,000 of which \$440,000 is expected to be reimbursed by the State School Building Authority.

- Recognizing that a strong public school system is vital not only for the education of our children, but also to the attractiveness and viability of the community as a whole, this budget recommends full funding of the Fairhaven School Budget as requested.
- A reorganizing of the command structure at the Fairhaven Police Department to enhance accountability and responsiveness to the community estimated to cost \$35,000 in FY17.
- The hiring of a full time Information Technology Director to oversee and coordinate the myriad systems currently managed by individual departments without the benefit of economies of scale or uniform equipment and software specifications, nor in some cases adequate security or back up plans. The hiring of an IT director would also improve productivity as employees are currently being taken away from their primary job responsibilities to act as de facto computer support personnel with limited training or experience. There is also the opportunity to improve services to the public as more and more governmental activity is done on line.
- All of the municipal union contracts are due to expire on June 30, 2016. In addition, the town is in the process of conducting a wage and classification plan for non-union employees. Recognizing that negotiating new contracts and completing the wage and classification plan will probably not occur prior to the annual town meeting, this budget recommends the establishment of wage and salary reserve fund in the amount of \$300,000.

The ability to move forward with these initiatives is a testimony of the sound financial practices put in place by the Board of Selectmen and the recently retired Executive Secretary and this recommended budget continues and expands upon those practices including:

- The recommended budget is a structurally balanced budget in that operating revenues meet or exceed operating expenses. \$47.2 million in operating revenues compared to \$45.5 million in operating expenses.
- This allows for funds to be placed in various reserve accounts including the overlay account, the capital stabilization fund, and the OPEB reserve fund. Relating to one reserve account, the Finance Committee Reserve, it is recommended that the number of line items approved at town meeting be condensed to allow for a more efficient town meeting, but also to allow department managers greater flexibility in managing their budgets. Because of this it is recommended that the reserve fund be reduced by \$75,000, from \$175,000 to \$100,000.
- Surplus revenue (Free Cash) is only being recommended to fund the Capital Improvement Program and the Capital Stabilization Fund and not to supplement the operating budget as has been the case prior years. Even with the use of Surplus Revenue (Free Cash) for these purposes, there will still be approximately \$1.5 million in remaining Surplus Revenue (Free Cash). Coupled with a Stabilization Fund balance of \$2.8 million, combined reserves will be a healthy 9.5% of operating expenses.
- Local Receipts are estimated conservatively (though not as conservatively as in prior years), at 13% below actual local receipts received in FY15. \$6.39 million estimated in FY17 compared to \$7.33 million received in FY15.
- Operating expenses are contained with total general fund operating expenses only increasing 1.6% over the prior year. Factors contributing to this modest increase are reduced employee health insurance costs, workers compensation costs and keeping most departmental budgets at or below a 2.5% increase.

The preparation of this budget in such condensed period of time would not have been possible without the assistance of retired Executive Secretary Jeffery Osuch who spent numerous hours preparing draft budget documents and explaining the Fairhaven budget process and the advice and help from my budget team of Finance Director Wendy

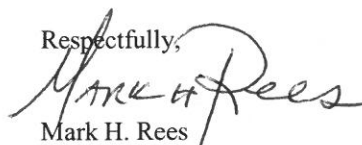
Graves, Town Accountant Anne Carreiro and Administrative Assistant Anne O'Brien. In addition I would like to thank the Committee Chairs, Department Directors and their support staff for their hard work in preparing their department budgets and responding to numerous questions.

The next step in the revised budget format is also addressed in the Town Administrator Special Act:

“(The Board of Selectmen shall) Review the annual proposed budget submitted by the Town Administrator and make recommendations with respect to the annual proposed budget as they deem advisable. The Town Administrator shall present the budget to the Town Meeting, incorporating the recommendations of the Board of Selectmen.”

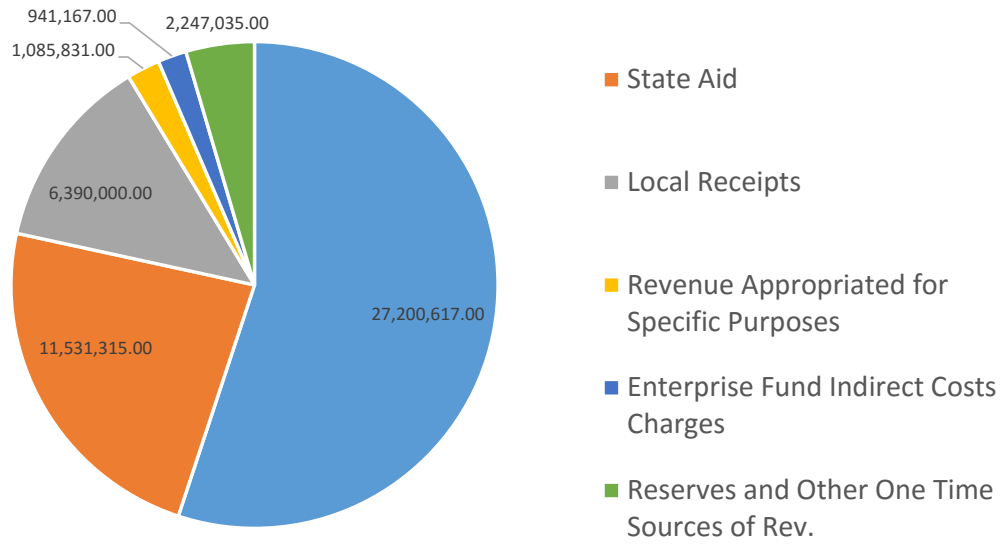
The department directors, the budget team and I will be available to assist you in any way we can as you begin this important next step in the revamped Fairhaven budget process.

Respectfully,

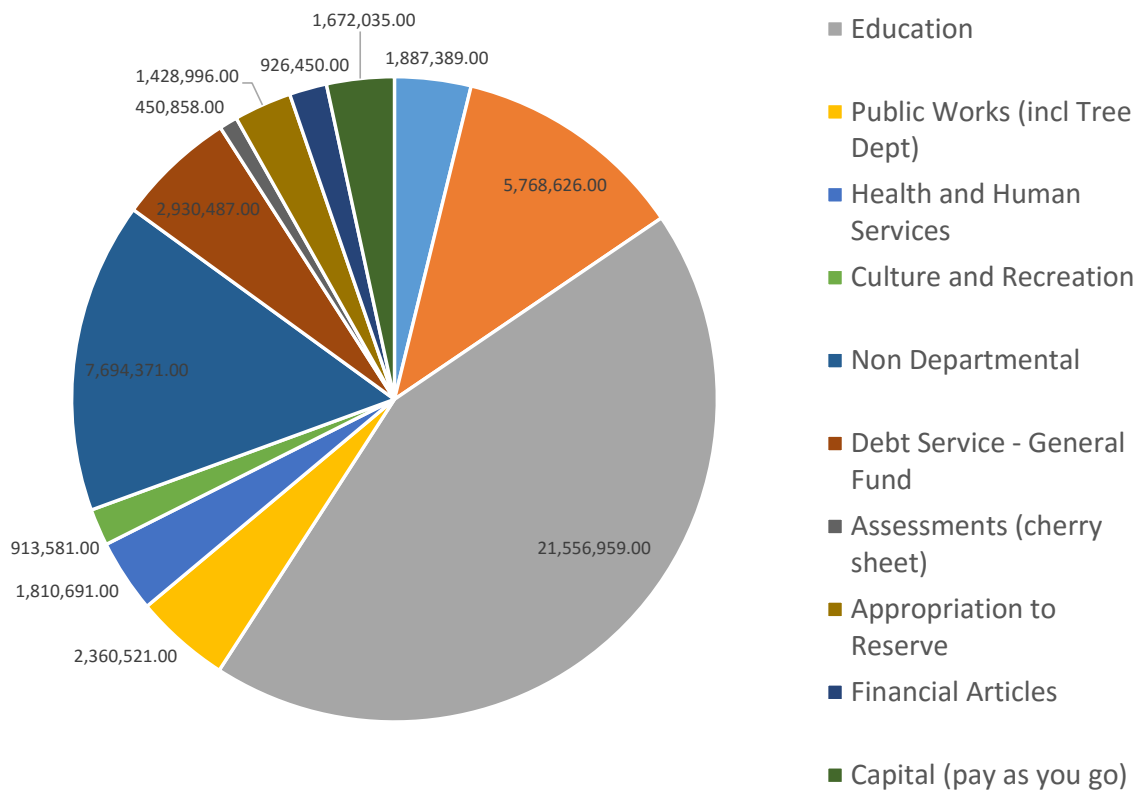


Mark H. Rees
Town Administrator

Revenue



Expenditures



FY17 General Fund Summary

	Received FY15	Budgeted FY16	Requested FY17	<u>Recommended</u> Admin	\$ Difference	% Change
REVENUES						
PROPERTY TAXES						
PROPERTY TAX LEVY	25,829,929.00	26,490,190	27,200,617	27,200,617	710,427	2.7%
STATE AID	11,260,159.00	11,402,451	11,531,315	11,531,315	128,864	1.1%
LOCAL RECEIPTS	7,332,179.00	5,840,000	6,390,000	6,390,000	550,000	9.4%
REVENUE APPROPRIATED FOR SPECIFIC PURPOSE	971,064.00	1,069,219	1,085,831	1,085,831	16,612	1.6%
ENTERPRISE FUND INDIRECT COSTS CHARGES	911,917.00	928,916	941,167	941,167	12,251	1.3%
					-	
TOTAL OPERATING REVENUES	46,305,248.00	45,730,776	47,148,930	47,148,930	1,418,154	3.1%
TOTAL RESERVES AND OTHER SOURCES OF REVENUE	1,984,040.00	1,875,000	1,401,753	2,247,035	372,035	19.8%
					-	
TOTAL OPERATING REVENUES AND RESERVES	48,289,288.00	47,605,776	48,550,683	49,395,965	1,790,189	3.8%
EXPENSES						
GENERAL GOVERNMENT						
MODERATOR						
Salaries & Wages	800.00	800	800	800	-	0.0%
SELECTMEN/TOWN ADMINISTRATOR						
Salaries & Wages	259,175.59	353,458	312,072	312,072	(41,386)	-11.7%
Operating Expenses	20,491.02	29,477	43,701	43,701	14,224	48.3%
S/T	279,666.61	382,935	355,773	355,773	(27,162)	-7.1%
TOWN ACCOUNTANT						
Salary & Wages	96,640.11	103,230	103,725	103,101	(129)	-0.1%
Operating Expenses	38,963.17	50,260	43,631	43,631	(6,629)	-13.2%
S/T	135,603.28	153,490	147,356	146,732	(6,758)	-4.4%
INFORMATION TECHNOLOGY						
Salaries & Wages	-	-	85,000	85,000	85,000	
Operating Expenses	130,422.97	127,470	152,451	146,200	18,730	14.7%
S/T	130,422.97	127,470	237,451	231,200	103,730	81.4%
					-	
FINANCE DIRECTOR (TREASURER/COLLECTOR)						
Salaries & Wages	329,945.89	306,449	307,089	307,089	640	0.2%
Operating Expenses	39,362.56	48,613	53,202	53,202	4,589	9.4%
S/T	369,308.45	355,062	360,291	360,291	5,229	1.5%
					-	
TAX TITLE	39,906.55	30,000	40,000	40,000	10,000	33.3%
					-	
TOWN CLERK/ELECTIONS						
Salaries & Wages	110,501.31	110,760	113,260	113,260	2,500	2.3%
Operating Expenses	22,904.23	28,286	32,700	32,394	4,108	14.5%
S/T	133,405.54	139,046	145,960	145,654	6,608	4.8%
ASSESSORS						
Salaries & Wages	137,166.35	143,394	158,371	145,508	2,114	1.5%
Operating Expenses	29,794.99	30,518	31,493	31,493	975	3.2%
S/T	166,961.34	173,912	189,864	177,001	3,089	1.8%
TOWN HALL						
Salaries & Wages	42,924.15	44,437	45,191	45,191	754	1.7%
Operating Expenses	47,452.35	58,205.00	58,717.00	58,717.00	512	0.9%
S/T	90,376.50	102,642	103,908	103,908	1,266	1.2%
TOWN MEETING/FINANCE COMMITTEE						
Salaries & Wages	749.64	1,067	1,067	1,067	-	0.0%
Operating Expenses	3,859.41	7,715	7,715	7,715	-	0.0%
S/T	4,609.05	8,782	8,782	8,782	-	0.0%
PLANNING BOARD						
Salaries & Wages	1,095.12	1,900	1,900	1,900	-	0.0%

FY17 General Fund Summary

	Received FY15	Budgeted FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
Operating Expenses	2,620.35	3,905	3,905	3,905	-	0.0%
S/T	3,715.47	5,805	5,805	5,805	-	0.0%
PLANNING AND ECONOMIC DEVELOPMENT						
Salaries & Wages	93,972.00	101,703	101,671	101,671	(32)	0.0%
Operating Expenses	12,629.15	14,325	15,325	15,325	1,000	7.0%
S/T	106,601.15	116,028	116,996	116,996	968	0.8%
BOARD OF APPEALS						
Salaries & Wages	577.63	1,560	1,560	1,560	-	0.0%
Operating Expenses	2,300.66	3,570	3,600	3,600	30	0.8%
S/T	2,878.29	5,130	5,160	5,160	30	0.6%
LEGAL EXPENSE	120,801.84	135,000	170,000	170,000	35,000	25.9%
CONSERVATION COMMISSION						
Salaries & Wages	10,420.15	12,027	12,027	12,027	-	0.0%
Operating Expenses	2,640.24	8,600	8,620	6,120	(2,480)	-28.8%
S/T	13,060.39	20,627	20,647	18,147	(2,480)	-12.0%
BUZZARD'S BAY ACTION COMM.	760.00	760	1,140	1,140	380	50.0%
TOTAL GENERAL GOVERNMENT	1,598,877.43	1,757,489	1,909,933	1,887,389	129,900	7.4%
<u>PUBLIC SAFETY</u>						
POLICE DEPARTMENT						
Salaries & Wages	2,763,367.09	2,877,395	2,933,874	2,933,874	56,479	2.0%
Operating Expenses	316,620.16	270,238	287,914	280,266	10,028	3.7%
S/T	3,079,987.25	3,147,633	3,221,788	3,214,140	66,507	2.1%
FIRE DEPARTMENT						
Salaries & Wages	1,862,591.58	1,960,136	1,941,863	1,941,863	(18,273)	-0.9%
Operating Expenses	181,346.55	182,958	206,527	203,792	20,834	11.4%
S/T	2,043,938.13	2,143,094	2,148,390	2,145,655	2,561	0.1%
BUILDING DEPARTMENT						
Salaries & Wages	132,695.15	130,671	141,793	137,361	6,690	5.1%
Operating Expenses	4,318.92	6,867	6,508	6,349	(518)	-7.5%
S/T	137,014.07	137,538	148,301	143,710	6,172	4.5%
HARBOR MASTER/SHELLFISH INSPECTOR						
Salaries & Wages	83,321.69	88,042	85,335	85,335	(2,707)	-3.1%
Operating Expenses	20,081.29	21,614	26,739	24,865	3,251	15.0%
S/T	103,402.98	109,656	112,074	110,200	544	0.5%
ANIMAL CONTROL						
Salaries & Wages	34,532.46	38,910	49,347	49,347	10,437	26.8%
Operating Expenses	20,387.95	21,190	38,250	38,250	17,060	80.5%
S/T	54,920.41	60,100	87,597	87,597	27,497	45.8%
EMERGENCY MANAGEMENT AGENCY						
Salaries & Wages	1,658.72	1,683	1,683	1,683	-	0.0%
Operating Expenses	6,287.17	6,981	7,175	7,175	194	2.8%
S/T	7,945.89	8,664	8,858	8,858	194	2.2%
SEALER OF WEIGHTS AND MEASURES						
Salaries & Wages	6,404.00	6,468	6,468	6,468	-	0.0%
Operating Expenses	780.00	980	998	998	18	1.8%
S/T	7,184.00	7,448	7,466	7,466	18	0.2%
STREET LIGHTING	50,964.55	50,000	51,000	51,000	1,000	2.0%
TOTAL PUBLIC SAFETY	5,485,357.28	5,664,133	5,785,474	5,768,626	104,493	1.8%
<u>EDUCATION</u>						
FAIRHAVEN PUBLIC SCHOOLS	18,341,994.44	18,737,194	19,385,788	19,385,788	648,594	3.5%

FY17 General Fund Summary

	<u>Received FY15</u>	<u>Budgeted FY16</u>	<u>Requested FY17</u>	<u>Recommended</u> <u>Admin</u>	<u>\$ Difference</u>	<u>% Change</u>
GNBRVT HIGH SCHOOL	2,268,877.00	2,213,868	2,280,000	2,141,171	(72,697)	-3.3%
BRISTOL COUNTY AGGIE HS	20,604.00	22,000	30,000	30,000	8,000	36.4%
TOTAL EDUCATION	20,631,475.44	20,973,062	21,695,788	21,556,959	583,897	2.8%
<u>PUBLIC WORKS</u>						
<u>ADMINISTRATION</u>						
Salaries & Wages	158,229.40	162,932	163,340	163,340	408	0.3%
Operating Expenses	2,790.13	3,116	12,566	12,266	9,150	293.6%
S/T	161,019.53	166,048	175,906	175,606	9,558	5.8%
<u>HIGHWAY DIVISION</u>						
Salaries & Wages	916,791.20	928,935	931,704	931,704	2,769	0.3%
Operating Expenses	1,229,832.13	1,171,294	1,187,690	1,198,396	27,102	2.3%
S/T	2,146,623.33	2,100,229	2,119,394	2,130,100	29,871	1.4%
<u>TREE WARDEN DEPARTMENT</u>						
Salaries & Wages	32,050.31	38,180	38,180	38,180	-	0.0%
Operating Expenses	12,701.78	16,158	18,210	16,635	477	3.0%
S/T	44,752.09	54,338	56,390	54,815	477	0.9%
TOTAL PUBLIC WORKS	2,352,394.95	2,320,615	2,351,690	2,360,521	39,906	1.7%
<u>HEALTH AND HUMAN SERVICES</u>						
<u>BOARD OF HEALTH</u>						
Salaries & Wages	106,906.20	120,988	121,714	121,714	726	0.6%
Operating Expenses	474,218.19	563,662	575,157	574,757	11,095	2.0%
S/T	581,124.39	684,650	696,871	696,471	11,821	1.7%
<u>COUNCIL ON AGING</u>						
Salaries & Wages	132,677.06	139,146	139,093	139,093	(53)	0.0%
Operating Expenses	29,386.67	34,237	34,922	34,922	685	2.0%
S/T	162,063.73	173,383	174,015	174,015	632	0.4%
<u>VETERANS SERVICES</u>						
Salaries & Wages	40,852.22	43,553	44,805	44,805	1,252	2.9%
Operating Expenses	877,081.62	892,100	892,100	892,100	-	0.0%
S/T	917,933.84	935,653	936,905	936,905	1,252	0.1%
COMMISSION ON DISABILITY	343.10	1,300	1,300	1,300	-	0.0%
RAPE CRISIS PROJECT	2,000.00	2,000	2,000	2,000	-	0.0%
TOTAL HEALTH & HUMAN SERVICES	1,663,465.06	1,796,986	1,811,091	1,810,691	13,705	0.8%
<u>CULTURE AND RECREATION</u>						
<u>MILLCENT LIBRARY</u>						
	595,519.00	619,705	635,351	635,351	15,646	2.5%
RECREATION ENT. FUND G.F. CONTRIBUTION	28,722.47	103,927	120,110	67,200	(36,727)	-35.3%
<u>PARK DIVISION</u>						
Salaries & Wages	86,575.31	90,055	96,610	96,610	6,555	7.3%
Operating Expenses	20,421.17	24,061	23,961	23,419	(642)	-2.7%
S/T	106,996.48	114,116	120,571	120,029	5,913	5.2%
<u>OFFICE OF TOURISM</u>						
Salaries & Wages	52,502.80	53,655	53,451	53,451	(204)	-0.4%
Operating Expenses	22,201.14	22,300	26,200	23,800	1,500	6.7%
S/T	74,703.94	75,955	79,651	77,251	1,296	1.7%
FINE ARTS	1,000.00	1,000	1,200	1,200	200	20.0%
HISTORICAL COMMISSION	6,350.94	9,750	10,000	10,000	250	2.6%
MEMORIAL DAY	2,544.85	2,500	2,550	2,550	50	2.0%
TOTAL CULTURE AND RECREATION	815,837.68	926,953	969,433	913,581	(13,372)	-1.4%

FY17 General Fund Summary

	<u>Received FY15</u>	<u>Budgeted FY16</u>	<u>Requested FY17</u>	<u>Recommended</u> <u>Admin</u>	<u>\$ Difference</u>	<u>% Change</u>
<u>NON-DEPARTMENTAL</u>						
CONTRIBUTORY RETIREMENT	2,553,204.00	2,662,396	2,799,586	2,799,586	137,190	5.2%
GROUP INSURANCE	3,794,135.33	3,950,000	3,900,000	3,771,000	(179,000)	-4.5%
MA EMPLOYMENT SECURITY	78,919.43	115,000	120,000	120,000	5,000	4.3%
TOWN INSURANCE	694,975.54	745,000	672,785	672,785	(72,215)	-9.7%
MEDICARE	307,817.62	321,000	331,000	331,000	10,000	3.1%
TOTAL NON-DEPARTMENTAL	7,429,051.92	7,793,396	7,823,371	7,694,371	(99,025)	-1.3%
<u>DEBT SERVICE</u>						
Debt	2,357,714.58	2,439,294	2,503,294	2,503,294	64,000	2.6%
Interest of Debt	644,404.35	560,738	367,193	367,193	(193,545)	-34.5%
Interest on Temp Loans	9,878.97	60,000	60,000	60,000	-	0.0%
TOTAL DEBT SERVICE	3,011,997.90	3,060,032	2,930,487	2,930,487	(129,545)	-4.2%
CHERRY SHEET ASSESSMENTS	451,228.00	427,626	451,784	450,858	23,232	5.4%
TOTAL GENERAL FUND OPERATING BUDGET	43,439,685.66	44,720,292.00	45,729,051.29	45,373,483.29	653,191	1.5%
<u>APPROPRIATIONS TO RESERVES</u>						
OVERLAY RESERVE (ABATEMENTS & REFUNDS)	348,772.00	393,000	430,000	428,996	35,996	9.2%
RESERVE FUND	113,127.17	175,000	175,000	100,000	(75,000)	-42.9%
STABILIZATION FUND	50,000.00	-	-	-	-	-
CAPITAL STABILIZATION FUND		400,000	500,000	500,000	100,000	25.0%
O(ther) P(ost) E(mployment) B(enefits) RESERVE	50,000.00	75,000	100,000	100,000	25,000	33.3%
WAGE AND SALARY RESERVE			300,000	300,000	300,000	
TOTAL APPROPRIATIONS TO RESERVES	561,899.17	1,043,000	1,505,000	1,428,996	385,996	37.0%
<u>FINANCIAL ARTICLES</u>	-	968,600	941,450	926,450	(42,150)	-4.4%
<u>CAPITAL (PAY AS YOU GO)</u>	-	631,272	821,753	1,667,035	1,035,763	164.1%
GRAND GENERAL FUND TOTALS	44,001,584.83	47,363,164.00	48,997,254.29	49,395,964.29	2,032,800	4.3%
SURPLUS (DEFICIT)	4,287,703.17	242,612	(446,572)	0	(242,612)	-100.0%

FY17 General Fund Budget

REVENUES	Received FY15	Budgeted FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
PROPERTY TAXES						
Prior Year Levy			24,760,441	24,760,441		
Add 2 1/2%			619,011	619,011		
Add New Growth			100,000	100,000		
Levy	23,955,561.00	24,760,441	25,479,452	25,479,452	719,011	2.9%
Plus Debt Exclusion	1,874,368.00	1,729,749	1,721,165	1,721,165	(8,584)	-0.5%
TOTAL PROPERTY TAX LEVY	25,829,929.00	26,490,190	27,200,617	27,200,617	710,427	2.7%
STATE AID						
Chapter 70 & Charter Tuition Reimbursement	7,387,207.00	7,430,046	7,470,808	7,470,808	40,762	0.5%
MA. School Building Authority Payments	1,011,361.00	1,011,361	1,011,359	1,011,359	(2)	0.0%
General Government Aid	2,006,530.00	2,078,765	2,168,152	2,168,152	89,387	4.3%
Veterans Benefits	610,440.00	647,731	647,731	647,731	-	0.0%
Exemptions, VBS and Elderly	89,894.00	79,821	78,499	78,499	(1,322)	-1.7%
State Owned Land	154,727.00	154,727	154,766	154,766	39	0.0%
TOTAL STATE AID	11,260,159.00	11,402,451	11,531,315	11,531,315	128,864	1.1%
LOCAL RECEIPTS						
Motor Vehicle Excise	1,612,146.08	1,520,000	1,520,000	1,520,000	-	0.0%
Other Excise	607,447.54	400,000	500,000	500,000	100,000	25.0%
Penalties and Interest on Taxes	336,343.80	300,000	300,000	300,000	-	0.0%
Payments in Lieu of Taxes	178,865.80	170,000	170,000	170,000	-	0.0%
Charges for Services-Solid Waste Fees	98,432.11	90,000	90,000	90,000	-	0.0%
Fees	175,085.47	164,000	164,000	164,000	-	0.0%
Rentals	126,734.36	120,000	120,000	120,000	-	0.0%
Dept Revenue-Schools	2,358,475.12	1,700,000	2,200,000	2,200,000	500,000	29.4%
Dept Revenue-Recreation	18,953.00	20,000	20,000	20,000	-	0.0%
Other Dept. Revenue	924,944.75	930,000	880,000	880,000	(50,000)	-5.4%
Licenses and Permits	427,302.31	400,000	400,000	400,000	-	0.0%
Fines and Forfeits	7,365.16	6,000	6,000	6,000	-	0.0%
Investment Income	24,667.11	20,000	20,000	20,000	-	0.0%
Medicaid Reimbursement	44,721.75	-	-	-	-	-
Misc. Recurring	46,639.56	-	-	-	-	-
Misc. Non-Recurring	344,055.08	-	-	-	-	-
TOTAL LOCAL RECEIPTS	7,332,179.00	5,840,000	6,390,000	6,390,000	550,000	9.4%
REVENUE APPROPRIATED FOR SPECIFIC PURPOSES						
Waterway Funds	45,000.00	47,000	54,125	54,125	7,125	15.2%
Ambulance Funds	848,927.00	944,000	956,359	956,359	12,359	1.3%
Title 5 Receipts	22,490.00	21,572	20,700	20,700	(872)	-4.0%
Wetland Protection Fund	6,000.00	8,000	4,000	4,000	(4,000)	-50.0%
Council on Aging-Social Day Program	35,000.00	35,000	36,000	36,000	1,000	2.9%

FY17 General Fund Budget

Animal Control Gift Account	5,000.00	5,000	6,000	6,000	1,000	20.0%
Storm Water Subdivision Fees	8,647.00	8,647	8,647	8,647	-	0.0%
TOTAL REVENUE APPROPRIATED FOR SPECIFIC PURPOSES	971,064.00	1,069,219	1,085,831	1,085,831	16,612	1.6%
ENTERPRISE FUND INDIRECT COSTS CHARGES						
Water Enterprise Fund	375,000.00	386,578	394,443	394,443	7,865	2.0%
Sewer Enterprise Fund	536,917.00	542,338	546,724	546,724	4,386	0.8%
TOTAL ENTERPRISE FUND INDIRECT COSTS CHARGES	911,917.00	928,916	941,167	941,167	12,251	1.3%
TOTAL OPERATING REVENUES	46,305,248.00	45,730,776	47,148,930	47,148,930	1,418,154	3.1%
RESERVES AND OTHER ONE TIME SOURCES OF REVENUE						
Surplus Revenue (Free Cash) for Operations	1,924,040.00	768,728	-	-	(768,728)	-100.0%
Surplus Revenue (Free Cash) for Capital & Cap. Stabilization	-	1,031,272	1,321,753	1,767,035	735,763	71.3%
Stabilization Fund	-	-	-	-	-	-
Capital Stabilization Fund	-	-	-	400,000	400,000	-
Overlay Surplus	60,000.00	75,000	80,000	80,000	5,000	6.7%
TOTAL RESERVES AND OTHER ONE TIME SOURCES OF REVENUE	1,984,040.00	1,875,000	1,401,753	2,247,035	372,035	19.8%
TOTAL OPERATING REVENUES AND RESERVES	48,289,288.00	47,605,776	48,550,683	49,395,965	1,790,189	3.8%

FY17 General Fund Budget

<u>EXPENSES</u>	<u>Expended FY15</u>	<u>Appropriated FY16</u>	<u>Requested FY17</u>	<u>Recommended Admin</u>	<u>\$ Difference</u>	<u>% Change</u>
GENERAL GOVERNMENT						
MODERATOR						
Salaries & Wages	800.00	800	800	800	-	0.0%
SELECTMEN/TOWN ADMINISTRATOR						
Salaries & Wages	259,175.59	353,458	312,072	312,072	(41,386)	-11.7%
Operating Expenses	20,491.02	29,477	43,701	43,701	14,224	48.3%
Salary - Board	15,599.98	15,600		15,600	-	0.0%
Salary - Other	243,575.61	337,858	296,472	296,472	(41,386)	-12.2%
Expenses	7,134.12	8,037	10,667	10,667	2,630	32.7%
Supplies	4,489.03	4,175	4,263	4,263	88	2.1%
Other Charges/Expenses	4,296.87	4,565	14,031	14,031	9,466	207.4%
Engineering	2,000.00	2,000	2,040	2,040	40	2.0%
Town Report	2,571.00	3,200	3,200	3,200	-	0.0%
Minor Equipment	-	7,500	9,500	9,500	2,000	26.7%
S/T	279,666.61	382,935	355,773	355,773	(27,162)	-7.1%
TOWN ACCOUNTANT						
Salary & Wages	96,640.11	103,230	103,725	103,101	(129)	-0.1%
Operating Expenses	38,963.17	50,260	43,631	43,631	(6,629)	-13.2%
Purchase of Services	67.46	90	92	92	2	2.2%
Supplies	129.83	200	204	204	4	2.0%
Other Charges/Expenses	765.88	970	1,335	1,335	365	37.6%
Audit Expense	38,000.00	49,000	42,000	42,000	(7,000)	-14.3%
S/T	135,603.28	153,490	147,356	146,732	(6,758)	-4.4%
INFORMATION TECHNOLOGY						
Salaries & Wages	-	-	85,000	85,000	85,000	
Operating Expenses	130,422.97	127,470	152,451	146,200	18,730	14.7%
Purchase of Services	105,062.26	108,302	117,751	112,500	4,198	3.9%
Supplies	6,269.95	6,000	6,000	6,000	-	0.0%
Minor Equipment	19,090.76	13,168	28,700	27,700	14,532	110.4%
S/T	130,422.97	127,470	237,451	231,200	103,730	81.4%
FINANCE DIRECTOR (TREASURER/COLLECTOR)						
Salaries & Wages	329,945.89	306,449	307,089	307,089	640	0.2%
Operating Expenses	39,362.56	48,613	53,202	53,202	4,589	9.4%

FY17 General Fund Budget

EXPENSES	Expended FY15	Appropriated FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
Salary and Wages-Treasurer	183,702.94	186,743	187,672	187,672	929	0.5%
Purchase of Services-Treasurer	8,846.97	8,930	11,480	11,480	2,550	28.6%
Supplies-Treasurer	802.34	700	1,000	1,000	300	42.9%
Other Charges/Expenses-Treasurer	1,680.59	2,811	2,912	2,912	101	3.6%
Salary and Wages-Collector	146,242.95	119,706	119,417	119,417	(289)	-0.2%
Purchase of Services-Collector	22,691.50	28,800	30,000	30,000	1,200	4.2%
Supplies-Collector	4,495.78	4,700	5,000	5,000	300	6.4%
Other Charges/Expenses-Collector	845.38	2,672	2,810	2,810	138	5.2%
S/T	369,308.45	355,062	360,291	360,291	5,229	1.5%
TAX TITLE	39,906.55	30,000	40,000	40,000	10,000	33.3%
TOWN CLERK/ELECTIONS						
Salaries & Wages	110,501.31	110,760	113,260	113,260	2,500	2.3%
Operating Expenses	22,904.23	28,286	32,700	32,394	4,108	14.5%
Salary - Town Clerk	52,457.00	52,981	52,981	52,981	0	0.0%
Salary - Other- Town Clerk	38,232.90	38,800	38,709	38,709	(91)	-0.2%
Purchase of Services- Town Clerk	3,345.07	4,641	8,316	8,000	3,359	72.4%
Supplies-Town Clerk	3,595.41	3,419	3,544	3,554	135	3.9%
Other Charges/Expenses-Town Clerk	529.28	775	800	800	25	3.2%
Salary and Wages-Elections and Registration	19,811.41	18,979	21,570	21,570	2,591	13.7%
Purchase of Services-Elections and Registration	13,379.46	17,232	17,777	17,777	545	3.2%
Supplies-Elections and Registration	2,055.01	2,168	2,168	2,168	-	0.0%
Other Charges/Expenses-Elections and Registration	-	51	95	95	44	86.3%
S/T	133,405.54	139,046	145,960	145,654	6,608	4.8%
ASSESSORS						
Salaries & Wages	137,166.35	143,394	158,371	145,508	2,114	1.5%
Operating Expenses	29,794.99	30,518	31,493	31,493	975	3.2%
Purchase of Services	24,382.62	24,648	24,913	24,913	265	1.1%
Supplies	2,985.66	3,000	3,175	3,175	175	5.8%
Other Charges/Expenses	2,426.71	2,870	3,405	3,405	535	18.6%
S/T	166,961.34	173,912	189,864	177,001	3,089	1.8%
TOWN HALL						
Salaries & Wages	42,924.15	44,437	45,191	45,191	754	1.7%
Operating Expenses	47,452.35	58,205.00	58,717.00	58,717.00	512	0.9%
Purchase of Services	17,775.00	17,955	18,400	18,400	445	2.5%
Utilities	24,091.30	36,950	36,950	36,950	-	0.0%
Supplies	3,030.27	3,200	3,265	3,265	65	2.0%
Other Charges/Expenses	55.78	100	102	102	2	2.0%

FY17 General Fund Budget

EXPENSES	Expended FY15	Appropriated FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
Minor Equipment	2,500.00	-	-	-	-	-
S/T	90,376.50	102,642	103,908	103,908	1,266	1.2%
TOWN MEETING/FINANCE COMMITTEE						
Salaries & Wages	749.64	1,067	1,067	1,067	-	0.0%
Operating Expenses	3,859.41	7,715	7,715	7,715	-	0.0%
Purchase of Services-Town Meeting	2,469.73	3,000	3,000	3,000	-	0.0%
Supplies-Town Meeting	882.00	1,400	1,400	1,400	-	0.0%
Purchase of Services-Finance Committee	116.98	170	170	170	-	0.0%
Supplies-Finance Committee	154.70	2,670	2,670	2,670	-	0.0%
Other Charges/Expenses-Finance Committee	236.00	475	475	475	-	0.0%
S/T	4,609.05	8,782	8,782	8,782	-	0.0%
PLANNING BOARD						
Salaries & Wages	1,095.12	1,900	1,900	1,900	-	0.0%
Operating Expenses	2,620.35	3,905	3,905	3,905	-	0.0%
Purchase of Services	460.35	1,500	1,500	1,500	-	0.0%
Supplies	1,450.00	1,450	1,450	1,450	-	0.0%
Other Charges/Expenses	710.00	955	955	955	-	0.0%
S/T	3,715.47	5,805	5,805	5,805	-	0.0%
PLANNING AND ECONOMIC DEVELOPMENT						
Salaries & Wages	93,972.00	101,703	101,671	101,671	(32)	0.0%
Operating Expenses	12,629.15	14,325	15,325	15,325	1,000	7.0%
b. Purchase of Services	7,476.15	9,100	9,100	9,100	-	0.0%
c. Supplies	1,025.00	1,025	1,025	1,025	-	0.0%
d. Other Charges/Expenses	1,500.00	1,500	2,400	2,400	900	60.0%
SRPEDD Fee	2,628.00	2,700	2,800	2,800	100	3.7%
S/T	106,601.15	116,028	116,996	116,996	968	0.8%
BOARD OF APPEALS						
Salaries & Wages	577.63	1,560	1,560	1,560	-	0.0%
Operating Expenses	2,300.66	3,570	3,600	3,600	30	0.8%
Purchase of Services	2,136.12	3,400	3,400	3,400	-	0.0%
Supplies	164.54	170	200	200	30	17.6%
S/T	2,878.29	5,130	5,160	5,160	30	0.6%
LEGAL EXPENSE	120,801.84	135,000	170,000	170,000	35,000	25.9%

FY17 General Fund Budget

EXPENSES	Expended FY15	Appropriated FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
CONSERVATION COMMISSION						
Salaries & Wages	10,420.15	12,027	12,027	12,027	-	0.0%
Operating Expenses	2,640.24	8,600	8,620	6,120	(2,480)	-28.8%
Purchase of Services	1,206.12	6,550	6,550	4,050	(2,500)	-38.2%
Supplies	944.12	1,000	1,020	1,020	20	2.0%
Other Charges/Expenses	490.00	1,050	1,050	1,050	-	0.0%
S/T	13,060.39	20,627	20,647	18,147	(2,480)	-12.0%
BUZZARD'S BAY ACTION COMM.	760.00	760	1,140	1,140	380	50.0%
TOTAL GENERAL GOVERNMENT	1,598,877.43	1,757,489	1,909,933	1,887,389	129,900	7.4%
PUBLIC SAFETY						
POLICE DEPARTMENT						
Salaries & Wages	2,763,367.09	2,877,395	2,933,874	2,933,874	56,479	2.0%
Operating Expenses	316,620.16	270,238	287,914	280,266	10,028	3.7%
Purchase of Services	105,414.67	105,924	119,755	119,755	13,831	13.1%
Utilities	36,500.00	42,000	42,000	42,000	-	0.0%
Supplies	54,538.53	62,400	63,100	63,100	700	1.1%
Gasoline	50,567.96	57,118	57,118	49,470	(7,648)	-13.4%
Other Charges/Expenses	2,379.00	2,796	5,941	5,941	3,145	112.5%
Minor Equipment	67,220.00	-	-	-	-	-
S/T	3,079,987.25	3,147,633	3,221,788	3,214,140	66,507	2.1%
FIRE DEPARTMENT						
Salaries & Wages	1,862,591.58	1,960,136	1,941,863	1,941,863	(18,273)	-0.9%
Operating Expenses	181,346.55	182,958	206,527	203,792	20,834	11.4%
Salary and Wages-Fire/EMS	1,850,211.62	1,947,625	1,929,808	1,929,808	(17,817)	-0.9%
Purchase of Services-Fire/EMS	81,444.05	75,621	89,674	89,674	14,053	18.6%
Utilities-Fire/EMS	5,660.27	5,200	5,200	5,200	-	0.0%
Supplies-Fire/EMS	57,833.76	60,134	65,550	65,550	5,416	9.0%
Gasoline-Fire/EMS	25,976.99	20,600	20,600	17,865	(2,735)	-13.3%
Other Charges/Expenses-Fire/EMS	4,974.00	6,450	6,450	6,450	-	0.0%
Minor Equipment-Fire/EMS	-	9,000	11,000	11,000	2,000	22.2%
Salary and Wages-Alarm	12,379.96	12,511	12,055	12,055	(456)	-3.6%
Purchase of Services-Alarm	4,022.33	4,495	6,510	6,510	2,015	44.8%
Supplies-Alarm	934.32	1,000	1,000	1,000	-	0.0%
Gasoline-Alarm	500.83	458	458	458	-	0.0%
Other Charges/Expenses	-	-	85	85	85	-
S/T	2,043,938.13	2,143,094	2,148,390	2,145,655	2,561	0.1%

FY17 General Fund Budget

EXPENSES	Expended FY15	Appropriated FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
BUILDING DEPARTMENT						
Salaries & Wages	132,695.15	130,671	141,793	137,361	6,690	5.1%
Operating Expenses	4,318.92	6,867	6,508	6,349	(518)	-7.5%
Purchase of Services	450.29	1,200	1,200	1,200	-	0.0%
Supplies	1,725.45	2,260	2,388	2,388	128	5.7%
Gasoline	996.76	1,150	1,150	991	(159)	-13.8%
Other Charges/Expenses	1,146.42	1,770	1,770	1,770	-	0.0%
Minor Equipment	-	487	-	(487)	(487)	-100.0%
S/T	137,014.07	137,538	148,301	143,710	6,172	4.5%
HARBOR MASTER/SHELLFISH INSPECTOR						
Salaries & Wages	83,321.69	88,042	85,335	85,335	(2,707)	-3.1%
Operating Expenses	20,081.29	21,614	26,739	24,865	3,251	15.0%
Purchase of Services	8,318.50	7,145	14,270	14,270	7,125	99.7%
Utilities	142.80	120	120	120	-	0.0%
Supplies	5,788.66	6,635	6,635	6,635	-	0.0%
Gasoline	5,631.33	5,364	5,364	3,490	(1,874)	-34.9%
Other Charges/Expenses	200.00	350	350	350	-	0.0%
Minor Equipment	-	2,000	-	-	(2,000)	-100.0%
S/T	103,402.98	109,656	112,074	110,200	544	0.5%
ANIMAL CONTROL						
Salaries & Wages	34,532.46	38,910	49,347	49,347	10,437	26.8%
Operating Expenses	20,387.95	21,190	38,250	38,250	17,060	80.5%
Purchase of Services	13,225.12	13,265	29,800	29,800	16,535	124.7%
Utilities	4,151.65	4,850	4,850	4,850	-	0.0%
Supplies	2,227.27	2,500	2,000	2,000	(500)	-20.0%
Gasoline	783.91	575	1,300	1,300	725	126.1%
Other Charges/Expenses	-	-	300	300	300	
S/T	54,920.41	60,100	87,597	87,597	27,497	45.8%
EMERGENCY MANAGEMENT AGENCY						
Salaries & Wages	1,658.72	1,683	1,683	1,683	-	0.0%
Operating Expenses	6,287.17	6,981	7,175	7,175	194	2.8%
Purchase of Services	2,290.08	2,575	2,675	2,675	100	3.9%
Utilities	2,399.64	2,975	3,030	3,030	55	1.8%
Supplies	666.98	700	725	725	25	3.6%
Gasoline	930.47	731	745	745	14	1.9%
S/T	7,945.89	8,664	8,858	8,858	194	2.2%

FY17 General Fund Budget

<u>EXPENSES</u>	<u>Expended FY15</u>	<u>Appropriated FY16</u>	<u>Requested FY17</u>	<u>Recommended Admin</u>	<u>\$ Difference</u>	<u>% Change</u>
SEALER OF WEIGHTS AND MEASURES						
Salaries & Wages	6,404.00	6,468	6,468	6,468	-	0.0%
Operating Expenses	780.00	980	998	998	18	1.8%
Purchase of Services	-	125	127	127	2	1.6%
Supplies	-	75	75	75	-	0.0%
Other Charges/Expenses	780.00	780	796	796	16	2.1%
S/T	7,184.00	7,448	7,466	7,466	18	0.2%
STREET LIGHTING						
	50,964.55	50,000	51,000	51,000	1,000	2.0%
TOTAL PUBLIC SAFETY	5,485,357.28	5,664,133	5,785,474	5,768,626	104,493	1.8%
EDUCATION						
FAIRHAVEN PUBLIC SCHOOLS	18,341,994.44	18,737,194	19,385,788	19,385,788	648,594	3.5%
GNBRVT HIGH SCHOOL	2,268,877.00	2,213,868	2,280,000	2,141,171	(72,697)	-3.3%
BRISTOL COUNTY AGGIE HS	20,604.00	22,000	30,000	30,000	8,000	36.4%
TOTAL EDUCATION	20,631,475.44	20,973,062	21,695,788	21,556,959	583,897	2.8%
PUBLIC WORKS						
ADMINISTRATION						
Salaries & Wages	158,229.40	162,932	163,340	163,340	408	0.3%
Operating Expenses	2,790.13	3,116	12,566	12,266	9,150	293.6%
Purchase of Services	1,143.60	1,426	1,126	1,126	(300)	-21.0%
Supplies	1,398.75	1,400	1,700	1,400	-	0.0%
Other Charges/Expenses	247.78	290	290	290	-	0.0%
Minor Equipment	-	-	9,450	9,450	9,450	
S/T	161,019.53	166,048	175,906	175,606	9,558	5.8%
HIGHWAY DIVISION						
Salaries & Wages	916,791.20	928,935	931,704	931,704	2,769	0.3%
Operating Expenses	1,229,832.13	1,171,294	1,187,690	1,198,396	27,102	2.3%
Purchase of Services	116,893.17	98,059	104,304	104,304	6,245	6.4%
Utilities	20,209.66	24,000	24,000	24,000	-	0.0%
Supplies	48,493.51	55,425	55,425	55,425	-	0.0%
Gasoline	55,114.81	46,544	46,544	42,250	(4,294)	-9.2%
Sand and Salt	79,749.09	35,000	35,000	50,000	15,000	42.9%
Other Charges/Expenses	680.00	700	700	700	-	0.0%
Landfill - Transfer Station	20,149.85	28,200	30,795	30,795	2,595	9.2%
Rubbish Collection	479,344.23	502,719	515,275	515,275	12,556	2.5%

FY17 General Fund Budget

EXPENSES	Expended FY15	Appropriated FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
Equipment Purchase	127,372.00	5,000	-	-	(5,000)	-100.0%
Street Resurfacing	148,937.38	150,000	150,000	150,000	-	0.0%
Sidewalk Repair	42,648.00	43,000	43,000	43,000	-	0.0%
Curb/Hard Surface	70,000.00	162,000	162,000	162,000	-	0.0%
Drainage	12,000.00	12,000	12,000	12,000	-	0.0%
Subdivision MGT Fees	8,240.43	8,647	8,647	8,647	-	0.0%
S/T	2,146,623.33	2,100,229	2,119,394	2,130,100	29,871	1.4%
TREE WARDEN DEPARTMENT						
Salaries & Wages	32,050.31	38,180	38,180	38,180	-	0.0%
Operating Expenses	12,701.78	16,158	18,210	16,635	477	3.0%
Salary - Tree Warden	6,631.00	6,631	6,631	6,631	-	0.0%
Salary - Other	25,419.31	31,549	31,549	31,549	-	0.0%
Purchase of Services	9,449.21	11,500	11,630	11,630	130	1.1%
Utilities	150.00	200	204	-	(200)	-100.0%
Supplies	31.98	250	255	255	5	2.0%
Gasoline	3,070.59	3,458	5,101	4,000	542	15.7%
Other Charges/Expenses	-	750	1,020	750	-	0.0%
S/T	44,752.09	54,338	56,390	54,815	477	0.9%
TOTAL PUBLIC WORKS	2,352,394.95	2,320,615	2,351,690	2,360,521	39,906	1.7%
HEALTH AND HUMAN SERVICES						
BOARD OF HEALTH						
Salaries & Wages	106,906.20	120,988	121,714	121,714	726	0.6%
Operating Expenses	474,218.19	563,662	575,157	574,757	11,095	2.0%
Salary - Board	4,000.02	4,000	4,000	4,000	-	0.0%
Salary - Other	91,663.61	96,485	96,425	96,425	(60)	-0.1%
Purchase of Services	8,328.11	9,440	9,540	9,540	100	1.1%
Supplies	3,402.15	3,600	3,500	3,500	(100)	-2.8%
Gasoline	361.59	363	365	365	2	0.6%
Intergovernmental	17,000.00	17,000	17,000	17,000	-	0.0%
Other Charges/Expenses	1,376.93	1,800	2,200	1,800	-	0.0%
SEMASS	239,586.19	331,722	320,252	320,252	(11,470)	-3.5%
Recycling	174,148.72	185,912	190,600	190,600	4,688	2.5%
Hazardous Waste	10,914.50	1,100	11,100	11,100	10,000	909.1%
Landfill Inspection	19,100.00	12,725	20,600	20,600	7,875	61.9%
Salary and Wages-Enforcement Agent	11,242.57	20,503	21,289	21,289	786	3.8%
S/T	581,124.39	684,650	696,871	696,471	11,821	1.7%
COUNCIL ON AGING						

FY17 General Fund Budget

EXPENSES	Expended FY15	Appropriated FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
Salaries & Wages	132,677.06	139,146	139,093	139,093	(53)	0.0%
Operating Expenses	29,386.67	34,237	34,922	34,922	685	2.0%
Purchase of Services	8,236.89	9,579	9,771	9,771	192	2.0%
Utilities	12,900.00	16,100	16,422	16,422	322	2.0%
Supplies	2,773.95	2,803	2,859	2,859	56	2.0%
Gasoline	5,330.83	5,455	5,564	5,564	109	2.0%
Other Charges/Expenses	145.00	300	306	306	6	2.0%
S/T	162,063.73	173,383	174,015	174,015	632	0.4%
VETERANS SERVICES						
Salaries & Wages	40,852.22	43,553	44,805	44,805	1,252	2.9%
Operating Expenses	877,081.62	892,100	892,100	892,100	-	0.0%
Purchase of Services	381,529.04	397,400	397,400	397,400	-	0.0%
Supplies	1,333.95	1,800	1,800	1,800	-	0.0%
Other Charges/Expenses	494,218.63	492,900	492,900	492,900	-	0.0%
S/T	917,933.84	935,653	936,905	936,905	1,252	0.1%
COMMISSION ON DISABILITY						
Purchase of Services	343.10	1,300	1,300	1,300	-	0.0%
Supplies	343.10	700	700	700	-	0.0%
Other Charges/Expenses	-	200	200	200	-	0.0%
	-	400	400	400	-	0.0%
RAPE CRISIS PROJECT						
	2,000.00	2,000	2,000	2,000	-	0.0%
TOTAL HEALTH & HUMAN SERVICES	1,663,465.06	1,796,986	1,811,091	1,810,691	13,705	0.8%
CULTURE AND RECREATION						
MILLICENT LIBRARY	595,519.00	619,705	635,351	635,351	15,646	2.5%
RECREATION ENTERPRISE FUND G.F. CONTRIBUTION	28,722.47	103,927	120,110	67,200	(36,727)	-35.3%
PARK DIVISION						
Salaries & Wages	86,575.31	90,055	96,610	96,610	6,555	7.3%
Operating Expenses	20,421.17	24,061	23,961	23,419	(642)	-2.7%
Purchase of Services	10,262.20	12,290	12,290	12,290	-	0.0%
Utilities	1,466.53	2,300	2,300	2,300	-	0.0%
Supplies	3,099.14	3,500	3,500	3,500	-	0.0%
Gasoline	5,593.30	4,771	4,771	4,229	(542)	-11.4%
Minor Equipment	-	1,200	1,100	1,100	(100)	-8.3%
S/T	106,996.48	114,116	120,571	120,029	5,913	5.2%

FY17 General Fund Budget

EXPENSES	Expended FY15	Appropriated FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
OFFICE OF TOURISM						
Salaries & Wages	52,502.80	53,655	53,451	53,451	(204)	-0.4%
Operating Expenses	22,201.14	22,300	26,200	23,800	1,500	6.7%
Purchase of Services	21,310.22	21,400	25,200	22,800	1,400	6.5%
Supplies	890.92	900	1,000	1,000	100	11.1%
S/T	74,703.94	75,955	79,651	77,251	1,296	1.7%
FINE ARTS	1,000.00	1,000	1,200	1,200	200	20.0%
HISTORICAL COMMISSION	6,350.94	9,750	10,000	10,000	250	2.6%
Administration - General	560.00	500	500	500	-	0.0%
Academy Building	3,060.06	5,750	6,000	6,000	250	4.3%
Fire Museum	926.46	1,250	1,250	1,250	-	0.0%
Fort Phoenix	1,067.42	1,750	1,750	1,750	-	0.0%
Old Stone Schoolhouse	737.00	500	500	500	-	0.0%
MEMORIAL DAY	2,544.85	2,500	2,550	2,550	50	2.0%
TOTAL CULTURE AND RECREATION	815,837.68	926,953	969,433	913,581	(13,372)	-1.4%
NON-DEPARTMENTAL						
CONTRIBUTORY RETIREMENT	2,553,204.00	2,662,396	2,799,586	2,799,586	137,190	5.2%
GROUP INSURANCE	3,794,135.33	3,950,000	3,900,000	3,771,000	(179,000)	-4.5%
MA EMPLOYMENT SECURITY	78,919.43	115,000	120,000	120,000	5,000	4.3%
TOWN INSURANCE	694,975.54	745,000	672,785	672,785	(72,215)	-9.7%
MEDICARE	307,817.62	321,000	331,000	331,000	10,000	3.1%
TOTAL NON-DEPARTMENTAL	7,429,051.92	7,793,396	7,823,371	7,694,371	(99,025)	-1.3%
DEBT SERVICE						
Debt	2,357,714.58	2,439,294	2,503,294	2,503,294	64,000	2.6%
Interest of Debt	644,404.35	560,738	367,193	367,193	(193,545)	-34.5%
Interest on Temp Loans	9,878.97	60,000	60,000	60,000	-	0.0%
TOTAL DEBT SERVICE	3,011,997.90	3,060,032	2,930,487	2,930,487	(129,545)	-4.2%
ASSESSMENTS (Cherry sheet charges)						

FY17 General Fund Budget

EXPENSES	Expended FY15	Appropriated FY16	Requested FY17	Recommended Admin	\$ Difference	% Change
County Tax	207,239.00	215,947	221,346	226,879	10,932	5.1%
Mosquito Control District	39,196.00	39,765	40,759	41,778	2,013	5.1%
Air Pollution District	4,661.00	4,688	4,805	4,925	237	5.1%
RMV Non-Renewal Surcharge	17,360.00	17,360	17,360	17,360	-	0.0%
Regional Transit	31,352.00	32,135	32,938	33,762	1,627	5.1%
Special Education Charges	7,236.00	13,676	10,456	12,066	(1,610)	-11.8%
School Choice Sending Tuition	98,796.00	75,861	87,329	81,595	5,734	7.6%
Charter School Sending Tuition	45,388.00	28,194	36,791	32,493	4,299	15.2%
TOTAL ASSESSMENTS	451,228.00	427,626	451,784	450,858	23,232	5.4%
TOTAL GENERAL FUND OPERATING BUDGET	43,439,685.66	44,720,292.00	45,729,051.29	45,373,483.29	653,191	1.5%
APPROPRIATIONS TO RESERVES						
OVERLAY RESERVE (ABATEMENTS & REFUNDS)	348,772.00	393,000	430,000	428,996	35,996	9.2%
RESERVE FUND	113,127.17	175,000	175,000	100,000	(75,000)	-42.9%
STABILIZATION FUND	50,000.00	-	-	-	-	
CAPITAL STABILIZATION FUND		400,000	500,000	500,000	100,000	25.0%
O(ther) P(ost) E(mployment) B(enefits) RESERVE	50,000.00	75,000	100,000	100,000	25,000	33.3%
WAGE AND SALARY RESERVE			300,000	300,000	300,000	
TOTAL APPROPRIATIONS TO RESERVES	561,899.17	1,043,000	1,505,000	1,428,996	385,996	37.0%
FINANCIAL ARTICLES						
CAPITAL (PAY AS YOU GO)	-	968,600	941,450	926,450	(42,150)	-4.4%
	-	631,272	821,753	1,667,035	1,035,763	164.1%
GRAND GENERAL FUND TOTALS	44,001,584.83	47,363,164.00	48,997,254.29	49,395,964.29	2,032,800	4.3%
SURPLUS (DEFICIT)	4,287,703.17	242,612	(446,572)	0	(242,612)	-100.0%

General Fund Financial Articles	ACTUAL FY15	APPROPRIATED FY16	REQUESTED FY17	RECOMMENDED FY17
Town Hall Repairs		\$ 7,500.00		
BPW Door Replacement		\$ 11,000.00		
Propagation of Shellfish		\$ 17,500.00		
Wind Turbine Electricity Purchase		\$ 930,000.00		
Fairhaven Cultural Council		\$ 1,000.00		
Street Lights		\$ 1,600.00		
Fire 10% Ladder Truck FEMA Match (after 40K Transfer-PY Article)		\$	50,000.00	50,000.00
Fire 5% PPE FEMA Matcch		\$	1,300.00	1,300.00
Street Lights 2		\$	1,600.00	1,600.00
Fairhaven Cultural Council		\$	2,500.00	2,500.00
Town Hall Repairs		\$	7,500.00	7,500.00
Town Hall Curtins		\$	2,250.00	2,250.00
Planning Board - Master Plan		\$	85,000.00	85,000.00
BPW Vapor Recover		\$	2,800.00	2,800.00
BPW Telephone Upgrade		\$	6,000.00	6,000.00
Shellfish Propagation		\$	17,500.00	17,500.00
Information Technology Assessment		\$	15,000.00	
Wind Turbine Electricity Purchase		\$	750,000.00	750,000.00
	\$	968,600.00	941,450.00	926,450.00

GENERAL FUND CAPITAL PROJECTS	ACTUAL FY2015	APPROPRIATED FY16	REQUESTED FY17	RECOMMENDED FY17
Replace 2 police cruisers				
Replace 1991 Ford 350#13	\$	70,400.00		
Replace 1994 GMC C1500 #35	\$	55,000.00		
EZ Screen XL	\$	45,000.00		
Road Work Aiken Street	\$	44,000.00		
Road Work Elm Street	\$	36,212.00		
Hastings Middle School -Flooring	\$	172,292.00		
Town Hall Refurbish Floors	\$	151,440.00		
Police Pick Up Truck	\$	20,000.00		
	\$	36,928.00		
Replace 2 police cruisers			\$ 78,345.00	\$ 78,345.00
Highway Equipment			\$ 150,000.00	\$ 150,000.00
Roadwork			\$ 300,000.00	\$ 300,000.00
Harbormaster Truck			\$ 40,000.00	\$ 40,000.00
Police Fire Feasibility Study			\$ 30,000.00	\$ -
Hastings Floors			\$ 153,408.00	\$ 153,408.00
Police Safe Boat			\$ 30,000.00	\$ 30,000.00
Replace Truck for Emergency Mgt.			\$ 40,000.00	\$ -
Hastings Roof (see note)			\$	\$ 870,282.00
Facilities Master Plan			\$	\$ 45,000.00
Total				
Less: FY 16 Capital Stabilization Fund For Hastings Roof	\$	631,272.00	\$ 821,753.00	\$ 1,667,035.00
Plus: FY17 Capital Stabilization Fund Transfer In	\$	400,000.00	\$	(400,000.00)
Total Use of Surplus Revenue (Free Cash) for CIP)	\$	1,031,272.00	\$ 1,321,753.00	\$ 500,000.00
				\$ 1,767,035.00

Hastings Roof Project was discussed at Capital Planning Committee (CPC) but not included in recommendation because grant award had not been received. On 1/27/16 grant award notice was received estimated at \$439,701 or 51% of total project cost of \$870,282. SBA requires full funding authorization with reimbursement to come afterwards. CPC's proposed funding is as follows:

\$277,433 from Sale of Land (Staffon Nursery) Closed to Surplus Revenue (Free Cash)
 \$192,849 Surplus Revenue (Free Cash)

\$470,282 Total Surplus Revenue (Free Cash)
 \$400,000 Capital Stabilization Fund

\$870,282

When reimbursement is received, funds to be put back in Capital Stabilization Fund

FY17 SEWER ENTERPRISE FUND BUDGET

SEWER ENTERPRISE FUND

REVENUES

	<u>Received FY15</u>	<u>Budgeted FY16</u>	<u>Requested FY17</u>	<u>Recommended Admin</u>
User charges	3,358,200.00	2,434,973.00	2,925,239.00	2,922,977.00
Connection Fees	66,321.16	60,000.00	40,000.00	40,000.00
Other Department Revenue	466,368.00	378,600.00	319,311.00	320,000.00
Investment Income	159.93	-		
TOTAL OPERATING REVENUE	3,891,049.09	2,873,573.00	3,284,550.00	3,282,977.00
Retained Earnings Appropriated	1,000,000.00	594,000.00	900,000.00	900,000.00
Sewer Betterment Stabilization Funds	189,400.00	2,178,400.00	39,637.00	39,637.00
TOTAL REVENUE	5,080,449.09	5,645,973.00	4,224,187.00	4,222,614.00

EXPENSES

	<u>Expended FY15</u>	<u>Appropriated FY16</u>	<u>Requested FY17</u>	<u>Recommended Admin</u>
Salaries & Wages	907,016.66	927,456.00	927,654.00	927,654.00
Expenses	992,841.73	1,022,903.00	1,102,203.00	1,100,630.00
Purchase of Services	212,701.29	238,600.00	266,800.00	266,800.00
Utilities	305,932.25	398,000.00	398,000.00	398,000.00
Supplies	136,266.35	148,000.00	149,100.00	149,100.00
Gasoline	20,880.39	18,303.00	18,303.00	16,730.00
Other Charges/Expenses	-	-	-	-
Minor Equipment	108,775.45	93,666.00	50,000.00	50,000.00
Sludge Disposal	208,286.00	220,000.00	220,000.00	220,000.00
S/T	1,899,858.39	1,950,359.00	2,029,857.00	2,028,284.00
Indirect Costs from General Fund	536,917.00	542,338.00	546,724.00	546,724.00
Reserve Fund	20,000.00	25,000.00	50,000.00	50,000.00
Debt	488,245.06	304,261.00	291,990.00	291,990.00
Interest on Debt	146,826.66	91,349.00	82,416.00	82,416.00
Interest on Temp Loans	-	-	152,200.00	152,200.00
S/T	635,071.72	395,610.00	526,606.00	526,606.00
TOTAL SEWER ENT. FUND OPERATING BUDGET	3,091,847.11	2,913,307.00	3,153,187.00	3,151,614.00

FINANCIAL ARTICLES

?	2,045,000.00	-	-	-
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CAPITAL (PAY AS YOU GO)

?	687,666.00	1,071,000.00	1,071,000.00	1,071,000.00
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SEWER FUND EXPENSE TOTALS

	5,645,973.00	4,224,187.00	4,224,187.00	4,222,614.00
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Surplus (Deficit)

	-	-	-	-
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FY 17 WATER ENTERPRISE FUND

WATER ENTERPRISE FUND

<u>REVENUES</u>	<u>Received FY15</u>	<u>Budgeted FY16</u>	<u>Requested FY17</u>	<u>Recommended Admin</u>
User charges	2,506,059.96	2,200,000.00	2,550,000.00	2,420,000.00
Connection Fees	74,597.00	60,000.00	20,000.00	60,000.00
Other Department Revenue	214,181.65	210,000.00	110,911.00	200,000.00
Investment Income	54.14	-	-	-
TOTAL OPERATING REVENUE	2,794,892.75	2,470,000.00	2,680,911.00	2,680,000.00
Retained Earnings Appropriated	305,625.00	354,289.00	-	-
TOTAL REVENUE	3,100,517.75	2,824,289.00	2,680,911.00	2,680,000.00

<u>EXPENSES</u>	<u>Expended FY15</u>	<u>Appropriated FY16</u>	<u>Requested FY17</u>	<u>Recommended Admin</u>
Salaries & Wages	490,918.64	508,628.00	510,034.00	510,034.00
Expenses	354,758.21	360,836.00	375,835.00	374,377.00
Purchase of Services	236,821.22	254,702.00	271,701.00	271,701.00
Utilities	44,516.72	49,700.00	49,700.00	49,700.00
Supplies	34,395.22	39,100.00	37,100.00	37,100.00
Gasoline	17,468.05	15,834.00	15,834.00	14,376.00
Other Charges/Expenses	606.00	1,500.00	1,500.00	1,500.00
Minor Equipment	20,951.00	8,000.00	-	-
Water District	1,163,719.00	1,169,292.00	1,183,203.00	1,183,203.00
S/T	2,009,395.85	2,038,756.00	2,069,072.00	2,067,614.00
Indirect Costs from General Fund	375,000.00	386,578.00	394,443.00	394,443.00
Reserve Fund Water	5,000.00	25,000.00	50,000.00	50,000.00
Debt	16,000.00	46,950.00	47,644.00	47,644.00
Interest on Debt	3,765.00	25,005.00	18,008.00	18,008.00
Interest on Temp Loans	-	-	-	-
S/T	19,765.00	71,955.00	65,652.00	65,652.00
TOTAL WATER ENT. FUND OPERATING BUDG	2,409,160.85	2,522,289.00	2,579,167.00	2,577,709.00

FINANCIAL ARTICLES

?	-	-	-	-
<u>CAPITAL (PAY AS YOU GO)</u>	?	302,000.00	-	-

GRAND WATER FUND TOTALS

2,824,289.00	2,579,167.00	2,577,709.00	
Surplus (Deficit)	101,744.00	102,291.00	

FY17 RECREATION ENTERPRISE FUND BUDGET

RECREATION ENTERPRISE FUND

	<u>Received FY15</u>	<u>Budgeted FY16</u>	<u>Requested FY17</u>	<u>Recommended Admin</u>
-				
Recreation Center Activity Charges	222,225.87	115,000.00	115,000.00	245,000.00
Retained Earnings -Recreation Center	28,267.00	85,000.00	90,000.00	12,910.00
General Fund Contribution	28,722.47	103,927.00	120,110.00	67,200.00
TOTAL REVENUE	279,215.34	303,927.00	325,110.00	325,110.00
EXPENSES				
Salaries & Wages	142,910.18	144,007.00	153,340.00	153,340.00
Expenses	136,305.16	159,920.00	171,770.00	171,770.00
TOTAL EXPENSES	279,215.34	303,927.00	325,110.00	325,110.00